

TUESDAY, MARCH 22, 2022

Public Session: 7:00 pm – Virtual Meeting

AGENDA

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Acknowledgement of Traditional Territory
2. Call to Order and Noting of Members Absent
3. Declaration of Conflict of Interest

B. COMMITTEE OF THE WHOLE

Motion to Move to Committee of the Whole (Private Session)

Motion to Return to Open Board (Public Session)

C. SINGING OF 'O CANADA'

Kate S. Durdan School Choir will perform O'Canada via video

D. REFLECTIVE READING

By Student Trustee Salony Sharma

E. BUSINESS OF THE BOARD

1. Adoption of the Agenda

Recommended Motion:

"That the Agenda be adopted."

2. Approval of Board Minutes

[Pages 5-13](#)

Recommended Motion:

"That the Minutes of the Regular Meeting of the District School Board of Niagara dated February 22, 2022, be confirmed as submitted."

3. Business Arising from the Minutes

4. Ratification of Business Conducted in Committee of the Whole

BOARD MEETING AGENDA

TUESDAY, MARCH 22, 2022



Recommended Motion:

“That the business transacted in Committee of the Whole be now ratified by the Board.”

F. EDUCATIONAL SHOWCASING OR PRESENTATIONS

1. Director’s Report and Recognition

W. Hoshizaki – Pages 14-17

a) Director’s Recognition

- Bev Beck, Lunchroom Supervisor, Princess Elizabeth, and Fitch Street Public Schools
- Jerry Dostie, Educational Assistant, Greater Fort Erie Secondary School

b) Director’s Report

2. Educational Showcases

M. Reimer Friesen / L. Smith / K. Sweeney

a) Try a Trade

G. STUDENT ACHIEVEMENT REPORT

H. DELEGATIONS

I. BOARD RECESS (OPTIONAL)

J. OLD BUSINESS

1. Report of the Program and Planning Committee

D. Schaubel – Pages 18-28

Recommended Motions:

“That the report of the Program and Planning Committee dated March 1, 2022, be received.”

“That the Serving Multi-Language Learners and Families in DSBN update be received.”

“That the CORE (Community Orientation Re-Engagement) Unit update be received.”

“That the Toolkit for Supporting Students who have Experienced Sexual Violence update be received and that a report outlining the programming and resources available to students and their families, related to sexual violence, be included in a future Program and Planning Committee meeting.”

“That the Anti-Sex Trafficking Protocol update be received.”

2. Report of the Equity, Inclusion and Anti-Racism Trustee Advisory Committee

S. Mitchell – Pages 29-34

Recommended Motion:

“That the report of the Equity, Inclusion and Anti-Racism Trustee Advisory Committee dated March 8, 2022, be received.”

3. Report of the Supervised Alternative Learning Committee

L. Campbell – Pages 35-37

Recommended Motion:

“That the report of the Supervised Alternative Learning Committee dated March 9, 2022, be received.”

4. Report of the Special Education Advisory Committee

A. Bradnam / S. Smith – Pages 38-40

Recommended Motion:

“That the report of the Special Education Advisory Committee dated March 10, 2022, be received.”

5. Ad Hoc Governance Committee

D. Newton – Pages 41-44

Recommended Motion:

“That the report of the Ad Hoc Governance Committee dated March 11, 2022, be received.”

“That the mandate of the Ad Hoc Governance Committee shall be to review the following and to make recommendations to the Board of Trustees, including recommendations for amendments to the Board’s By-Laws and Rules of Order, where required, on the following issues:

- A. In-person Board and Committee Meetings
- B. Addition of Indigenous Trustee
- C. Review of the Code of Conduct as Required under the *Education Act*
- D. Housekeeping Amendments to the Board’s By-Laws and Rules of Order
 - a. Equity and Inclusion modifications
 - b. Committees:
 - i. Notice of Committee Meetings
 - ii. Identifying Statutory and Standing Committees
 - iii. Equity, Inclusion and Anti-Racism Trustee Advisory Committee
 - iv. Updating list of Committee that meet in closed session
 - c. Electronic Attendance (Quorum and Committee of the Whole Attestation)
 - d. Signing Officers

BOARD MEETING AGENDA

TUESDAY, MARCH 22, 2022



- e. Scrutineers
- f. Adjournment
- g. Updating Terminology
- h. Legislative Changes to the Organization Meeting Date
- i. Legislative Changes to Electronic Meetings”

K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

L. NEW BUSINESS

1. 2022 Trustee Determination and Distribution

[S. Veld – Pages 45-48](#)

Recommended Motions:

“That the Report on the 2022 Determination and Distribution of District School Board of Niagara Trustees be received;

“That the District School Board of Niagara does not designate any municipality within the Board's area of jurisdiction as a low population municipality;

“That the distribution of District School Board of Niagara Trustees for the October 2022 elections be confirmed, as follows:

Fort Erie / Port Colborne	1
Grimsby / Lincoln	1
Niagara Falls	2
Pelham / Thorold	1
St. Catharines / Niagara-on-the-Lake	4
Welland	1
West Lincoln / Wainfleet	1.”

M. INFORMATION AND PROPOSALS

- 1. Staff Reports
- 2. Trustee Information Session
- 3. Correspondence and Communications
- 4. Trustee Communications and School Liaison
- 5. Ontario Public School Boards’ Association Report
- 6. Future Meetings

[Pages 49-50](#)

- a) April Meeting calendar

BOARD MEETING AGENDA

TUESDAY, MARCH 22, 2022



- b) April days of Significance calendar

N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING

Recommended Motions:

“That the business transacted by the Board of Trustees at its meeting held on March 22, 2022, be now ratified by the Board.”

That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

O. ADJOURNMENT

Recommended Motion:

“That this meeting of the District School Board of Niagara be now adjourned.”

BOARD MEETING MINUTES

TUESDAY, FEBRUARY 22, 2022

Private Session: 6:15 p.m. – 6:36 p.m. | Public Session: 7:00 p.m. – 8:04 p.m. (Virtual Meetings)

ATTENDANCE

BOARD

Kate Baggott, Alex Bradnam (Vice Chair), Sue Barnett (Chair), Nancy Beamer, Lora Campbell
Jonathan Fast, Elizabeth Klassen, Kevin Maves, Shannon Mitchell, Doug Newton, Dave Schaubel

STUDENT TRUSTEES

Tiya Patel, Salony Sharma, Kya Steinbach-Parker

OFFICIALS

Warren Hoshizaki (Director of Education), Lora Courtois, Mary Anne Gage, Ann Gilmore, Simon Hancox, Kelly Pisek, Marian Reimer Friesen, Leanne Smith, Michael St. John, Darren VanHooydonk, Stacy Veld, Jennifer Feren, Maryam Safdar Ali, Kim Sweeney, Karen Bellamy, Cheryl Morgan

RECORDING SECRETARY

Jennifer McGugan

TECHNICAL SUPPORT

Wendy Coit, Sarah Skrydstrup

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Barnett opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

2. CALL TO ORDER AND NOTING OF MEMBERS ABSENT

Chair Barnett called the Regular Meeting of the Board to order at 7:00 p.m.

3. DECLARATIONS OF CONFLICT OF INTEREST



There were no declarations of conflict of interest.

B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)

Moved by Kate Baggott

Seconded by Nancy Beamer

“That the Board do now enter Committee of the Whole.”

CARRIED

Moved by Elizabeth Klassen

Seconded by Sue Barnett

“That the Board return to Open meeting.”

CARRIED

The Board returned to open meeting at 6:36 p.m.

C. SINGING OF ‘O CANADA’

The Board stood as ‘*O Canada*’ was performed by Ross Public School Choir, via video.

D. REFLECTIVE READING

Student Trustee Tiya Patel shared a reflective reading.

E. BUSINESS OF THE BOARD

1. Adoption of the Agenda

Moved by Alex Bradnam

Seconded by Lora Campbell

“That the Agenda be adopted.”

CARRIED

2. APPROVAL OF BOARD MINUTES

Moved by Jonathan Fast

Seconded by Elizabeth Klassen

“That the Minutes of the Regular Meeting of the District School Board of Niagara dated January 25, 2022, be confirmed as submitted.”

CARRIED



3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. RATIFICATION OF BUSINESS CONDUCTED IN COMMITTEE OF THE WHOLE (PRIVATE SESSION)

Moved by Kevin Maves

Seconded by Shannon Mitchell

“That the business transacted in Committee of the Whole be now ratified by the Board.”

CARRIED

F. EDUCATIONAL SHOWCASING OR PRESENTATIONS

1. Director’s Report and Recognition

a) Director’s Recognition for Extraordinary Contributions

- **Bobbi Rorison, Educational Assistant, Orchard Park Public School**

Via video, Director Hoshizaki recognized Bobbi Rorison for being a caring, dedicated, supportive and knowledgeable educational assistant. She shares her love for every student and easily forms trusting relationships with students, families and staff. She takes pride in her work and continues to pursue professional development to build her capacity. Director Hoshizaki presented Bobbi Rorison with a token of the Board’s appreciation for her contributions.

- **Tom Bilon, Head Custodian, Kate S. Durdan Public School**

Via video, Director Hoshizaki recognized Tom Bilon for being an exemplary employee who has gained extensive knowledge throughout his career. He shows a passionate dedication and ownership to the school. Tom takes pride in his work and is always available to help staff, students, and families. Director Hoshizaki presented Tom Bilon with a token of the Board’s appreciation for their extraordinary contributions.

b) Director’s Report

- **Black History Month and Community Event**

Director Hoshizaki shared that the DSBN is committed to ensuring all students' identities are represented and included as we continue to prepare them for life as global citizens in a very diverse world. Black History Month is a time to celebrate the many achievements and contributions of Black Canadians and their communities, as well celebrating Black history and excellence can be highlighted and embedded into the curriculum throughout the year.



- **Pink Shirt Day**

Director Hoshizaki noted that Pink Shirt Day will be recognized on Wednesday, February 23, 2022. Students and staff are encouraged to wear anything pink to show support and commitment to inclusion, belonging and kindness.

2. Educational Showcases

a) Director's Artisan Card Contest Winners

Director Hoshizaki introduced Senior Manager of Communications and Public Relations, Kim Sweeney, who shared that there were 400 Director's Artisan Card Contest submissions. She introduced a video highlighting this year's winners. Director Hoshizaki thanked and congratulated all the winners of this year's contest.

G. STUDENT ACHIEVEMENT REPORT

There were no student achievement reports.

H. DELEGATIONS

There were no delegations.

I. BOARD RECESS

There was no Board recess.

J. OLD BUSINESS

1. Report of the Program and Planning Committee

Moved by Doug Newton

Seconded by Dave Schaubel

"That the report of the Program and Planning Committee dated February 1, 2022, be received."

"That the report of the Elementary and Secondary School Year Calendars 2022-2023 be received and approved for submission to the Ministry of Education."

"That the Secondary Technology and SHSM (Specialist High Skills Majors) Program Update be received."

CARRIED

Trustee Schaubel provided a summary of the February 1 meeting where the proposed school year calendars for 2022-2023, upon Board approval, will be submitted to the Ministry of Education. Trustee Schaubel provided highlights of the Secondary Technology and SHSM program which includes an Indigenous and Skilled Trades series and Try A Trade 2022.



2. Report of the Parent Involvement Committee

Moved by Kate Baggott

Seconded by Nancy Beamer

"That the report of the Parent Involvement Committee dated February 2, 2022, be received."

CARRIED

Trustee Beamer provided an update on the February 2 Parent Involvement Committee (PIC) meeting that included a January PIC speaker series update highlighting "Taking Care of You" by Anne Murray, and Dr. Gholdy Muhammad's book Cultivating Genius. There are plans to add spring sessions to the PIC speaker series. The PIC was updated on DSBN's progress with its Anti-Sex Trafficking Policy and protocols. The committee also heard details of students' return to in person learning on January 17, at which time secondary schools were able to resume extra curriculars and continue preparing for modified in person events for both the 2022 DSBN Skills and Try A Trade challenges.

3. Report of the Policy Committee

Moved by Alex Bradnam

Seconded by Lora Campbell

"That the report of the Policy Committee dated February 8, 2022, be received."

"That Policy A-18: Environmental Sustainability be deferred to May 17."

"That Policy F-03: Facility Access, Key Control and Intrusion Alarm be approved as amended and adopted."

"That Policy G-23: Transfer of Students from Grade 8 to Secondary schools be approved as amended and adopted."

"That Policy D-04: Elementary Interschool Athletic Program be approved as amended and adopted."

"That Policy G-25: Co-Instructional Activities be approved as amended and adopted."

"That Policy A-11: Flag Protocol be approved as amended and adopted."

"That Policy E-05: Digital Technology Use by Staff be approved as amended and adopted."

"That Policy E-16: Electronic Communications, Cloud Applications and Social Media Use by Staff be approved as amended and adopted."

CARRIED

Trustee Bradnam provided an update on the February 8 Policy Committee Meeting. A total of 7 policies were reviewed and approved. Policy A-18: Environmental Sustainability was deferred to the May 17 Policy meeting. Trustee Bradnam highlighted rationale for revisions made to the policies. Policies being reviewed at the May 17 Policy Committee meeting will be open for vetting on the DSBN website from February 25 to April 23.



Trustee Klassen noted that Policy A-11: Flag Protocol made no reference to the DSBN Well-Being Flag, a representation of student voice that symbolizes kindness, diversity, acceptance, and respect, and it did not include guidelines to determine criteria for flying flags.

Moved by Elizabeth Klassen
Seconded by Dave Schaubel

“That Policy A-11: Flag Protocol be voted on separately and that this policy be referred back to the Policy Committee for further review and discussion.”

Recorded Vote:

Trustee Baggott	Opposed
Trustee Beamer	Opposed
Vice Chair Bradnam	Opposed
Trustee Campbell	Opposed
Trustee Fast	Opposed
Trustee Klassen	In Favour
Trustee Maves	Opposed
Trustee Mitchell	Opposed
Trustee Newton	Opposed
Trustee Schaubel	Opposed
Chair Barnett	Opposed

DEFEATED

The board returned to the consideration of the main motions in their entirety having previously been moved and seconded.

4. Report of the Supervised Alternative Learning Committee

Moved by Alex Bradnam
Seconded by Lora Campbell

“That the report of the Supervised Alternative Learning Committee dated February 9???, 2022, be received.”

CARRIED

Trustee Campbell reported that at the February SAL Committee meeting, five (5) applications for SAL were presented and reviewed by the Committee. All five (5) cases were approved for SAL. The Committee reviewed fifteen active cases. Of the fifteen (15) cases, ten (10) are active and compliant with the SAL plans. Five (5) cases have been discontinued. Of those five (5), there are three (3) students returning to full-time learning, one (1) case discontinued for non-compliance and one (1) student has left the school district.



5. Report of the Special Education Advisory Committee

Moved by Trustee Maves

Seconded by Shannon Mitchell

“That the report of the Special Education Advisory Committee dated February 10, 2022, be received.”

CARRIED

Trustee Mitchell provided an update from the February 10 Special Education Advisory Committee where new SEAC member Gabriela Ortega, of Inclusion Action Ontario, was welcomed and guest presenter Dorothy Harvey, the Director of Clinical Services at the Niagara Children’s Centre (NCC), provided an overview of the organization’s role and responsibilities as a Children’s treatment rehabilitation centre. Also presented was an update on permanent contract Educational Assistant positions. Information was shared on Policy and Program Memorandum 81 (PPM 81), Provision of Health Support Services in School Settings. School boards have been given the opportunity to provide feedback on the draft PPM 81 and SEAC will be informed throughout the process. In addition, responses to questions submitted by a SEAC member were presented that included outlining the approval of software and apps in a school setting, the grade 8-9 transition process and secondary programming for students with intellectual disabilities, and the use of assessment tools in special education classes were outlined.

6. Report of the Student Trustee Senate

Moved by Tiya Patel

Seconded by Salony Sharma and Kya Steinbach-Parker

“That the report of the Student Trustee Senate dated February 15, 2022, be received.”

CARRIED

Student Trustee Patel provided an update on the February 15 Student Trustee Senate Meeting, where the senate was introduced to the upcoming Student Trustee elections in April. During subcommittees students discussed the transition to second semester and concluded the meeting with a roundtable discussion. The consensus was that the transition has been smooth, with many students appreciating the normalcy and rhythm of regular class schedules and in-person learning. Student Trustee Steinbach-Parker provided an update on the February 18-19 OSTA-AECO’s annual Board Council Conference. DSBN Student Trustees met with student trustees from across the province to discuss current issues in the education system. There were information sessions given by keynote speakers, such as Minister of Education, Stephen Lecce.

K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

In response to a question, Director Hoshizaki noted that, beginning today, DSBN discontinued providing cohort contact information to Niagara Region Public Health for COVID-19 positive cases and cohort dismissals. The four School Boards in Niagara will continue to follow Ontario Ministry of Education and Ministry of Health provincial direction and report absenteeism rates of 30% or higher due to illness in schools.



L. NEW BUSINESS

1. Establish an Ad Hoc Governance Committee

Moved by Doug Newton

Seconded by Dave Schaubel

“That an Ad Hoc Governance Committee be struck.”

“That Trustees interested in sitting on the Ad Hoc Governance Committee submit their names to Chair Barnett.”

“That the mandate of the Ad Hoc Governance Committee shall be to review and to make recommendations to the Board of Trustees for:

- (a) In-person board and committee meetings.
- (b) Housekeeping amendments to the Board’s By-Laws and Rules of Order;
- (c) Review the Code of Conduct as required under the Education Act; and
- (d) Consideration of adding an Indigenous Trustee to the Board of Trustees.”

CARRIED

In response to a question, Chair Barnett noted that no more than 5 trustees can sit on the Ad Hoc Governance Committee and those interested should send an email to Chair Barnett.

M. INFORMATION AND PROPOSALS

1. STAFF REPORTS

There were no staff reports.

2. TRUSTEE INFORMATION SESSION

There was no trustee information session.

3. CORRESPONDENCE AND COMMUNICATION

There was no correspondence received.

4. TRUSTEE COMMUNICATIONS AND SCHOOL LIAISON

Trustee Mitchell noted the Celebrating Black Joy and Excellence community virtual event that is part of the DSBN’s Building Cultural Knowledge Series happening Thursday, February 24.



Chair Barnett noted the Brock Leaders Citizenship Society's Denim, Diamonds and Diplomas virtual event on March 3, 2022.

5. Ontario Public School Boards' Association (OPSBA) Report

Chair Barnett attended the Public Education Symposium held on January 28, 2022 and noted the many valuable learning opportunities.

6. Future Meetings

The calendar of March 2022 meetings was provided.
The March Days of Significance calendar was provided.

N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING

Moved by Doug Newton

Seconded by Dave Schaubel

"That the business transacted by the Board of Trustees at its meeting held on February 22, 2022, be now ratified by the Board."

"That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day."

CARRIED

O. ADJOURNMENT

Moved by Kate Baggott

Seconded by Nancy Beamer

"That this meeting of the District School Board of Niagara be now adjourned."

CARRIED

The meeting adjourned at 8:04 p.m.

SUE BARNETT

Chair

WARREN HOSHIZAKI

Director of Education and Secretary



Director's Report and Recognition

March 22, 2022

DIRECTOR'S RECOGNITION FOR EXTRAORDINARY CONTRIBUTIONS

Bev Beck, Lunchroom Supervisor, Princess Elizabeth and Fitch Street Public Schools

Bev Beck has been a long-time resident of Welland and her passion for helping her community and working with students is evident. She is coming up on her 20th year as a lunchroom supervisor and has devoted her time to a variety of Welland schools including Quaker Road and Ross and currently divides her time between Princess Elizabeth and Fitch Street Public Schools.

Besides fulfilling her role as a lunchroom supervisor, Bev also works as a crossing guard at Diamond Trail Public School and has done so for the past seven years. Bev is a cherished and beloved crossing guard. She knows every student and family by name and is a friendly face for those she assists both before and after school.



Bev has consistently shown her love for making people smile. Whether she is wearing a silly costume on a spirit day, doing a silly song or dance with her principal to make the students laugh, or bringing a teacher a coffee on certain days, 'Ms. Bev' works hard to brighten the lives of everyone in her schools. Bev also teaches students about respect. Seeing her dress in her formal Legion uniform while carrying the Canadian flag every Remembrance Day has brought a lot of thoughtful reflection to each ceremony. Ms. Bev is 100% heart, and she gives positive energy to everyone she meets.

Bev is always willing to come in early, stay late and support any class or student. She goes above and beyond to establish strong relationships with both staff and students.

Bev is a caring school support worker who always puts children first. Her constant efforts to put a smile on staff and students' faces is a must for her. Student safety and engagement is her niche, and she exuberates joy daily.

Bev, thanks for all that you do for our schools and students in the DSBN. Congratulations on receiving the Director's Recognition for Extraordinary Contributions award!



REPORT TO BOARD

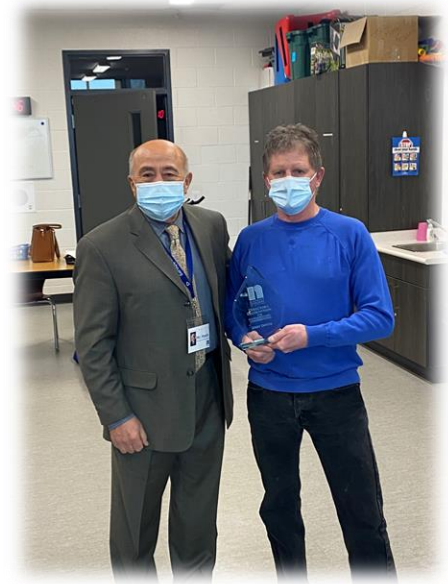
Tuesday, March 22, 2022

DIRECTOR'S RECOGNITION FOR EXTRAORDINARY CONTRIBUTIONS

[Jerry Dostie, Educational Assistant, Greater Fort Erie Secondary School](#)

Jerry Dostie started his career as an educational assistant with the DSBN in 2008 at Fort Erie Secondary School. He followed the students and staff to Greater Fort Erie Secondary School (GFESS) in September 2017 where he continues to be an integral part of their family.

Jerry has always gone above and beyond in supporting the students in the Specialized School to Community program. He supports the students with their learning through the Treatment and Education of Autistic and Related Communications Handicapped Children program coupled with successful integration into many subject areas such as music, drama, culinary arts, construction, transportation, and manufacturing. Throughout the years Jerry has continually stepped up to ensure that the learning environment is the best it can be. Jerry puts in countless hours and expertise in organizing various classrooms and storage areas. Whenever the school needs extra help, Jerry is always the first person to step forward with assistance. This passion and caring of students and staff have made Jerry an extremely valuable member of the GFESS team.



Gina Foy, GFESS teacher, commented that "Jerry is always helping students around the school. He genuinely cares about them and encourages them so they can reach their full potential. The students appreciate his kindness and always feel they can depend on him. He is a true advocate for all the students in the school."

GFESS student William Everett shared "Mr. Dostie has helped me over the years to improve my transportation and auto skills in the shop. He motivated me to get a coop in a local shop so that I could gain experience to get a job after high school."

For many years Jerry has volunteered his time after school to supervise the GFESS fitness club. He is always a positive presence in the halls and classrooms. His growth mindset is contagious.

Thank you Jerry for your many contributions in making Greater Fort Erie Secondary School an amazing place to learn and grow. Congratulations on receiving the Director's Recognition for Extraordinary Contributions award!



REPORT TO BOARD

Tuesday, March 22, 2022

DIRECTOR'S REPORT

The Wise Guys Charity Donation

The Evolution Garage Alternative Education program based at St. Catharines Collegiate was presented with a \$20,000 grant from The Wise Guys Charity! Thanks to their generosity, a state-of-the-art plasma laser cutting machine has been purchased, giving students the ability to cut out and produce tools like wrenches, and other metal projects like park benches and fire pits. With this brand-new machine, students will now be empowered to do projects for the City of St. Catharines and several non-profit organizations.



2022 DSBN Skills Challenge

During the first two weeks of March, over 250 high school students, from all 17 DSBN secondary schools, put their skills and learned expertise to the test in the 24th annual Technological Skills Challenges. Students competed in 25 different challenges, including everything from baking to construction, floristry to electrical, and graphic design to robotics. Niagara College, alongside many other long-standing community partners, worked with DSBN to judge the competitions and offer valuable insight to students as industry mentors.

Preparation and training for the Challenges has been ongoing through our Technology classes. The Challenges provide the opportunity for students to further develop valuable skills that help them become better prepared for a future in the Skilled Trades and Technologies. Many of the students involved are Specialist High Skill Major (SHSM) students and Ontario Youth Apprenticeship Program (OYAP) participants.

Here is what a few students had to say about participating in the DSBN Skills Challenges this year:

- Jordan Denobriga, Port Colborne High School, Automotive Service Technician Challenge: *"The DSBN Skills Challenges matter to me because I'm able to further expand my knowledge of automotive service in addition to what I learn in my classes. I've done the challenges the last two years and really enjoy them. I was even the DSBN gold medalist last year!"*



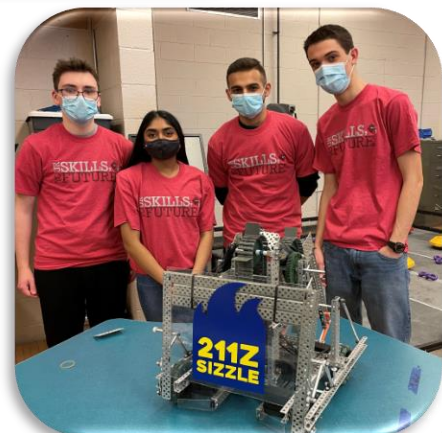
REPORT TO BOARD

Tuesday, March 22, 2022

- Sylvia Fedak, AN Myer Secondary School, Architectural CAD Challenge:
"I like joining the Skills Ontario Challenges where I am able to compete against other students from other schools all across Ontario. It gives me a lot of incentive to see what other skills are out there, and to keep improving my own skills in Architectural CAD (Computer Aided Design)."
- Alvi Masud, DSBN Academy, TV and Video Production Challenge:
"Competing in Skills gives us an opportunity to show all the knowledge and abilities we have built at our time at DSBN. My teammate Shawn and I have competed in this challenge for the past three years. We have been able to learn from previous competitions and this year will be our best."

DSBN gold medalists will get to compete at provincials, being held virtually April 19 – 29. If students win gold at the Ontario Skills Challenges, then they become part of Team Ontario and will advance to the Skills National Finals happening virtually between May 25 – 28.

Planning is already underway for next year, our 25th year of Skills Challenges.



TUESDAY, MARCH 1, 2022

Public Session: 5:30 p.m. (Virtual Meeting)

PROGRAM AND PLANNING COMMITTEE MINUTES

PRESENT:

Trustee Committee: Nancy Beamer, Kevin Maves, Jonathan Fast, Shannon Mitchell, Dave Schaubel (Chair)

Trustee Guests: Sue Barnett, Alex Bradnam, Elizabeth Klassen, Kate Baggott, Doug Newton

Administration: Warren Hoshizaki, Director of Education
Mary Anne Gage, Area 4 Superintendent for Education
Marian Reimer Friesen, Superintendent of Curriculum Services (Elementary)
Ann Gilmore, Area 6 Superintendent of Curriculum & Student Achievement (Secondary)
Michael St. John – Superintendent of Special Education and Mental Health & Well-Being
Mel Sendzik – Student Achievement Leader K-8, Curriculum Support Services

Recording Secretary: Karen Sawatsky – Administrative Assistant

A. CALL TO ORDER

Chair Dave Schaubel called the meeting of the Program and Planning Committee to order at 5:30 p.m.

B. APPROVAL OF THE AGENDA

Moved by Kevin Maves

Seconded by Nancy Beamer

“That the agenda be approved as presented.”

CARRIED

C. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.



D. NEW BUSINESS

1. **Serving Multi-Language Learners and Families in DSBN Update**

Superintendent Marian Reimer Friesen shared a summary of changes to the ways we serve multi-language students and their families in the DSBN. These improvements have helped ease the process of newcomer families registering with the DSBN.

Also included in this report were changes that have been made to ESL (English as a Second Language) sites, with support being re-allocated to all our DSBN elementary schools across the district. A Community and Inclusion Social Worker (0.5) has been added for families requesting support and the SWIS (Settlement Workers in Schools) has two new 'Mental Health Navigators' added to their team, connecting families with the Mental Health supports available in DSBN.

In support and encouragement of students and their families maintaining their additional language(s), students with additional languages are now referred to as MLs (Multi-Languages Learners) rather than ELLs (English Language Learners). We've also renamed the role of the ELL itinerant teacher to MRCs (Multi-Language Resource Coaches), which more accurately reflects their work.

Student Achievement Leader, Mel Sendzik, presented the Chromebook pilot program that was initiated in Fall to allow Grade 7 and 8 MLs daily access to a device at school and at home. This gives students software access, including translation tools and Microsoft TEAMS, for opportunities to engage with other students who share the same first language.

Moved by Jonathan Fast

Seconded by Shannon Mitchell

"That the Serving Multi-Language Learners and Families in DSBN update be received."

CARRIED

2. **CORE (Community Orientation Re-Engagement) Unit Update**

Superintendent Ann Gilmore shared information about the new CORE (Community Orientation Re-Engagement) program. DSBN had expressed interest in re-framing the former SRO (School Resource Officer) program with NRPS (Niagara Region Police Services) and with input received from Principals, Student Senate, Trustees and School Councils. The pilot launch of this new program will begin on April 1st. Regular ongoing collaboration and input from these groups will help meet the ongoing vision and mission for this CORE program.

Moved by Jonathan Fast

Seconded by Kevin Maves

"That the CORE (Community Orientation Re-Engagement) Unit update be received."

CARRIED



3. Toolkit for Supporting Students who have Experienced Sexual Violence Update

Superintendent Michael St. John shared that DSBN's Mental Health & Well-Being team, in collaboration with secondary superintendents, administrators, school social workers and the Board's legal team, and in alignment with community partner resources, developed a Toolkit for staff use when supporting students who have experienced sexual violence.

The goal of the toolkit is to provide consistent, accessible, evidence-based direction and support to staff and administrators in understanding, preventing, and supporting students and members of school communities who have been impacted by sexual violence.

In response to discussions by trustees, Director Hoshizaki confirmed that a report outlining the programming and resources available for students and their families, related to sexual violence, could be presented at a future Program and Planning Committee meeting. After discussion, a friendly amendment to the original motion was accepted by the mover and seconder as italicized below.

Moved by Jonathan Fast

Seconded by Kevin Maves

"That the Toolkit for Supporting Students who have Experienced Sexual Violence update be received and that a report outlining the programming and resources available to students and their families, related to sexual violence, be included in a future Program and Planning Committee meeting."

CARRIED

4. Anti-Sex Trafficking Protocol Update

Superintendent Michael St. John reported that a comprehensive DSBN protocol is being developed for preventing and responding to suspected student sex trafficking occurrences in partnership with local expert consultant, Collaborative Community Solutions. Consistent with PPM 166 community consultations with a variety of stakeholders will begin in the Spring of 2022 to support the development of a culturally relevant, sensitive, and equitable protocol.

Moved by Shannon Mitchell

Seconded by Nancy Beamer

"That the Anti-Sex Trafficking Protocol update be received."

CARRIED



PROGRAM AND PLANNING COMMITTEE MINUTES

TUESDAY, MARCH 1, 2022



E. OTHER BUSINESS

There was no other business.

F. NEXT MEETING

The next Program and Planning Committee meeting is scheduled for Tuesday, April 5, 2022 at 5:30 p.m.

G. ADJOURNMENT

Moved by Jonathan Fast

Seconded by Shannon Mitchell

"That this meeting of the Program and Planning Committee be now adjourned."

CARRIED

The meeting adjourned at 6:37 p.m.



TUESDAY, MARCH 8, 2022

Public Session – 5:30 pm virtual

EQUITY, INCLUSION AND ANTI-RACISM TRUSTEE ADVISORY COMMITTEE MINUTES

ATTENDANCE

Trustee Committee Members

Shannon Mitchell (Chair), Nancy Beamer, Alex Bradnam, Doug Newton, Elizabeth Klassen

Student Trustee

Kya Steinbach-Parker

Committee Members

Kelly Pisek (Superintendent of Education), Pratima Burton (Equity Student Achievement Leader – K-12), Zakia Hamdani (Equity Consultant – K-12), Maryam Safdar Ali (Human Rights Advisor)

Guests

Sue Barnett (Chair of the Board), Lora Campbell (Trustee), Karen Chcoski (Teacher, Eden High School), Koben Wilks (Student, Eden High School), Georgie Groat (Student Achievement Leader, Indigenous Education)

Recording Secretary

Jennifer Reid

A. WELCOME AND INTRODUCTION

Trustee Shannon Mitchell welcomed committee members and guests to the third Equity, Inclusion and Anti-Racism Trustee Advisory Committee meeting of the 2021-2022 school year.

B. APPROVAL OF THE AGENDA

Moved by Doug Newton

Seconded by Nancy Beamer



C. COMMUNITY ADVISORY COMMITTEE – UPDATE

Trustee Mitchell reported that the Equity, Inclusion and Anti-Racism Community Advisory Committee had its third meeting on March 1st and stated that many of the updates and presentations from the meeting are included on the agenda for this meeting.

Trustee Mitchell shared that a presentation on a new current initiative, Chapters4Change: The Savvy Ally, was given by guests Janice Desroches, Instructor in ESL at Brock University and Jennifer Shelswell, a Professor at Georgian College. This program is for educators in becoming educational changemakers and is in a partnership with the DSBN, offering learning circles to educators which include weekly reading and meetings, shared leadership, collaborative learning, and action plans to move toward sustainable change for all students to feel safe and included.

Trustee Mitchell stated that with every community meeting, members were asked to give feedback and input on agenda items as well as future agenda items through a post meeting Google survey.

D. STUDENT INITIATIVES – BRAVE SPACE/DSBN STUDENT EQUITY ALLIANCE

Consultant Zakia Hamdani stated that the last time this committee met, members were informed about Brave Spaces. Consultant Hamdani welcomed Karen Chcoski, a teacher and Koben Wilks, a student both from Eden High School, to share their experience in having a Brave Space at Eden.

Teacher Karen Chcoski explained that the need for a Brave Space at Eden started with a group of students sharing the same interest in wanting to create a Brave Space to make Eden more inclusive. In consultation with Eden's administration, System Administrator Pratima Burton and Consultant Zakia Hamdani, a Brave Space was implemented. Students meet regularly, explore equity topics, listen to, and give seminars. In addition, the students collaborated on a name and call the Brave Space, Student Equity Alliance and created a mission statement "Eden's Student Equity Alliance (S.E.A) is a diverse group of persons seeking equity for all by celebrating individuality, expanding understanding, finding common ground and ensuring all voices are heard. New members are always welcome."

Student Koben Wilks shared that in participating in the Student Equity Alliance, students come up with ideas, everyone contributes and discusses upcoming events and national holidays and explores topics that are important to them. Koben added that the group is very accepting of new ideas, want to get educated and educate others and feels that it is crucial for students to have an awareness and knowledge of each other and their differences.

Consultant Zakia Hamdani concluded by introducing the Student Equity Alliance and stated that the end goal is to have representation from every school sit on a committee to help



guide and create actions to promote equity in all secondary schools. Further information is detailed in the committee report.

E. INCLUSIVE LANGUAGE GUIDELINES

System Administrator Pratima Burton shared that the Equity Team received requests and questions for better language choices and as a result have started working on the Inclusive Language Guidelines. The Guiding Principles reminds everyone to use people-first language as it is important to see the person as an individual first and that word choices really do matter. System Administrator Burton highlighted two areas of the guideline, ability/disability, and gender pronouns.

F. SOVEREIGNTY AND EQUITY

Student Achievement Leader, Georgie Groat shared a presentation on Sovereignty and Equity. The presentation explained First Nations being Sovereign Nations which differs from equity deserving nations, defined the difference between equity education and Indigenous education, the effects of a Federal Government on First Nations people and highlighted the importance of having an intersectional approach to creating inclusive classrooms. It was added the importance of being aware of how students are feeling during days of significance, for example Orange Shirt Day, and that educators need to start looking at the teaching and learning from an asset lens.

G. EQUITY, INCLUSION AND ANTI-RACISM EDUCATOR RESOURCE WEBSITE

Consultant Zakia Hamdani shared that after receiving feedback from teachers around the need for useful and vetted resources for educators, the Equity Team created a website. Highlights of the Equity, Inclusive and Anti-Racism Educator Resource website are, anti-oppressive education, book recommendations, DSBN virtual library learning common, equity professional development and Days of Significance slides. Further information is detailed in the committee report.

H. BUILDING CULTURAL AWARENESS SERIES – CELEBRATING BLACK JOY AND EXCELLENCE

Consultant Zakia Hamdani shared that the second Building Cultural Knowledge series was named Celebrating Black Joy and Excellence to honour the innovation, legacies, resilience, and liberation of Black communities. Local historians, activists, artists, business owners, teachers and students were invited to share their excellence and joy with the community. This event was recorded and can be viewed on the DSBN Equity webpage. The third session will be held in May and will focus on Jewish Heritage Month.

I. FUTURE AGENDA ITEMS

J. ADJOURNMENT

Moved by Elizabeth Klassen



EQUITY, INCLUSION AND ANTI-RACISM
TRUSTEE ADVISORY COMMITTEE MINUTES
TUESDAY MARCH 8, 2022



Seconded by Nancy Beamer

“That the Equity, Inclusion and Anti-Racism Trustee Advisory Committee be adjourned.”

CARRIED

The meeting adjourned at 6:18 p.m.

K. NEXT MEETING: Tuesday, May 10, 2022 @ 5:30



MARCH 9, 2022

SAL MINUTES

ATTENDANCE

Committee Members Present

Lora Campbell – Trustee

Robin Lakeit - Student Achievement Leader, Student Success

Tracy Sacco - Student Achievement Leader, Alternative Education

Leanne Smith - Superintendent of Education, Secondary

Administration/Resource

Melinda Dackiw - SAL Secretary

Nadia Laselva, Attendance Counsellor

Nichola Lee - Administrative Assistant to the Superintendent

Guests

Julie Aquilina, VP, Greater Fort Erie Secondary

Matthew Ezrin, VP, Greater Fort Erie Secondary

Karen Ferguson, Principal, Thorold Secondary

Sandra Orr, Principal, Beamsville Secondary

Regrets

Caroline Graham - John Howard Society of Niagara

A. COMMENCEMENT OF THE SAL COMMITTEE MEETING

Student Achievement Leader Robin Lakeit called the meeting to order at 2:30 pm.

The Committee met to review the following cases:

B. SAL CASES

212-021

CB 23/09/2004 17 yrs. 5 mos.

Although struggling with attendance, CB is connected to school with the support of the DSNB social worker. They are working on recovering DCO30 and GLC20 with the help of the Student Success teacher. The Connect to College program or a full-day co-op is being considered for next year.

CB is approved for SAL.



212-022

MS D.O.B. 06/04/2005 16 yrs. 9 mos.

The student is working on MEL3E daily at school and has support from the school social worker. MS also receives support from a community agency.

MS is approved for SAL.

212-023

BW D.O.B. 24/02/2006 16 yrs. 11 mos.

BW will focus on well-being with the support of the school social worker. The student struggles with social anxiety and plans to gradually return to the regular classroom. BW is working on CGC1D two days per week at school, and the Committee suggests participation in a tech class to encourage their interest in computers and technology.

BW is approved for SAL.

212-024

KS D.O.B. 11/04/2005 16 yrs. 9 mos.

The student will work on CGC1D twice weekly in the school Resource Room to keep connected to the school. They have declined the support of the school social worker and will continue to receive treatment from a medical practitioner.

KS is approved for SAL.

212-025

AD D.O.B. 09/06/2004 17 yrs. 5 mos.

AD struggles with attendance and receives support from a DSBN social worker. The student is participating in the John Howard Society's YESS program to gain work experience and prepare for aging out of the SAL program.

AD is approved for SAL.

212-026

AK D.O.B. 09/01/2005 17 yrs. 7 mos.

AK's social anxiety makes regular attendance challenging. The student will work on GLS2O with the support of the Student Success teacher. A co-op placement is being considered. The student sees the school social worker and is in regular contact with the Vice-Principal.

AK is approved for SAL.



212-027

SR D.O.B. 12/04/2006 15 yrs. 10 mos.

SR's attendance has been a significant issue. The student has found an opportunity through the John Howard YESS program to gain work experience. The school will follow up with SR to offer the support of the co-op teacher.

SR is approved for SAL.

212-028

KS D.O.B. 18/10/2004 17 yrs. 3 mos.

KS would like to gain work experience to prepare for post-secondary life. The school has helped the student find a co-op placement. The committee recommends the Transition to Employment program for the near future. KS is seeing the school social worker and youth counsellor once a week to keep connected to school. The school has made a referral to adult mental health supports.

MS is approved for SAL.

C. SAL CASE REVIEW

The Committee reviewed sixteen cases that had been brought forward to the Committee previously. There are three cases that are being reviewed as two students have changed programming and one is not in contact with their school. The remaining cases are active, and the students are compliant with their SAL plans.

D. ADJOURNMENT OF THE SAL COMMITTEE MEETING

The meeting adjourned at 3:20pm

E. NEXT SAL COMMITTEE MEETING

Wednesday, April 6, 2022



THURSDAY, MARCH 10, 2022

SEAC MINUTES

ATTENDANCE

Committee Members Present

Linda Morrice (Chair) - Pathstone Mental Health, Samantha Sendzik-Sinclair (Vice Chair) - Learning Disabilities Association Niagara Region, Kelly Cimek – Community Living Welland Pelham, Gabriela Ortega – Inclusion Action in Ontario, Nick Smith - Niagara Support Services, Alex Bradnam - Trustee, District School Board of Niagara, Shannon Mitchell - Trustee, District School Board of Niagara

Administration/Resource

Michael St. John - Superintendent of Special Education, Darren Vanhooydonk - Superintendent of Elementary Schools, Karen Ferguson - OPC Representative: Secondary, Nikki Train - Student Achievement Leader, Special Education

Regrets

Brent Beaudoin - VOICE for Deaf and Hard of Hearing Children
Danielle Reynolds - Niagara FASD Coalition
Jodie Kerr - OPC Representative: Elementary

Recording Secretary

Jennifer McGugan

1. WELCOME

Quorum was established and the Special Education Advisory Committee (SEAC) meeting was called to order at 5:30 p.m.

2. STUDENT VOICE

Special Education Student Achievement Leader, Nikki Train introduced the student voice video from a grade 5 student. Fiona Boon, principal at Heximer Public School, introduced the student who is diligent and kind. He shared that he feels very supported at school and that he is part of Game On, a program where he enjoys fun activities with other students. He shared his love of music by playing a song on a xylophone. He aspires to have a career in robotics that involves developing machines that help people do things they cannot do on their own.

3. APPROVAL OF AGENDA

Moved by Shannon Mitchell

Seconded by Samantha Sendzik-Sinclair

"That the Agenda dated March 10, 2022, be approved as presented"

CARRIED



4. BUSINESS ARISING FROM MINUTES

There was no new business arising from the Minutes of February 10, 2022, SEAC meeting.

5. SPECIAL EDUCATION REPORT

Superintendent St. John provided an update for the committee on the recent changes to the Ministry's Covid-19 protocols. The DSBN will approach the changes gradually in a supportive way that fits with our communities. Masks will be optional for staff and students at school and for those accessing transportation. The link to the Daily Covid-19 Screener will remain available. He noted that schools will continue to encourage proper hand hygiene, follow ventilation best practices, and report absences greater than 30% to Niagara Region Public Health. Superintendent St. John shared that the focus in Special Education will continue to be on the In-School Team process which supports inclusion and Learning for All. The goal will be to build capacity in staff and schools to provide programming support and encourage maximum independence for students. Nikki Train, Special Education Student Achievement Leader, shared that planning for Summer Programming has begun for both elementary and secondary and that the Special Education team is working with the Math Curriculum team to support teachers to continue to prepare students for destreamed math. Nikki reported that Special Education staff participated in a Learning Disabilities Conference that provided meaningful learning. Finally, she shared that the DSBN Special Olympics will be held in-person at Welland Centennial Secondary School on June 16 with a rain date of June 17.

6. TRUSTEE REPORT

Trustees Shannon Mitchell and Alex Bradnam provided a report from the Feb 22, 2022, Board Meeting where Director Hoshizaki highlighted the contributions of the Director's Recognition award recipients. Also noted were the celebrations, achievements and contributions during Black History Month and Pink Shirt Day that support equity, inclusion and belonging in our communities. Updates from the Committee reports were shared and included the School Year Calendar Committee modified calendar proposal, Specialty High Skills Majors programs update, the PIC speaker series offerings, a Policy Committee update, and the Student Trustee elections.

7. ASSOCIATION AND BOARD INFORMATION**Community Living – Welland Pelham**

No report.

Inclusion Action in Ontario

There is a 25th Anniversary of Eaton Decision - Panel Discussion March 29, 2022, 3-6 pm.

<https://sites-airdberlis.vuturvevx.com/18/3869/landing-pages/paula-boutis---inclusive-education-as-the-foundation-for-inclusive-communities---pb-fwd.asp>

Learning Disabilities Association of Niagara Region

LDANR will be hosting a free webinar on Wednesday, April 20th on the topic of learning disabilities and mental health, presented by LDMH from the Child Development Institute. LDA Chapters across Ontario will be partnering together again for a parent conference on May 25th. LDANR's literacy summer camp applications are now open and a St. Catharines



site and Niagara Falls site will be offered. LDANR's Spring program applications open March 21st. LDANR will be hosting a virtual Trivia Night fundraiser on Friday, March 25th.

<https://www.eventbrite.ca/e/ldanrs-2022-virtual-trivia-night-fundraiser-tickets-244416816277>

Ontario Human Rights Commission (OHRC)'s Right to Read Inquiry was released on February 28th which provides school board with recommendations for supporting students with reading disabilities, including curriculum and instruction, early screening, reading interventions, accommodations and professional assessments. The Executive Summary can be read here: <https://www.ohrc.on.ca/en/right-to-read-inquiry-report>

Niagara Support Services

Developmental Services Ontario will be introducing a new housing initiative. The goal is to connect individuals with housing solutions that are not MCCSS funded. For more information, please visit <https://www.dsontario.ca/resources/housing>

Pathstone Mental Health

No report.

OPC Representative: Elementary

No report.

OPC Representative: Secondary

Schools are preparing for next year. Planning for spring writing of OSSLT is happening and Progress Reports are being released. Skills competitions are wrapping up. There will be some Covid protocol changes after the break.

8. CORRESPONDENCE

Superintendent Michael St. John shared with the committee a summary of the correspondence received. All the correspondence received has already been addressed by the DSBN SEAC and/or board, apart from one letter that requested an amendment to a legislative definition. The committee acknowledged this request of a definition change is best determined at the federal and provincial levels of government. Therefore, no letters of support will be written.

9. QUESTIONS AND ANSWERS

There were no questions received.

10. ADJOURNMENT

Moved by Shannon Mitchell

Seconded by Samantha Sendzik-Sinclair

"That this meeting of the SEAC Committee be now adjourned."

CARRIED

The meeting adjourned at 6:25 pm.



FRIDAY, MARCH 11, 2022

Open Session: 3:00 p.m. to 3:17 p.m. (Virtual Meeting via MS Teams)

AD HOC GOVERNANCE COMMITTEE MINUTES

ATTENDANCE

Trustee Committee Members

Trustee Doug Newton (Chair)

Trustee Nancy Beamer

Trustee Alex Bradnam

Trustee Lora Campbell

Trustee Elizabeth Klassen

Administration/Resource

Warren Hoshizaki – Director of Education

Karen Bellamy – Executive Assistant to Director of Education

Jennifer Feren – Board Lawyer

Trustee/Board Employee Guests

Trustee Sue Barnett

Recording Secretary

Kerry Baker – Legal Assistant to the Board Lawyer

1. CALL TO ORDER / WELCOME

Jennifer Feren called the meeting to order at 3:00 p.m. and welcomed the Trustees to the Ad Hoc Governance Committee meeting.

Quorum was met.

2. CONFIRMATION OF COMMITTEE CHAIR

Trustee Doug Newton was confirmed as Committee Chair.



3. APPROVAL OF AGENDA

The Agenda was reviewed and approved.

Moved by Trustee Alex Bradnam
Seconded by Trustee Nancy Beamer

“That the Agenda of the Ad Hoc Governance Committee is approved.”

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

NONE

4. NEW BUSINESS

A. Review of Mandate of Committee

Moved by Trustee Elizabeth Klassen
Seconded by Trustee Nancy Beamer

“That the mandate of the Ad Hoc Governance Committee shall be to review the following and to make recommendations to the Board of Trustees, including recommendations for amendments to the Board’s By-Laws and Rules of Order, where required, on the following issues:

- A. In-person Board and Committee Meetings
- B. Addition of Indigenous Trustee
- C. Review of the Code of Conduct as Required under the *Education Act*
- D. Housekeeping Amendments to the Board’s By-Laws and Rules of Order
 - a. Equity and Inclusion modifications
 - b. Committees:
 - i. Notice of Committee Meetings
 - ii. Identifying Statutory and Standing Committees
 - iii. Equity, Inclusion and Anti-Racism Trustee Advisory Committee
 - iv. Updating list of Committee that meet in closed session
 - c. Electronic Attendance (Quorum and Committee of the Whole Attestation)
 - d. Signing Officers
 - e. Scrutineers
 - f. Adjournment
 - g. Updating Terminology
 - h. Legislative Changes to the Organization Meeting Date
 - i. Legislative Changes to Electronic Meetings”

CARRIED



At the meeting, Jennifer Feren reviewed a draft mandate of the Committee. She presented a list of governance topics for this Committee's consideration.

Jennifer Feren shared that in addition to the Board's consideration of:

- In-person Board and Committee Meetings
- Addition of the Indigenous Trustee
- Review of the Code of Conduct as required under the *Education Act*

the Legal Department had kept track of some By-Law "housekeeping" issues that had been identified throughout the past year, including some "best practice" governance issues based on reflection on past usage of the Board's By-Laws and Rules of Order. The list of topics compiled prior to the call of this Committee are as follows, and are in no particular order:

- a. Equity and Inclusion modifications
- b. Committees:
 - i. Notice of Committee Meetings
 - ii. Identifying Statutory and Standing Committees
 - iii. Equity, Inclusion and Anti-Racism Trustee Advisory Committee
 - iv. Updating list of Committee that meet in closed session
- c. Electronic Attendance (Quorum and Committee of the Whole Attestation)
- d. Signing Officers
- e. Scrutineers
- f. Adjournment
- g. Updating Terminology
- h. Legislative Changes to the Organization Meeting Date
- i. Legislative Changes to Electronic Meetings

Jennifer Feren advised the Committee that past Ad Hoc Governance Committees had chosen to consider only portions of the list of topics at a time to keep discussions focused.

Jennifer Feren also indicated that the past practice of the Ad Hoc Governance Committee had included bringing periodic reports to the Board when the Ad Hoc Governance Committee had reached consensus on a recommendation to amend (or confirm) the Board By-Laws and Rules of Order on the discussed topic. In response to questions, it was confirmed that, as was past practice, only when this Committee makes a recommendation to the Board would the resolution be captured in Committee Minutes to be reported at a Board meeting. The Committee considered same and confirmed the intent to continue with this practice.

Jennifer Feren reminded this Committee that the Board By-Laws required:

- Written notice of any proposed amendment, alteration or addition to be given at a meeting previous to when the amendment is to be considered; and,
- The amendment requires confirmation by two-thirds vote of all the members of the Board.

AD HOC GOVERNANCE COMMITTEE

MARCH 11, 2022



5. NEXT MEETING

After discussion it was agreed that the next meeting would be held on Monday, March 28, 2022 at 5:00 p.m.

6. ADJOURNMENT

Moved by Trustee Nancy Beamer
Seconded by Trustee Elizabeth Klassen

“That the meeting of the Ad Hoc Governance Committee be now adjourned.”

CARRIED

The meeting of the Ad Hoc Governance Committee adjourned at 3:17 p.m.



DETERMINATION AND DISTRIBUTION OF BOARD TRUSTEES – 2022

Tuesday, March 22, 2022

REPORT BACKGROUND

The election to and representation on a District School Board as a Trustee, including the method for determining and distributing the number of school board Trustees, is governed by the Education Act under the Elections to and Representation on District School Boards (Ontario Regulation 412/00). The process utilizes the number of English Language Public District School Board electors, as provided in mid-February of the election year by the Municipal Property Assessment Corporation, as well as a number of other factors. A School Board may ask the Minister to increase or to reduce the number of Trustees elected for its Board based on such things as a demographic change or a change in the size of the geographical area of jurisdiction.

In accordance with this regulation, the District School Board of Niagara must pass resolutions for the Determination and Distribution of Trustees by March 31, 2022, in preparation for the October 22, 2022, municipal and school board elections. By April 4, 2022, the Determination & Distribution Report must also be submitted to the Ministry of Education, the Election Clerks of all municipalities within the DSBN jurisdiction, and the Secretary of each school board that is wholly or partially within the DSBN's jurisdiction.

The key results associated with the determination and distribution process are noted on Schedule 1 attached to this report. Additional details on the number of English Language Public District School Board electors and the resultant electoral quotients, as well as a comparison with the data used in the 2018 determination and distribution of Board Trustees, are provided on Schedule 2.

The resulting electoral quotients have not changed materially since 2018 and in fact 6 of our 12 municipalities (Niagara-on-the-Lake, Port Colborne, Pelham, Thorold, Wainfleet and West Lincoln) continue to comprise 5% or less of the total English Language Public District School Board electors for Niagara. These areas have been combined either with other neighbouring municipalities or with each other to produce the distribution of Trustees. This allocation has remained unchanged for each election since the 1998 amalgamation of school boards.

APPENDED DATA

Schedule 1: Report on the 2022 Determination and Distribution of District School Board of Niagara Trustees

Schedule 2: Trustee Distribution 2022



REPORT TO BOARD

Tuesday, March 22, 2022

RECOMMENDED MOTIONS

"That the Report on the 2022 Determination and Distribution of District School Board of Niagara Trustees be received;

"That the District School Board of Niagara does not designate any municipality within the Board's area of jurisdiction as a low population municipality;

"That the distribution of District School Board of Niagara Trustees for the October 2022 elections be confirmed, as follows:

Fort Erie / Port Colborne	1
Grimsby / Lincoln	1
Niagara Falls	2
Pelham / Thorold	1
St. Catharines / Niagara-on-the-Lake	4
Welland	1
West Lincoln / Wainfleet	1."

Respectfully submitted,

Stacy Veld

Superintendent of Business Services and Treasurer



REPORT ON THE 2022 DETERMINATION AND DISTRIBUTION OF DISTRICT SCHOOL BOARD OF NIAGARA TRUSTEES

1. English Language Public District School Board Electors:

Ontario Regulation 412/00 determines the allocation of Trustees based on the total population of the electoral group. As of February 2022, the electoral group for the DSBN is 297,385. For electoral groups of 250,000 to 399,999, Part III, Table 2, of the Regulation allocates 11 Trustees. The electoral quotients for each municipality are calculated below.

	<u>Electoral Group</u>	<u>Electoral Quotient</u>
St. Catharines	84,152	3.10
Niagara Falls	54,286	2.01
Welland	32,218	1.20
Fort Erie	22,893	0.85
Grimsby	19,122	0.71
Lincoln	17,322	0.64
Niagara-on-the-Lake	13,404	0.50
Port Colborne	12,238	0.45
Pelham	12,546	0.46
Thorold	13,434	0.50
West Lincoln	10,979	0.40
Wainfleet	4,791	0.18
TOTAL	<u>297,385</u>	<u>11.00</u>

2. Calculation of the Number of Board Members:

If a Board's Density calculation results are less than 4.00, up to 7 additional Trustees may be allocated (per Part III, Tables 1 and 3 of the Regulation). DSBN Board Density is 158.

i) Number of Members based on electoral group population (Table 2) = 11 Board Members

ii) Number of Additional Members based on board density

$$\begin{aligned}
 \text{Board Density} &= \# \text{ of electors} / \text{Board Area (Table 1)} \\
 &= 297,385 \text{ electors} / 1,883 \text{ km}^2 \\
 &= \underline{\underline{158}}
 \end{aligned}$$

Number of additional members based on Board Density (Table 3) = 0

iii) District School Board of Niagara is a High Density Board.

Therefore, total number of Board Members is 11

3. Designation of Low Population Areas:

No municipality within the Board's area of jurisdiction is designated as a low population municipality.

4. Distribution of Trustees:

Based on the electoral quotients, the 11 Trustees are distributed as follows:

<u>Municipalities</u>	<u>Trustee Allocation</u>	<u>Electoral Quotient</u>
St. Catharines / Niagara-on-the-Lake	4	3.60
Niagara Falls	2	2.01
Fort Erie / Port Colborne	1	1.30
Grimsby / Lincoln	1	1.35
Pelham / Thorold	1	0.96
Wainfleet / West Lincoln	1	0.58
Welland	1	1.20
TOTAL	<u>11</u>	<u>11.00</u>

TRUSTEE DISTRIBUTION 2022

MUNICIPALITY	2018 Electoral Group Population		2022 Electoral Group Population		Electoral Change
	#	% of Total	#	% of Total	#
St. Catharines	84,730	29.39%	84,152	28.30%	(578)
Niagara Falls	52,616	18.25%	54,286	18.25%	1,670
Welland	30,160	10.46%	32,218	10.83%	2,058
Fort Erie	21,810	7.57%	22,893	7.70%	1,083
Grimsby	18,235	6.33%	19,122	6.43%	887
Lincoln	16,560	5.75%	17,322	5.82%	762
Niagara-on-the- Lake	13,111	4.55%	13,404	4.51%	293
Port Colborne	12,382	4.30%	12,238	4.12%	(144)
Pelham	12,128	4.21%	12,546	4.22%	418
Thorold	10,950	3.80%	13,434	4.52%	2,484
West Lincoln	10,847	3.76%	10,979	3.69%	132
Wainfleet	4,721	1.64%	4,791	1.61%	70
TOTAL NIAGARA	288,250	100%	297,385	100%	9,135

MUNICIPALITY	2018 Electoral Group Population		Combined Areas	Electoral Quotient	# of Trustees
	#	% of Total			
St. Catharines	84,730	29.39%			
Niagara-on-the-Lake	13,111	4.55%	33.94%	3.87	4
Niagara Falls	52,616	18.25%	18.25%	2.01	2
Welland	30,160	10.46%	10.46%	1.15	1
Fort Erie	21,810	7.57%			
Port Colborne	12,382	4.30%	11.87%	1.31	1
Grimsby	18,235	6.33%			
Lincoln	16,560	5.75%	12.08%	1.35	1
Pelham	12,128	4.21%			
Thorold	10,950	3.80%	8.01%	0.88	1
West Lincoln	10,847	3.76%			
Wainfleet	4,721	1.64%	5.40%	0.59	1
TOTAL NIAGARA	288,250	100%	100%	11.16	11

MUNICIPALITY	2022 Electoral Group Population		Combined Areas	Electoral Quotient	# of Trustees
	#	% of Total			
St. Catharines	84,152	28.30%			
Niagara-on-the-Lake	13,404	4.51%	32.80%	3.61	4
Niagara Falls	54,286	18.25%	18.25%	2.01	2
Welland	32,218	10.83%	10.83%	1.19	1
Fort Erie	22,893	7.70%			
Port Colborne	12,238	4.12%	11.81%	1.30	1
Grimsby	19,122	6.43%			
Lincoln	17,322	5.82%	12.25%	1.35	1
Pelham	12,546	4.22%			
Thorold	13,434	4.52%	8.74%	0.96	1
West Lincoln	10,979	3.69%			
Wainfleet	4,791	1.61%	5.30%	0.58	1
TOTAL NIAGARA	297,385	100%	100%	11.00	11



APR 2022

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

03

04

05

Program and
Planning
5:30 pm

06

SAL 2 pm
PIC 5:30 pm

07

08

09

10

11

12

13

14

SEAC
5:30 pm

15

16

17

18

Student Trustee
Senate
3:30 pm

19

20

Finance
5:30 pm

21

22

23

24

25

Board Meeting
COW 6:15 pm
Regular 7 pm

26

27

28

29

30



APRIL 2022

SUN

MON

TUE

WED

THU

FRI

SAT

Sikh Heritage Month					01	02 Raise the Flag for Autism Day Chaitra Navratri (April 2-11)
03 Ramadan * (April 3 – May 2)	04	05	06	07 World Health Day	08	09
10 Sri Rama Navami	11	12	13 International Day of Pink	14 Vaisakhi Sikh New Year Puthandu (Tamil New Year) Solar New Year (Mesha Sankranta)	15 Memorial to Christ's Death Good Friday	16
17 Easter Sunday	18 Easter Monday	19	20	21 First Day of Ridván	22 Earth Day (International Mother Earth Day) Holy Friday	23
24 American Genocide Memorial Day Easter (Pascha)	25	26	27	28 National Day of Mourning Yom HaShoah * (Holocaust Remembrance Day)	29 Ninth Day of Ridván	30

NOTE: Days of Significance/Holy Days may vary a few days before or after the indicated date due to the observance of the lunar calendar for some cultures/faiths and time zones.

* Denotes Days of Significance/Holy Days that begin in **the evening before** the indicated time.

