

## ***Regular Board Meeting***

Tuesday, April 24, 2018

Education Centre

St. Catharines

6:15 - 7:00 p.m. [Private Session]

7:00 - 10:00 p.m. [Public Session]

## **A G E N D A**

### **A. COMMENCEMENT OF THE MEETING OF THE BOARD**

1. Acknowledgement of Traditional Territory
2. Call to Order and Noting of Members Absent
3. Declaration of Conflict of Interest

### **B. COMMITTEE OF THE WHOLE**

1. Motion to Move to Committee of the Whole (Private Session)
2. Motion to Return to Open Board (Public Meeting)

### **C. SINGING OF 'O CANADA'**

Stevensville Public School choir will perform 'O Canada' via video

### **D. REFLECTIVE READING**

By Trustee Linda Crouch

**E. BUSINESS OF THE BOARD**

**1. Adoption of the Agenda**

**Recommended Motion:**

“That the Agenda be adopted.”

**2. Approval of Board Minutes**

Pages 7-18

**Recommended Motion:**

“That the Minutes of the Regular Meeting of the District School Board of Niagara dated March 27, 2018 be confirmed as submitted.”

**3. Business Arising from the Minutes**

**4. Ratification of Business Conducted in Committee of the Whole**

**Recommended Motion:**

“That the business transacted in Committee of the Whole be now ratified by the Board.”

**F. EDUCATIONAL SHOWCASING OR PRESENTATIONS**

**1. Director’s Report and Recognition**

W Hoshizaki  
Pages 19-24

a) Director’s Recognition

- i) Carrie Stasiak, Facilities Renewal Project Coordinator, Facility Services
- ii) Rob Haines, Caretaker, Eden High School
- iii) Lori Huisman, Teacher/LRT, Jeanne Sauvé Public School

b) Director’s Update to Trustees

**2. Educational Showcases**

**G. STUDENT ACHIEVEMENT REPORT**

**H. DELEGATIONS**

**I. BOARD RECESS (Optional)**

**J. OLD BUSINESS**

**1. ACCOUNTS**

S Veld  
Page 25

**Recommended Motion:**

“That the Summary of Accounts paid in Batch Numbers APB100001 to APB100212, for the month of March 2018, totalling \$20,970,493.26 be received.”

**2. REPORT OF THE PARENT INVOLVEMENT COMMITTEE**

H Campbell/ L Campbell  
Pages 26-27

**Recommended Motion:**

“That the report of the Parent Involvement Committee dated April 4, 2018 be received.”

**3. REPORT OF THE AD HOC GOVERNANCE COMMITTEE**

C Keddy Scott  
Pages 28-31

**Recommended Motions:**

“That the report of the Ad Hoc Governance Committee dated April 10, 2018 be received.”

And

“That the mandate of Ad Hoc Governance Committee shall be to review and to make recommendations to the Board of Trustees for amendments to the Board’s By-laws and Rules or Order on the following issues:

- (i) Ratification of Open Session
- (ii) Closed Session Motion Itemization on Agenda
- (iii) Definition of “Ad Hoc Committee of the Board”
- (iv) Action Oriented Minutes
- (v) Code of Conduct
- (vi) Board Practice: Waiver of Advanced Distribution of Committee Reports/Minutes
- (vii) Trustee email communication
- (viii) Electronic Devices in Meetings
- (ix) Audio/Video Recordings of Board Meetings
- (x) Election of Committee Chairs.

That the Ad Hoc Governance Committee shall commence the review of items (i), (ii), (iii) and (iv) at its next meeting."

**4. REPORT OF THE SUPERVISED ALTERNATIVE LEARNING COMMITTEE**

L Campbell  
Pages 32-33

**Recommended Motion:**

"That the report of the Supervised Alternative Learning Committee dated April 11, 2018 be received."

**5. REPORT OF THE SPECIAL EDUCATION ADVISORY COMMITTEE**

D Robinson / J Ajandi  
Pages 34-42

**Recommended Motion:**

"That the report of the Special Education Advisory Committee dated April 12, 2018 be received."

**6. REPORT OF THE STUDENT TRUSTEE SENATE**

E Hilborn / A Qayum  
Pages 43-45

**Recommended Motion:**

"That the report of the Student Trustee Senate dated April 18, 2018 be received."

**7. REPORT OF THE FINANCE COMMITTEE**

K Maves  
Pages 46-78

**Recommended Motions:**

"That the report of the Finance Committee dated April 16, 2018 be received."

And

"That the low bid received from Bromac Construction, in the amount of \$1,200,000 (plus HST), be accepted and a contract awarded for accessibility improvements at Prince of Wales Public School (St. Catharines)."

And

"That the low bid received from STF Construction, in the amount of \$689,992 (plus HST), be accepted and a contract awarded for accessibility improvements at Lakeview Public School."

And

"That the low bid received from King Contractors, in the amount of \$976,851 (plus HST), be accepted and a contract awarded for accessibility improvements at Connaught Public School."

And

"That the low bid received from Duomax Developments, in the amount of \$528,200 (plus HST), be accepted and a contract awarded for science lab improvements and Health & Safety repairs at Welland Centennial and Eastdale Secondary Schools."

And

"That the Interim Financial Report, for the period ending February 28, 2018, be received."

And

"That Borrowing Resolution 2018-01, authorizing the Board to borrow up to \$9,314,192 for the short-term financing of Ministry funded capital projects, pursuant to the provisions of section 243(1) of the Education Act, be approved."

And

"That the revisions to Policy A-03 Trustee Budgets be approved and adopted."

And

"That Policy A-04 Trustee Travel and Business Expenses be approved as presented and adopted."

And

"That Policy A-16 Employee Travel and Business Expenses be approved as presented and adopted."

And

"That the revisions to Policy B-03 Financial Accountability of School Generated Funds be approved and adopted."

And

"That the revisions to Policy B-06 Purchasing Cards (P-Cards) be approved and adopted."

**K. QUESTIONS ASKED OF AND BY BOARD MEMBERS**

**L. NEW BUSINESS**

**M. INFORMATION AND PROPOSALS**

**1. Staff Reports**

**2. Trustee Information Session**

No information session scheduled.

**3. Correspondence and Communications**

**4. Trustee Communications and School Liaison**

**5. Ontario Public School Boards' Association Report**

D Chase

**6. Future Meetings**

Page 79

The May 2018 calendar is attached.

**N. ADJOURNMENT**

**Recommended Motion:**

“That this meeting of the District School Board of Niagara be now adjourned.”

**April 24, 2018 Board Meeting  
Director's Update to Trustees**

**Director's Recognition for Extraordinary Contributions – Carrie Stasiak, Facilities Renewal Project Coordinator, Education Centre**

Carrie Stasiak is a Facilities Renewal Project Coordinator and has worked for DSBN for the past 13 years overseeing various projects including building renovations and the construction of new schools.

Over the past year, Carrie has been the point person for the two and a half million dollar renovation at Dalewood French Immersion Public School. During the process Carrie was detailed and achievement oriented, all the while maintaining a thoroughly professional manner. She took the time to personally ensure that all stakeholders were kept informed of each aspect of the renovation. This was clearly appreciated and communicated by many individuals associated with the construction.

During the renovation, Carrie scheduled bi-weekly meetings to coordinate workers in the school and took the time to listen and explain construction progress to school administration. In addition, she set-up impromptu discussion sessions to ensure individual concerns were being heard and acted upon; this occurred from the design and construction team members to the variety of school-based individuals and groups who were monitoring the ongoing construction. Carrie remained in constant communication with the caretaking supervisor to ensure that school cleaning responsibilities were being done throughout the construction. She was always available by cell phone, answered every phone call and addressed any emerging issues immediately, including weekends and summer vacation.

This past Labour day weekend, Carrie was at Dalewood to ensure that everything was ready for the students to arrive the next day. She spread mulch at the front of the school, painted columns in the school foyer, assembled office furniture and purchased and delivered mums for the front entrance. Whatever Carrie noticed needed to be done, she did personally. This allowed the staff to be reassured that everything would be ready for the first day of school. To quote Dalewood administrators, "it has been a pleasure to collaborate with Carrie this year. DSBN is very fortunate to have such a conscientious and professional employee." Stacy Veld, Superintendent of Business Services, commented that "this exemplifies Carrie's consistent and thorough approach to all of her assigned projects throughout the DSBN school community."

Congratulations Carrie on receiving the Director's Recognition for Extraordinary Contributions Award!

### **Director's Recognition for Extraordinary Contributions – Rob Haines, Head Caretaker, Eden High School/Lifetime Learning Centre, Sven H Dohnberg Centre**

Some people say that in order to keep up with a dynamo in the school system that you better be wearing your running shoes. Not so with Eden HS head caretaker Rob Haines. In his case, you had better put on your roller blades. And wings.

Rob has been head caretaker at Eden, the Lifetime Learning Centre and the Sven Dohnberg Child Care Centre for 16 years. That's right, he manages the maintenance and cleaning of three buildings every day - this means 18 fire drills a year!

Rob is a celebrity to the children in the daycare program. On rainy days, they go for a ride in their eight-seater inside the halls of Eden where they are intent on one thing: finding Rob. The squeal of delight when they see him is met by Rob's honest enjoyment of seeing them in return.

Rob is currently managing a two-year heating and ventilation replacement project at Eden. He has a background in heating so it comes as no surprise that he takes such an interest in these renovations. But it's more than that; it is important to Rob that the communication between teachers, administration and contractors are effective thereby defusing items before they become a concern.

Rob is exemplary at his job. He knows all of the buildings very well and responds quickly to all concerns.

There is no doubt Rob is a people person. In January, he was overheard asking a student if she was new to the school. He then introduced himself and welcomed her to Eden. He truly loves kids. Rob will often see graduates in the community and then, once back at school says "you'll never believe who I ran into . . ." He quickly pulls the right yearbook off the shelf and reminisces.

Rob supports students in many ways, such as watching the SSTC Christmas presentation. During this past presentation he had four contractors visiting and 10 staff asking for his assistance and was still there watching the SSTC students proudly put on their show.

Rob is also an actor – appearing most recently in Eden's version of "Stranger Things", called "Eden Things." He also had a speaking role and character in the Star Wars parody performed two years ago.

Rob is a good communicator, remembers everything, and addresses each site's concerns, no matter how small. He is aware of everything and takes ownership of and pride in all three buildings, the staff and the students. Rob is a major player in the success of the school. He is encouraging to others and a real asset.

In short, Rob consistently displays exemplary commitment to creating a community via relationship building with staff and students in three different buildings all the while performing his duties as head caretaker with timeliness and thoroughness. Congratulations Rob on receiving the Director's Recognition for Extraordinary Contributions Award!



**Director's Recognition for Extraordinary Contributions – Lori Huisman, Teacher/LRT, Jeanne Sauvé French Immersion Public School**

Lori started teaching in 1990, has taught a variety of grades and subjects at many different schools and is currently at Jeanne Sauvé French Immersion Public School.

Lori is an exemplary literacy teacher. She has a knack for motivating students to persevere, despite their learning challenges. Her passion for literacy includes promoting bilingualism.

Lori is in her fourth year as a Learning Resource Teacher (LRT); however, she has the knowledge, professionalism, and execution of an experienced and effective LRT. She is commonly mistaken to be an LRT who has been in the role for many years. As a result, she is a pillar in the school, with staff giving her unfaltering trust and respect and is now mentoring new LRTs.

As a French Immersion school, Jeanne Sauvé is still in infancy with the program in primary grades. As Lori and the primary staff came to realize that French resources can be limited, Lori became an innovator. For example, she created a French-version of Leveled Literacy Intervention for the developing French readers. This is one example of how her dedication has come to positively impact and improve student success for over a hundred students to date. The tools and skills her students develop with her support lead to long-term success, beyond primary grades.

Lori is also a relationship builder. With students, she is calm, cool, and collected. Always. She is the caring adult to many students and the caring teacher to her colleagues. Lori willingly goes out on yard duty at every opportunity so she can observe and engage with all primary students.

Lori is a champion at advocating for student needs. For example, she intentionally creates opportunities for extra-curriculars that would involve the 'reluctant-participant' student. Over 60 students are participating in the Forest of Reading this year under her support.

Lori ensures that recognition is given when it is due. She does not hesitate to acknowledge the hard work of her colleagues, and will always wave away any accolades directed to her.

Lori is empowering, inspiring, and selfless. She is a positive role model to the school community and most deserving of the Director's Recognition for Extraordinary Contributions Award. Congratulations!

### **E.L. Crossley SS Golfer at Augusta National**

E.L. Crossley SS student, Luke DelGobbo, placed 5th at the National Drive, Chip and Putt Championship at Augusta National on April 8th . Not only did he get to compete at the prestigious Augusta National course but he also got to meet many top golfers including Canadian Master's champ Mike Weir, and Tiger Woods.

To qualify for the Augusta National event, Luke advanced through qualifiers at Fox Valley Club in Lancaster, N.Y., Turning Stone in Syracuse, N.Y., and Winged Foot Golf Club in Mamaroneck, N.Y.

The 15 year old Crossley student golfs out of Lookout Point Golf Club and last season captured the overall crown on the local under 15 Niagara Junior tour, winning tournaments at Willo-Dell, Twenty Valley and the St. Catharines Golf & Country Club.

### **DSBN Outdoor Education Campus Updates**

- **DSBN Earth Week Challenge**

On Sunday, April 22 people around the world celebrated Earth Day. In honour of this important day the DSBN Adventure Campus and the Walker Living Campus have been gearing up for DSBN's annual Earth Week Campus Challenge. This year's event is the Sense-ible Sustainability Challenge, an exciting program for students from grades 4-8, focusing on exploring the natural world and introducing students to tangible ways they can bring about a more sustainable future for our earth. Programs highlighted Indigenous traditions and ways of approaching sustainable harvesting. Students had the opportunity to prepare and sample Bannock and Cedar Tea.

All 21 DSBN Eco Schools were invited to attend and approximately 500 students participated in this exciting week which took place from April 16 – 20, 2018.

- **Secondary Week at the Walker Living Campus**

Secondary Week at the Walker Living Campus will run from May 7 – 11, 2018. Focus for students will be on Geography and Science with one day dedicated to an Indigenous Youth Leadership Symposium. Details are in the final stages of confirmation. Approximately 400 students will be participating.

- **Trail Maintenance at the DSBN Adventure Campus**

DSBN is expanding our partnership with Friends of Short Hills and Ontario Parks to maintain and improve the DSBN trails within Short Hills Provincial Park. Westlane SS's DIG IT! Horticulture SHSM and Construction students will work with Friends of Short Hills and Outdoor Education staff to construct a new Boardwalk leading into the entrance of the Provincial Park. The SHSM DIG IT! students will lay over 300 feet of stone and mulch on the trails.

## Niagara Regional Science and Engineering Fair

DSBN students and schools, once again, had an excellent showing at the recent Niagara Regional Science and Engineering Fair and were recognized for their exemplary projects. Power Glen PS and Sir Winston Churchill SS won the elementary and secondary overall school awards for having the strongest projects. Dheiksha Jayasankar and Abby Kitcher from Power Glen PS and Hailin Wang from Sir Winston Churchill SS will be moving on to represent the Niagara Region at the Canada Wide Science Fair in Ottawa in May. Finally, Rikki Dacosta, teacher at Power Glen PS, won the Outstanding Science Teacher Award for the second time and graciously shared the award with her colleagues Tim Wright, Laura Keeping and Celina Whittal who assisted students with their projects. Many other DSBN students were recognized with special awards, Gold, Silver and Bronze medals – it was an exciting night!



## Skills Challenges

Congratulations to St. Catharines Collegiate SS for winning Gold in Culinary, Port Colborne HS for winning Gold in Welding and Thorold SS for winning Bronze in Carpentry.

This year marked the 20th year for the DSBN Technological Skills Challenges and was held in partnership with Niagara College. There were more Challenges this year, and more student participation, than ever before!

Port Colborne HS led the way this year with 10 medals, Westlane SS with nine and E.L. Crossley SS, Eden HS and Sir Winston Churchill SS with eight medals. Honourable mention to St. Catharines Collegiate SS for advancing from the Regional Qualifiers against 10 other school boards in Culinary Arts for the first time in our Skills history. An extremely difficult task!

The largest ever TEAM DSBN will be participating in the Ontario Technological Skills Challenges in Toronto on May 8. 32 students from 12 secondary schools will represent the DSBN at this event. Winners will secure a spot on Team Ontario and look forward to the Skills Canada National Competition in June. Congratulations and best of luck to everyone involved!

### **Partners in Literacy and Numeracy - eLearning**

Partners in Literacy and Numeracy is a DSBN eLearning course being held during both semesters this year. The course provides opportunities for university-bound senior students to mentor and support grade 9, 10 and ESL students in English and Math classrooms at their home school.

The leadership and applied theory component of this course is delivered online to students by eLearning teacher Marita Bootsma. Students mentor classmates in their home school under the supervision of their classroom teacher and are monitored by Ms. Bootsma.

Students in this course receive a unique opportunity to meet face-to-face and participate in two workshops during the semester. Central resource staff provide learning opportunities by helping students develop leadership capacity and skills to support their junior partners. Workshops this year have included topics such as: Understanding Diversity, Supporting English Language Learners, Navigating Google Read & Write, and Developing Strategies for Students with Special Education Needs. Central resource staff also work with the mentors sharing effective approaches for supporting curriculum in English and Mathematics classrooms.

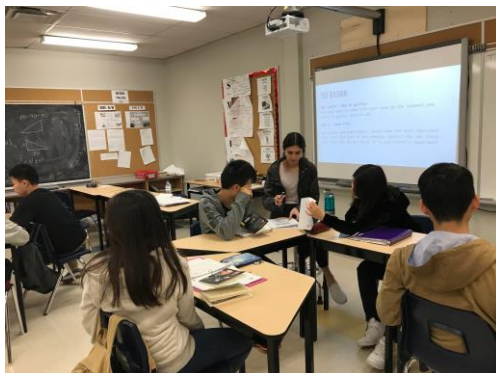
**Support in a Grade 9 English Classroom**



**Students Participating in April 17 Workshop**



**Support in an ESL Classroom**



**Support in a Grade 9 Math Classroom**



DISTRICT SCHOOL BOARD OF NIAGARA

# SUMMARY OF ACCOUNTS

---

## **Background and Rationale:**

The Summary of Accounts is regularly presented to the Trustees in order to disclose the Board expenditures paid during the previous month. The Summary highlights the costs associated with employee benefits, transportation, utilities, and the total of all other non-salary expenditures.

## **Summary of Accounts:**

A summary of accounts paid in Batch Numbers APB100001 to APB100212, for the month of March 2018, is as follows.

Employee Benefits	\$ 9,086,469.50
Transportation	3,360,422.17
Utilities	869,561.49
Other	<u>7,654,040.05</u>
Total	<u><b>\$ 20,970,493.21</b></u>

## **Recommended Motion:**

**“That the Summary of Accounts paid in Batch Numbers APB100001 to APB100212, for the month of March 2018, totaling \$20,970,493.26 be received.”**

Respectfully submitted,

Stacy Veld  
Superintendent of Business Services

Board Meeting of April 24, 2018

***For further information, please contact Stacy Veld or the Director of Education.***

# May 2018

## Trustee Calendar

Apr 2018							Jun 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7							1
8	9	10	11	12	13	14	3	4	5	6	7	8	9
15	16	17	18	19	20	21	10	11	12	13	14	15	16
22	23	24	25	26	27	28	17	18	19	20	21	22	23
29	30						24	25	26	27	28	29	30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 29	30	May 1	2	3	4	5
		6:00 PM Program and Planning	5:30 PM PIC	All Day Event International Concussion Summit	All Day Event International Concussion Summit	
6	7	8	9	10	11	12
			1:00 PM SAL	6:00 PM SEAC 6:00 PM ARC - Committee Orientation Meeting		
13	14	15	16	17	18	19
		5:30 PM Policy Committee 6:00 PM Student Trustee Senate	6:00 PM ARC/Public Meeting #1	6:00 PM Finance		
20	21	22	23	24	25	26
		6:15 PM COW 7:00 PM Regular Board Meeting				
27	28	29	30	31	Jun 1	2
			6:00 PM Excellence in Education Celebration 6:00 PM Community Planning and Partnership Meeting	All Day Event OPSBA AGM	All Day Event OPSBA AGM	All Day Event OPSBA AGM