

TUESDAY, SEPTEMBER 22, 2020

Public Session: 7:00 pm – Virtual Meeting

AGENDA

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Acknowledgement of Traditional Territory
2. Call to Order and Noting of Members Absent
3. Declaration of Conflict of Interest

B. COMMITTEE OF THE WHOLE

Motion to Move to Committee of the Whole (Private Session)

Motion to Return to Open Board (Public Session)

C. SINGING OF 'O CANADA'

Diamond Trail Public School Choir will perform O'Canada via video

D. REFLECTIVE READING

By Trustee Jonathan Fast

E. BUSINESS OF THE BOARD

1. Adoption of the Agenda

Recommended Motion: "That the Agenda be adopted."

2. Approval of Board Minutes

Pages 4-23

Recommended Motions:

"That the Minutes of the Regular Meeting of the District School Board of Niagara dated June 22, 2020 be confirmed as submitted."

"That the Minutes of the Special Meeting of the District School Board of Niagara dated July 21, 2020 be confirmed as submitted."

"That the Minutes of the Special Meeting of the District School Board of Niagara dated August 31, 2020 be confirmed as submitted."

3. Business Arising from the Minutes

4. Ratification of Business Conducted in Committee of the Whole

Recommended Motion:

"That the business transacted in Committee of the Whole be now ratified by the Board."

F. EDUCATIONAL SHOWCASING OR PRESENTATIONS

1. Director's Report and Recognition
2. Educational Showcases

G. STUDENT ACHIEVEMENT REPORT

H. DELEGATIONS

I. BOARD RECESS (OPTIONAL)

J. OLD BUSINESS

1. ACCOUNTS

[S. Veld – Page 24](#)

Recommended Motion:

"That the Summary of Accounts paid for the months of June and July totaling \$36,619,559.29 be received."

2. Report of the Special Education Advisory Committee

[A. Bradnam / S. Mitchell – Pages 25-27](#)

Recommended Motion:

"That the report of the Special Education Advisory Committee dated September 10, 2020 be received."

3. Report of the Audit Committee

[S. Veld – Pages 28-35](#)

Recommended Motion:

"That the report of the Audit Committee dated September 14, 2020 be received."

4. Report of the Program and Planning Committee

D. Schaubel – Pages 36-57

Recommended Motions:

“That the report of the Program and Planning Committee dated September 15, 2020 be received.”

“That the June 2020 DSBN Equity Audit Action Plan Report be received.”

“That the Board of Trustees approve the changes to the DSBN International Education Protocols during COVID and continue to welcome international students to DSBN using the revised guidelines.”

K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

L. NEW BUSINESS

M. INFORMATION AND PROPOSALS

- 1. Staff Reports**
- 2. Trustee Information Session**
- 3. Correspondence and Communications**
- 4. Trustee Communications and School Liaison**
- 5. Ontario Public School Boards’ Association Report**
- 6. Future Meetings**

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The October 2020 calendar is attached.

N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING

Recommended Motions:

“That the business transacted by the Board of Trustees at its meeting held on September 22, 2020 be now ratified by the Board.”

That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

O. ADJOURNMENT

Recommended Motion:

“That this meeting of the District School Board of Niagara be now adjourned.”



**THE MINUTES OF THE
REGULAR MEETING OF THE
DISTRICT SCHOOL BOARD OF NIAGARA**

VIRTUAL MEETING

June 22, 2020

5:30 – 6:46 p.m. (Private Session)
7:00 – 8:27 p.m. (Public Session)

ATTENDANCE:

Board: Kate Baggott, Alex Bradnam, Sue Barnett (Chair), Lora Campbell, Jonathan Fast, Elizabeth Klassen, Kevin Maves, Shannon Mitchell, Doug Newton, Dave Schaubel (Vice Chair)

Student Trustees: Keylee Smith, Karina Tavernese, Ness Griffin

Officials: Warren Hoshizaki (Director of Education), Lora Courtois, John Dickson, Helen McGregor, Wes Hahn, Marian Reimer Friesen, Kelly Pisek, JoAnna Roberto, Leanne Smith, Michael St. John, Stacy Veld, Jennifer Feren, Karen Bellamy, Cheryl Morgan

Regrets: Nancy Beamer

Recording Secretary: Christina Dero

Technical Support: Wendy Coit

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Acknowledgement of Traditional Territory

Chair Barnett opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

2. Call to Order and Noting of Members Absent

Chair Barnett called the Regular Meeting of the Board to order at 7:00 p.m. and welcomed those in attendance.

COMMENCEMENT OF THE MEETING OF THE BOARD – continued**Call to Order and Noting of Members Absent**

Chair Barnett noted the absence of Trustee Beamer.

3. Declarations of Conflict of Interest

Chair Barnett and Trustee Bradnam declared a conflict of interest in private session with respect to agenda item 7b – Negotiations and left the meeting for discussion and voting of that item.

Chair Barnett acknowledged Student Trustee Smith and Student Trustee Griffin as this is their last official Board meeting. Chair Barnett thanked them for the all the work they did on behalf of students and wished them all the best.

B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)

Moved by Jonathan Fast
Seconded by Dave Schaubel

“That the Board do now enter Committee of the Whole.”

CARRIED

Moved by Jonathan Fast
Seconded by Kevin Maves

“That the Board return to Open meeting.”

CARRIED

The Board returned to open meeting at 6:46 p.m.

C. SINGING OF “O CANADA”

The Board stood as “O Canada” was performed by the Dalewood French Immersion Public School choir, via video.

The Board remained standing for a moment of silence in remembrance of a student who recently passed away.

D. REFLECTIVE READING

Trustee Campbell shared a reflective reading.

E. BUSINESS OF THE BOARD**1. Adoption of the Agenda**

Moved by Jonathan Fast
Seconded by Dave Schaubel

“That the Agenda be adopted.”

CARRIED

2. Approval of Board Minutes

Moved by Shannon Mitchell
Seconded by Elizabeth Klassen

“That the Minutes of the Regular Meeting of the District School Board of Niagara dated February 25, 2020 be confirmed as submitted.”

CARRIED

3. Business Arising from the Minutes

- a) Correspondence to The Honourable Stephen Lecce, Minister of Education dated March 2, 2020 in support of the Ontario Public School Boards' Association's 2020-21 Education Funding Priorities for the government's Grants for Student Needs (GSN) education funding plans.

Correspondence to The Honorable Stephen Lecce, Minister of Education, can be found in the Board package.

4. Ratification of Business Conducted in Committee of the Whole (Private Session)

Moved by Dave Schaubel
Seconded by Alex Bradnam

“That the business transacted in Committee of the Whole be now ratified by the Board.”

CARRIED

F. EDUCATIONAL SHOWCASING OR PRESENTATIONS**1. Director's Report and Recognition****a) Director's Recognition****Director's Recognition of Sheila Jones, Head Custodian, Education Centre**

Director Hoshizaki shared a video, recognizing Sheila Jones for 31 years of dedicated service. Director Hoshizaki presented Sheila Jones with a token of the Board's appreciation for her extraordinary contributions.

2. Educational Showcases

There were no Educational Showcases.

G. STUDENT ACHIEVEMENT REPORTS

There were no student achievement reports.

H. DELEGATIONS

There were no delegations.

I. BOARD RECESS

There was no Board recess.

J. OLD BUSINESS**1. ACCOUNTS**

Moved by Kevin Maves

Seconded by Dave Schaubel

"That the Summary of Accounts paid for the months of February, March, April, and May 2020, totaling \$69,838,144.39 be received."

CARRIED

2. REPORT OF THE PROGRAM AND PLANNING COMMITTEE

Moved by Dave Schaubel

Seconded by Elizabeth Klassen

OLD BUSINESS – continued**REPORT OF THE PROGRAM AND PLANNING COMMITTEE**

“That the report of the Program and Planning Committee dated March 3, 2020 be received.”

“That the March 2020 DSBN Well-Being Report be received.”

“That the report of the Educational Research Committee of November 14, 2019 and February 13, 2020 be received.”

Trustee Schaubel provided a summary of the proposed school year calendar and added that the motion needs to be amended because the Ministry of Education has since indicated that they are not approving calendars at this time because of the pandemic. The revised motion reads:

“That the report of the Elementary and Secondary School Year Calendars 2020- 2021 be received and approved for submission to the Ministry of Education”

CARRIED

Trustee Schaubel provided a summary of the DSBN Well-Being report and the Educational Research Committee meeting held on February 13, 2020.

Discussions took place around equity and inclusion and the importance of the work that DSBN is doing to ensure that students and staff are safe and feel supported. DSBN will begin the third phase of their Equity Audit in September where students will have the opportunity to complete a survey.

Director Hoshizaki explained that DSBN staff have contacted all students, staff, and community members who contacted DSBN about the recent protests and they were asked if they would like to be included in further discussions moving forward.

In response to a question from a trustee, Director Hoshizaki explained that he has already reached out to Peel District School Board and Toronto District School Board to request the call to action received from Black Lives Matter Toronto and has reviewed the recommendations.

3. REPORT OF THE SPECIAL EDUCATION ADVISORY COMMITTEE

**Moved by Alex Bradnam
Seconded by Shannon Mitchell**

“That the report of the Special Education Advisory Committee dated March 12, 2020 be received.”

“That the report of the Special Education Advisory Committee dated June 11, 2020 be received.”

CARRIED

OLD BUSINESS – continued**REPORT OF THE SPECIAL EDUCATION ADVISORY COMMITTEE – continued**

Trustee Mitchell provided a summary of the Special Education Advisory Committee meetings which included a student voice presentation, a presentation of the DSBN 2019 Special Olympics video, and an update on DSBN Learn at Home.

A video of students participating in the 2018 Special Olympics was shared.

4. REPORT OF THE STUDENT TRUSTEE SENATE

**Moved by Keylee Smith
Seconded by Ness Griffin**

“That the report of the Student Trustee Senate dated April 30, 2020 be received.”

“That the report of the Student Trustee Senate dated May 19, 2020 be received.”

CARRIED

Student Trustee Smith reported that elections for a new Student Trustee were held virtually and Salony Sharma from Westlane Secondary School was the successful candidate. A video was shared with Salony Sharma explaining why she ran for Student Trustee.

Student Trustee Tavernese reported that an OSTA-AECO Conference took place virtually on May 21-24, 2020. Various webinars were available for participants.

Student Trustee Griffin reported that she spoke to Senators about the benefits of a committee to help run indigenous events. Student Trustee Griffin announced that Keelee Hollowell from A.N. Myer Secondary School has been appointed Indigenous Student Trustee and her term will begin in August.

5. REPORT OF THE PARENT INVOLVEMENT COMMITTEE

**Moved by Doug Newton
Seconded by Kate Baggott**

“That the report of the Parent Involvement Committee dated June 3, 2020 be received.”

CARRIED

Trustee Newton provided a summary of the Parent Involvement Committee report, which included graduation plan updates, public health recommendations for retrieval of items, and information about summer learning at DSBN.

OLD BUSINESS – continued**6. REPORT OF THE AUDIT COMMITTEE**

Moved by Jonathan Fast
Seconded by Kate Baggott

“That the report of the Audit Committee dated June 8, 2020 be received.”

“That the report of the Regional Internal Audit Status Report be received”, and

“That the Audit Plan that was approved for 2019-2020 be rolled forward for completion in 2020-21”, and

“That the Audit Projects Proposed for 2020-2021 be approved”.

“That the 7-month Specified Procedures Report for the period ending March 31, 2020 be received”.

“That Audit Committee members complete the Evaluation of External Auditors form for the 2018-19 Fiscal Year and send in confidence to Nicky Westlake by June 15, 2020.”

“That KPMG LLP be appointed as District School Board of Niagara external auditors for a one-year term commencing September 1, 2020.”

CARRIED

Superintendent Veld provided a summary of the Audit Committee meeting which included a review of the 7-month Specified Procedures Report and the Internal Audit Status Report. The committee appointed KPMG as external auditors for a one year term.

7. REPORT OF THE POLICY COMMITTEE

Moved by Alex Bradnam
Seconded by Kate Baggott

“That the report of the Policy Committee dated June 9, 2020 be received.”

“That Policy F-06: Video Security Surveillance be approved as amended and adopted.”

“That Policy C-02: Adult & Community Education (ACE) Operational Framework be approved as received and adopted.”

“That Policy D-01: Digital Technology Use by Students be approved as amended and adopted.”

OLD BUSINESS – continued**REPORT OF THE POLICY COMMITTEE**

“That Policy D-02: Selection, Approval and Review of Educational Resources be approved as amended and adopted.”

“That Policy G-29: Safe and Accepting Schools: Bullying Prevention and Intervention be accepted with the current date open for review next year.”

“That Policy G-14: Out of School Programs/Events be approved as amended and adopted.”

“That Policy E-14: Police Criminal Record Check – Police Vulnerable Sector Check for Service Providers be approved as amended and adopted.”

“That Policy G-24: On-Site/Off-Site Evacuation be approved as amended and adopted.”

“That Policy G-36: Concussions be approved as amended and adopted.”

“That Policy E-02: Conflict of Interest be approved as amended and adopted.”

CARRIED

Trustee Bradnam provided a summary of the policies that were reviewed during the Policy Committee meeting on June 9, 2020. Trustee Bradnam added that the changes are detailed in the Board package. The next set of policies being vetted will be available on the DSBN website.

8. REPORT OF THE FINANCE COMMITTEE

Moved by Kevin Maves

Seconded by Dave Schaubel

“That the report of the Finance Committee dated June 10, 2020 be received.”

“That the Award of Contracts Summary Report for the period ended March 31, 2020, be received.”

“That the Third Interim Financial Report for the period ending April 30, 2020, be received.”

“That the Multi-Year Capital Plan be approved, and staff be authorized to proceed with all identified projects up to and including the 2021-22 year, subject to confirmation of necessary Ministry of Education capital funding approvals.”

CARRIED

OLD BUSINESS – continued**REPORT OF THE FINANCE COMMITTEE**

Trustee Maves provided highlights from the awards of contract for the Forestview Public School addition and the Eden High School science lab renovations.

9. REPORT OF THE SUPERVISED ALTERNATIVE LEARNING COMMITTEE

Moved by Lora Campbell
Seconded by Elizabeth Klassen

“That the report of the Supervised Alternative Learning Committee dated June 18, 2020 be received.”

CARRIED

Trustee Campbell reported that the committee reviewed 23 cases that had previously come to the Committee during the 2019/20 school year. Of the 23 cases reviewed, 14 have been renewed for the upcoming school year. During the 2019/20 school year 49 cases were reviewed.

K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

There were no questions asked of or by Board members.

L. NEW BUSINESS

There was no new business.

M. INFORMATION AND PROPOSALS**1. Staff Reports****a) 2019-2020 DSBN End of Year/Summer Learning Plan 2020 Report**

Moved by Lora Campbell
Seconded by Kate Baggott

“That the 2019-2020 DSBN End of Year /Summer Learning Plan 2020 report dated June 22, 2020 be received.”

CARRIED

Director Hoshizaki highlighted the work that DSBN staff has been doing since March 12, 2020 to ensure that student learning continues, and schools are prepared for the upcoming school year.

INFORMATION AND PROPOSALS – continued**2019-2020 DSBN End of Year/Summer Learning Plan 2020 Report**

Director Hoshizaki added that employees and trustees of the board have raised \$100,000 for DSBN families in need.

In response to a question from a Trustee, Director Hoshizaki confirmed that summer school will be offered at DSBN this year.

2. Trustee Information Session

Director Hoshizaki shared local and provincial updates at a Trustee Information Session prior to the start of the Board meeting.

3. Correspondence and Communication**a) Correspondence to The Honourable Stephen Lecce, Minister of Education dated June 5, 2020**

Correspondence to The Honourable Stephen Lecce, Minister of Education can be found in the Board package.

4. Trustee Communications and School Liaison**a) Trustee Committee Assignments: September 1, 2020 – November 30, 2022**

Moved by Alex Bradnam
Seconded by Shannon Mitchell

“That the Trustee Committee Assignments for the period of September 1, 2020 – November 30, 2022 be approved.”

CARRIED

Chair Barnet noted that because there were very few requests for re-assignment, it was decided that for consistency, the trustee committee assignments would remain the same for the remainder of the trustees' term.

5. Ontario Public School Boards' Association (OPSBA) Report**a) Trustees will be asked to appoint DSBN representatives for the Ontario Public School Boards' Association (OPSBA) Director and Voting Delegate and the Alternate Director and Alternate Voting Delegate for the 2020-2021 term, commencing September 1, 2020.**

INFORMATION AND PROPOSALS – continued

**Moved by Dave Schaubel
Seconded by Alex Bradnam**

“That Trustee Kate Baggott be appointed to serve as OPSBA Director and to hold the position of Voting Delegate for the Annual General Meeting and Regional Council meetings for the 2020-2021 term.”

“That Trustee Shannon Mitchell be appointed to serve as OPSBA Alternate Director and to hold the position of Alternate Voting Delegate for the Annual General Meeting and Regional Council meetings for the 2020-2021 term.”

CARRIED

Trustee Baggott reported that OPSBA has continued to meet. Trustee Baggott expressed concern about public education not being considered a necessity and added that education is essential to every student. Trustees were asked to consider their position on whether families should be able to opt out of attending school and to submit their feedback to Trustee Baggott so she will be able to represent the Board when additional feedback on the matter is requested.

Information published by the Ontario Public School Boards' Association is available at www.opsba.org.

6. Future Meetings

Chair Barnett noted that future meeting dates will be confirmed with trustees via email from the Director's office as soon as possible.

N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING

**Moved by Elizabeth Klassen
Seconded by Doug Newton**

“That the business transacted by the Board of Trustees at its meeting held on June 22, 2020 be now ratified by the Board.”

“That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

CARRIED

O. ADJOURNMENT

**Moved by Dave Schaubel
Seconded by Shannon Mitchell**

“That this meeting of the District School Board of Niagara be now adjourned.”

CARRIED

The meeting adjourned at 8:27 p.m.

SUE BARNETT, Chair

WARREN HOSHIZAKI, Director of Education
and Secretary



**THE MINUTES OF THE
SPECIAL MEETING OF THE
DISTRICT SCHOOL BOARD OF NIAGARA**

VIRTUAL MEETING

July 21, 2020

6:52 – 7:00 p.m. (Private Session)
7:02 – 7:30 p.m. (Public Session)

ATTENDANCE:

Board: Kate Baggott, Nancy Beamer, Alex Bradnam, Sue Barnett (Chair),
Lora Campbell, Jonathan Fast, Elizabeth Klassen, Kevin Maves,
Shannon Mitchell, Doug Newton, Dave Schaubel (Vice Chair)

**Student
Trustees:** Keylee Smith, Karina Tavernese, Ness Griffin

Officials: Warren Hoshizaki (Director of Education), Stacy Veld, Karen Bellamy,
Cheryl Morgan

**Recording
Secretary:** Christina Dero

**Technical
Support:** Jim Merrick

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Acknowledgement of Traditional Territory

Chair Barnett opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

2. Call to Order and Noting of Members Absent

Chair Barnett called the Regular Meeting of the Board to order at 7:02 p.m. and noted that there were no members absent.

3. Declarations of Conflict of Interest

There were no Declarations of Conflict of Interest.

B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)

Moved by Dave Schaubel
Seconded by Kate Baggott

“That the Board do now enter Committee of the Whole.”

CARRIED

Moved by Elizabeth Klassen
Seconded by Alex Bradnam

“That the Board return to Open meeting.”

CARRIED

The Board returned to open meeting at 7:00 p.m.

C. SINGING OF “O CANADA”

“O Canada” was performed by the Dalewood French Immersion Public School choir, via video.

D. BUSINESS OF THE BOARD

1. Adoption of the Agenda

Moved by Nancy Beamer
Seconded by Alex Bradnam

“That the Agenda be adopted.”

CARRIED

2. Ratification of Business Conducted in Committee of the Whole

Moved by Shannon Mitchell
Seconded by Doug Newton

“That the business transacted in Committee of the Whole be now ratified by the Board.”

CARRIED

E. OLD BUSINESS**1. REPORT OF THE FINANCE COMMITTEE**

Moved by Kevin Maves

Seconded by Dave Schaubel

“That the report of the Finance Committee dated July 21, 2020 be received and the recommendations adopted.”

“That the Capital Projects Borrowing Resolution 2020-02 authorizing the Board to borrow up to \$15,408,993 for the short-term financing of Ministry funded capital projects, pursuant to the provisions of section 243(1) of the Education Act, be approved.”

“That the 2020-21 Preliminary Budget be received.”

“That the 2020-21 Preliminary Budget include:

\$ 92,000 to support an Indigenous Coordinator (K-12 - 1.0 FTE);

\$ 68,000 to support Educational Software K-12 (OSAPAC);

\$ 200,000 to support Menstrual Equity;

\$ 200,000 to support Math and Literacy Instructional Coaches (2.0 FTE);

\$ 20,000 to support the Reading Additional Qualification Course.”

“That the 2020-21 Revenue and Expenditure Budget in the amount of \$498,387,187 be approved and the estimate forms be submitted to the Ministry of Education.”

“That the 2020-21 District School Board In-Year Deficit Elimination Plan be approved.”

CARRIED

Trustee Maves provided a detailed summary of the Finance Committee meeting, which included discussions about the Capital Projects Borrowing Resolution, the Preliminary Budget, and the Revenue and Expenditure Budget. Trustee Maves added that while there is not a figure included in the budget for PPE and cleaning supplies, DSBN is prepared.

In response to a question from a trustee about having adequate PPE and cleaning supplies, Superintendent Veld clarified that DSBN is prepared for different scenarios that may be requested by the province and/or by public health.

F. INFORMATION AND PROPOSALS**1. Staff Reports****a) Revised Elementary and Secondary School Year Calendars 2020-2021**

**Moved by Shannon Mitchell
Seconded by Dave Schaubel**

“That the resolution of the Board approved on June 22, 2020 which reads as follows, “That the report of the Elementary and Secondary School Year Calendars 2020- 2021 be received and approved for submission to the Ministry of Education,” is required to be corrected in order to conform with the Ministry of Education’s memorandum issued on June 30, 2020”; and

"That the revised report of the Elementary and Secondary School Year Calendars – 2020-2021 dated July 21, 2020 be received and approved for submission to the Ministry of Education."

CARRIED

Director Hoshizaki explained that the objective of the calendar change was to start the school earlier to ensure that staff have an understanding of what will happen when students come into the school and to prepare for school openings. Director Hoshizaki added that there were a few other minor changes.

In response to a question from a trustee, Director Hoshizaki confirmed that the early return only impacts teaching and administrative staff.

G. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING

**Moved by Elizabeth Klassen
Seconded by Lora Campbell**

“That the business transacted by the Board of Trustees at its meeting held on July 21, 2020 be now ratified by the Board.”

“That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

CARRIED

H. ADJOURNMENT

**Moved by Kate Baggott
Seconded by Shannon Mitchell**

“That this meeting of the District School Board of Niagara be now adjourned.”

CARRIED

The meeting adjourned at 7:30 p.m.

SUE BARNETT, Chair

WARREN HOSHIZAKI, Director of Education
and Secretary



**THE MINUTES OF THE
SPECIAL MEETING OF THE
DISTRICT SCHOOL BOARD OF NIAGARA**

VIRTUAL MEETING

August 31, 2020

5:00 – 6:03 p.m. (Public Session)

ATTENDANCE:

Board: Kate Baggott, Nancy Beamer, Alex Bradnam, Sue Barnett (Chair), Lora Campbell, Jonathan Fast, Elizabeth Klassen, Kevin Maves, Shannon Mitchell, Doug Newton, Dave Schaubel (Vice Chair)

Student Trustees: Keelee Hollowell, Salony Sharma, Karina Tavernese

Officials: Warren Hoshizaki (Director of Education), Lora Courtois, John Dickson, Mary Anne Gage, Helen McGregor, Simon Hancox, Marian Reimer Friesen, Kelly Pisek, Leanne Smith, Michael St. John, Stacy Veld, Jennifer Feren, Kim Yielding, Karen Bellamy

Recording Secretary: Christina Dero

Technical Support: Jim Merrick, Wendy Coit

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Acknowledgement of Traditional Territory

Chair Barnett opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

2. Call to Order and Noting of Members Absent

Chair Barnett called the Regular Meeting of the Board to order at 5:00 p.m.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

B. SINGING OF “O CANADA”

“O Canada” was performed by the Kate S. Durdan Public School choir via video.

C. BUSINESS OF THE BOARD**1. Adoption of the Agenda**

**Moved by Jonathan Fast
Seconded by Alex Bradnam**

“That the Agenda be adopted.”

CARRIED

D. INFORMATION AND PROPOSALS**1. Staff Reports****a) DSBN School Reopening Plans for 2020-2021**

**Moved by Shannon Mitchell
Seconded by Kate Baggott**

“That an additional 1% of the Board’s Accumulated Surplus be added to the 2020-2021 budget.”

CARRIED

Trustee Maves arrived at 5:05 p.m.

Director Hoshizaki, along with senior staff, provided highlights of DSBN’s School Reopening plans. This included an overview of DSBN’s in-class and virtual school models, as well as mask guidelines, communications, and protocols for suspected and confirmed Covid-19 cases.

Director Hoshizaki provided information about elementary staffing and added that as part of DSBN’s plan for a safe re-opening of schools, staff has considered the need for physical distancing and therefore, lower class sizes.

In addition to provincial funding provided, the Ministry of Education is proposing changes to allow school boards to access their accumulated surpluses in excess of the previously allowed 1% limit. In order to ensure staffing requirements and lower class sizes in elementary in-school classes, DSBN will be required to add the additional 1% of accumulated surplus, currently projected to be \$4.5 million to the 2020-21 budget.

Director Hoshizaki and the senior team answered questions about:

- student access to nurses and mental health resources
- class size guidelines for virtual learning
- scheduling for families with multiple students learning from home
- clarification and rationale for the timetabling template being used in secondary schools
- how students were grouped for the secondary cohorts
- mask guidelines
- outdoor classes
- adequate physical space to accommodate smaller classes

INFORMATION AND PROPOSALS – continued**DSBN School Reopening Plans for 2020-2021**

- the hiring of long-term occasional teachers
- procedures for staff living in New York state.

Trustee Baggott suggested that a letter be sent to the Ministry of Education to request that DSBN have full access to its accumulated surplus in order to lower class sizes further and to respond to staffing emergencies on an on-going basis. After discussion, it was decided that this request will be deferred to the Finance Committee.

E. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING

Moved by Shannon Mitchell

Seconded by Nancy Beamer

“That the business transacted by the Board of Trustees at its meeting held on August 31, 2020 be now ratified by the Board.”

“That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

CARRIED

Chair Barnett welcomed Superintendent Simon Hancox and Superintendent Mary Ann Gage to their first official DSBN Board meeting.

O. ADJOURNMENT

Moved by Shannon Mitchell

Seconded by Elizabeth Klassen

“That this meeting of the District School Board of Niagara be now adjourned.”

CARRIED

The meeting adjourned at 6:03 p.m.

SUE BARNETT, Chair

**WARREN HOSHIZAKI, Director of Education
and Secretary**

DISTRICT SCHOOL BOARD OF NIAGARA

SUMMARY OF ACCOUNTS

Background and Rationale:

The Summary of Accounts is regularly presented to the Trustees in order to disclose the Board expenditures paid during the previous month. The Summary highlights the costs associated with employee benefits, transportation, utilities, and the total of all other non-salary expenditures.

Summary of Accounts:

A summary of accounts paid for the months of June and July 2020, is as follows.

Employee Benefits	\$ 24,405,128.89
Transportation	\$ 3,543,606.90
Utilities	\$ 753,286.97
Other	<u>\$ 7,917,536.53</u>
Total	<u>\$ 36,619,559.29</u>

Recommended Motion:

“That the Summary of Accounts paid for the months of June and July 2020, totaling \$36,619,559.29 be received.”

Respectfully submitted,

Stacy Veld
Superintendent of Business Services

Board Meeting of September 22, 2020

For further information, please contact Stacy Veld or the Director of Education.



SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)

Thursday, September 10, 2020

5:30 p.m.

Via Microsoft Teams

MINUTES

Committee Members Present:

Linda Morrice (Chair)
Amy Dunn
Danielle Reynolds
Samantha Sendzik
Nick Smith
Kelly Cimek
Alex Bradnam
Shannon Mitchell

Pathstone Mental Health
Autism Ontario - Niagara
Niagara FASD Coalition
Learning Disabilities Association Niagara Region
Niagara Support Services
Community Living Welland Pelham
Trustee, District School Board of Niagara
Trustee, District School Board of Niagara

Administration/Resource:

Michael St. John
Jodie Kerr
Karen Ferguson
Nikki Train

Superintendent of Special Education
OPC Representative: Elementary
OPC Representative: Secondary
Student Achievement Leader, Special Education

Regrets:

John Dickson
Brent Beaudoin

Superintendent of Elementary Schools
VOICE for Deaf and Hard of Hearing Children

Recording Secretary:

Jennifer McGugan

QUORUM/CALL TO ORDER

Quorum was established and the Special Education Advisory Committee (SEAC) meeting was called to order at 5:30 p.m. The meeting began with the Acknowledgement of Traditional Territory.

APPROVAL OF AGENDA

Chair Morrice requested a motion to approve the Agenda of the September 10, 2020 SEAC meeting.

Moved by Danielle Reynolds, Seconded by Amy Dunn

"That the Agenda dated September 10, 2020 be approved as presented."

CARRIED

BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the Minutes of June 11, 2020 SEAC meeting.

SUPERINTENDENT REPORT

Michael St. John

Superintendent Michael St. John welcomed and thanked the Special Education staff, trustees, and committee members for their support and valuable contribution to students with special needs.

Superintendent St. John reviewed with the committee the purpose and responsibilities of the Special Education Advisory Committee. He discussed the board opening plan and noted the work done with Public Health at the provincial and municipal levels to ensure healthy and safe return to school guidelines were in place. The DSBN has around 7000 students with an IEP for both identified and not identified. There are approximately 5500 students registered in virtual school and approximately 1000 virtual school students with an IEP. EA allocations are happening next week and some EAs have been assigned to virtual school.

Karen Ferguson, principal Thorold Secondary School, reviewed the secondary return to school plan with the committee. Secondary students in low enrollment classes attend school daily. They are with the same teacher everyday with a schedule that allows students to participate in a variety of activities. Resource teams have a plan for teachers to refer students to the resource rooms for additional support. Students with an IEP will be supported. In School Student Success teams will support students virtually as well.

SPECIAL EDUCATION REPORT

Nikki Train

Nikki Train, Student Achievement Leader, Special Education, updated the committee on:

Summer Learning Programs and the Mental Health and Well-Being (MHWB) Wellness Line

- 326 students participated in programs for ASD learners, students with a SEA device, transition support, and social emotional learning. The ASD program will continue throughout September.
- Programs were adjusted based on student need and EA support was provided to secondary students participating in credit courses.
- Leveled Literacy Program was supported to improve student reading a literacy skills.

Staff Professional Development

- Special Education department provided, this spring, over 125 professional development sessions for staff with over 10,000 attendees, including EAs, DECEs, Food Technicians, teachers, and administrators. This PD has supported staff and impacted their current practice in classrooms.
- Staff are participating in Health and Safety, Mental Health and Inclusion Equity, Math, Physical Activity and Early Learning Kindergarten program training.

School Start up and Support

- Special Education staff are responding to urgent prioritized support during the first two weeks of school and working to be sure students have the equipment they need.
- After the first two weeks, other supports that students require will continue.
- Administrators received Special Education Support guidelines for LRTs, SERTs, EAs and movement rooms.
- Special Education staff are supporting teachers with over 200 students transitioning into Kindergarten.

Special Education Programs

- There are 13 Structured Strategies Program (SSP) classes, 16 Fundamental Skills Program (FSP) classes, 8 Communication (COMM) classes, 1 Multidisciplinary Support Program (MSP) class, 5 Bridge classes, 29 Secondary School To Community (SSTC) classes, and 2 secondary Communication (COMM) classes.
- Low Enrolment virtual classes will have support from an LRT and EA online and students who chose virtual learning will maintain their placements in Low Enrolment classrooms. Virtual students will receive continued support from their home school LRT.
- The Gifted Program and transitional programs have been put on hold due to the Public Health safety restrictions. Gifted teachers will provide virtual programming for students and teachers to access.
- Education and Community Partnership Program (ECP), formerly CTCC, had a name change that provides more supportive language. Pathstone classes have increased from 11 to 13.

TRUSTEE REPORT

Alex Bradnam

Trustee Shannon Mitchell thanked everyone for their support. She shared that at the August 31 Board Meeting the board received the current back to school plan. A motion was made and passed to access a portion of surplus funds to support the 2020-21 school opening. These funds have been used to hire more teachers to reduce class size as part of our school opening plan. Trustee Alex Bradnam noted the great planning and position of the DSBN.

ASSOCIATION AND BOARD INFORMATION**Community Living Welland Pelham****Kelly Cimek**

No report.

Autism Ontario – Niagara**Amy Dunn**

Planning on offering fall programming. Sensory room in Welland is still in the works, no face to face or in office visits until the new year.

Learning Disabilities Association of Niagara Region**Samantha Sendzik**

LDA chapters are hosting back-to-school workshops for caregivers of students with LD/ADHD on Sept. 22, 2020 with breakout sessions on anxiety reduction, advocacy, and executive functioning, concluding with school board updates. This fall, we are piloting two new programs to support students with LDs through the transition to high school. (SOAR Secondary and SOAR Post-Secondary). All LDANR programs will be offered virtually for the fall season. In October, there will be a social media contest for LD Awareness Month.

Niagara FASD Coalition**Danielle Reynolds**

No report.

Niagara Support Services**Nick Smith**

No report.

Pathstone Mental Health**Linda Morrice**

Pathstone Summer Camp - Pathstone Mental Health for children between the ages of 5 and 12 years of age. The Pathstone Mental Health has been providing in-person counselling and therapy since mid-May to children/youth and families across the Niagara Region. The next few weeks will be very busy with the final preparation for the reviewers from the Canadian Centre for Accreditation to conduct their Accreditation review.

OPC Representative: Elementary**Jodie Kerr**

PD for staff around Health and Safety, New Math Curriculum, Phys Ed, and Kindergarten programming. Staff are focusing on classroom set up, school set up (field cohort areas, lines down hallway, DSBN created signs), sanitizing stations, pick up and drop off locations, and assisting with Virtual or In School enrollment.

OPC Representative: Secondary**Karen Ferguson**

Students are doing well complying with signage and instructions. Each school has a morning Study Hall set up for students who arrive prior to our start time. Staggered breaks are scheduled to allow each class to have a 20-minute break where they are encouraged to go outside and can remove their mask if they are distanced from others. Individually packaged breakfast club items are available for students on their way out for break. School website, Twitter, School messenger, google classroom and D2L are used to share information with students.

CORRESPONDENCE

There was no correspondence received.

QUESTIONS AND ANSWERS

There were no questions received.

ADJOURNMENT

Moved by Alex Bradnam, Seconded by Amy Dunn.

"That the Special Education Advisory Committee meeting adjourn."

CARRIED

The meeting adjourned at 7:03 p.m.

NEXT MEETING: Thursday, October 8, 2020 at 5:30 p.m. – Location TBD



AUDIT COMMITTEE MINUTES OF OPEN SESSION MEETING

Monday, September 14, 2020
5:30 p.m.

Virtual - Microsoft Teams

Present:

Audit Committee External Members: Lons Kushner, Yusuf Essop

Trustee Audit Committee Members: Kate Baggott, Sue Barnett, Jonathan Fast

DSBN Administration: Stacy Veld, Superintendent of Business Services
Nicky Westlake, Controller of Finance

Regional Internal Audit Team: Jenny Baker, Manager
John Forte, Internal Auditor

External Auditors: Lois Ouellette, KPMG
Scott Plugers, KPMG
David Marks, KPMG

Trustee Guests: Alex Bradnam, Doug Newton

Recording Secretary: Terri Cook, Business Assistant

CALL TO ORDER AND WELCOME

Superintendent of Business Services, Stacy Veld, called the meeting to order at 5:30 p.m. Superintendent Veld stated that the open session meeting will be adjourned prior to entering closed session and requested that the agenda be amended in this respect.

NOMINATIONS AND ELECTION OF CHAIR FOR 2020-21

Superintendent Veld explained that Ontario Regulation 361/10 requires Audit Committees to elect a Chair at the first meeting of the new fiscal year and called for nominations for this position. Trustee Sue Barnett nominated Trustee Jonathan Fast with Yusuf Essop seconding the nomination. No other names were brought forth. Trustee Fast accepted the nomination and was acclaimed Chair of the Audit Committee for the 2020-21 year.

APPROVAL OF THE AGENDA

Moved by: Sue Barnett
Seconded by: Jonathan Fast

“That the agenda be approved as amended.”

CARRIED

DECLARATIONS OF CONFLICT OF INTEREST

Superintendent Veld explained that in accordance with Regulation 316/10, all Committee members are required to complete the Declaration of Conflict of Interest form at the first meeting of the fiscal year and submit their Declarations to the Recording Secretary. In accordance with section 14(3) of the Regulation, if a member or his or her parent, child or spouse derive any financial benefit relating to an item on a meeting agenda, the member shall declare the potential benefit at the start of that meeting and will withdraw from the meeting during any discussion of the matter and shall not vote on the matter.

Declaration of Conflict of Interest re Agenda

There were no conflicts of interest declared with respect to matters noted on the agenda.

AUDIT COMMITTEE SELF-ASSESSMENT

Superintendent Veld explained that Ontario Regulation 361/10 requires Audit Committee members to conduct a yearly self-assessment using a prescribed format. Responses will be consolidated by the Controller of Finance and kept on file in the office of the Superintendent of Business Services. If any concerns, a summarized document will be shared at the next meeting.

REGIONAL INTERNAL AUDIT TEAM (RIAT) STATUS REPORT

Regional Internal Audit Manager Jenny Baker referenced the RIAT Education and Training Plan and stated that the RIAT has met all of the educational requirements as necessary.

Moved by: Yusuf Essop
Seconded by: Lons Kushner

“That the Regional Internal Audit Team Status Report be received.”

CARRIED

NEXT MEETING

The next Audit Committee meeting will take place on Monday, November 16, 2020, at 5:30 p.m.

ADJOURNMENT

Moved by: Yusuf Essop
Seconded by: Lons Kushner

“That the Audit Committee meeting be adjourned.”

CARRIED

The meeting adjourned at 5:45 p.m.

PROGRAM AND PLANNING COMMITTEE



Tuesday, September 15, 2020

5:30 p.m.

Virtual - MS Teams

MINUTES

Present:

Trustee Committee Members: Dave Schaubel (Chair), Nancy Beamer, Kevin Maves, Shannon Mitchell, Alex Bradnam for Jonathan Fast.

Trustee Guests: Sue Barnett, Student Trustees: Karina Tavernese, Keelee Hollowell, Salomy Sharma.

Administration: Warren Hoshizaki, Director of Education
Helen McGregor, Area 5 Supt. of Curriculum & Student Achievement (9-12)
Marian Reimer Friesen, Area 4 Supt. of Education, Curriculum & Student Achievement (K-8)
Mary Anne Gage, Area 4 Supt. of Education, Curriculum & Student Achievement (K-12)
Kelly Pisek, Area 2 Supt. of Education – Elementary
Lora Courtois, Superintendent of Human Resources

Guests: Pratima Burton – SAL Mental Health & Well-Being, Inclusion and Anti-Racism
Zakia Hamdani – Consultant Equity, Inclusion and Anti-Racism
Stacy Turner – Former Consultant Equity, Inclusion and Anti-Racism
Lorne Gretsinger – Principal, Oakridge Public School

Recording Secretary: Debra Dinga, Administrative Assistant

Regrets: Jonathan Fast, Trustee

CALL TO ORDER

Chair Dave Schaubel called the meeting of the Program and Planning Committee to order at 5:30 p.m.

APPROVAL OF THE AGENDA

Moved by Trustee Beamer, seconded by Trustee Bradnam

“That the agenda be approved as presented.”

CARRIED

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

NEW BUSINESS

DSBN Equity Audit

Superintendent Courtois introduced some members of the Equity Audit Group: Pratima Burton – SAL Mental Health & Well-Being, Inclusion and Anti Racism, Zakia Hamdani – Consultant Equity, Inclusion and Anti-Racism, Stacy Turner – Former Consultant Equity, Inclusion and Anti-Racism, Lorne Gretsinger – Principal, Oakridge Public School and Gary Parker – Indigenous Education Co-ordinator.

The Equity Audit's supporting documents were referenced, and attendees were directed to the Equity Audit Action Plan which is a blending of the other two reports in the package.

Superintendent Courtois introduced Director Hoshizaki, who has been a guiding force for Equity and Inclusion.

Director Hoshizaki introduced the DSBN Equity Audit Report acknowledging that racism, bias and discrimination are part of our history that still exist today. DSBN is committed to ensuring it's an inclusive organization where students and staff feel safe, are supported to achieve their full potential and have a voice. The plan is the board's commitment to being part of the positive change. This is the beginning of an on-going organizational journey which will take time and persistent effort.

Superintendent Courtois explained that the Equity Audit began in 2018 as the start of a three-year undertaking; now currently beginning year three. The Audit consists of three components: The Employment Systems Review (ESR), Workforce Census and Student Census.

A working group was formed from representatives of Equity groups to provide input and insight into each element of the Equity Audit. The committee met regularly throughout the last two years.

DSBN partnered with Turner Consulting Group from Hamilton Ontario to support the Board in creating a diverse and inclusive workforce, ensure compliance with employment equity legislation, advise on policy development, help create surveys, conduct focus groups and reviewed all of DSBN's Human Resources practices and policies.

The Student Census component of the Audit is scheduled for completion later this year and will provide the demographic make-up of DSBN students and identify areas of need and the gaps requiring support. Community consultation is also a component to the student census. The student data will be collated with the potential to illuminate gaps in equity and inclusion.

As a starting point, Niagara Region statistics have been used to identify any gaps in staff representation.

Superintendent Courtois reviewed the Workforce Census completed in November 2019 which gathered demographics about the composition of the DSBN workforce and helped us to better understand who DSBN employees are and identify gaps in representation which will inform and support the development of programs, hiring and resources.

Pratima Burton noted the data shows that the racialized population of the DSBN, as a whole, is comparable to the racialized population of the Niagara Region and highlighted the Teacher Diversity Gap of 10% in the DSBN while the Niagara Regions is 26%.

Superintendent Courtois shared details of the Employment System Review (ESR) which focused on Human Resources practices. In 2018-19 Turner Consulting Group reviewed approximately 21 policies and procedures and hiring reviews for teaching, administration and support staff positions. There were 65 recommendations which are included in the Action Plan.

The ESR identified four Key Priority Areas:

Priority #1: Educate Staff about Equity, Diversity and Inclusion – *presented by Stacy Turner, former Consultant*
Stacy highlighted the importance of measuring an organization's current understanding as a starting point for additional education on equity and diversity. She shared an example of working with a Secondary School in meeting the needs of teachers in their understanding of inclusion by providing a professional learning opportunity. Following their professional learning, staff shared with one another how they would use their new equity literacy in awareness of bias, inclusive language and in teaching critical literacy in the classroom.

Priority #2: Create a More Inclusive and Respectful Organizational Culture – *presented by Pratima Burton, SAL*
One of the Equity Action Plan's recommendations was to update policies and procedures to be consistent with guidelines from the Ontario Human Rights Commission. DSBN responded by developing an Equity Statement about accommodation that will accompany DSBN job advertisements

Another recommendation is to foster an inclusive and safe workplace for employees who identify as LGBTQ+. The Board responded by posting Safe Space Posters in all workplaces and providing training for managers and administrators about their roles and responsibilities to create inclusive and welcoming spaces for all employees.

Priority #3: Embed Equity Throughout Human Resources Policy and Practices – *Superintendent, Lora Courtois*
Superintendent Courtois shared what the DSBN has accomplished to embed equity within policies and procedures. The following policies and procedures have been created or updated: Conflict of Interest Policy and Procedure, Police Criminal Record Check Policy, Ontario Human Rights Code Discrimination & Harassment Procedure, Disability Support Procedure and Police Criminal Record Check Procedure. As well, under development are Transitioning at Work Policy: gender non-conforming employees, Hiring and Selection Policy, Staff Mental Health and Addictions Strategy and Accessibility Standards for Employment Policy. Additionally, DSBN has embedded the principles of equity throughout Human Resources as well as educating and training Board Office Managers and Human Resource Department staff on the duty to accommodate persons with physical and mental disabilities. Administrators were reminded when hiring to prioritize teachers from diverse communities.

Priority #4 – Diversify the Workforce at All Levels – *Principal, Lorne Gretsinger*
Principal Gretsinger acknowledged the importance of having DSBN staff who are reflective of the community we serve to strengthen community relationships. DSBN is working toward addressing the Teacher Diversity gap and have started by working through partnerships in recruitment of indigenous communities.

In closing, Superintendent Courtois focused committee members' attention to the recommendations at the back of the Action Plan that have been completed. To date, two-thirds of the 65 recommendation have been implemented and on page 18 the remaining recommendations, that will be completed this year and beyond, are listed.

Next Steps: *Superintendent Pisek, Zakia Hamdani, Consultant and Pratima Burton, SAL*

Superintendent Pisek shared the future intention of sharing goals at an upcoming Program and Planning Meeting related to the portfolio of Equity and Inclusion as their work partially aligns with key priorities discussed in the ESR report as connected with students, curriculum and DSBN school communities.

The focus of Equity and Inclusive education will be to understand, identify, address and eliminate biases, barriers and power dynamics that limit students' prospects for learning, growing and to allow them to bring their full selves to school.

Pratima Burton commented that collaboration with the Student Trustee Senate will be a key partnership in providing input to inform decisions made that directly impact students' education and their connections to their school community. As well, the Equity and Inclusion material on the DSBN webpage is currently being updated to share our commitment to equity work with the community. Additionally, Pratima will be providing equity support as DSBN reviews working documents and guidelines.

Superintendent Pisek informed that the next steps will include listening, learning and working collaboratively with all stakeholders, reviewing and re-evaluating existing practices, professional learning at all levels and creating goals that reflect the best thinking of the DSBN community.

Director Hoshizaki provided closing comments reminding everyone of the importance of this project that covers DSBN policies and procedures, community and curriculum. DSBN is committed to positive change for students and the wider community.

In response to a question, Superintendent Courtois informed that the information will be publicized along with the Action Plan on the DSBN website after full board approval is received. Additionally, DSBN's Communications department will liaise with media as related to the Action Plan.

Moved by Trustee Barnett , seconded by Trustee Bradnam

"That the June 2020 DSBN Equity Audit Action Plan Report be received."

CARRIED

International Education Protocols during COVID - Superintendent, Marian Reimer Friesen

Superintendent Reimer Friesen stated that DSBN has a vibrant International Education program that welcomes fee-paying students from around the world to DSBN schools; to experience life in Canada while being offered excellent educational opportunities.

Due to COVID 19, DSBN protocols for welcoming international students needs to be adjusted to align with Canadian and Provincial guidelines for travel as well as DSBN board guidelines to adhere to Ministry of Education parameters.

Adaptations have been made by providing support to international students to learn from home by connecting them to DSBN Virtual Schools learning opportunities; support to international students who wish to defer or cancel their commitment to learn in DSBN and also provide support to international student who wish to come to DSBN for in-person learning. Clear pre-arrival guidelines are presented in the International Student

September 2020 Pre-Departure and Arrival Guide which includes self-isolation for two weeks and the requirement to obtain a negative COVID test submission prior to in-person learning.

DSBN wants to welcome International Students to the DSBN by offering a safe way to connect to learning weather virtually, in-person now or in-person later in the school year.

In response to a question, Superintendent Reimer Friesen responded, that should test results be taking too long to obtain DSBN would look at how we can assist, but DSBN's priority is safety. Waiting for the confirmed negative test, even if it takes additional time, is important.

Moved by Trustee Beamer, seconded by Trustee Bradnam

“That the Board of Trustees approve the changes to the DSBN International Education Protocols during COVID and continue to welcome international students to DSBN using the revised guidelines.”

CARRIED

In closing, Chair, Schaubel extended his sincere thanks and appreciation for the extensive amount of time and effort that has been put forth to prepare and present these reports.

OTHER BUSINESS

There was no other business.

NEXT MEETING

The next Program and Planning Committee meeting is scheduled for **Tuesday, October 6 at 5:30 p.m.**

ADJOURNMENT

Moved by Trustee Beamer, seconded by Trustee Bradnam

“That the meeting of the Program and Planning Committee adjourn.”

CARRIED

The meeting adjourned at 6:15 p.m.

October

2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 Program & Planning 5:30 pm	7 PIC 5:30 pm	8 SEAC 5:30 pm	9	10
11	12	13	14 SAL 1pm	15	16	17
18	19	20 Student Trustee Senate 6pm	21	22	23	24
25	26	27 Board Meeting COW 6:15 pm Public Session 7 pm	28	29	30	31