

**MONDAY, JUNE 21, 2021**

Public Session: 7:00 pm – Virtual Meeting

## AGENDA

### **A. COMMENCEMENT OF THE MEETING OF THE BOARD**

1. **Acknowledgement of Traditional Territory**
2. **Call to Order and Noting of Members Absent**
3. **Declaration of Conflict of Interest**

### **B. COMMITTEE OF THE WHOLE**

**Motion to Move to Committee of the Whole (Private Session)**

**Motion to Return to Open Board (Public Session)**

### **C. SINGING OF ‘O CANADA’**

DSBN secondary school students will perform an instrumental version of O’Canada via video

### **D. REFLECTIVE READING**

By Trustee Lora Campbell

### **E. BUSINESS OF THE BOARD**

#### **1. Adoption of the Agenda**

**Recommended Motion:**

“That the Agenda be adopted.”

#### **2. Approval of Board Minutes**

[Pages 6-16](#)

**Recommended Motion:**

“That the Minutes of the Regular Meeting of the District School Board of Niagara dated May 25, 2021 be confirmed as submitted.”

#### **3. Business Arising from the Minutes**

#### **4. Ratification of Business Conducted in Committee of the Whole**

**Recommended Motion:**

# BOARD MEETING AGENDA

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“That the business transacted in Committee of the Whole be now ratified by the Board.”

## F. EDUCATIONAL SHOWCASING OR PRESENTATIONS

### 1. Director’s Report and Recognition

**W. Hoshizaki**

#### a) Director’s Recognition

- Melissa Langelaan, Student, Governor Simcoe SS

### 2. Educational Showcase

**W. Hoshizaki**

- a) Westlane Spartan SSTC Hands at Work
- b) DSBN Skills Challenges 2021
- c) Celebrating DSBN Graduating Students

## G. STUDENT ACHIEVEMENT REPORT

## H. DELEGATIONS

## I. BOARD RECESS (OPTIONAL)

## J. OLD BUSINESS

### 1. Report of the Program and Planning Committee

**D. Schaubel – Pages 17-27**

#### Recommended Motions:

“That the report of the Program and Planning Committee dated June 1, 2021 be received.”

“That the Summer Learning Programs and Support Report be received.”

“That the Specialist High Skills Major Update be received.”

“That the Software Application for Student Use Privacy and Security Report be received.”

“That the Virtual Art Show Report be received.”

### 2. Report of the Audit Committee

**J. Fast – Pages 28-48**

#### Recommended Motions:

“That the report of the Audit Committee dated June 7, 2021 be received.”

# BOARD MEETING AGENDA

MONDAY, JUNE 21, 2021



"That the Regional Internal Audit Status Report be received".

"That the 7-month specified procedures report for the period ending March 31, 2021 be received".

"That Audit Committee members complete the Evaluation of External Auditors form for the 2019-20 Fiscal Year and send in confidence to Nicky Westlake by June 14, 2021."

"That KPMG LLP be appointed as DSBN external auditors for a one-year term commencing September 1, 2021."

## 3. Report of the Policy Committee

[A. Bradnam – Pages 49-56](#)

### Recommended Motions:

"That the report of the Policy Committee dated June 8, 2021 be received."

"That Policy A-09: Naming/Renaming of Schools be approved as amended and adopted."

## 4. Report of the Special Education Advisory Committee

[A. Bradnam/S. Mitchell – Pages 57-59](#)

### Recommended Motion:

"That the report of the Special Education Advisory Committee dated June 10, 2021 be received."

## 5. Report of the Equity, Inclusion and Anti-Racism Trustee Advisory Committee

[S. Mitchell – Pages 60-62](#)

### Recommended Motion:

"That the report of the Equity, Inclusion and Anti-Racism Trustee Advisory Committee dated June 10, 2021 be received."

## 6. Report of the Finance Committee

[K. Maves – Pages 63-91](#)

### Recommended Motions:

"That the report of the Finance Committee dated June 16, 2021 be received."

"That the Summary of Accounts paid for the month of April and May 2021, totaling \$47,959,372.41 be received."

"That the Board of Trustees receive the Education Development Charges Eligibility Report for information."

"That the Third Interim Financial Report for the period ending April 30, 2021, be received."

"That the 2021-22 Preliminary Budget be received."

# BOARD MEETING AGENDA

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“That the 2020-21 Preliminary Budget Report include:

- \$ 70,000 to support Concussion Partnership with Hamilton Health Sciences;
- \$ 30,000 to support Synthetic Turf Maintenance Equipment;
- \$ 190,000 to support AQ courses (Math, FMNI, Reading, Mental Health, Equity);
- \$ 100,000 to support Try A Trade and Makers resources;
- \$ 65,000 to Tutors in the Classroom”

“That the 2021-22 Revenue and Expenditure Budget in the amount of \$522,650,999 be approved and the estimate forms be submitted to the Ministry of Education.”

## 7. Report of the Supervised Alternative Learning Committee

[L. Campbell – Page 92](#)

### Recommended Motion:

“That the report of the Supervised Alternative Learning Committee dated June 16, 2021 be received.”

## 8. Report of the Student Trustee Senate

[K. Hollowell/S. Sharma/K. Tavernese – Pages 93-94](#)

### Recommended Motion:

“That the District School Board of Niagara approve sending a letter to the Ministry of Education requesting funding of menstrual products in all school boards in Ontario.”

Virtual Introductions of newly elected student trustees for 2021-2022

## K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

## L. NEW BUSINESS

## M. INFORMATION AND PROPOSALS

1. Staff Reports
2. Trustee Information Session
3. Correspondence and Communications
4. Trustee Communications and School Liaison
5. Ontario Public School Boards’ Association Report
6. Future Meetings

[Page 95](#)

The September 2021 calendar is attached.

## BOARD MEETING AGENDA

MONDAY, JUNE 21, 2021



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### **N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING**

#### **Recommended Motions:**

“That the business transacted by the Board of Trustees at its meeting held on June 21, 2021 be now ratified by the Board.”

That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

### **O. ADJOURNMENT**

#### **Recommended Motion:**

“That this meeting of the District School Board of Niagara be now adjourned.”

## BOARD MEETING MINUTES

TUESDAY, MAY 25, 2021

Private Session: 6:15 p.m. – 6:42 p.m. | Public Session: 7:00 p.m. – 8:02p.m. (Virtual Meetings)

### ATTENDANCE

#### BOARD

Alex Bradnam (Vice Chair), Sue Barnett (Chair), Nancy Beamer, Jonathan Fast, Elizabeth Klassen, Kevin Maves, Shannon Mitchell, Doug Newton, Dave Schaubel

#### STUDENT TRUSTEES

Salony Sharma, Karina Tavernese

#### OFFICIALS

Warren Hoshizaki (Director of Education), Lora Courtois, John Dickson, Mary Anne Gage, Helen McGregor, Simon Hancox, Marian Reimer Friesen, Kelly Pisek, Leanne Smith, Michael St. John, Stacy Veld, Jennifer Feren, Kim Sweeney, Karen Bellamy, Cheryl Morgan

#### REGRETS

Kate Baggott, Lora Campbell, Keelee Hollowell

#### RECORDING SECRETARY

Christina Dero

#### TECHNICAL SUPPORT

Wendy Coit, Darlene Duncan, Sarah Skrydstrup

### A. COMMENCEMENT OF THE MEETING OF THE BOARD

#### 1. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Barnett opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

## COMMENCEMENT OF THE MEETING OF THE BOARD – CONTINUED

### 2. CALL TO ORDER AND NOTING OF MEMBERS ABSENT

Chair Barnett called the Regular Meeting of the Board to order at 7:00 p.m.

Chair Barnett noted the absence of Trustee Baggott, Trustee Campbell, and Student Trustee Hollowell.

### 3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

## B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)

Moved by Nancy Beamer

Seconded by Alex Bradnam

“That the Board do now enter Committee of the Whole.”

**CARRIED**

Moved by Nancy Beamer

Seconded by Dave Schaubel

“That the Board return to Open meeting.”

**CARRIED**

The Board returned to open meeting at 6:42 p.m.

## C. SINGING OF ‘O CANADA’

“The Board stood as ‘*O Canada*’ was performed by the Central French Immersion Public School choir, via video.

## D. REFLECTIVE READING

Vice Chair Bradnam shared a reflective reading.

## E. BUSINESS OF THE BOARD

### 1. Adoption of the Agenda

Moved by Jonathan Fast  
Seconded by Elizabeth Klassen

"That the Agenda be adopted."

**CARRIED**

### 2. APPROVAL OF BOARD MINUTES

Moved by Kevin Maves  
Seconded by Shannon Mitchell

"That the Minutes of the Regular Meeting of the District School Board of Niagara dated April 27, 2021 be confirmed as submitted."

**CARRIED**

### 3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

### 4. RATIFICATION OF BUSINESS CONDUCTED IN COMMITTEE OF THE WHOLE (PRIVATE SESSION)

Moved by Doug Newton  
Seconded by Dave Schaubel

"That the business transacted in Committee of the Whole be now ratified by the Board."

**CARRIED**

## F. EDUCATIONAL SHOWCASING OR PRESENTATIONS

### 1. Director's Report and Recognition

#### a) Director's Recognition for Extraordinary Contributions - Aliya Aragon, Student, DSBN Academy

Via video, Director Hoshizaki recognized Aliya Aragon for her outstanding commitment to academic achievement and for being an influential leader in the school community.



## EDUCATIONAL SHOWCASING OR PRESENTATIONS – CONTINUED

### b) Director's Recognition for Extraordinary Contributions - Lauren Fleming, Student, Laura Secord Secondary School

Via video, Director Hoshizaki recognized Lauren Fleming for her advocacy and volunteer work as well as the positive impact that she has had on others.

## 2. Educational Showcases

### a) Faces of DSBN

Director Hoshizaki explained that DSBN's Equity & Inclusion Team collaborated with the Student Trustee Senate and the Communications and Information Technology Departments on the Faces of DSBN initiative that launched in March 2021.

Faces of DSBN is a campaign showcasing high school students' contributions to making their schools and communities better. Students were asked to share personal stories of activism, building awareness, acts of kindness and/or promoting change.

Director Hoshizaki shared a video of students sharing some of the contributions they have made in their communities.

## G. STUDENT ACHIEVEMENT REPORTS

There were no student achievement reports.

## H. DELEGATIONS

There were no delegations.

## I. BOARD RECESS

There was no Board recess.

## J. OLD BUSINESS

### 1. Report of the Program and Planning Committee

Moved by Shannon Mitchell

Seconded by Doug Newton

“That the report of the Program and Planning Committee dated May 4, 2021 be received.”

“That the Board of Trustees approve the elementary boundary change to transfer the area shown as Zone A on Appendix B from Dewitt Carter PS to Stevensville PS; and,

Transfer the area shown as Zone B on Appendix B from Dewitt Carter PS to John Brant PS; and,

Transfer the areas shown as Zone A and Zone B from Port Colborne HS to Greater Fort Erie SS; and,

That the approved boundary changes take effect on the day after the Board of Trustees approval and apply to all future students in Zones A and B. Existing Dewitt Carter PS students in Zone B, as described in this report, are grandfathered from the boundary changes and have the option to attend either elementary, and later secondary, school; and,

That the school boundaries be updated accordingly.”

“That the Try A Trade Report be received.”

“That the Music Monday Report be received.”

**CARRIED**

Trustee Schaubel provided a summary of the Program and Planning Committee meeting, which included a presentation of the proposed boundary changes, as well as presentations about “Try A Trade” and DSBN’s virtual Music Monday project.

### 2. Report of the Parent Involvement Committee

Moved by Dave Schaubel

Seconded by Nancy Beamer

“That the report of the Parent Involvement Committee dated May 5, 2021 be received.”

**CARRIED**

## OLD BUSINESS – CONTINUED

### Report of the Parent Involvement Committee

Trustee Beamer reported that the Parent Involvement Committee offered on-demand presentations for parents during Education Week. Trustee Beamer added that the PIC Virtual Speaker Series will conclude on May 26, 2021, with Dr. Ungar presenting, “How to Make Our Kids More Resilient”.

Trustee Beamer provided a summary of the Parent Involvement Committee meeting, which included a presentation explaining DSBNs Grade 9 De-Streaming planned for September 2021 and discussions about the survey that was sent out to all participants about the Virtual Speakers Series this year. The Virtual Speakers Series will re-start in September 2021, with hopes of holding in-person sessions at some point of the year.

### 3. Report of the Policy Committee

Moved by Alex Bradnam

Seconded by Jonathan Fast

“That the report of the Policy Committee dated May 11, 2021 be received.”

“That Policy F-05: Playspace Equipment and Naturalized Learning and Play Spaces be approved as received and adopted.”

“That Policy G-10: Use of Identification Badges by Non-School Staff and Non-School Board Personnel be approved as amended and adopted.”

“That Policy D-07: Third Party Provision of Student Support Services be approved as amended and adopted.”

“That Policy G-06: Fireworks, Firecrackers, Pyrotechnical be revoked.”

“That Policy A-09: Naming/Renaming of Schools be deferred to a June policy meeting.”

“That Policy D-14: Assessment and Evaluation and Reporting be approved as received and adopted.”

“That Policy E-20: DSBN Employee Hiring Practices be approved as amended and adopted.”

**CARRIED**

## OLD BUSINESS – CONTINUED

### Report of the Policy Committee

Vice Chair Bradnam provided a summary of the Policy Committee meeting, where 6 existing policies and 1 new policy were reviewed. Vice Chair Bradnam highlighted some of the changes made to the policies and noted that the committee requested more time for discussion and time for revisions to be made to Policy A-09: Naming/Renaming of Schools. The next set of policies to be reviewed will be open for vetting from September 10, 2021 – November 3, 2021.

### 4. Report of the Special Education Advisory Committee

Moved by Elizabeth Klassen

Seconded by Kevin Maves

“That the report of the Special Education Advisory Committee dated May 13, 2021 be received.”

**CARRIED**

Trustee Mitchell spoke to the Special Education Advisory Committee meeting, which included a Student Voice Presentation and a presentation from Superintendent St. John about a Special Education Grant and an update on the work of the Preschool Transition Team. Trustee Mitchell added that DSNB Special Olympics are in the planning stages and will be offered remotely again this year.

### 5. Report of the Student Trustee Senate

Moved by Salony Sharma

Seconded by Karina Tavernese

“That the report of the Student Trustee Senate dated May 18, 2021 be received.”

**CARRIED**

Student Trustee Sharma reported that a design by Eden High School student, Rachel DeBoer was chosen as the new Senate logo as it encapsulates and reflects the work of the Senate. Student Trustee Sharma added that the Students Helping Students Fundraiser started earlier this month, and proceeds will be directed back to DSNB schools.

## OLD BUSINESS – CONTINUED

### Report of the Student Trustee Senate

Student Trustee Tavernese reported that Kya Steinbach-Parker from Greater Fort Erie Secondary School has been appointed Indigenous Student Trustee for the upcoming school year.

## 6. Report of the Finance Committee

Moved by Doug Newton

Seconded by Dave Schaubel

“That the report of the Finance Committee dated May 19, 2021 be received.”

“That the Board provide five (5) paid holy days as part of creed observation and accommodation per calendar year for permanent non-union and union employees and LTO’s where their Collective Agreements or Terms and Conditions of Employment do not currently specify, to further promote consistency and equity.”

“That the Capital Projects Borrowing Resolution 2021-01 authorizing the Board to borrow up to \$13,041,225 for the short-term financing of funded COVID-19 Resilience Infrastructure Stream (CVRIS) capital funding, pursuant to the provisions of section 243(1) of the Education Act, be approved.”

“That the Multi-Year Capital Plan be received, and staff be authorized to proceed with all identified projects up to and including the 2021-22 year, subject to confirmation of necessary Ministry of Education approvals.”

“That the 2021-22 Preliminary Revenue Budget be received.”

**CARRIED**

Trustee Maves provided a summary of the Finance Committee meeting, which included a presentation of the COVID-19 Resilience Infrastructure Stream (CVRIS) capital funding, the Multi-Year Capital Plan, and the 2021-22 Preliminary Revenue Budget. Trustee Maves urged all trustees to attend the upcoming Finance Committee meeting in June.

## OLD BUSINESS – CONTINUED

### 7. Report of the Supervised Alternative Learning Committee

Moved by Shannon Mitchell

Seconded by Doug Newton

“That the report of the Supervised Alternative Learning Committee dated May 19, 2021 be received.”

**CARRIED**

Superintendent Smith provided a summary of the Supervised Alternative Learning Committee meeting, where two new cases were reviewed and approved. Following the case presentations, the committee reviewed the progress of current students participating in the SAL program.

## K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

There were no questions asked of or by Board members.

## L. NEW BUSINESS

There was no new business.

## M. INFORMATION AND PROPOSALS

### 1. STAFF REPORTS

There were no staff reports.

### 2. TRUSTEE INFORMATION SESSION

An information session about Equity and Inclusion took place prior to the Board meeting.

### 3. CORRESPONDENCE AND COMMUNICATION

There were no correspondence or communication.

## INFORMATION AND PROPOSALS – CONTINUED

### 4. TRUSTEE COMMUNICATIONS AND SCHOOL LIAISON

- a) Chair Barnett reminded trustees to purchase Portabackyarda tickets in support of the Education Foundation of Niagara.

### 5. Ontario Public School Boards' Association (OPSBA) Report

Information published by the Ontario Public School Boards' Association is available at [www.opsba.org](http://www.opsba.org).

### 6. Future Meetings

The calendar of June 2021 meetings was provided.

## N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING

Moved by Dave Schaubel

Seconded by Nancy Beamer

That the business transacted by the Board of Trustees at its meeting held on May 25, 2021 be now ratified by the Board."

"That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day."

**CARRIED**

## O. ADJOURNMENT

Moved by Alex Bradnam

Seconded by Jonathan Fast

"That this meeting of the District School Board of Niagara be now adjourned."

**CARRIED**

## BOARD MEETING MINUTES

TUESDAY, MAY 25, 2021



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### ADJOURNMENT – CONTINUED

The meeting adjourned at 8:02 p.m.

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**SUE BARNETT**

Chair

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**WARREN HOSHIZAKI**

Director of Education and Secretary



## PROGRAM AND PLANNING COMMITTEE



**Tuesday, June 1, 2021**

**5:30 p.m.**

**Virtual - MS Teams**

## MINUTES

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### **Present:**

Trustee Committee Members: Nancy Beamer, Doug Newton for Kevin Maves, Jonathan Fast, Shannon Mitchell and Dave Schaubel (Chair)

Trustee Guests: Sue Barnett, Alex Bradnam  
Student Trustees: Salony Sharma and Karina Tavernese

Administration: Warren Hoshizaki, Director of Education  
Helen McGregor, Area 5 Supt. of Curriculum & Student Achievement (9-12)  
Mary Anne Gage, Area 4 Supt. of Education, Curriculum & Student Achievement (K-12)  
Simon Hancox, Area 1 Supt. of Education  
Marian Reimer Friesen, Area 4 Supt. of Education, Curriculum & Student Achievement (K-8)  
Leanne Smith, Area 6 Supt. of Curriculum & Student Achievement  
Michael St. John, Supt. of Special Education & Mental Health and Well-Being

Guests: Roy Smith, Consultant – Technology and SHSM

Recording Secretary: Trish Beaudoin, Administrative Assistant

Regrets: Kevin Maves

### **CALL TO ORDER**

Chair Dave Schaubel called the meeting of the Program and Planning Committee to order at 5:30 p.m.

### **APPROVAL OF THE AGENDA**

Moved by Trustee Newton, seconded by Trustee Beamer

***“That the agenda be approved as presented.”***

**CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

**NEW BUSINESS****Summer Learning Programs and Support** – *Superintendents, Leanne Smith, Mary Anne Gage and Michael St. John*

Superintendent Gage shared that the DSBN is offering summer learning opportunities for students in Kindergarten to Grade 4 who would benefit most from three weeks of literacy and numeracy learning. The Summer HEAT program will run in person at thirteen schools for three weeks in July. Niagara Nutrition Partners have offered to supply all thirteen Summer Heat sites with nutritional food items that will be available to all students. As well, DSBN students in grades 5 to 8 will have four programs to help further their knowledge in literacy, numeracy, and technology skills through a project-based program. This is a non-credit program and it will be offered in two three-week sessions for either in-person or remote learning.

Superintendent Smith shared that the DSBN will be offering two Summer School sessions at two main sites. Students can choose to register for in-person or eLearning credits. A variety of programs are available including new credits, credit recovery, bootcamp, cooperative learning and Summer Link (dual credit with Niagara College). Adult programs are also available including a summer entry PSW program. New this year is a Cooking Challenge, that is offered as a reach ahead credit. There are over 1200 registrations for summer learning as of June 1<sup>st</sup>, 2021.

Superintendent St. John presented that the DSBN Special Education team will be offering elementary and secondary summer programs in-person to focus on social skills, transitions, and technology for students with learning needs. Students with Autism Spectrum Disorder (ASD) will be supported through a variety of programs that will focus on social skills through problem solving, play and movement.

The Mental Health and Well-Being Team will be offering summer help to both elementary and secondary students through the summer. DSBN social workers will provide individual students and families support to help re-engage students with attendance concerns.

Moved by Trustee Beamer, seconded by Trustee Mitchell

***“That the Summer Learning Programs and Support Report be received.”***

**CARRIED**

**Specialist High Skills Major Update** - *Superintendent, Leanne Smith, and Roy Smith Consultant*

Superintendent Smith along with Roy Smith, Consultant – Technology and SHSM provided an update on the Specialist High Skills Major (SHSM) program. DSBN has offered SHSM programs for over 15 years with 1,400 students enrolled. This year 500 students will graduate with their red seal in June. DSBN is excited to add four new programs in the fall: Agriculture at Westlane Secondary, Transportation at A.N. Myer and Construction at Laura Secord Secondary and St. Catharine’s Collegiate. DSBN has been awarded additional funding to add 22 new sections for Technology and Cooperative Education that will support student enrollment and increase

SHSM completion rates. DSBN continues to be a leader in providing student opportunities to develop their skills, innovation, entrepreneurship, and creativity.

Moved by Trustee Beamer, seconded by Trustee Fast

***“That the Specialist High Skills Major Update be received.”***

**CARRIED**

**Software Application for Student Use Privacy and Security** - Superintendent, Simon Hancox

Superintendent Hancox explained that the DSBN Application and Security Task Force (APS) was formed to review current practices in place to review privacy and security standards for software applications for student use. The task force includes members from: Information Technology, Special Education, curriculum, legal department and both elementary and secondary administrators. The directive of the committee is to develop a more efficient process to assess educational software and applications to ensure they have pedagogical value and are in compliance with privacy legislation. The committee also aimed to create a process that is user friendly for school, central staff and for parents. The task force has developed a Web-Portal, so educators have easy access to applications that are Board approved for students to use and can request a review of new applications for approval. The committee has also created an efficient parental consent form with a link for parents to see the approved applications their child(ren) can use.

Moved by Trustee Newton, seconded by Trustee Fast

***“That the Software Application for Student Use Privacy and Security Report be received.”***

**CARRIED**

**Virtual Art Show** - Superintendent, Helen McGregor and Marian Reimer Friesen

Superintendents Reimer Friesen and McGregor presented the DSBN Virtual Art Show. DSBN annually displays elementary and secondary student’s art at the DSBN Education Centre. This year three different Virtual Art Shows were launched on the DSBN Website to showcase the creativity and skills of our students. The Elementary Virtual Art Show Webpage had approximately over 2,100 pieces of art that was displayed in the month of May. In secondary, the Off the Wall Art Show took place at the end of March with over 100 students, teachers, and community members in attendance. The Grad Art Show was held on June 10<sup>th</sup> and celebrated artwork from this year’s graduating students across DSBN Secondary Schools.

Moved by Trustee Mitchell, seconded by Trustee Beamer

***“That the Virtual Art Show Report be received.”***

**CARRIED**

**OTHER BUSINESS**

There was no other business.

**NEXT MEETING**

The next Program and Planning Committee meeting is scheduled for **Tuesday, September 14, 2021 at 5:30 p.m.**

## **ADJOURNMENT**

Moved by Trustee Beamer, seconded by Trustee Fast

***“That the meeting of the Program and Planning Committee adjourn.”***

**CARRIED**

The meeting adjourned at 6:11 p.m.



## AUDIT COMMITTEE MINUTES OF OPEN SESSION MEETING

Monday, June 7, 2021  
5:30 p.m.

Virtual - Microsoft Teams

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Present:

**Audit Committee External Members:** Lons Kushner, Yusuf Essop

**Trustee Audit Committee Members:** Kate Baggott, Sue Barnett, Jonathan Fast (Committee Chair)

**DSBN Administration:** Stacy Veld, Superintendent of Business Services  
Nicky Westlake, Controller of Finance

**Regional Internal Audit Team:** Jenny Baker, Manager

**Trustee Member Guest:** Alex Bradnam

**Recording Secretary:** Terri Cook, Business Assistant

### **CALL TO ORDER AND WELCOME**

Chair Jonathan Fast called the meeting to order at 5:30 p.m.

### **APPROVAL OF THE AGENDA**

Moved by: Yusuf Essop  
Seconded by: Lons Kushner

**“That the agenda be approved as presented.”**

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest declared.

### **REGIONAL INTERNAL AUDIT STATUS REPORT**

Regional Internal Audit Manager Jenny Baker shared that the proposed audit for 2021-22 will focus on an Information Technology Controls Review with continued audit follow-up reviews for Back-up, Disaster and Recovery, Repairs and Maintenance, Attendance Support and Records Management. A Student Information System (SIS) System Control Review will be the proposed audit project for 2022-23.

Moved by: Yusuf Essop  
Seconded by: Lons Kushner

**“That the Regional Internal Audit Status Report be received”.**

CARRIED

**7-MONTH SPECIFIED PROCEDURES REPORT**

Superintendent of Business Services Stacy Veld referenced the report on the specified auditing procedures by KPMG in connection with DSBN's reporting to the Ministry of Education for the period from September 1, 2020 to March 31, 2021. No issues or audit differences were found.

Moved by: Sue Barnett  
Seconded by: Kate Baggott

**"That the 7-month Specified Procedures Report for the period ending March 31, 2021 be received".**

CARRIED

**EVALUATION OF EXTERNAL AUDITORS**

Controller of Finance Nicky Westlake requested committee members complete the evaluation form provided in the agenda package and submitted to her via email. If there are concerns or comments, a formal report would be brought to the September Audit Committee meeting.

Moved by: Yusuf Essop  
Seconded by: Lons Kushner

**"That Audit Committee members complete the Evaluation of External Auditors form for the 2019-20 Fiscal Year and send in confidence to Nicky Westlake by June 14, 2021."**

CARRIED

**APPOINTMENT OF EXTERNAL AUDITORS**

Controller of Finance Westlake explained that Ontario Regulation 361/10 requires Audit Committees to make an annual recommendation to their Board of Trustees on the appointment, replacement, or dismissal of the external auditors.

Controller of Finance Westlake shared that the KPMG LLP audit partner and audit team have provided excellent audit services and recommended their continued partnership. The Committee supported the recommendation of the endorsement of KPMG. Superintendent Veld stated that KPMG has been included in the award for external auditors through the OECM, therefore, recognized by the provincial consortium.

Moved by: Yusuf Essop  
Seconded by: Kate Baggott

**"That KPMG LLP be appointed as DSBN external auditors for a one-year term commencing September 1, 2021."**

CARRIED

**NEXT MEETING**

The next Audit Committee meeting will take place on Monday, September 13, 2021 at 5:30 p.m.

**ADJOURNMENT**

Moved by: Sue Barnett  
Seconded by: Kate Baggott

**"That the Audit Committee meeting be adjourned."**

CARRIED

The meeting adjourned at 5:42 p.m.



## POLICY COMMITTEE

Tuesday, June 8, 2021  
5:30 p.m. via TEAMS

### MINUTES

**TRUSTEE COMMITTEE MEMEBERS:** Alex Bradnam (Chair), Kate Baggott, Elizabeth Klassen, Shannon Mitchell

**TRUSTEE GUESTS:** Sue Barnett, Nancy Beamer

**ADMINISTRATION:** Lora Courtois, Superintendent of Human Resources  
Kelly Pisek, Superintendent of Education

**GUESTS:** Jennifer Feren, Board Lawyer  
Karina Tavernese, Student Trustee  
Salony Sharma, Student Trustee

**SECRETARY:** Jennifer Reid

**REGRETS:** Doug Newton

### **WELCOME AND INTRODUCTIONS**

Chair Alex Bradnam called the meeting of the Policy Committee to order at 5:30 p.m. He welcomed the trustees, administrative team, and guests.

### **APPROVAL OF AGENDA**

Chair Bradnam asked the Committee for approval of the agenda.

***Moved by Elizabeth Klassen, Seconded by Shannon Mitchell***

### **BUSINESS ARISING FROM THE MINUTES**

Chair Bradnam stated that this meeting includes one item; policy A-09: Naming/Renaming of Schools. This committee met on May 11, 2021 to review several policies including policy A-09: Naming/Renaming of Schools. Committee members and guest trustees participated in a great discussion on this important topic and in the end, it was decided to defer this policy to today's meeting.

Chair Bradnam reminded the committee that the draft policy is being considered and is how Trustees can support a framework to guide the variety of pathways to a naming/renaming of any school in the District School Board of Niagara (DSBN). The actual specific process and procedure related to the work of the naming committee will come from this policy in the format of a guiding resource and/or administrative procedure.

Chair Bradnam explained that Superintendent Pisek provided the committee with a written report to accompany the policy that includes the new revisions based on feedback from the committee and other points to reinforce some of the earlier suggestions. Chair Bradnam invited Superintendent Pisek to highlight these revisions.

**A-09: Naming/Renaming of Schools**

Superintendent Kelly Pisek highlighted the revisions outlined in the report to the policy committee. Revisions made to this policy were based on the feedback received during the May 11 policy committee meeting and address the following two key areas: equity and inclusion and community engagement and participation.

Chair Bradnam gave committee members and guest trustees the opportunity to ask questions and/or comment. A revision was made during the meeting under voting members to clarify that the intention is for one administrator and one community representative per school involved.

Trustee Baggott joined the meeting at 5:46 p.m.

Chair Bradnam thanked committee members and guest trustees for their questions and comments.

***Moved by Elizabeth Klassen, seconded by Shannon Mitchell***

***"That Policy A-09: Naming/Renaming of Schools be approved as amended and adopted ."***

attached

**CARRIED**

**NEXT MEETING**

The next regular Policy Committee meeting is scheduled for Tuesday, November 16, 2021 at 5:30 p.m. Policies will be open for vetting from September 10, 2021 – November 3, 2021.

**ADJOURNMENT**

***Moved by Elizabeth Klassen, Seconded by Kate Baggott***

***"That the Policy Committee meeting adjourn."***

**CARRIED**

The meeting adjourned at 6:13 p.m.





## SPECIAL EDUCATION ADVISORY COMMITTEE MINUTES

5:30 pm

Thursday, June 10, 2021

### Committee Members Present:

Linda Morrice (Chair)	Pathstone Mental Health
Amy Dunn	Autism Ontario - Niagara
Juan Miranda	Down Syndrome Niagara
Danielle Reynolds	Niagara FASD Coalition
Nick Smith	Niagara Support Services
Samantha Sendzik	Learning Disabilities Association Niagara Region
Staci Whittle	Niagara Children's Centre
Alex Bradnam	Trustee, District School Board of Niagara
Shannon Mitchell	Trustee, District School Board of Niagara

### Administration/Resource:

Michael St. John	Superintendent of Special Education
John Dickson	Superintendent of Elementary Schools
Nikki Train	Student Achievement Leader, Special Education
Karen Ferguson	OPC Representative: Secondary
Jodie Kerr	OPC Representative: Elementary

### Recording Secretary:

Jennifer McGugan

### Regrets:

Shannon Jamieson (Vice Chair)	CNIB Foundation
Brent Beaudoin	VOICE for Deaf and Hard of Hearing Children

### QUORUM/CALL TO ORDER

Quorum was established and the Special Education Advisory Committee (SEAC) meeting was called to order at 5:30 p.m. Chair Linda Morrice began the meeting with the Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

### APPROVAL OF AGENDA

Chair Morrice requested a motion to approve the Agenda of the June 10, 2021 SEAC meeting.

***Moved by Shannon Mitchell, Seconded by Amy Dunn***

<b><i>"That the Agenda dated June 10, 2021 be approved as presented."</i></b>
---

**CARRIED**

### SUPERINTENDENT AND SPECIAL EDUCATION REPORT

**Michael St. John and Nikki Train**

Superintendent Michael St. John announced Superintendent John Dickson's retirement to the committee. He expressed a sincere thank you to John for his contribution to education and specifically special education at the DSBN. Also, Superintendent St. John thanked the members of the committee for their support throughout the year. He provided the committee with an update on elementary and secondary summer learning programs for students with special learning needs that focus on transitions, social skills, and technology, all supported by a variety of Special Education staff and educational partnerships.

Student Achievement Leader, Nikki Train shared an update on upcoming professional development opportunities for staff. Also, she noted the Low Enrolment classroom moves for 2021-22 and the Special Olympics plan for June 18 that includes students from across the board introducing and demonstrating various events in an online format. Nikki also shared that a special education consultant posting opened this week.

**TRUSTEE REPORT****Shannon Mitchell and Alex Bradnam**

Trustees Shannon Mitchell and Alex Bradnam provided a summary of the DSBN Board Meeting of May 25, 2021. Trustee Mitchell shared that Director Hoshizaki began the meeting with the Director's Report and Recognition focusing on students and staff in the DSBN and highlighted 'The Faces of the DSBN campaign' launched this spring by the Student Trustee Senate in collaboration with the Equity, Diversity, and Inclusion team. Trustee Mitchell shared that a school boundary change was approved, information was shared on the "Try a Trade" program and the DSBN virtual Music Monday Project, as well as a summary of the Parent Involvement Committee Virtual Speaker Series. Trustee Bradnam shared an update on the policy committee and the Student Trustee Senate's newly designed logo by a student at Eden High School, as well as the appointment of the Indigenous Student Trustee for the upcoming school year.

**ASSOCIATION AND BOARD INFORMATION****Autism Niagara****Amy Dunn**

Autism Niagara has been successful in receiving funding for summer camp, both virtual camp and take-home kits. Also, a successful Vaccine Clinic was held by Autism Niagara in partnership with Niagara Region Public Health.

**Learning Disabilities Association of Niagara Region****Samantha Sendzik**

The LDANR is partnering with other chapters across the province to host the 2nd LDA Parent Conference on August 4. Registration here: <https://revenue-can.keela.co/parent-conference-2021>. LDAO will also be holding the Educators' Institute this summer, August 17 and 18. The LDANR is partnering this summer with both the DSBN and NCDSB to offer the SOAR transition programs. Limited spots are available for LDANR's virtual summer Reading Rocks program. Fall program applications are now open for our reading, math, self-advocacy, and transition programs. Registration is open for LDANR's golf tournament fundraiser August 22.

**Down Syndrome Niagara****Juan Miranda**

No report.

**Niagara FASD Coalition****Danielle Reynolds**

No report.

**Niagara Support Services****Nick Smith**

Niagara Support Services is close to having their respite program up and running in early July.

**Niagara Children's Centre**

No report.

**Pathstone Mental Health****Linda Morrice**

Pathstone summer camps will be offered at Strive in Welland due to major renovations at Pathstone Merrittville.

**OPC Representative: Elementary****Jodie Kerr**

CSS is offering summer book studies for staff related to equity, inclusion, and indigenous education. Summer Heat, Reach Ahead and Special Education Summer Learning opportunities are open for registration. Through Niagara Region Public Health, an earlier second vaccine dose is available to school staff, and students now have opportunity for receiving the first vaccine dose. Elementary schools are supporting student transitions and environmental assessments, and staff are participating in professional development opportunities. Elementary schools are planning graduations and goodbyes.

**OPC Representative: Secondary****Karen Ferguson**

Secondary schools, while adhering to public health guidelines, are planning graduations and video celebrations, as well as end of year celebrations. Secondary schools have begun planning for the next school year.

**CORRESPONDENCE**

A letter was sent to the Minister of Education in support of correspondence received from Renfrew County Catholic District School Board SEAC regarding Bill 172, the Education Statute Law Amendment Act Fetal Alcohol Spectrum Disorder (FASD).

**QUESTIONS AND ANSWERS**

There were no questions received.

Chair Morrice proposed to the committee that the September 2021 SEAC meeting be moved to the 3<sup>rd</sup> Thursday to avoid it falling on the first week of school. There was no objection. The first SEAC meeting for the 2021-22 school year will be September 16, 2021 and will be offered in a virtual format.

**ADJOURNMENT**

*Moved by Alex Bradnam Seconded by Amy Dunn.*

<i>"That the Special Education Advisory Committee meeting adjourn."</i>
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**CARRIED**

The meeting adjourned at 6:03 pm

**NEXT MEETING:** Thursday, September 16, 2021 at 5:30 pm



# **EQUITY, INCLUSION AND ANTI-RACISM TRUSTEE ADVISORY COMMITTEE**

## **MINUTES**

**THURSDAY, JUNE 10, 2021**

5:00 pm – 5:21 pm (Virtual Meeting Via Microsoft Teams)

### **ATTENDANCE**

#### **Trustee Committee Members:**

Shannon Mitchell (Chair), Nancy Beamer, Alex Bradnam, Doug Newton, Karina Tavernese (Student Trustee)

#### **DSBN Administration/Resource:**

Warren Hoshizaki, Director of Education

Kelly Pisek, Superintendent of Education

Pratima Burton, Student Achievement Leader – K-12, Equity, Inclusion & Anti-Racism

Zakia Hamdani, Consultant - K-12, Equity, Inclusion & Anti-Racism

Maryam Safdar Ali, Human Rights Advisor

**Trustee Guests:** Sue Barnett

**Recording Secretary:** Jennifer Reid

**Regrets:** Elizabeth Klassen

### **WELCOME AND INTRODUCTION**

Chair Shannon Mitchell welcomed all attendees to the meeting.

### **APPROVAL OF THE AGENDA**

**Moved by Nancy Beamer**

**Seconded by Sue Barnett**

“That the agenda be approved.”

**CARRIED**

### **COMMUNITY ADVISORY COMMITTEE - UPDATE**

Trustee Mitchell reported that the Equity, Inclusion and Anti-Racism Community Advisory Committee (EIARCAC) met on May 26. The agenda included an update on current initiatives including Pride Month Resources. A presentation on Grade 9 de-streaming was presented and the draft DSBN Creed Accommodations Parent Guide were shared.

Superintendent Pisek shared that members of the EIARCAC gave informative feedback and observations. Trustee

Mitchell echoed this observation and added that the DSBN is grateful for the committee's feedback and willingness to share.

### **CHAIR'S REPORT**

Trustee Mitchell shared with committee members that the raising of the Pride Flag was paused to acknowledge the 215 students who died while being forced to attend a residential school. The DSBN's Indigenous Team provided resources to schools to accompany Director Hoshizaki's message to the system. As well the flags were lowered in the DSBN in memory of the family in London. Resources were shared with all schools to accompany a message from Director Hoshizaki. DSBN Human Rights Advisor, Maryam Safdar Ali and Consultant, Zakia Hamdani took the lead on this support for the system. As of June 10<sup>th</sup>, Pride Flags were displayed at all DSBN schools.

### **MAY STAFF PD – YOU, YOUR STUDENTS AND THE COURAGEOUS CONVERSATION**

System Administrator Pratima Burton explained that this professional development for staff was structured in three ways. First to examine the teacher's comfort level, secondly students and how to support them and lastly strategies on facilitating the actual conversation.

### **PRIDE MONTH**

Consultant Zakia Hamdani shared a slide that was provided to schools demonstrating DSBN's commitment and action towards creating safe spaces for the LGBTQ+ community. In addition, the equity team in consultation with community, students and staff curated a resource for educators to help support schools.

A Pride flag raising ceremony was held at the Education Centre that included Chair Barnett, a community member from the DSBN Equity, Inclusion and Anti-Racism Community Advisory Committee as well as a DSBN student.

Consultant Zakia Hamdani explained that DSBN have always recognized celebratory and historical months. The key takeaway through all the professional development is that the learning and teaching doesn't happen just in one day or one month, but all year round.

### **ACCESS TO DSBN EQUITY INFORMATION ON ALL SCHOOL WEBSITES**

System Administrator Pratima Burton shared that as a result of the feedback received from the community advisory committee, a DSBN Equity, Inclusion and Anti-Racism link was added to each elementary and secondary school website for parents to easily access

### **INCLUSIVE CLASSROOM AQ COURSE**

Consultant Zakia Hamdani shared that the Inclusive Classroom Additional Qualifications course is beneficial in equity work. Participants will critically explore through inquiry and collaboration, the frameworks and strategies related to creating and sustaining a safe, inclusive, equitable, accepting, and engaging learning environment for all students, no matter their cultural, social, academic, and linguistic background. Over 70 teachers have committed to taking this course and the DSBN in partnership with ETFO has fully subsidized the course fees. The equity team will continue to partner with ETFO and the curriculum team to offer this course to teachers in the fall to both elementary and secondary educators.

### **SUMMER READING OPPORTUNITY**

System Administrator Pratima Burton shared that the Indigenous Team and Equity Team partnered to offer staff an opportunity to further learn during the summer and that over 225 DSBN staff signed up. System Administrator Pratima Burton shared that staff could choose from seven book titles. Four of the titles focus on anti-black racism and how it operates in schools and three have an Indigenous focus. Each book is highlighted in the Anti-Racist Educator podcast series which further support this learning opportunity

## **EQUITY ACTION PLAN**

System Administrator Pratima Burton stated that the DSBN equity action plan continues to be developed as it is essential to capture the voices of students, staff, families, and communities when making decisions about student well-being and achievement. This was a foundational year for staff learning and for determining direction. In looking at the six tenants, the greatest impact will be focusing on student voice and culturally and historically relevant curriculum.

Consultant Zakia Hamdani added that the goals of student voice are to empower, engage and equip students with the skill set where leadership can be shared, and students can be active in creating inclusive spaces.

Consultant Zakia Hamdani explained that the intent of a culturally and historically responsive approach is to rework practices, programs, and processes to embed culturally and historically relevant education that honours the identities, cultural knowledge, and genius of all students. When talking about curriculum, it entails not only content but the entire culture of the school. This approach empowers teachers to cultivate the knowledge and skills that already exist in all learners to support achievement and well-being.

Superintendent Pisek explained that moving into next year, the equity team will continue to use all six tenets to frame the work and that the release of the student census data and the data from the upcoming school climate survey will further guide the equity team's goals and measure the outcomes. In addition, consultation with both the community and trustee committees will assist with the action plan which will be posted on the webpage.

## **ADJOURNMENT**

**Moved by Nancy Beamer**

**Seconded by Doug Newton**

"That the Equity and Inclusion Trustee Advisory Committee be now adjourned."

**CARRIED**

The meeting adjourned at 5:21 p.m.



## MINUTES OF THE FINANCE COMMITTEE

**Wednesday, June 21, 2021  
5:30 p.m.**

**Virtual - Microsoft Teams**

Present:

Trustee Committee Members: Kevin Maves (Committee Chair), Sue Barnett (Board Chair),  
Lora Campbell, Jonathan Fast

Trustee Guests: Alex Bradnam, Shannon Mitchell, Nancy Beamer (joined the meeting at 5:59 p.m.)

Administration: Stacy Veld, Superintendent of Business Services and Treasurer  
Warren Hoshizaki, Director of Education and Secretary  
Mary Anne Gage, Superintendent of Curriculum and  
Student Achievement (Elementary)  
Simon Hancox, Superintendent of Education  
Helen McGregor, Superintendent of Curriculum and  
Student Achievement (Secondary)  
Nicky Westlake, Controller of Finance

Recording Secretary: Terri Cook, Business Assistant

### **CALL TO ORDER**

Chair Kevin Maves called the meeting to order at 5:30 p.m.

### **APPROVAL OF THE AGENDA**

Following review of the agenda, it was

Moved by: Jonathan Fast  
Seconded by: Lora Campbell

**"That the agenda be approved ."**

CARRIED

### **SUMMARY OF ACCOUNTS**

Superintendent of Business Services Stacy Veld summarized the cash outflow of expenditures paid during the months of April and May 2021. The summary highlights the costs associated with employee benefits, constructions/repairs & maintenance, transportation, utilities, professional services, information technology purchases and the other non-salary expenditures. The timing of the expenditures is reported on a cash-basis.

Moved by: Lora Campbell  
Seconded by: Jonathan Fast

**"That the Summary of Accounts paid for the month of April and May 2021, totaling  
\$47,959,372.41 be received."**

CARRIED

### **EDUCATION DEVELOPMENT CHARGES ELIGIBILITY**

Superintendent Veld presented the Education Development Charges Eligibility (EDC) report and shared that in January 2021, Watson Economists & Associates (Watson) were retained to complete an EDC review. The review involved developing elementary and secondary enrolment projections in consultation with DSBN planning staff to determine eligibility. Over the last four months, we shared enrolment data, active subdivision information, and met with Watson several times to go over the details of each school Planning Area. Watson obtained Regional housing growth forecasts and census data to verify DSBN's projections to incorporate in their analysis to produce a final set of projections and undertook to compare that with our On the ground capacity, or OTG, which identifies the space in our schools.

Watson provided their opinion stating that DSBN still has excess capacity system wide and would not be eligible for EDCs until approximately 2028. They also advised that should the rate of migration to Niagara, and housing construction continue to increase, there may be an opportunity for an EDC by-law earlier.

As a result of the overall surplus capacity, DSBN will not be able to proceed with implementing an EDC By-law at this time. With the current Provincial moratorium in place for accommodation reviews, staff will continue to review school boundaries to address pressure in some schools, and where possible, address under capacity at other schools. Staff will continue to monitor enrolment projections and growth with the intention to have another EDC review in the future to re-evaluate the Board's eligibility.

**“That the Board of Trustees receive this report for information.”**

Moved by: Sue Barnett  
Seconded by: Lora Campbell

CARRIED

### **THIRD INTERIM FINANCIAL REPORT**

Nicky Westlake, Controller of Finance presented the Third Interim Financial Report stating that the report provides a comparison of year-to date-actual revenues and expenditures to the prior year, explains key variances from budget, and provides a projected use of accumulated surplus.

**“That the Third Interim Financial Report for the period ending April 30, 2021, be received.”**

Moved by: Sue Barnett  
Seconded by: Lora Campbell

CARRIED

### **2021-22 Preliminary Budget Report**

Superintendent Veld presented the 2021-22 Preliminary Budget Report. The various schedules were reviewed and highlighted with respect to revenue and expenditures, special education, accumulated surplus and permanent staffing.

The Board's projections of student enrolment have the largest impact on the revenue received from the Province. The projected average daily enrolment for 2021-22 is 39,250, an increase of 1,404 or 3.71% from the 2020-21 actual enrolment. Elementary is projected to increase by 1,025 and secondary is expected to increase by 379 compared to the actual 2020-21 results. The enrolment projections were developed on the basis of the recovery from COVID-19 are in alignment with the 5-year enrolment projections that were indicated where they would be prior to COVID-19.

As a result of this increased enrolment and additional COVID-19 related funding, DSBN has included an increase in FTE of 91.4 employees, of which 73.5 are teachers.

The Grants for Students Needs (GSN) budget shows the majority of the increase of \$19M which is a result of our increased enrolment with smaller increases in school operations of \$1.5M for benchmark increases and \$4.6M relating to DSBN's capital asset depreciation calculated for the year.



There is a significant increase in the provincial program grants of \$3M, which primarily relates to the announced continuation of COVID-19 funding. DSBN is projecting a reduction in revenue for the loss of VISA students and a reduction in rentals of our schools. DSBN's investment income is also being reduced by the inability to continue with an investment strategy, as a result of the Ministry regulations that came into effect a couple of years ago.

Included in the preliminary revenue budget is the use of just over \$4M from the general operating accumulated surplus and \$860,000 in the use of internally appropriated accumulated surplus to cover depreciation expenses.

The expenditure budget reflects total expenditures in the amount of \$522M, an increase of 21.9M over last year. \$20M of this is a result of the increase in salaries and benefits related to increased staff and the increase in amortization.

The expenditure budget reflects the continuation of all programs and services currently offered to students. Through the budget process, Senior Administration identified areas for reductions that will not impact students. Other areas have been increased including costs for WSIB, insurance and software licenses. Based on direction from Trustees last year, the one-time funding allocation for EFN has not been included in this year's budget.

Decreases identified in year over year expenses are primarily a result of the difference in the prior year COVID-19 funding that was allocated.

The 2021-22 budget does not reflect any increases in costs of Personal Protective Equipment (PPE) or cleaning supplies. The province has committed to continuing to provide Boards with the necessary PPE for next year.

The Special Education budget reflects a continuation of all associated programming and supports for students. Special Education staff have prepared the 2021-22 Special Education budget with a slight deficit and includes expenditures to support the continuation of our multi-disciplinary team within the DSBN. The budget for next year includes the increase of 8.2 staff in our schools and 4.5 central positions to support all DSBN system goals.

Superintendent Veld shared that during the budget process, Senior Administration identified additional expenditure increases for consideration by Trustees that have not been included in the preliminary budget numbers presented.

**“That the 2021-22 Preliminary Budget be received.”**

Moved by: Lora Campbell  
Seconded by: Jonathan Fast

CARRIED

Confirmation was provided to Trustees that Mental Health will continue as a priority with all practices in place.

Director Warren Hoshizaki summarized each of the five additional expenditure budget increase requests, outlining their individual support to student success for Trustees to consider.

**“That the 2021-22 Preliminary Budget Report include:  
\$190,000 to support AQ courses (Math, FMNI, Reading, Mental Health, Equity);  
\$ 70,000 to support Concussion Partnership with Hamilton Health Sciences;  
\$100,000 to support Try A Trade and Makers resources;  
\$ 30,000 to support Synthetic Turf Maintenance Equipment;  
\$ 65,000 to Tutors in the Classroom.”**

Moved by: Sue Barnett  
Seconded by: Lora Campbell

CARRIED

Trustees around the table shared that Tutors in the Classroom is a very important program with a successful impact on student learning and would support further budget increases in this area as needed. Staff advised that any additional needed supports for Tutors in the Classroom will be brought to Trustees during the next fiscal year.

**“That the 2021-22 Revenue and Expenditure Budget in the amount of \$522,650,999 be approved and the estimate forms be submitted to the Ministry of Education.”**

Moved by: Sue Barnett  
Seconded by: Lora Campbell

CARRIED

**NEXT MEETING**

The next meeting is scheduled for November 17, 2021, at 5:30 p.m.

**ADJOURNMENT**

**“That the Finance Committee meeting be adjourned.”**

Moved by: Sue Barnett  
Seconded by: Jonathan Fast

CARRIED

**The meeting adjourned at 6:18 p.m.**

JUNE 16, 2021

## **SAL MINUTES**

### **ATTENDANCE**

#### **Committee Members Present**

Lora Campbell – Trustee

Caroline Graham - John Howard Society of Niagara

Andrea Jagoe-Lynett - Student Achievement Leader, Student Success

Tracy Sacco - Student Achievement Leader, Alternative Education

Leanne Smith - Superintendent of Education, Secondary

#### **Administration/Resource**

Melinda Dackiw - SAL Secretary

Robin Lakeit, Principal, Curriculum Support Services

Nadia LaSelva, Attendance Counsellor

Nichola Lee - Administrative Assistant to the Superintendent

### **A. COMMENCEMENT OF THE SAL COMMITTEE MEETING**

Student Achievement Leader Andrea Jagoe-Lynett called the meeting to order at 2:30 pm.

### **B. CASE REVIEW**

The Committee met to review twelve cases that had been brought forward throughout the 2020/2021 school year. Of the twelve cases heard, two have been renewed and the students will continue with their SAL plans in the 2021/2022 school year. Seven cases are discontinued as the students have aged out of the program and there is a transition plan in place for these students. Two cases are discontinued due to non-compliance of the SAL agreement. One case has been discontinued because the student will return to regular classroom learning in September.

### **C. ADJOURNMENT**

The meeting adjourned at 2:40pm



June 21, 2021

**To:** DSBN Board of Trustees

**Cc:** Director of Education  
Supervisory Officials

**From:** Karina Tavernese, Student Trustee  
Salony Sharma, Student Trustee  
Keelee Hollowell, Student Trustee

**Re:** Promoting Menstrual Equity Letter

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The DSBN Student Trustees recently met with Stephen Mensah of the Toronto Youth Cabinet to discuss the promotion of Menstrual Equity in all Ontario schools. The Cabinet is leading a campaign to have the Province of Ontario fully fund free menstrual products in all Ontario schools. Over fifty school boards are supporting this initiative and have agreed to send a letter to the Minister of Education to make this request.

We encourage the Board to support this campaign and have prepared a draft letter from the DSBN to Minister Lecce for consideration.

**Recommended Motion:**

“That the District School Board of Niagara approve sending a letter to the Ministry of Education requesting funding of menstrual products for all school boards in Ontario.”



## DISTRICT SCHOOL BOARD OF NIAGARA

191 CARLTON ST. ■ ST. CATHARINES, ON ■ L2R 7P4 ■ 905-641-1550 ■ DSBN.ORG

June 17, 2021

The Honourable Stephen Lecce  
Minister of Education  
5th Floor, 438 University Ave  
Toronto, Ontario  
M5G 2K8

Dear Minister Lecce:

Menstrual equity is an issue that affects the education, health, and well-being of students across Ontario. Last year the District School Board of Niagara supported in our budget for 2020-21 a menstrual equity initiative in all DSBN schools to provide free menstrual products to students. Our Board, which includes Student Trustees who represent student voice in our school communities, supports the removal of barriers faced by menstruating students who, due to economic need, may not have access to menstrual products. The term used for this situation is period poverty.

It is surprising and disappointing to learn that in Canada, according to data from Plan Canada, thirty four percent of people who menstruate in Canada have difficulty affording product and may go without, thereby missing school and work. Period poverty stigmatizes and diminishes the dignity of menstruating students who have limited or no access to menstrual products. It affects their education, health, and economic well-being.

The DSBN supports the campaign led by the Toronto Youth Cabinet that calls for the Province of Ontario to fully fund the availability of menstrual products in Ontario schools.

We respectfully request that the Ministry of Education review this request and recognize the importance of ending period poverty to support the education and wellbeing of our students.

Your sincerely,

Sue Barnett  
Chair, District School Board of Niagara

Karina Tavernese  
DSBN Student Trustee

Salony Sharma  
DSBN Student Trustee

Keelee Hollowell  
DSBN Student Trustee

# SEP 2021

SUN	MON	TUE	WED	THU	FRI	SAT
			01	02	03	04
05	06	07 First Day of School	08 PIC 5:30 pm	09	10	11
12 Audit Committee 5:30 pm	13	14 Program and Planning 5:30 pm	15 Finance 5:30 pm	16 SEAC 5:30 pm	17	18
19	20	21	22	23	24	25
26 Board Meeting COW 6:15 pm Regular Session 7pm	27	28	29	30		