



## **MINUTES OF THE FINANCE COMMITTEE**

**Wednesday, February 22, 2017**

**Grimsby-Lincoln Meeting Room  
4:35 p.m.**

Present:

Trustee Committee Members: Sue Barnett, Lora Campbell, Jonathan Fast,  
Kevin Maves (Chair)

Trustee Observers: Helga Campbell, Linda Crouch, Cheryl Keddy-Scott

Administration: Stacy Veld, Superintendent of Business Services  
Robert Dunn, Manager of Projects & Maintenance

Recording Secretary: Brenda Buckingham, Business Assistant

### **CALL TO ORDER**

Chair Kevin Maves called the meeting to order at 4:35 p.m.

### **APPROVAL OF THE AGENDA**

The agenda was reviewed and it was,

Moved by: Jonathan Fast  
Seconded by: Lora Campbell

**“That the agenda be approved as presented.”**

CARRIED UNANIMOUSLY

### **APPROVAL OF THE MINUTES OF THE JANUARY 18, 2017, MEETING**

The minutes of the January 18, 2017, Finance Committee meeting were reviewed and it was then,

Moved by: Lora Campbell  
Seconded by: Jonathan Fast

**“That the minutes of the January 18, 2017, Finance Committee meeting  
be approved as presented.”**

CARRIED UNANIMOUSLY

**AWARD OF CONTRACT – SYNTHETIC TURF FIELDS & RUNNING TRACKS**

Superintendent of Business Services Stacy Veld reported that the Multi-Year Capital Plan provided for the construction of synthetic turf fields and running tracks at A.N. Myer, Centennial, Governor Simcoe and Sir Winston Churchill secondary schools. The scope of the project includes site preparation, new synthetic turf and track surface, perimeter curbing, concrete pad for bleachers, fencing, goal posts and nets.

Robert Dunn, Manager of Projects & Maintenance, reviewed the tender process. He explained that the tenders were called in two packages, being A.N. Myer and Centennial; and Governor Simcoe and Sir Winston Churchill. In response to the Request for Proposals (RFP), tenders were received from five of the five pre-qualified general contractors. Board staff and the project Consultant reviewed the tenders. Two bids were disqualified on the A.N. Myer and Centennial projects. The remaining bids were found to be complete with no errors or omissions. The bid results were provided to the Committee. 39 Seven Inc. submitted the low bid for both the A.N. Myer and Centennial projects, and World Wide Turf Inc. submitted the low bids for both the Governor Simcoe and Sir Winston Churchill projects.

It was noted that these companies are well-experienced. 39 Seven Inc., a Guelph-based company, has completed sports field construction at Queen's, McMaster and York universities. World Wide Turf Inc. is a Barrie-based company which has completed fields at Centennial and Georgian Colleges, and the field at the new Greater Fort Erie Secondary School.

Committee members were advised that the tender prices are higher than the construction costs stated in the report due to the fact that there were provisional items included in the tender. The provisional items were related to track & field events such as steeple chase, long jump/triple jump, pole vault, high jump apron, etc. Quotes were requested in order to ascertain costs should schools wish to add these features sometime in the future. As a result of excluding the provisional items from the tender results, a reduction of \$568,389 was applied to the total costs provided to the Committee. However, even with the reduction applied, it was necessary to increase the project estimate by \$406,360 in order to accommodate the scope of the project. This increase will be funded by School Renewal monies. The total projected cost is \$5,406,360.

Superintendent Veld also explained that pricing from the tentative low bidders was requested for site specific ancillary items, being the installation of bleachers and field lighting, as it is prudent to prepare for bleachers and field lighting during the construction stage. Funding for these items would be supported through partnership contributions. In response, 39 Seven Inc. and World Wide Turf Inc., provided quotes for bleachers and lighting at the four school sites. The costs for bleachers totaled \$248,100 and lighting \$1,352,512 (plus HST). It was noted that having these ancillary items installed during the summer construction will be less disruptive to schools and provide for the immediate rental of the fields for night use.

A sample of the running track and synthetic turf materials were circulated by Bob Dunn. During discussion, it was suggested that the new synthetic turf fields and running tracks be made known to those submitting a bid to have the 2021 Canada Summer Games held in this area.

Construction could get underway as soon as April. The A.N. Myer and Sir Winston Churchill fields are to be complete by the middle of August. Centennial and Governor Simcoe fields will be complete by August 31<sup>st</sup>.

During discussion, it was confirmed that staff have been in consultation with the school administrators during the full scope of their school project. School administrators, with the DSBN's Manager of Community Partnerships & Engagement, are reaching out and working with the school communities for partnership opportunities. It was also confirmed that the lights being installed are LEDs which provide a more direct light onto the field and reduce the spray of light onto neighbouring properties.

Moved by: Lora Campbell  
Seconded by: Sue Barnett

"That the low bids received from 39 Seven Inc. in the amount of \$1,344,854 (plus HST) and \$1,308,625 (plus HST) be accepted and a contract awarded for the synthetic turf field and running track projects at A.N. Myer and Centennial Secondary Schools respectively."

"That the low bids received from World Wide Turf Inc. in the amount of \$1,222,575 (plus HST) and \$1,212,345 (plus HST) be accepted and a contract awarded for the synthetic turf field and running track projects at Governor Simcoe and Sir Winston Churchill Secondary Schools respectively."

"That the option prices received from 39 Seven Inc. in the amount of \$449,062 (plus HST) and \$420,550 (plus HST) be accepted and a contract awarded for the bleachers and field lighting at A.N. Myer and Centennial Secondary Schools respectively."

"That the option prices received from World Wide Turf Inc. in the amount of \$371,500 (plus HST) and \$359,500 (plus HST) be accepted and a contract awarded for the bleachers and field lighting at Governor Simcoe and Sir Winston Churchill Secondary Schools respectively."

CARRIED UNANIMOUSLY

#### **NEXT MEETING**

The next meeting of the Finance Committee will be at the call of the Chair.

#### **ADJOURNMENT**

The meeting adjourned at 4:55 p.m.

Kevin Maves  
Chair