



International Student Tuition Fee Refund Policy

District School Board of Niagara, Ontario, Canada
International Student Program

TUITION REFUND POLICY

1. **Refunded due to Study Permit Rejected:** Full Tuition Fees refunded (**less \$150 CAD administrative fee**) if requested in writing before the start of the program*, conditional on providing the following two documents:
 - Copy of the Letter of Rejection from Citizenship and Immigration Canada
 - DSBN Letter of Acceptance that shows tuition paid in full
2. **All other refunds** are granted, in the situations set out below, if requested in writing:
 - Two-thirds of Paid Tuition refunded (**less \$400 CAD administrative fee**), if withdrawal is received prior to the commencement of the program*.
 - One-half of Paid Tuition refunded (**less \$400 CAD administrative fee**), if withdrawal is received after the commencement of the program* but before 30 calendar days have elapsed.
3. **No tuition refunded** in the situations set out below:
 - If withdrawal is received at any other point during the school year.
 - If DSBN discovers that any information in the student's application for admission is untrue.
 - If students are unable to perform or are not performing to a reasonable academic standard.
 - Student dismissal from the program due to violation of government law or DSBN policy.
 - School closure periods out of school board's control, e.g. labour dispute, inclement weather, etc.

*The "program" is defined as the dates specified on the official Letter of Acceptance and the defined "program" can be within the same school year or over a split/two different school years.

All refund requests must be made in writing and supporting documentation sent to international@dsbn.org