

TUESDAY, JANUARY 24, 2023

Public Session: 7:00 pm

## AGENDA

### A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Acknowledgement of Traditional Territory
2. Call to Order and Noting of Members Absent
3. Declaration of Conflict of Interest

### B. COMMITTEE OF THE WHOLE

Motion to Move to Committee of the Whole (Private Session)

Motion to Return to Open Board (Public Session)

### C. SINGING OF 'O CANADA'

Central Public School French Choir will perform O'Canada via video

### D. REFLECTIVE READING

By Trustee Elizabeth Klassen

### E. BUSINESS OF THE BOARD

#### 1. Adoption of the Agenda

Recommended Motion:

"That the Agenda be adopted."

#### 2. Approval of Board Minutes

[Pages 5-15](#)

Recommended Motion:

"That the Minutes of the Regular Meeting of the District School Board of Niagara dated December 6, 2022, be confirmed as submitted."

#### 3. Business Arising from the Minutes

#### 4. Ratification of Business Conducted in Committee of the Whole

**Recommended Motion:**

“That the business transacted in Committee of the Whole be now ratified by the Board.”

**F. EDUCATIONAL SHOWCASING OR PRESENTATIONS**

**1. Director’s Report and Recognition**

**W. Hoshizaki – Pages 16-21**

**a) Director’s Recognition**

- Educational Assistant Team, Grapeview Public School
- Jeremy Weeks, Head Custodian, Connaught Public School

**b) Director’s Report**

**2. Educational Showcase**

**K. Pisek**

**a) Ontario Street Public School’s Winter Glow Story Stroll**

**G. STUDENT ACHIEVEMENT REPORT**

**H. DELEGATIONS**

**I. BOARD RECESS (OPTIONAL)**

**J. OLD BUSINESS**

**1. Report of the Parent Involvement Committee**

**A. Bradnam / D. MacIntosh – Pages 22-23**

**Recommended Motion:**

“That the report of the Parent Involvement Committee dated December 7, 2022, be received.”

**2. Report of the Special Education Advisory Committee**

**E. Klassen / S. Mitchell – Pages 24-29**

**Recommended Motions:**

“That the report of the Special Education Advisory Committee dated December 8, 2022, be received.”

“That the report of the Special Education Advisory Committee dated January 12, 2023, be received.”

**3. Report of the Equity, Inclusion & Anti-Racism Trustee Advisory Committee**

**S. Mitchell – Pages 30-38**

**Recommended Motion:**

“That the report of the Equity, Inclusion & Anti-Racism Trustee Advisory Committee dated December 14, 2022, be received.”

**4. Report of the Supervised Alternative Learning Committee**

**H. Campbell – Pages 39-44**

**Recommended Motions:**

“That the report of the Supervised Alternative Learning Committee dated December 14, 2022, be received.”

“That the report of the Supervised Alternative Learning Committee dated January 18, 2023, be received.”

**5. Report of the Student Trustee Senate**

**J. Marcel / T. Patel / K. Steinbach-Parker – Pages 45-46**

**Recommended Motion:**

“That the report of the Student Trustee Senate dated December 20, 2022, be received.”

**6. Report of the Finance Committee**

**S. Barnett – Pages 47-81**

**Recommended Motions:**

“That the report of the Finance Committee dated January 18, 2023, be received.”

“That the Niagara Student Transportation Services 2022-23 Annual Plan be received for information.”

“That the 2022-23 First Interim Financial Report be received.”

“That the Summary of Accounts paid for the months of November and December 2022, totaling \$56,753,040 be received.”

“That the Award of Contracts Summary Report for the period ended November 30, 2022, be received.”

**K. QUESTIONS ASKED OF AND BY BOARD MEMBERS**

**L. NEW BUSINESS**

**1. Amending the Education Act for Student Trustees to Move and Second Motions**

**J. Marcel / T. Patel / K. Steinbach-Parker**

**Recommended Motion:**

“That the Chair of the Board send a letter to the Minister of Education, with copies to local MPPs and all other school boards, requesting that the Education Act be amended to give student trustees the right to independently move and second motions.”

**M. INFORMATION AND PROPOSALS**

- 1. Staff Reports**
- 2. Trustee Information Session**
- 3. Correspondence and Communications**
- 4. Trustee Communications and School Liaison**
- 5. Ontario Public School Boards’ Association Report**
- 6. Future Meetings**

**Pages 82-83**

- a) February Meeting Calendars
- b) February Days of Significance Calendars

**N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING**

**Recommended Motions:**

“That the business transacted by the Board of Trustees at its meeting held on January 24, 2023, be now ratified by the Board.”

That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

**O. ADJOURNMENT**

## BOARD MEETING MINUTES

TUESDAY, DECEMBER 6, 2022

Private Session: 6:15 p.m. – 6:29 p.m. | Public Session: 7:00 p.m. – 8:09 p.m.

### ATTENDANCE

#### BOARD

Kate Baggott, Alex Bradnam (Vice Chair), Sue Barnett (Chair), Nancy Beamer, Helga Campbell, Jonathan Fast, Susan Jovanovic, Deanne MacIntosh, Shannon Mitchell

#### STUDENT TRUSTEES

Tiya Patel, Julianna Marcel, Kya Steinbach-Parker

#### OFFICIALS

Warren Hoshizaki (Director of Education), Lora Courtois, Simon Hancox, Ann Gilmore, Kelly Pisek, Marian Reimer Friesen, Leanne Smith, Michael St. John, Darren Vanhooydonk, Stacy Veld, Jennifer Feren, Maryam Safdar Ali, Karen Bellamy, Cheryl Morgan

#### REGRETS

Elizabeth Klassen

#### RECORDING SECRETARY

Jennifer McGugan

#### TECHNICAL SUPPORT

Nate Burns, Wendy Coit

### A. COMMENCEMENT OF THE MEETING OF THE BOARD

#### 1. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Barnett opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

#### 2. CALL TO ORDER AND NOTING OF MEMBERS ABSENT

Chair Barnett called the Regular Meeting of the Board to order at 7:00 p.m.

### 3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

### B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)

Moved by Kate Baggott  
Seconded by Nancy Beamer

"That the Board do now enter Committee of the Whole."  
**CARRIED**

Moved by Dave Schaubel  
Seconded by Shannon Mitchell

"That the Board return to Open meeting."  
**CARRIED**

The Board returned to open meeting at 7:00 p.m.

### C. SINGING OF 'O CANADA'

The Board stood as '*O Canada*' was performed by the Oakridge Public School Choir, via video.

A moment of silence was observed in recognition of the National Day of Remembrance and Action on Violence Against Women.

### D. REFLECTIVE READING

Trustee Susan Jovanovic shared a reflective reading.

### E. BUSINESS OF THE BOARD

#### 1. Adoption of the Agenda

Moved by Kate Baggott  
Seconded by Shannon Mitchell

"That the Agenda be adopted."  
**CARRIED**

#### 2. APPROVAL OF BOARD MINUTES

Moved by Jonathan Fast

**Seconded by Susan Jovanovic**

“That the Minutes of the Organization Meeting of the District School Board of Niagara dated November 15, 2022, be confirmed as submitted.”

“That the Minutes of the Regular Meeting of the District School Board of Niagara dated November 15, 2022, be confirmed as submitted.”

**CARRIED**

### **3. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

### **4. RATIFICATION OF BUSINESS CONDUCTED IN COMMITTEE OF THE WHOLE (PRIVATE SESSION)**

**Moved by Helga Campbell**

**Seconded by Nancy Beamer**

“That the business transacted in Committee of the Whole be now ratified by the Board.”

**CARRIED**

## **F. EDUCATIONAL SHOWCASING OR PRESENTATIONS**

### **1. Director’s Report and Recognition**

#### **a) Director’s Recognition for Extraordinary Contributions - Jodi Cupolo and Shari Colquhoun, Lunchroom Supervisors and Volunteers, Ross Public School**

Director Hoshizaki recognized Jodi Cupolo and Shari Colquhoun for being kind, caring, generous and committed lunchroom supervisors. They volunteer their time at fundraising activities, Book Fairs, and connecting with staff and students. They aim to make every day a better day for the students. Director Hoshizaki presented Jodi Cupolo and Shari Colquhoun with a token of the Board’s appreciation for their contributions.

#### **b) Director’s Report**

Director Hoshizaki provided information highlights on the following:

- **Take Me Outside Day - October 19, 2022**
- **Skilled Trades Fair**
- **Niagara College Grade 10 Days**
- **Niagara Early Learning and Child Care Awards of Excellence Winners**

- **Elementary Indigenous Education Professional Development**
- **Grade 8 Open Houses**

## **2. Educational Showcases**

### **a) Laura Secord SS Art Challenge**

Superintendent Gilmore thanked all teachers in music, visual arts and drama for how they effectively teach creative thinking and problem-solving and introduced Amy Converset, Secondary Arts Consultant - Curriculum Support Services. Amy explained how Laura Secord Secondary School's Visual Arts Department challenged DSNB secondary schools to a one-day, high-speed, spontaneous and creative Art Battle. Forty-one teams competed using a variety of mediums. She introduced seven artists present at the Board meeting to showcase a variety of mediums and the vast creativity that can happen at this type of event. Director Hoshizaki read 5 prompts and the students chose 3 of the 5 prompts to inspire the artwork they created during the meeting. Attendees were invited to join the artists in the Atrium after the meeting. Two Laura Secord students shared their experiences at the Laura Secord Art Battle which helped them create memories and develop friendships, collaborate with others, broaden their horizons and expand their views on art. They introduced a video that highlighted the Art Battle experience at Laura Secord.

## **G. STUDENT ACHIEVEMENT REPORT**

There were no student achievement reports.

## **H. DELEGATIONS**

There were no delegations.

## **I. BOARD RECESS**

There was no Board recess.

## **J. OLD BUSINESS**

### **1. Report of the Special Education Advisory Committee**

**Moved by Alex Bradnam**  
**Seconded by Shannon Mitchell**

"That the report of the Special Education Advisory Committee dated November 10, 2022, be received."

**CARRIED**



Trustee Mitchell shared that the student voice segment highlighted a JK student from Smithville Public School who has an identification of Autism. The presentation outlined his transition to the kindergarten program and detailed how DSBN schools partner with outside agencies and families to support a successful start to school. Also, the committee received a presentation by DSBN Safe, Healthy and Inclusive Schools Consultant, Bob Rigas, on the draft DSBN Bullying Prevention and Intervention plan. Committee members were asked to provide feedback through a survey link. Members of the DSBN Curriculum Support Services team, Mary Zwolak, Student Achievement Leader Curriculum, and Sonia Upton, Consultant Library and Media K-12, provided information on the DSBN's Early Reading Strategies. As part of this presentation, Nikki Train, Student Achievement Leader, Special Education, noted the valued collaboration between Special Education Support Services and Curriculum Support Services in working to meet the needs of all students.

## **2. Report of the Audit Committee**

**Moved by Kate Baggott**  
**Seconded by Jonathan Fast**

"That the report of the Audit Committee dated November 14, 2022, be received."

"That the 2021-22 Annual Report of the Audit Committee be approved for submission to the Ministry of Education."

**CARRIED**

Superintendent Veld shared that the audit committee approved the annual report for 2021-22 for submission to the Ministry of Education. The report confirmed the audit engagements that were in progress in 2021-22 and will continue with follow-up reviews in 2022-23. The committee also confirmed that no enrolment audits are scheduled.

## **3. Report of the Policy Committee**

**Moved by Helga Campbell**  
**Seconded by Nancy Beamer**

"That the report of the Policy Committee dated November 22, 2022, be received."

"That Policy G-31: Voluntary, Confidential Indigenous Student Self-Identification be approved as amended and adopted."

"That Policy E-03: Health and Safety be approved as accepted and adopted."

"That Policy E-04: Infectious Disease and Communicable Diseases be approved as amended and adopted."

"That Policy G-30: Head Lice (Pediculosis) be revoked."

"That Policy E-15: Workplace Violence and Harassment Prevention be approved as amended and

adopted.”

“That Policy E-13: Attendance Support Program be approved as amended and adopted.”

“That Policy E-19: Teacher Termination Resulting from Unsatisfactory Performance Appraisal Process be approved as amended and adopted.”

“That Policy I-04: Teacher Exchange- within DSBN be approved as amended and adopted.”

“That Policy D-05: Home Schooling be approved as amended and adopted.”

“That Policy D-12: Home Use of Equipment Purchased Through the Special Equipment Amount (SEA) be approved as amended and adopted.”

“That Policy D-13: Applied Behaviour Analysis be approved as amended and adopted.”

**CARRIED**

Trustee Bradnam shared that the committee reviewed 11 policies. Policy amendments were made to align with current terminology and to ensure information is updated. Policy G-30 was revoked because it is no longer necessary. The next Policy Committee meeting is scheduled for February 21, 2023. Policies being presented will be open for vetting on the DSBN website from December 13, 2022, to February 7, 2023.

In response to questions, Superintendent VanHooydonk noted that school administrators all follow a similar process for dealing with headlice. All responses to head lice notifications are handled with dignity and respect for students and their families.

#### **4. Report of the Student Trustee Senate**

**Moved by Julianna Marcel**

**Seconded by Tiya Patel and Kya Steinbach-Parker**

“That the report of the Student Trustee Senate dated November 24, 2022, be received.”

**CARRIED**

Student Trustee Marcel shared that the senate received a presentation from Michael St. John, Superintendent Of Special Education & Mental Health and Well-Being, on the DSBN’s Bullying Prevention and Intervention Plan. Senators split into subcommittee groups to discuss improvement ideas for their schools. Student Trustee Steinbach-Parker and Student Trustee Marcel shared that during the Student Success Subcommittee breakout senators discussed EQAO results, the issue of students gathering in washrooms, diversifying cosmetology classes, and ways to make cafeteria options more diverse and inclusive for all students. The Communications Subcommittee is working on an Instagram media series in preparation for exam season. The Equity and Inclusion Subcommittee discussed the structure and initiatives of Brave Spaces and School Equity Clubs. Student Trustee Patel shared that she attended the Policy Working Group meeting with OPSBA where they spoke about the importance of

student trustee governance. They are continuing to work to have school boards support an amendment to the Education Act to allow student trustees to independently move and second motions. Also, she shared that she attended the Advocacy Day with OPSBA where she advocated for students on topics such as equity, diversity, inclusion, and transportation needs.

## **5. Report of the Finance Committee**

**Moved by Deanne MacIntosh**  
**Seconded by Lora Campbell**

“That the report of the Finance Committee dated November 30, 2022, be received.”

“That Policy B-02: Mileage Reimbursement Rate, be approved.”

“That Policy B-04: Investment and Management of Board Funds, be approved.”

“That Borrowing Resolution 2022-01 authorizing the Board to borrow up to \$15,071,473 for the short-term financing of Ministry funded capital projects, pursuant to the provisions of section 243(1) of the Education Act, be approved.”

“That the Summary of Accounts paid for the months of September and October 2022, totaling \$60,178,642 be received.”

“That the Schedule of Accumulated Surplus for the year ended August 31, 2022, be approved.”

**CARRIED**

Trustee Barnett shared that she accepted the nomination and was acclaimed as Chair of the Finance Committee for the 2022-24 fiscal term, as no other names were brought forward. Joining the committee members were Vice-Chair Alex Bradnam, Trustee Susan Jovanovic and Trustee Deanne MacIntosh. The committee reviewed and approved two policies. The Short-Term Financing of Ministry Funded Capital Projects was presented, and the Ministry of Education approved funding under the Capital Priorities grant program to support various capital improvements for DSBN schools. Also, the Summary of Accounts report summarizing the cash outflow of expenditures paid during the months of September and October 2022 and the Schedule of Accumulated Surplus were presented. The committee was provided information on the history of the accumulated surplus and how it was used.

## **K. QUESTIONS ASKED OF AND BY BOARD MEMBERS**

In response to a question, Superintendent Reimer Friesen reported that the DSBN subscribes to a provincial consortium that reviews the educational software used to ensure the protection of student data. Jennifer Feren, Board Lawyer, shared that in addition to the standard licensing agreements with Google and Microsoft, on behalf of all school boards, the province negotiated separate addendums that also protect student data. Further, Jennifer Feren, Board Lawyer confirmed that all procurement for the DSBN must

adhere to MFIPPA. Director Hoshizaki shared that the DSBN currently has a posting for a Security and IT position.

In response to a question, Director Hoshizaki shared that there is no update from the Ministry on the addition of an Indigenous trustee.

In response to questions, Superintendent Gilmore noted that there has been no increase in suspensions or violent incidents over the last few years and that tobacco enforcement officers are not invited into schools to address smoking and vaping incidents.

## **L. NEW BUSINESS**

### **1. STANDING AND STATUTORY AND AD HOC COMMITTEE MEMBERSHIP**

**Moved by Jonathan Fast**

**Seconded by Susan Jovanovic**

“That the following trustee committee assignments be approved and remain in effect until August 31, 2024, save and except for the Special Education Advisory Committee (SEAC) and the Ad Hoc Code of Conduct Investigation Committee, which both require a four (4) year term commitment.

**CARRIED**

<b>Committee</b>	<b>Trustees</b>
<b>Audit Committee</b>	Kate Baggott Jonathan Fast Susan Jovanovic
<b>Special Education Advisory Committee (SEAC)</b> *Trustees serve a 4-year term	Elizabeth Klassen Shannon Mitchell Alex Bradnam (Alternate) Helga Campbell (Alternate)
<b>Supervised Alternative Learning (SAL) Committee</b>	Helga Campbell
<b>Parent Involvement Committee (PIC)</b>	Alex Bradnam Deanne MacIntosh
<b>Student Trustee Senate</b>	Nancy Beamer Susan Jovanovic
<b>Policy Committee</b>	Kate Baggott Sue Barnett Alex Bradnam Susan Jovanovic Deanne MacIntosh
<b>Program and Planning Committee (P&amp;P)</b>	Lora Campbell Jonathan Fast Elizabeth Klassen Deanne MacIntosh

	Shannon Mitchell
<b>Finance Committee</b>	Sue Barnett Helga Campbell Lora Campbell Jonathan Fast
<b>Equity, Inclusions and Anti-Racism Trustee Advisory Committee</b>	Kate Baggott Sue Barnett Nancy Beamer Elizabeth Klassen Shannon Mitchell
<b>Ad Hoc Code of Conduct Investigation Committee</b> *Trustees serve a 4-year term	Sue Barnett (Chair) Alex Bradnam (Vice-Chair) Nancy Beamer Helga Campbell
<b>Ad Hoc Student Discipline Committee</b>	Sue Barnett Alex Bradnam Helga Campbell Nancy Beamer (Alternate) Lora Campbell (Alternate)

In response to a question, Superintendent Pisek shared that student trustees will remain on the Equity Inclusion and Anti-Racism Community Advisory Committee.

In response to a question, Trustee Barnett explained the process for assigning trustees to Board committees.

## **2. DIRECTOR AND VOTING DELEGATE FOR ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA)**

**Moved by Kate Baggott**  
**Seconded by Shannon Mitchell**

"That Trustee Kate Baggott be appointed to serve as OPSBA Director and to hold the position of Voting Delegate for the Annual General Meeting and Regional Council meetings for the remainder of the 2022-2023 term, ending August 31, 2023."

"That Trustee Helga Campbell be appointed to serve as OPSBA Alternate Director and to hold the position of Alternate Voting Delegate for the Annual General Meeting and Regional Council meetings for the 2022-2023, ending August 31, 2023."

**CARRIED**

Trustees were asked to appoint DSNB representatives for the Ontario Public School Boards' Association (OPSBA) Director and Voting Delegate and the Alternate Director and Alternate Voting Delegate for the remainder of the 2022-2023 term.

## **M. INFORMATION AND PROPOSALS**

### **1. STAFF REPORTS**

There were no staff reports.

### **2. TRUSTEE INFORMATION SESSION**

There was no trustee information session.

### **3. CORRESPONDENCE AND COMMUNICATION**

There was no correspondence or communication.

### **4. TRUSTEE COMMUNICATIONS AND SCHOOL LIAISON**

Trustee Barnett shared that she attended Welland City Hall to receive a donation on behalf of EFN. Trustee Baggott commended Gracefield Public School on their door-to-door food drive for Community Care.

### **5. Ontario Public School Boards' Association (OPSBA) Report**

Trustee Baggott shared that the recent OPSBA meeting, time was spent preparing for Advocacy Day. Trustee Baggott attended with Student Trustee Patel and asked that she provide an update. Trustee Patel shared that she met with Jennie Stevens, MPP, St. Catharines, who was supportive of the advocacy by the Student Trustee Senate to amend the Education Act to allow student trustees to independently move and second motions and that she would send a letter of support. Trustee Patel also met with Patrice Barnes, Parliamentary Assistant to the Minister of Education, who was a former trustee and understands the trustee's role in advocacy. They also heard from Elaine Johnson about Indigenous architecture and its implementation in schools.

### **6. Future Meetings**

The calendar of January 2023 meetings was provided.  
The January Days of Significance calendar was provided.

## **N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING**

**Moved by Deanne MacIntosh**  
**Seconded by Lora Campbell**

"That the business transacted by the Board of Trustees at its meeting held on December 6, 2022, be now ratified by the Board."

“That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

**CARRIED**

**O. ADJOURNMENT**

The meeting adjourned at 8:09 p.m.

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**SUE BARNETT**  
Chair

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**WARREN HOSHIZAKI**  
Director of Education and Secretary

## Director's Report and Recognition

January 24, 2023

### DIRECTOR'S RECOGNITION FOR EXTRAORDINARY CONTRIBUTIONS

#### Educational Assistant Team, Grapeview Public School

I would like to recognize the outstanding support team at Grapeview Public School. The team consists of eleven educational assistants who support students in two Communication Skills Programs, as well as many other students throughout all grades at the school. The team members are Erica Ballin, Kimberly Bartolini, Nakita Benjamins, Donna Clute, Julia Deveau, Rose Dollinger, Claire James, Natalie King, Laura Romano, Angela Smith, and Deanna Thompson.

This team of educators never hesitate to give all of themselves for the benefit of their students, colleagues, and Grapeview families. They are the first to help when others are in need, always ready to jump in to support students as well as passionately advocate for the children they serve. These educators work together for the success of each student in their care and go well beyond their own classrooms and schedules to meet the needs of all students.

Each day these educators promote and model inclusivity and knowing each learner through their daily encounters. When supporting students in the communications classes, they collaborate with teacher partners and EA colleagues to provide opportunities for regular integrated interactions between students in their classes and students in the wider school community. They also ensure to invite students from other classes to join the low enrolment class for their daily routines, like having reading and playground buddies. These educators ensure our highest needs students are recognized as contributing members of the Grapeview community by supporting them in their roles as helpers in the school's snack program, recycling club, and Community Care helpers. They often willingly and quietly use their breaks to assist students or colleagues. Their commitment to promoting regular positive social interactions for the students they support has had an immense impact on school culture at Grapeview.

These exceptional Educational Assistants are also active members of the In School Team process. They regularly share their expertise, strategies and knowledge with the entire team and focus on positive resolutions to challenges while maintaining high expectations for students. Their innovative ideas and thoughtful suggestions are integral to the development of action plans that support Grapeview's students and educators as they focus on moving students towards further independence.

The Educational Assistants at Grapeview PS also contribute to the school community in other ways outside of academics. This includes being members of the Parent Volunteer Association and Social Committee. They willingly attend staff meetings, organize the Breakfast and Snack programs, support and volunteer for the Special Olympics, and lead extracurricular activities.



## REPORT TO BOARD

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The impact of this team's work cannot be understated. No matter what challenges they face, they maintain a positive, professional attitude and see all situations as new opportunities for learning. They have a willingness to always do what's best for the students to help them to thrive and succeed, responding to each challenge with, "We got this!"

They are appreciated for enriching the learning environment of Grapeview PS, and in helping to create caring conditions everyday with their positive, inclusive mindset. I am very pleased to present the team with the Director's Recognition for Extraordinary Contributions award. Congratulations!

### **DIRECTOR'S RECOGNITION FOR EXTRAORDINARY CONTRIBUTIONS**

[Jeremy Weeks, Head Custodian, Connaught Public School](#)

Jeremy Weeks is being recognized this evening for not only his commitment to his role as Head Custodian at Connaught Public School, but also for serving as a role model who goes above and beyond every day to have a positive impact on students, staff, and members of the Connaught community.

Jeremy started his career in the facilities department in 2016 as a casual custodian. Working as a casual gave Jeremy a great perspective of multiple schools and regions, including the entire operations of the DSNB. Jeremy was appointed to his first permanent position as a part-time custodian at Glendale Public School and then soon after, moved to Gordan Public School. He then worked as a Relief Custodian helping with summer cleaning projects, grounds department projects and anything else that he was asked to do, until finally finding a home at Connaught Public School as the Head Custodian in March 2021.

Jeremy's direct supervisor in Facility Operations has shared that the growth and learning Jeremy has displayed in such a short time with the Board, is exemplary.

Regardless of where you stand on the grounds of Connaught, Jeremy's pride in his work inside and outside of the three-story school is obvious. Jeremy's efforts to ensure a safe learning environment in classrooms and common spaces does not go unnoticed by students, staff and visiting members of the community. Although we could speak at length about his job performance, it is his dedication and commitment to the students and staff that we wish to celebrate and express our gratitude for.

While ensuring safety, Jeremy somehow manages to build and sustain relationships with every student. As he walks down the hallway, students excitedly await a fist pump from him or engage in any conversation, even simply asking how his day is going. To them, Mr. Weeks is a trusted and caring adult in their lives. He planned for and initiated a program to mentor and provide opportunities for students who needed them through recycling clubs. He is the first person to notice a kindergarten student in need of tying their shoelaces. And just like that, all 6 foot 3 inches of him immediately is crunched down, assuring them, guiding them and sending them off knowing that they have a trusted friend in him. There is one particular student who

## REPORT TO BOARD

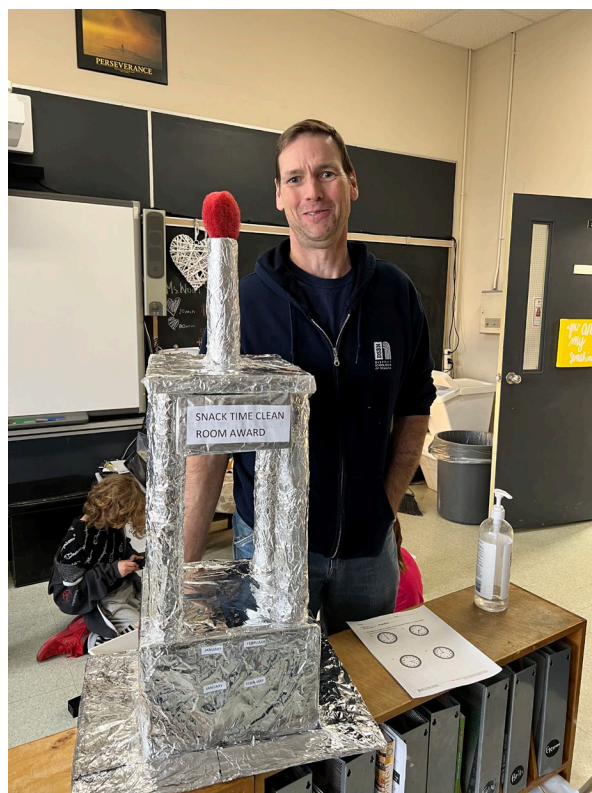
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immediately gravitated toward Jeremy. There is not a day throughout the school year, that Jeremy will not make the time to say hello, make eye contact and share in their joy.

To encourage and engage students to have as much pride in their building as he does, Jeremy hand-made a “Stanley Cup” sized trophy from recycled materials to award the class which maintained cleanliness and organization following the nutrition break. It is a tradition that has become ceremonious to staff and students alike, and one that will be forever remembered by the students.

To this day, Connaught staff have yet to discover how Jeremy is able to complete jobs with such speed and precision. Jeremy is always willing to collaborate and contribute to initiatives at Connaught. His contribution, time and effort in redesigning Connaught’s movement and sensory rooms provided spaces for students to learn to regulate themselves and return to learning. Jeremy has also collaborated with the staff to create outdoor learning spaces. From painting outdoor chalkboards to hanging student-made birdhouses. His commitment to improving Connaught is endless and forever appreciated.

Jeremy has already left a lasting mark on Connaught Public School. He is a champion for the students and personifies the true definition of a team member. The DSBN and the Connaught family have been the beneficiaries of Jeremy’s hard work, dedication, and commitment to students. We all thank you, Jeremy! Congratulations on receiving Director’s Recognition for Extraordinary Contributions Award.



## REPORT TO BOARD

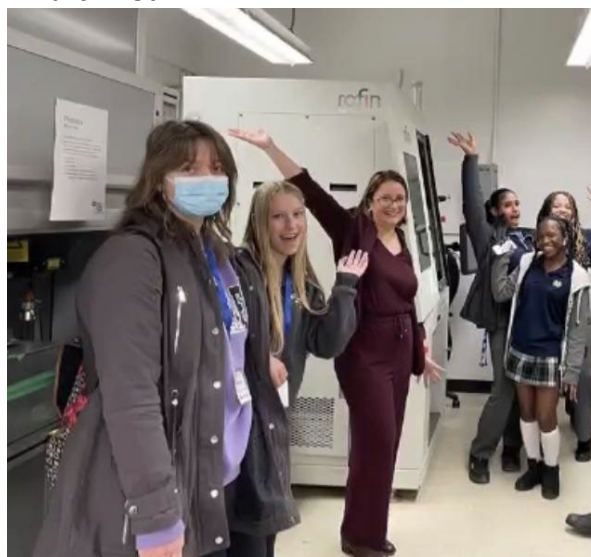
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### DIRECTOR'S REPORT

#### Trades Have No Gender

The Ontario Youth Apprenticeship Program provides many opportunities for all students to explore the skilled trades, as well as special project funding to connect students in underrepresented groups. One of the special projects is the DSBN Trades Have No Gender program. Only 5% of skilled trades journeypersons identify as female. The Trades Have No Gender program is working to change that by providing opportunities for all students to consider a career in the skilled trades regardless of gender. Over the past two years this program has continued to inspire students in a virtual format, but we are pleased to have a full slate of in-person activities this year in partnership with Niagara College, Skills Ontario, and the Niagara Catholic District School Board.

In December, over 75 DSBN students attended the Trades Have No Gender kick-off event at Niagara College where they heard trades related speakers, toured the automotive service, construction and photonics labs and were able to talk to students currently in these programs. In second semester, students will have the opportunity to spend a full day exploring a specific trade area in a number of trade areas. The program will also feature a more expansive opportunity for 500 students to connect with industry mentors and explore the skilled trades with our Trades Have No Gender Symposium on March 28th.



#### Guidance Professional Development

In late 2021, the Ontario Government released the Skilled Trades Strategy recommendations which were the result of connecting with stakeholders across the province to address the skilled trades shortage. One of the recommendations is to provide professional development for guidance counsellors on the apprenticeship pathway. The goal is to develop an enhanced understanding of the skilled trades and apprenticeship pathway and the benefits of the skilled



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Tuesday, January 24, 2023

trades as a career so that counsellors can be better informed and positioned to promote this pathway as viable and valuable to all students. The province is providing additional professional development funding over the next three years for this initiative.

DSBN provided guidance staff from all secondary schools with their first skilled trades professional development opportunity on December 14th at the LiUNA 837 Training Facility. They heard from LiUNA staff regarding the many great opportunities available in the skilled trades and then had the chance to experience being a skilled trades person first hand with activities such as oxy-acetylene burning, mini-excavator operating and cement finishing. The afternoon was spent focusing on the pathways to apprenticeship that include:

- Ontario Youth Apprenticeship Program
- Pre-apprenticeship Programs
- College Trades Programs
- Traditional Apprenticeship Program

Both the Ministry of Labour, Immigration, Training and Skills Development and Mohawk College provided these presentations. There are a number of other activities planned for this year as well.



## REPORT TO BOARD

Tuesday, January 24, 2023



WEDNESDAY, DECEMBER 7, 2022

## PARENT INVOLVEMENT COMMITTEE MINUTES

### ATTENDANCE

#### Committee Members

Amber Hughes (Chair), Joy Janzen, Melissa Lofquist, Lisa Mooney, Ryan Morris, Kelly McNeil, Pauline Dawson, Alison Moore, Simon Hancox (Superintendent), Alex Bradnam (Trustee), Deanne MacIntosh (Trustee), Fred Louws (Administration), Tracy Leemet (Administration)

#### Guests

Michael St. John, DSBN Superintendent of Special Education  
Leanne Smith, DSBN Superintendent of Secondary Education  
Bob Rigas, Safe, Healthy and Inclusive Schools Consultant  
Chip Morningstar, Skilled Trades Instructional Coach  
Daerik Panchyshyn, DSBN Parent

#### Recording Secretary

Sue Sentance

### A. WELCOME

Meeting was called to order. Superintendent Hancox welcomed new members and guests to the meeting and began the meeting with the Land Acknowledgement.

### B. ADOPTION OF AGENDA

Moved by Ryan Morris

Seconded by Joy Janzen

"That the Agenda be adopted."

**CARRIED**

### C. BUSINESS ARISING FROM MINUTES

None

### D. SUPERINTENDENT'S REPORT

Superintendent Hancox was joined by Superintendent St. John and Consultant Rigas who shared an overview of the DSBN's draft Bullying Prevention and Intervention Plan and its key components. Committee members were asked to give their feedback to offer a parent voice

## PARENT INVOLVEMENT COMMITTEE MINUTES

WEDNESDAY, DECEMBER 7, 2022



as the plan is begin developed. Superintendent Smith and Instructional Coach Morningstar attended the meeting to request that the committee include a Skilled Trades presentation as part of the Speaker Series. The presentation would be given by Jon Callegher, Executive Director of Job Talks and a panel of DSBN Staff and students who would discuss their experiences as part of the Ontario Youth Apprenticeship Program and the opportunities that it provides for students in the skilled trades. The Committee decided to add the presentation to the Speaker Series on January 18, 2023.

Superintendent Hancox explained the 2021-22 EQAO results which provided a new benchmark for DSBN students. After a two-year absence from writing the test, students were introduced to a newly developed digital format that included an adaptive model of questioning and updated math content based on the new math curriculum for grades 1 to 9. The DSBN continues to be a leader in the province, achieving above provincial standards in all areas of testing.

### E. CHAIR'S REPORT

Chair Hughes shared a list of DSBN policies that will be up for review over the next two months and directed members to the DSBN website to provide feedback. The committee reviewed the draft 2023-24 School Year Calendars and did not have any recommendations for changes. The committee confirmed plans for two January events in the 2022-23 Speaker Series which include the Skilled Trades presentation on January 18<sup>th</sup> and Dr. Shimi Kang's presentation on January 25<sup>th</sup>. The committee heard positive feedback from schools that tested the hybrid meeting tool and therefore will move ahead with a plan to support schools who wish to purchase the meeting tool to improve parent engagement. The committee will prepare a survey to gauge interest and offer a subsidy to those who request assistance with the purchase through the DSBN's Parent Engagement Allocation. Committee member Mooney attended a PIC event hosted by the Ministry of Education and shared an update on the School Council Guide and new structure for Parent Engagement Funding.

### F. TRUSTEE'S REPORT

Trustee Bradnam and Trustee MacIntosh introduced themselves to the committee and shared details about the new Board of Trustees that were elected on October 24<sup>th</sup>. In addition, Trustee Bradnam highlighted recent events that took place throughout the DSBN including Take Me Outside Day, on October 19<sup>th</sup>, and the process that DSBN stakeholders have undergone to develop a new Strategic Plan that will spark the direction of the DSBN for the next five years and beyond.

Meeting adjourned at 7:22pm

Next meeting – February 1, 2023

Location – Education Centre



THURSDAY, DECEMBER 8, 2022

## SEAC MINUTES

### ATTENDANCE

#### Committee Members Present

Linda Morrice (Chair) - Pathstone Mental Health, Samantha Sendzik-Sinclair - Learning Disabilities Association Niagara Region, Kelly Cimek – Community Living Welland Pelham, Danielle Reynolds - Niagara FASD Coalition, Gabriela Ortega – Inclusion Action in Ontario, Elizabeth Klassen - Trustee, District School Board of Niagara, Shannon Mitchell - Trustee, District School Board of Niagara

#### Administration/Resource

Michael St. John - Superintendent of Special Education, Jodie Kerr - OPC Representative: Elementary, Katie Seminerio - OPC Representative: Secondary, Nikki Train - Student Achievement Leader, Special Education

#### Regrets

Catherine Hodson– Niagara Children’s Centre  
Kate Lindsay – Autism Ontario – South Region

#### Recording Secretary

Jennifer McGugan

### 1. STUDENT VOICE

Special Education Student Achievement Leader, Nikki Train introduced the student voice video from a grade 9 student. Kim Landon, vice-principal at St. Catharines Collegiate Secondary School, shared that the student is an artist. His knowledge of space, maps and flags are demonstrated through his drawings. He is excelling in the SSTC program and has transitioned well from grade 8 to grade 9.

### 2. WELCOME

Quorum was established and the Special Education Advisory Committee (SEAC) meeting was called to order at 5:30 p.m. Chair Linda Morrice began the meeting with the Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples. Linda welcomed Trustee Elizabeth Klassen to her new role on SEAC.



### 3. APPROVAL OF AGENDA

Moved by Samantha Sendzik-Sinclair

Seconded by Gabriela Ortega

*"That the Agenda dated December 8, 2022, be approved as presented"*

**CARRIED**

### 3. BUSINESS ARISING FROM MINUTES

There was no new business arising from the Minutes of the November 10, 2022, SEAC meeting.

### 5. SPECIAL EDUCATION REPORT

Nikki Train, Student Achievement Leader, Special Education, highlighted the professional development attended by Special Education Department staff such as the Geneva Symposium, the FASD Conference, Building Trauma Sensitive Schools, and Being Heumann and Rolling Warrior workshop on accessibility and inclusion for all. She also shared the Special Education Department's professional development for DSBN staff, including Remediation Plus training, Understanding the Importance of Co-Regulation, IEP Development, and Strategies to Support Communication, Self-Regulation and Social Skills. Nikki requested that committee members provide topic suggestions for future SEAC meetings to Linda Morrice.

Superintendent St. John shared information about the transition of board members due to the recent municipal elections and the change in trustee committee membership across all board and statutory committees. New trustees signed declarations of office, and Chair and Vice-Chair positions were voted on with Trustee Sue Barnett being named as Chair and Trustee Alex Bradnam as Vice-Chair.

### 6. TRUSTEE REPORT

Trustees Mitchell and Klassen provided highlights on the November 8<sup>th</sup> and 15<sup>th</sup> Board meetings.

### 7. ASSOCIATION AND BOARD INFORMATION

#### **Autism Ontario**

We will be running in-person programs in the Winter. ACTIVE Adults (daytime program for adults 18+ to come with support workers and participate in community activities, etc.) We are opening up a Snoezelen Multi-Sensory Room in Welland for booking by individuals or groups on Fridays, you can book on the Autism Ontario website, under events.

#### **Community Living Welland Pelham**

No report.

#### **Inclusion Action Ontario**

No report.

### **Learning Disabilities Association of Niagara Region**

LDANR will be hosting a webinar on Wednesday, December 14th at 6:00 pm on the topic of Psycho-educational Assessments presented by Dr. Lisa Linders of the DSBN. Registration can be found on our website.

### **Niagara FASD Coalition**

No report.

### **Pathstone Mental Health**

No report.

### **OPC Representative: Elementary**

Elementary school administrators participated in Human Rights Professional Development. Schools are planning and focusing on literacy, numeracy and equity. Schools recently held parent/teacher interviews and grade 8 students are participating in secondary school open houses and selecting grade 9 courses. Schools are providing inclusive activities in preparation for winter break.

### **OPC Representative: Secondary**

Secondary schools completed open houses and welcomed new SSTC students and their families and have plenty of time to continue with transition planning. Secondary school administrators participated in Human Rights Professional Development. Secondary students completed OSSLT and are preparing for culminating activities and exams. The Learning Renewal Support Teachers are working to strengthen literacy and numeracy skills, as well as focusing on learning skills. Teachers were able to complete an Addressing Anti-Black Racism AQ course and it is now available to administrators.

## **8. CORRESPONDENCE**

There was no correspondence received.

## **9. QUESTIONS AND ANSWERS**

In response to a question, Superintendent St. John shared that information about the Mental Health & Well-Being and Special Education teams' parent workshop, "Funding and Supports for Children with Physical and/or Developmental Disabilities" was shared with parents.

## **10. ADJOURNMENT**

The meeting adjourned at 6:04 pm.

THURSDAY, JANUARY 12, 2023

## SEAC MINUTES

### ATTENDANCE

#### Committee Members Present

Linda Morrice (Chair) - Pathstone Mental Health, Samantha Sendzik-Sinclair - Learning Disabilities Association Niagara Region, Kelly Cimek – Community Living Welland Pelham, Catherine Hodson– Niagara Children’s Centre, Danielle Reynolds - Niagara FASD Coalition, Gabriela Ortega – Inclusion Action in Ontario, Shannon Mitchell - Trustee, District School Board of Niagara

#### Administration/Resource

Michael St. John - Superintendent of Special Education, Mary Ann Gage – Superintendent of Education, Jodie Kerr - OPC Representative: Elementary, Katie Seminerio - OPC Representative: Secondary, Nikki Train - Student Achievement Leader, Special Education

#### Regrets

Kate Lindsay – Autism Ontario – South Region  
Elizabeth Klassen - Trustee, District School Board of Niagara

#### Recording Secretary

Jennifer McGugan

### 1. STUDENT VOICE

Superintendent St. John introduced the student voice video from a kindergarten student. Steve Webb, principal at John Brant Public School, with the support of an American Sign Language (ASL) interpreter shared about the positive impact that the support for the student has had on the school community. The student introduced herself using ASL. The classroom staff and students shared about how excited they were to have learned to communicate with the student using ASL.

### 2. WELCOME

Quorum was established and the Special Education Advisory Committee (SEAC) meeting was called to order at 5:30 p.m. Chair Linda Morrice began the meeting with the Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

### 3. APPROVAL OF AGENDA

Moved by Samantha Sendzik-Sinclair

Seconded by Gabriela Ortega

*"That the Agenda dated January 12, 2023, be approved as presented"*

**CARRIED**

### 3. BUSINESS ARISING FROM MINUTES

Due to the timing of the December 2022 Board meeting, the minutes of the December 8, 2022, and January 12, 2023, SEAC meetings will be approved and shared prior to the February 9, 2023, SEAC meeting.

### 5. SPECIAL EDUCATION REPORT

Superintendent St. John shared an update on the Preschool Transition Process and the Entry to School Program. Meetings with community partners have been scheduled to receive information to support the next steps of the transition from preschool to kindergarten at the DSBN in September 2023. The Entry to School program has eleven students with a diagnosis of Autism attending. Staff are working collaboratively with Niagara Children's Centre and Bethesda, as well they are gathering observations and information to support students, families and schools with a smooth transition to school on February 6, 2023. Superintendent St. John provided an update on upcoming staff professional development on topics that include BMS training, In-School Team, Alternative Report Card Writing, Writing IEPs and more. Superintendent St. John provided an update on Safe Schools initiatives including the Anti-Sex Trafficking Protocol, the Bullying Prevention and Intervention Plan, and supporting students with prevalent medical conditions.

### 6. TRUSTEE REPORT

Trustees Mitchell provided highlights on the December 6, 2022, Board meeting.

### 7. ASSOCIATION AND BOARD INFORMATION

#### Community Living Welland Pelham

Community Living Welland Pelham will be celebrating 70 years in 2023 with the Community Living Ontario - Together we're better contest. The deadline is February 10, 2023. Students are encouraged to help celebrate Inclusive Education Month in February by participating in the contest by showing what inclusive education looks like in action. Students could win a Best Buy gift card worth up to \$1,000.

<https://docs.google.com/forms/d/e/1FAIpQLSdpIG1TgUxq9tYt4rM0nAgClbD9g0zP49C0X9H95wfWR2ICLQ/viewform>

#### Inclusion Action Ontario

No report.

#### Learning Disabilities Association of Niagara Region

LDANR will be offering a free, virtual parent support group on Wednesday, January 18th from 6:00-8:00 pm.

**Niagara Children's Centre**

NCC will be opening up their referral/application process for 2023-2024 in the next couple of weeks. Information about the process and the forms will be available on the Niagara Children's Centre Website under the School section. Our Special Education Consultant, Jennifer Gibbs, is available to connect with families, schools and community partners if they have any questions about our programs or the application process. Her contact information is available on the website.

**Niagara FASD Coalition**

No report.

**Pathstone Mental Health**

The "Hear and Now" Walk-In Clinic will be reopening at the Pen Centre on Monday, January 16th. The Clinic will operate weekly on Mondays and Fridays at this site.

**OPC Representative: Elementary**

The PIC series will be hosting a speaker on the benefits of choosing a career in the skilled trades. Robotics Clubs are starting throughout the DSBN, and grade 8 transition forms are being submitted. In February, there are Kindergarten Open Houses happening, report cards are being written, and EQAO midyear is being administered.

**OPC Representative: Secondary**

Many secondary school administrators have started the AQ course on addressing Anti Black Racism. Secondary students are preparing for culminating activities and exams. Secondary teachers will be preparing report cards and for Semester 2 courses. Secondary teachers will be engaging in learning to enhance their capacity in single pathway courses. All schools will be destreamed in at least one grade 10 subject area as of September 2023. In the next couple months schools will be planning transition activities for elementary students to come and experience high school.

**8. CORRESPONDENCE**

There was no correspondence received.

**9. QUESTIONS AND ANSWERS**

There were no questions received.

**10. ADJOURNMENT**

The meeting adjourned at 5:58 pm.

**WEDNESDAY, DECEMBER 14, 2022**

Public Session – 5:30 pm virtual

## **EQUITY, INCLUSION AND ANTI-RACISM TRUSTEE ADVISORY COMMITTEE MINUTES**

### **ATTENDANCE**

#### **TRUSTEE COMMITTEE MEMBERS**

Shannon Mitchell, Kate Baggott, Nancy Beamer, Elizabeth Klassen

#### **STUDENT TRUSTEE COMMITTEE MEMBER**

Kya Steinbach-Parker

#### **ADMINISTRATION**

Kelly Pisek (Superintendent of Education), Pratima Burton (Student Achievement Leader – Equity K-12), Zakia Hamdani (Equity Consultant – K-12), Maryam Safdar Ali (Human Rights Advisor)

#### **GUESTS**

Mike St. John (Superintendent of Special Education), Alex Bradnam (Trustee), Deanne MacIntosh (Trustee)

#### **REGRETS**

Sue Barnett (Trustee)

#### **Recording Secretary**

Jennifer Reid (Administrative Assistant to Kelly Pisek)

### **A. WELCOME AND INTRODUCTION**

Superintendent Kelly Pisek welcomed committee members and guests to the second Equity, Inclusion and Anti-Racism Trustee Advisory Committee meeting of the 2022-2023 school year.

## **B. ELECTION OF CHAIR**

Superintendent Pisek requested nominations from the committee for the position of Chair for the Equity, Inclusion and Anti-Racism Trustee Advisory Committee. Trustee Mitchell was nominated by Trustee Kate Baggott. No other names were brought forth. Trustee Shannon Mitchell accepted the nomination and was acclaimed Chair of the Equity, Inclusion and Anti-Racism Trustee Advisory Committee.

## **C. APPROVAL OF THE AGENDA**

**Moved by Elizabeth Klassen**

**Seconded by Nancy Beamer**

## **D. COMMUNITY ADVISORY COMMITTEE – VERBAL UPDATE**

Trustee Mitchell stated that the Equity, Inclusion and Anti-Racism Community Advisory Committee had its second meeting of this school year on December 1, 2022, and highlighted the following:

- Updates on the Equity Action Plan were based on feedback received from the committee during the October meeting.
- Updates were given on Indigenous Education that included the following:
  - The new logo for Indigenous Education was presented
  - An opportunity for Indigenous secondary students to represent their school and take part in events to talk about creating positive change to support Indigenous student success and wellbeing is evolving.
  - Sessions that involve working with community partners have been developed for parents to engage in the work of the DSBN and give parents an opportunity to have their voices heard. The first session was held in October. The second session was offered on December 14.
  - Committee members were made aware that policy G-31: Voluntary, Confidential Indigenous Student Self-Identification was reviewed, revised, and approved at the November policy committee meeting.
- There are 50 students in total participating with representation from all DSBN secondary schools on the newly formed EIAR Student Alliance group.
- Committee members were asked to give feedback for the presentation made during the meeting on Bullying Prevention and Intervention Plan.
- Committee members were asked to give input on community resources on the DSBN website for parents.

Trustee Mitchell added that this meeting was the committee's first hybrid model and that members able to attend in person made many contributions to the discussion.

#### **E. INCLUSION FRAMEWORK IN SPECIAL EDUCATION**

Superintendent Pisek stated that this item was a direct result of the feedback from this committee.

Superintendent Mike St. John gave an overview and examples of how supporting students with special education needs is shared work and the responsibility of the Special Education team with support from the Equity team. Superintendent Mike St. John shared some of the strategies and processes used to remove both systemic and school-based barriers for students with disabilities. For further details please see attached report.

#### **F. PROFESSIONAL DEVELOPMENT OPPORTUNITIES**

Consultant Zakia Hamdani shared that DSBN offers courses for staff to take to expand their learning. To support the goals in the DSBN Equity Action Plan, three additional qualification courses that are fully funded by the DSBN have been offered to staff, Equitable and Inclusive Schools, Part 1, Equitable and Inclusive Schools, Part 2, and Addressing Anti-Black Racism to Change Pedagogy and Practice, Part 1. Further details are in the attached report.

#### **G. SCHOOL INITIATIVES - VERBAL UPDATE**

System Administrator Pratima Burton explained that the Equity team aims to develop people's equity lens in a variety of ways including resources such as the creed guidelines, gender identity and gender expression guidelines, inclusive language guidelines and most recently the considerations for planning activities and events through an equity lens. She stated that through this equity work the biggest impact occurs when students, teachers and leaders recognize where change needs to happen and shared the following school initiatives:

- Greater Fort Erie Secondary School – The student equity team wanted to ensure every space in the school was inclusive and students saw themselves in the culture of the school. Students met with the DSBN Equity team to discuss what an inclusive space would look and sound like, walked through the Atrium and applied the criteria. Students are now working with staff to write a proposal to administrators about making some changes.
- Greater Fort Erie Secondary School – A student took the initiative to have representation in the cosmetology class. They recognized that none of the mannequins had the hair texture of Black people and wanted that to change. As a result, the Equity team is working with the Curriculum team to provide all cosmetology teachers with an opportunity to have a session with a Black stylist. The stylist will be invited to classes to provide a workshop for all students. This student's input has impacted change not only at her school but across the system and the programming in these courses.
- Ross Public School – A student commented on the bandages at the office as being one skin tone only. The administrator wrote an email to Johnson & Johnson stating



EQUITY, INCLUSION AND ANTI-RACISM  
TRUSTEE ADVISORY COMMITTEE MINUTES  
WEDNESDAY, DECEMBER 14, 2022

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that if bandages are meant to match skin tone, then they need to do better. The school received a package from Johnson and Johnson with many packages of their Our Tone Band Aid line featuring many skin tones.

- Elementary Equity coaches recognized the need for more specific and directed conversations on topics related to creating more inclusive schools. The coaches now host a monthly after school session “Equity Café” for educators to have casual conversations on equity topics that are pertinent to schools and classrooms. These cafes offer an opportunity for educators to ask questions and connect with fellow educators.

The meeting adjourned at 6:06 p.m.

Next meeting: Wednesday, February 8, 2023 @ 5:30 p.m.

DECEMBER 14, 2022

## **SAL MINUTES**

### **ATTENDANCE**

#### **Committee Members Present**

Helga Campbell – Trustee

Caroline Graham - John Howard Society of Niagara

Robin Lakeit - Student Achievement Leader, Student Success

Tracy Sacco - Student Achievement Leader - Alternative Pathways

Leanne Smith - Superintendent of Curriculum & Student Achievement

#### **Administration/Resource**

Trish Beaudoin - Administrative Assistant to the Superintendent

Melinda Dackiw - SAL Secretary

Nadia LaSelva - Attendance Counsellor

#### **Guests**

Tyler Graham, VP, E.L. Crossley Secondary

Katie Allen, VP, Port Colborne

Kyle Visser, AP, Laura Secord

Barb Lane, VP, DSBN Academy

Induja Mahathantila, VP, St. Catharines Collegiate

Kimberly Landon, VP, St. Catharines Collegiate

Tammy Zonneveld, P, Welland Centennial

Monika Pries-Klassen, VP, Stamford Collegiate

Sandra Orr, VP, West Niagara Secondary

### **A. COMMENCEMENT OF THE SAL COMMITTEE MEETING**

Student Achievement Leader Robin Lakeit called the meeting to order at 2:00 pm.

### **B. CASES**

**223-021**

RK D.O.B. 28/11/2006 16yrs.

Student has struggled with mental health and well-being. SAL plan is to have the student work on their Art credit to keep them connected to school. Student has community supports outside of school.

**223-022**

AL D.O.B. 07/8/2007 15yrs. 4 mos.

Student has struggled with attendance due to the pandemic. SAL plan is to retrain the mind to focus on school by taking GLC2OH online. Student has open access to the resource room for help and guidance. Student also is connected with the school social worker. The plan is to build on the course load for semester 2.

**223-023**

LA D.O.B. 06/02/2007 15yrs. 10 mos.

Student lacks the motivation to connect with school. SAL plan is to keep the student connected to school by taking GLC2O1. Student is aware they can access the school's social worker. Goal is to return in semester 2 with a fresh start.

**223-024**

HS D.O.B. 01/05/2008 14yrs. 7 mos.

Student has struggled with attendance since grade 6. SAL plan is to keep the student connected with school administrators. Student has social and emotional supports outside of school. Goal is to return to regular school in semester 2.

**223-025**

HK D.O.B. 25/06/2006 16yrs. 5mos.

Student is struggling with mental health issues. SAL plan is to keep the student connected to school by taking OLC4O1. Student is connected with the school social worker and has supports outside of school. Goal is to link the student to YMCA Job Gym for semester 2.

**223-026**

KD D.O.B. 07/10/2005 17yrs. 2mos.

Student has struggled with attendance due to mental health and well-being and is unable to engage in school. Student has started a part-time job and the SAL plan is to keep the

student connected to school with the social worker. Goal is to link her job to a co-op placement for semester 2.

**223-027**

SJ D.O.B. 05/06/2006 16yrs. 6 mos.

Student has struggled with attendance. SAL plan is to have the student take IDC3O and keep student connected with the student success teacher weekly. Student is connected with the school social worker and the goal is to engage in more courses in-person.

**223-028**

MM D.O.B. 21/01/2006 16yrs. 10 mos.

Student is struggling to attend school due to their well-being. SAL plan is to keep the student connected to school by coming into the school during the week and work with the SERT teacher on ENG3C. Student would like to attend College post-secondary.

**230-029**

JH D.O.B. 19/09/2005 17 yrs. 2 mos.

Student is struggling to engage in school. SAL plan is to keep the student connected to school by taking ENG3C online and to register them in Transition to Employment for a paid co-op position. Student's goal is to receive their High School Diploma.

**223-030**

CU D.O.B. 29/08/2006 16yrs. 3mos.

Student struggled with attending school and is eager to re-engage in the school system. Student is taking IDC3O and goes to school everyday during period 2 to work with the student success teacher. The goal is to be re-engaged for semester 2 and attend in-person learning.

**223-031**

KD D.O.B. 28/12/2005 16yrs. 11 mos.

Student has struggled with attendance since elementary due to mental health and well-being. During online learning student became disengaged and isolated from school. Student needs 3 elective credits to get their Ontario Secondary School Certification. SAL Plan is to register student to Transition to Employment.

## SAL MINUTES

WEDNESDAY, DECEMBER 14, 2022



### **223-032**

MD D.O.B. 06/01/2005 17yrs. 11 mos.

Student struggle with social anxiety. SAL plan is to register student to Transition to Employment to earn the 2 credits need to receive their Ontario Secondary School Certification. Student is aware that they can access the support from the school social worker.

12 has been approved for SAL.

### **C. CASE REVIEW**

The Committee reviews 25 cases that are active. Twenty-four of the active cases are compliant with the SAL plans. One case has been terminated as requested by the family.

### **D. ADJOURNMENT OF THE SAL COMMITTEE MEETING**

The meeting adjourned at 3:59 pm

JANUARY 18, 2023

## SAL MINUTES

### ATTENDANCE

#### Committee Members Present

Helga Campbell – Trustee

Caroline Graham - John Howard Society of Niagara

Robin Lakeit - Student Achievement Leader, Student Success

Tracy Sacco - Student Achievement Leader - Alternative Pathways

Leanne Smith - Superintendent of Curriculum & Student Achievement

#### Administration/Resource

Trish Beaudoin - Administrative Assistant to the Superintendent

Melinda Dackiw - SAL Secretary

Nadia LaSelva - Attendance Counsellor

#### Guests

Jonathan Cairns, VP, Greater Fort Erie Secondary

Crane Gittins, VP, A.N. Myer

Katie Allen, VP, Port Colborne

### A. COMMENCEMENT OF THE SAL COMMITTEE MEETING

Student Achievement Leader Robin Lakeit called the meeting to order at 2:30 pm.

### B. CASES

#### 223-033

DM D.O.B 10/02/2008 14 yrs. 11 mos.

Student has struggled with engaging in school due to mental health. SAL plan is to connect the student with the school social worker and have them work on MAT1LK with the vice-principal. The goal is to add some remote courses to their schedule in semester 2.

#### 223-034

BC D.O.B 13/09/2005 17yrs. 4 mos.

## SAL MINUTES

WEDNESDAY, JANUARY 18, 2023



Student has struggled with attending school due to their mental health and well-being. SAL plan is to work on MEL3E. Student will pick up the math package at school and connect with the school social worker and staff contact. Goal is to help student reengage in school and the community.

### **223-035**

JR D.O.B. 20/08/2007 15yrs. 3 mos.

Student has struggled with attendance as they are disengaged from school. SAL plan is to help the student get their Social Insurance Number to obtain employment and connect them back to attending school.

3 has been approved for SAL.

## **C. CASE REVIEW**

The Committee met to review 36 cases that are active. Of the thirty-six active cases, 29 are compliant with their SAL plans. Seven cases will be revisited next month as they have not been compliant with their SAL agreement.

## **D. ADJOURNMENT OF THE SAL COMMITTEE MEETING**

The meeting adjourned at 3:25pm

TUESDAY, DECEMBER 20, 2022

## STUDENT TRUSTEE SENATE MINUTES

### ATTENDANCE

#### Student Trustees

Julianna Marcel, Greater Fort Erie Secondary School  
Tiya Patel, Stamford Collegiate Secondary  
Kya Steinbach-Parker, Greater Fort Erie Secondary School

#### School Representatives

A.N. Myer – Reece Dunne	Laura Secord - Eve Pritchard
A.N. Myer - Nathan Sirianni	Port Colborne – Samuel Tonnies
DSBN Academy - Audrianna Harbaruk	Port Colborne - Eva Wachel
DSBN Academy - Taneika Timothee	St. Catharines Collegiate – Owen Casey
E.L. Crossley - Sierra Kievit	St. Catharines Collegiate – Sham Raad
Eastdale – Jerusha Kumar	Sir Winston Churchill – Norah Hoff
Eastdale - Jordan Kumar	Sir Winston Churchill – Iqra Imran
Eden - Isabella Minovski	Thorold - Anika Burton
Eden – Hadia Noor	Welland Centennial - YuYeon Kim
Governor Simcoe - Gillian Archer	Welland Centennial – Tyrus LePage
Governor Simcoe - Michaela Okundaye	Westlane – Sonam Dhillon
Greater Fort Erie - Audrey Akharoh	Westlane – Shivani Patel
Greater Fort Erie – Manit Butalia	West Niagara - Capri Nosé
Laura Secord - Lucy Hopkins	West Niagara - Tiana Sherback

#### Administrative Advisors

Ann Gilmore - Superintendent of Curriculum and Student Achievement (9-12)  
Robin Lakeit, Student Achievement Leader, Curriculum (9-12)  
Barclay Walker (Teacher Consultant) - Student Success

#### Trustees

Nancy Beamer  
Susan Jovanovic

#### Regrets

Luca Burattini (E.L. Crossley); Kim Carruthers, Principal (A.N. Myer Secondary School); Mishaal Malik (Stamford); Mysha Panjwani (Stamford); Saron Tadesse (Thorold)

#### Recording Secretary

Nichola Lee - Administrative Assistant to the Superintendent



# STUDENT TRUSTEE SENATE MINUTES

TUESDAY, DECEMBER 20, 2022



## A. WELCOME

The Student Trustees began the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

## B. APPROVAL OF THE AGENDA

Westlane motioned approval of the agenda. Laura Secord seconded the motion **Carried**

## C. INDIGENOUS STUDENT UPDATE

Kya reported that there is strong response from Indigenous students to join the newly created Indigenous Student Leadership Circle. The first meeting is in January.

## D. STUDENT TRUSTEE UPDATE

Superintendent Gilmore was invited to update Senators on the issue of students congregating in school washrooms. A pilot will be started at Governor Simcoe and E.L. Crossley to utilize a hallway monitor to ease the number of students entering washrooms at one time.

## E. TRUSTEE UPDATE

Trustee Beamer reported on DSBN policies that are in the process of being updated. The policies that are open for feedback can be viewed on the [DSBN website](#) and Senators are encouraged to participate in the feedback process.

## F. BREAKOUT DISCUSSIONS / ROUNDTABLE

Equity and Inclusion: the sub-committee is planning to provide a summary of what secondary schools are doing around equity and inclusion to encourage sharing of ideas among schools.

Student Success: the sub-committee discussed celebrating and promoting the arts and academics in schools to balance the strong focus on athletics.

Senate Communications: a Google form will be sent to Senators regarding Instagram story take-overs, which may include:

- "A Day in the Life" blog
- interviews with students and teachers
- "Study With Me" (time lapse)
- a post series of topics e.g. favourite places to study, study routines, what I eat as I study, etc.

## G. COMMUNITY INVOLVEMENT HOURS

Senators can include their participation in Student Trustee Senate as part of their Community Involvement Hours. They can email their hours to Mr. Barclay Walker at [barclay.walker@dsbn.org](mailto:barclay.walker@dsbn.org).

## H. ADJOURNMENT

Meeting adjourned at 6:00pm

## I. NEXT MEETING

February 21, 2023 – White Oaks Conference Centre

## FINANCE COMMITTEE MINUTES

WEDNESDAY, JANUARY 18, 2023

Public Session: 5:30 p.m. (Virtual Meeting)

### ATTENDANCE

#### COMMITTEE MEMBERS

Sue Barnett (Committee Chair), Helga Campbell (Trustee), Lora Campbell (Trustee), Jonathan Fast (Trustee)

#### ADMINISTRATION

Stacy Veld (Superintendent of Business Services and Treasurer), Warren Hoshizaki (Director of Education), Simon Hancox (Superintendent of Education), Nicky Westlake (Controller of Finance)

#### TRUSTEE GUESTS

Alex Bradnam (Board Vice-Chair), Susan Jovanovic, Elizabeth Klassen

#### RECORDING SECRETARY

Terri Cook

### A. CALL TO ORDER

Chair Sue Barnett called the meeting to order at 5:33 p.m.

### B. APPROVAL OF THE AGENDA

Moved by Helga Campbell

Seconded by Lora Campbell

“That the agenda be approved as presented.”

**CARRIED**

### C. NIAGARA STUDENT TRANSPORTATION SERVICES: 2022-23 ANNUAL PLAN

Superintendent Veld presented the Niagara Student Transportation Services (NSTS) 2022-23 Annual Plan. NSTS historically presents this information to their Board of Directors at their annual meeting held in December. The Annual Plan was shared with Trustees for information regarding NSTS’ plans for next year and updates from the past fiscal year.

Moved by Jonathan Fast

Seconded by Helga Campbell

## FINANCE COMMITTEE

Wednesday, January 18, 2023

“That the Niagara Student Transportation Services 2022-23 Annual Plan be received for information.”

**CARRIED**

### **D. 2022-23 FIRST INTERIM FINANCIAL REPORT**

Superintendent Veld presented the 2022-23 First Interim Financial Report which is based on the revised estimates submitted to the Ministry. The report provides a comparison of year-to-date actual revenue and expenditures to the prior year, explains key variances from budget, and forms a conclusion as to the projected surplus or deficit for the year.

Based on preliminary October 31, 2022 actual enrolment, total projected enrolment for the year is above budget by 304 ADE or 0.8%, with elementary enrolment projecting above budget by 318 ADE and secondary enrolment projecting on budget.

After the approval of the budget, the Ministry of Education announced additional funds for Partnership and Priority Funds (PPF) grants. Revised estimates include an increase to revenue and expenditures of \$2.26M.

The first Interim Financial Report projects the use of \$4.0M of accumulated surplus to balance the budget. The preliminary projection is based on actual spending to October 31, 2022 which represents only two months of DSBN’s fiscal year. Updated projections of the 2022-23 will be provided at both the April and June 2023 Finance Committee meetings.

New to the Interim Report is a capital spending summary that is intended to provide updates of capital spending and projected spending compared to the approved Multi-Year Capital Plan along with any potential changes that are being monitored.

An increase in revenue and expenditures of \$679,000 has been included to reflect available funding carried forward from the prior year to fund \$479,000 in Secondary Specialist High Skills Major consumable expenditures and \$200,000 in Elementary Robotics.

Trustee Klassen joined at 5:44 pm.

**Moved by Lora Campbell**

**Seconded by Helga Campbell**

“That the 2022-23 First Interim Financial Report be received.”

**CARRIED**

## FINANCE COMMITTEE

Wednesday, January 18, 2023

### E. SUMMARY OF ACCOUNTS

Controller of Finance Nicky Westlake presented the Summary of Accounts report which summarizes the cash outflow of expenditures paid during the months of November and December 2022. The summary highlights the costs associated with employee benefits, constructions/repairs & maintenance, transportation, utilities, professional services, information technology purchases and the other non-salary expenditures. The timing of the expenditures is reported on a cash-basis and does not include accruals for accounting purposes. The information in this report is not intended to match the timing of information presented in quarterly and annual financial reports.

Moved by Jonathan Fast  
Seconded by Helga Campbell

“That the Summary of Accounts paid for the months of November and December 2022, totaling \$56,753,040 be received.”

**CARRIED**

### F. SUMMARY OF AWARD OF CONTRACTS

Superintendent Veld stated that the Summary of Award of Contracts is presented to Trustees to provide information with respect to contracts awarded that are equal to or greater than \$750,000. There were four contracts awarded between September 1 and November 30<sup>th</sup> 2022 which included Westlane Secondary School Ventilation and Served/Washroom Upgrade; construction of the new Wainfleet Elementary School; Architectural Consultant for Quaker Road Public School Addition; and Architectural Consultant for the New South Niagara Elementary School.

Moved by Helga Campbell  
Seconded by Lora Campbell

“That the Award of Contracts Summary Report for the period ended November 30, 2022, be received.”

**CARRIED**

### G. ADJOURNMENT

The meeting adjourned at 5:53 p.m. The next meeting date is Wednesday, February 15, 2023.

# FEB 2023

SUN	MON	TUE	WED	THU	FRI	SAT
			<b>01</b> PIC 5:30 pm	<b>02</b>	<b>03</b>	<b>04</b>
<b>05</b>	<b>06</b>	<b>07</b> Program and Planning 5:30 pm	<b>08</b> SAL 2pm EIAR Trustee Advisory 5:30 pm	<b>09</b> SEAC 5:30 pm	<b>10</b>	<b>11</b>
<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b> Finance 5:30 pm	<b>16</b>	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b> Family Day	<b>21</b> Policy 5:30 pm	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b> Board Meeting COW 6:15 pm Regular 7 pm				

# FEBRUARY 2023

SUN	MON	TUE	WED	THU	FRI	SAT
Black History Month			1 World Hijab Day	2	3 Setsubun	4
5	6	7	8	9	10	11
12	13	14 Valentine's Day Kindness Awareness Week (Feb 14-20)	15 Buddha's Death (Nirvana Day)	16	17	18 Isra's Wal Miraj* Maha Shivaratri
19 World Day of Social Justice	20 Family Day	21 Losar New Year International Mother Language Day	22 Pink Shirt Day Ash Wednesday(First Day of Lent)	23	24	25 Avyám-i-Há (Feb 25 - Mar 1)
26	27 Clean Monday	28				

NOTE: Days of Significance/Holy Days may vary a few days before or after the indicated date due to the observance of the lunar calendar for some cultures/faiths and time zones.

\* Denotes Days of Significance/Holy Days that begin in **the evening before** the indicated time.