

EQUITY, DIVERSITY, AND INCLUSION ADVISOR – Job Posting

The Ontario Public School Boards' Association invites applications for an Equity, Diversity, and Inclusion Advisor.

The Equity, Diversity, and Inclusion Advisor will report to the Executive Director.

Position Overview

The successful applicant will provide guidance and leadership to the Association in the areas of equity, diversity, and inclusion. The position will advise and support OPSBA's internal and external professional development, advocacy, work teams, and the general work of the Association.

Responsibilities and Duties include but are not limited to:

- Development and provision of professional development to trustees and to OPSBA staff
- Reviewing internal procedures and processes
- Collaborating with, and supporting staff, in furthering a culture of inclusion and respect for equity and diversity
- Provide insight and advice to the Association communications and government advocacy
- Collaborate with various stakeholders

Qualifications

- Five years of experience in a related role
- Knowledge and understanding of Ontario public school boards
- Post-secondary education in a related field
- Direct experience working with historically oppressed communities
- Experience in providing professional development/training
- Excellent written and oral communication skills
- Team-oriented person with very strong interpersonal skills
- Ability to work independently, including time management and meeting deadlines
- Experience in handling change management with sensitivity and confidentiality
- Experience in working with multiple stakeholder groups

(*Candidates with equivalent experiences and skills may be considered.)

This is a two-year renewable term position. We welcome applicants of all backgrounds and will consider applicants seeking a secondment opportunity.

OPSBA offers a competitive compensation package.

Please apply electronically with a covering letter and resume, including three professional references to W.R. Hick, Executive Director, by Friday October 8, 2021.

OPSBA is committed to equity and inclusion in the recruitment and hiring of qualified staff who reflect the diversity of residents in the province of Ontario. We encourage submissions from candidates who represent the various dimensions of diversity.

Accommodation

We are committed to providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). Should you require accommodation through any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs.