

TUESDAY, FEBRUARY 28, 2023

Public Session: 7:00 pm

## AGENDA

### A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Acknowledgement of Traditional Territory
2. Call to Order and Noting of Members Absent
3. Declaration of Conflict of Interest

### B. COMMITTEE OF THE WHOLE

Motion to Move to Committee of the Whole (Private Session)

Motion to Return to Open Board (Public Session)

### C. SINGING OF 'O CANADA'

McKay Public School Choir will perform O'Canada via video

### D. REFLECTIVE READING

By Trustee Deanne MacIntosh

### E. BUSINESS OF THE BOARD

#### 1. Adoption of the Agenda

Recommended Motion:

"That the Agenda be adopted."

#### 2. Approval of Board Minutes

[Pages 6-13](#)

Recommended Motion:

"That the Minutes of the Regular Meeting of the District School Board of Niagara dated January 24, 2023, be confirmed as submitted."

#### 3. Business Arising from the Minutes

#### 4. Ratification of Business Conducted in Committee of the Whole

**Recommended Motion:**

“That the business transacted in Committee of the Whole be now ratified by the Board.”

**F. EDUCATIONAL SHOWCASING OR PRESENTATIONS**

**1. Director’s Report and Recognition**

**W. Hoshizaki – Pages 14-17**

**a) Director’s Recognition**

- Matt Vandervoet, Library Technician, Greater Fort Erie Secondary School
- Sally Vince, Learning Resource Teacher, Lockview Public School

**b) Director’s Report**

**2. Educational Showcase**

**L. Smith**

- a) Newsies – Welland Centennial Secondary School Spring Musical

**D. VanHooydonk / K. Sweeney**

- b) DSBN Strategic Plan 2023-2028 Overview

**G. STUDENT ACHIEVEMENT REPORT**

**H. DELEGATIONS**

**I. BOARD RECESS (OPTIONAL)**

**J. OLD BUSINESS**

**1. Report of the Parent Involvement Committee**

**A. Bradnam / D. MacIntosh – Pages 18-19**

**Recommended Motion:**

“That the report of the Parent Involvement Committee dated February 1, 2023, be received.”

**2. Report of the Program and Planning Committee**

**E. Klassen – Pages 20-31**

**Recommended Motion:**

“That the report of the Program and Planning Committee dated February 7, 2023, be received.”

“That the report of the Elementary and Secondary School Year Calendars - 2023-2024 be received and approved for submission to the Ministry of Education.”

**3. Report of the Equity, Inclusion & Anti-Racism Trustee Advisory Committee**

**S. Mitchell – Pages 32-34**

**Recommended Motion:**

“That the report of the Equity, Inclusion & Anti-Racism Trustee Advisory Committee dated February 8, 2023, be received.”

**4. Report of the Supervised Alternative Learning Committee**

**H. Campbell – Pages 35-36**

**Recommended Motions:**

“That the report of the Supervised Alternative Learning Committee dated February 8, 2023, be received.”

**5. Report of the Special Education Advisory Committee**

**E. Klassen / S. Mitchell – Pages 37-39**

**Recommended Motions:**

“That the report of the Special Education Advisory Committee dated February 9, 2023, be received.”

**6. Report of the Finance Committee**

**J. Fast – Pages 40-47**

**Recommended Motions:**

“That the report of the Finance Committee dated February 15, 2023, be received.”

“That Policy A-16: Employee Travel and Business Expenses, be approved.”

“That Policy B-03: Financial Accountability of School Generated Funds, be approved.”

“That Policy B-06: Purchasing Cards (P-Cards), be approved.”

“That Policy G-19: Fundraising/Canvassing Initiated By School, be approved.”

**7. Report of the Policy Committee**

**A. Bradnam – Pages 48-58**

**Recommended Motions:**

“That the report of the Policy Committee dated February 21, 2023, be received.”

“That Policy G-26: Use of Mobile Devices by Students be approved as amended and adopted.”

“That Policy G-32: Fees for Learning Materials and Activities be approved as amended and adopted.”

“That Policy G-11: Assault/Threatening Incidents Involving Students be approved as amended and adopted.”

“That Policy G-39: Human Rights Discrimination and Harassment or Occupational Health and Safety Workplace be accepted as amended and adopted.”

“That Policy E-12: Workplace Wellness be accepted as amended and adopted.”

“That Policy E-19: Accessibility Standards – Policy Statement, Policy E-18: Accessibility Standards for Employment, Policy G-34: Accessibility Standards for Information and Communication, Policy J-02: Accessibility Standards for School Transportation, be deferred until 2023-2024.”

#### **K. QUESTIONS ASKED OF AND BY BOARD MEMBERS**

#### **L. NEW BUSINESS**

#### **M. INFORMATION AND PROPOSALS**

1. **Staff Reports**
2. **Trustee Information Session**
3. **Correspondence and Communications**
4. **Trustee Communications and School Liaison**
5. **Ontario Public School Boards' Association Report**
6. **Future Meetings**

##### **Pages**

- a) March Meeting Calendars
- b) March Days of Significance Calendars

#### **N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING**

##### **Recommended Motions:**

“That the business transacted by the Board of Trustees at its meeting held on February 28, 2023, be now ratified by the Board.”

That the Chair and proper officials of the District School Board of Niagara are hereby authorized

**BOARD MEETING AGENDA**  
TUESDAY, FEBRUARY 28, 2023

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and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

**O. ADJOURNMENT**

## BOARD MEETING MINUTES

TUESDAY, JANUARY 24, 2023

Private Session: 6:20 p.m. – 6:42 p.m. | Public Session: 7:00 p.m. – 8:20 p.m.

### ATTENDANCE

#### BOARD

Kate Baggott, Alex Bradnam (Vice Chair), Sue Barnett (Chair), Nancy Beamer (virtual), Helga Campbell, Lora Campbell Jonathan Fast, Susan Jovanovic, Elizabeth Klassen, Deanne MacIntosh, Shannon Mitchell

#### STUDENT TRUSTEES

Tiya Patel, Julianna Marcel, Kya Steinbach-Parker

#### OFFICIALS

Warren Hoshizaki (Director of Education), Lora Courtois, Mary Anne Gage, Ann Gilmore, Simon Hancox, Kelly Pisek, Marian Reimer Friesen, Leanne Smith, Michael St. John, Stacy Veld, Jennifer Feren, Maryam Safdar Ali, Kim Sweeney, Karen Bellamy, Cheryl Morgan

#### RECORDING SECRETARY

Jennifer McGugan

#### TECHNICAL SUPPORT

Nate Burns, Wendy Coit

### A. COMMENCEMENT OF THE MEETING OF THE BOARD

#### 1. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Barnett opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

#### 2. CALL TO ORDER AND NOTING OF MEMBERS ABSENT

Chair Barnett called the Regular Meeting of the Board to order at 7:00 p.m.

#### 3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

## **B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)**

Moved by Kate Baggott  
Seconded by Lora Campbell

"That the Board do now enter Committee of the Whole."  
**CARRIED**

Moved by Kate Baggott  
Seconded by Shannon Mitchell

"That the Board return to Open meeting."  
**CARRIED**

The Board returned to open meeting at 7:00 p.m.

## **C. SINGING OF 'O CANADA'**

The Board stood as '*O Canada*' was performed by the Central Public School French Choir, via video.

## **D. REFLECTIVE READING**

Trustee Elizabeth Klassen shared a reflective reading.

## **E. BUSINESS OF THE BOARD**

### **1. Adoption of the Agenda**

Moved by Deanne MacIntosh  
Seconded by Lora Campbell

"That the Agenda be adopted."  
**CARRIED**

### **2. APPROVAL OF BOARD MINUTES**

Moved by Elizabeth Klassen  
Seconded by Kate Baggott

"That the Minutes of the Regular Meeting of the District School Board of Niagara dated December 6, 2022, be confirmed as submitted."

**CARRIED**

### **3. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

### **4. RATIFICATION OF BUSINESS CONDUCTED IN COMMITTEE OF THE WHOLE (PRIVATE SESSION)**

**Moved by Shannon Mitchell**

**Seconded by Jonathan Fast**

“That the business transacted in Committee of the Whole be now ratified by the Board.”

**CARRIED**

## **F. EDUCATIONAL SHOWCASING OR PRESENTATIONS**

### **1. Director’s Report and Recognition**

#### **a) Director’s Recognition for Extraordinary Contributions – Educational Assistant Team, Grapeview Public School**

Director Hoshizaki recognized the outstanding educational assistant team at Grapeview Public School which consists of Erica Ballin, Kimberly Bartolini, Nakita Benjamins, Donna Clute, Julia Deveau, Rose Dollinger, Claire James, Natalie King, Laura Romano, Angela Smith, and Deanna Thompson. Each day these educators promote and model inclusivity while working together for the success of each student in their care and go well beyond their own classrooms and schedules to meet the needs of all students.

#### **b) Director’s Recognition for Extraordinary Contributions – Jeremy Weeks, Head Custodian, Connaught Public School**

Director Hoshizaki recognized Jeremy Weeks for his commitment to his role as Head Custodian at Connaught Public School and for serving as a role model who goes above and beyond every day to have a positive impact on students, staff, and the community. While ensuring safety and completing jobs with speed and precision, Jeremy builds and sustains relationships with every student. He is always willing to collaborate and contribute to initiatives at Connaught.

#### **c) Director’s Report**

Director Hoshizaki provided information highlights on the following items:

- **Trades Have No Gender**
- **Guidance Professional Development**

### **2. Educational Showcases**

#### **a) Ontario Public School’s Winter Glow Story Stroll**



Superintendent Pisek introduced Brad Butler, Principal at Ontario Public School, and Kindergarten teacher, Janet Warkentin-Kraus, who shared a presentation highlighting the Ontario Public School's Kindergarten Program's Winter Glow Story Stroll featuring the book, "The Wish Tree" by Canadian Author Kyo Maclear. Several of the student wishes shared at the Ontario Public School event were read by Board members.

## G. STUDENT ACHIEVEMENT REPORT

There were no student achievement reports.

## H. DELEGATIONS

There were no delegations.

## I. BOARD RECESS

There was no Board recess.

## J. OLD BUSINESS

### 1. Report of the Parent Involvement Committee

Moved by Alex Bradnam

Seconded by Deanne MacIntosh

"That the report of the Parent Involvement Committee dated December 7, 2022, be received."

**CARRIED**

Trustee MacIntosh shared that over 400 people registered for the January 18<sup>th</sup> PIC speaker series event with Dr. Jon Callegher, Executive Director of Job Talks, who helped to raise awareness for the high demand for skilled trades in the workforce. DSBN students shared their experiences with Co-Operative Education, the Specialist High Skills Majors Program as well as the Ontario Youth Apprenticeship Program. The next speaker series event with Dr. Shimi Kang will be about her universal parenting model that focuses on how to maintain balance in children's lives. Also, the committee heard an overview of the DSBN's draft Bullying Prevention and Intervention Plan and was asked to provide feedback. Finally, the committee discussed plans to support schools with parent engagement by subsidizing schools that wish to purchase a technological tool for hybrid meetings and events.

### 2. Report of the Special Education Advisory Committee

Moved by Elizabeth Klassen

Seconded by Shannon Mitchell

"That the report of the Special Education Advisory Committee dated December 8, 2022, be

received.”

“That the report of the Special Education Advisory Committee dated January 12, 2023, be received.”

**CARRIED**

Trustee Mitchell reported on the December 8th meeting that included a video presentation about a grade nine student with special learning needs that transitioned successfully into the SSTC program at St. Catharines Collegiate secondary school. The student is an artist with a remarkable knowledge of space, maps and flags. The committee received an update on the Special Education Department's professional development for DSBN staff, including Remediation Plus training, Understanding the Importance of Co-Regulation, IEP Development, and Strategies to Support Communication, Self-Regulation and Social Skills.

Trustee Klassen reported on the January 12th meeting where the student voice video included a kindergarten student at John Brant Public School who is deaf. Staff shared about the success of the student and expressed how excited they and the students were to have learned to communicate using American Sign Language. Updates were provided on the Preschool Transition Process and the Entry to School Program. DSBN Staff are working collaboratively with Niagara Children's Centre and Bethesda, while they make observations and collect information to support students, families, and schools with a smooth transition to school. Finally, the committee received an overview of Safe Schools initiatives including the Anti-Sex Trafficking Protocol, the Bullying Prevention and Intervention Plan, and supporting students with prevalent medical conditions.

### **3. Report of the Equity, Inclusion & Anti-Racism Trustee Advisory Committee**

**Moved by Shannon Mitchell**

**Seconded by Nancy Beamer**

“That the report of the Equity, Inclusion & Anti-Racism Trustee Advisory Committee dated December 14, 2022, be received.”

**CARRIED**

Trustee Mitchell provided a summary of the December 14 meeting where Trustees were provided with updates on the DSBN Equity Action Plan and the professional development opportunities that support it, Indigenous Education, the newly developed EIAR Student Alliance group, and school-based equity and inclusion initiatives. The committee received a presentation on the DSBN Bullying Prevention and Intervention Plan and was asked for feedback. To help support families, committee members were asked to give input on community resources offered beyond the DSBN that will be available on the DSBN website for parents. Also, an overview and examples of the alignment of Equity and Inclusion Education and Special Education in supporting students with special education needs were given.

### **4. Report of the Supervised Alternative Learning Committee**

**Moved by Helga Campbell**

**Seconded by Jonathan Fast**

“That the report of the Supervised Alternative Learning Committee dated December 14, 2022, be received.”

“That the report of the Supervised Alternative Learning Committee dated January 18, 2023, be received.”

**CARRIED**

Trustee Helga Campbell shared that at the December 14<sup>th</sup> meeting, twelve applications were reviewed and approved. The Committee also reviewed the progress of twenty-five current SAL plans. Twenty-four students were active and compliant, and one case was terminated. At the January 8th meeting, three applications were reviewed and approved. The Committee reviewed the progress of thirty-six current SAL plans and twenty-nine students were active and compliant. There were seven cases that will be revisited at the next meeting as they have not been compliant.

## **5. Report of the Student Trustee Senate**

**Moved by Julianna Marcel**

**Seconded by Tiya Patel and Kya Steinbach-Parker**

“That the report of the Student Trustee Senate dated December 20, 2022, be received.”

**CARRIED**

Student Trustee Patel shared that she spoke to administrators about the importance of addressing the issue of vaping, alongside Superintendent Gilmore at the secondary administrators’ Area Meeting on January 11th. Administrators shared that educating students, supervision and tracking, and allowing students to mentor each other are strategies that contribute to combatting the issue of vaping in schools. Student Trustee Steinbach-Parker shared that Superintendent Gilmore facilitated discussions regarding congregating in school washrooms and vaping. Also, positive responses were received towards the newly established DSBN Indigenous student leadership circle. During subcommittee breakouts senators planned and began to execute the creation of posts that highlight study tips, writing exams and ways to destress. Student senators also discussed the initiatives that are taking place within school equity clubs across the region. Student Trustee Marcel provided an update on the Student Success Subcommittee discussions about healthy food options in schools and their ideas for moving towards providing more diverse, affordable options in school cafeterias. She also shared that the Student Trustees will be attending the OSTA-AECO (Ontario Student Trustee Association) Board Council Conference in February.

In response to a question, Director Hoshizaki noted that speaking with Chartwell is a good option for discussing healthy school cafeteria food options.

## **6. Report of the Finance Committee**

**Moved by Sue Barnett**

**Seconded by Susan Jovanovic**

“That the report of the Finance Committee dated January 18, 2023, be received.”

“That the Niagara Student Transportation Services 2022-23 Annual Plan be received for

information.”

“That the 2022-23 First Interim Financial Report be received.”

“That the Summary of Accounts paid for the months of November and December 2022, totaling \$56,753,040 be received.”

“That the Award of Contracts Summary Report for the period ended November 30, 2022, be received.”

**CARRIED**

Trustee Barnett shared that the 2022-23 Annual Plan for the Niagara Student Transportation Services was shared, and the 2022-23 Interim financial report was presented. Based on preliminary October 31st actual enrolment, the total projected enrolment for the year is above budget. Other income has resulted in increases from provincial grants that were announced after the budget was prepared, and investment income as a result of increasing interest rates. The interim report projects the use of accumulated surplus to balance the budget and the Summary of Accounts for November and December 2022 was received by the Committee. Year over year, all categories have remained consistent with the exception of a significant increase in Construction/Repairs & Maintenance, which is expected given the large capital projects that are underway. Finally, the Award of Contracts was presented to the committee for information showing the contracts awarded for our major capital projects.

## **K. QUESTIONS ASKED OF AND BY BOARD MEMBERS**

There were no questions.

## **L. NEW BUSINESS**

### **1. Amending the Education Act for Student Trustees to Move and Second Motions**

**Moved by Kate Baggott**

**Seconded by Shannon Mitchell**

“That the Chair of the Board send a letter to the Minister of Education, with copies to local MPPs and all other school boards, requesting that the Education Act be amended to give student trustees the right to independently move and second motions.”

**CARRIED**

Student Trustee Patel shared the importance of allowing student trustees the right to independently move and second motions. Student Trustee Patel noted that OPSBA has been advocating for this amendment to include student voice and concrete support is needed for the Ministry to consider this amendment to the Education Act.

## **M. INFORMATION AND PROPOSALS**

### **1. STAFF REPORTS**

There were no staff reports.

## **2. TRUSTEE INFORMATION SESSION**

There was a trustee information session on January 24, 2023, on 'Understanding Human Rights' presented by Maryam Safdar Ali, DSBN Human Rights Advisor.

## **3. CORRESPONDENCE AND COMMUNICATION**

There was no correspondence or communication.

## **4. TRUSTEE COMMUNICATIONS AND SCHOOL LIAISON**

There were no trustee communications.

## **5. Ontario Public School Boards' Association (OPSBA) Report**

Trustee Baggott reminded trustees to attend the Public Education Symposium later this week. She shared that the next OPSBA meeting is at the end of February.

## **6. Future Meetings**

The calendar of February 2023 meetings was provided.  
The February Days of Significance calendar was provided.

## **N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING**

**Moved by Deanne MacIntosh**  
**Seconded by Elizabeth Klassen**

"That the business transacted by the Board of Trustees at its meeting held on January 24, 2023, be now ratified by the Board."

"That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day."

**CARRIED**

## **O. ADJOURNMENT**

The meeting adjourned at 8:20 p.m.

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**SUE BARNETT**  
Chair

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**WARREN HOSHIZAKI**  
Director of Education and Secretary

## Director's Report and Recognition

February 28, 2023

### DIRECTOR'S RECOGNITION FOR EXTRAORDINARY CONTRIBUTIONS

[Matt Vandervoet, Library Technician, Greater Fort Erie Secondary School](#)

As a proud graduate of Ridgeway Crystal Beach High School, Matt completed the Library Technician Program at Seneca College. He returned to his alma mater as their Librarian and moved to Fort Erie Secondary School to assist in bringing both schools together into Greater Fort Erie Secondary (GFESS) where he continues in his role there as Librarian Technician. With over 10 years as a Library Technician with the DSBN, Matt has definitely made positive contributions to the numerous students and staff which he has supported and continues to do so.

The Learning Commons is a very busy place, a hub of activity all the time thanks to Matt. Clubs that he provides during the lunch time and after school include Anime Club; Card Game Club; Role Play Club; Chess Club; Board Game Club; Video Game Club; and Reader's Cafe. He works endless Fort Erie Bingos to support GFESS students and searched the world over to purchase a Nintendo PS5 which was not as easy as it sounds. One student shared that "Mr. V. always makes me feel welcomed here at GFESS. He introduced me to chess which has introduced me to a variety of other students that have similar interests as myself."

Matt leads the planning and promotion of the DSBN FanCon hosted at GFESS which engages students from the Town of Fort Erie, as well as throughout the Niagara Region. Thanks to Matt, the students have a safe, positive environment to spend time before and after classes, as well as during lunch time.

Matt is very involved in all things GFESS. He oversees the social media platforms, promoting all the great things taking place within the school and GFESS community.

Matt is a strong voice with the Leadership Team at GFESS, always moving the school forward in a positive manner through his dedication, caring, and experience. One GFESS School Based Program Leader shared how much she appreciates all that Matt does around the school to support students, as well as the entire staff through the Learning Commons, clubs, social media, and school promotions.

He even created and hosted the UnAthletic Banquet to celebrate the contributions and special attributes of students involved in non-sports-related clubs. Matt is an extremely valuable member of the GFESS community. Congratulations Matt, on receiving the Director's Recognition for extraordinary contributions award.

## REPORT TO BOARD

Tuesday, February 28, 2023

### DIRECTOR'S RECOGNITION FOR EXTRAORDINARY CONTRIBUTIONS

[Sally Vince, Learning Resource Teacher, Lockview Public School](#)

Sally Vince is so much more than the Learning Resource Teacher at Lockview Public School. She is a coach, mentor, leader, wife, and mother.

Sally began her career with the DSNB in 1997 and has since motivated, guided, and supported countless students along the way. Whether as a homeroom teacher, core French teacher, teacher librarian, or learning resource teacher, her focus has and always will be on student success. She sees the potential in all students and works tirelessly to find a way to support them on the path that is best suited to them as individuals. She is well known to be a school leader and her caring nature shines through in all she does. Anyone who has had the pleasure to work with Sally can speak to her dedication to students and bettering the school as a whole.

At Lockview Public School, Sally has been essential to the successes of many students. She knows every student that crosses her path and treats each one with the individual care and attention they deserve. As a learning resource teacher, she guides student learning with incredible results. She is supportive to her colleagues and helps them to create the best programming possible in their classrooms. She serves as a liaison between community agencies and the school with in-depth knowledge of the needs of all students. As a coach, she is able to reach out to students on another level. She is a trusted adult to so many, including staff. Sally is a champion for equity and safe spaces and helps to spread this message to staff and students alike. Also, Sally adds to the extracurricular in the school and always fills in when there is a need such as track and field this year.

The parents at Lockview feel the same about Mrs. Vince as stated, "Mrs. Vince has supported Katie since day one at Lockview School. Over the years, Katie and Mrs. Vince have created a bond of trust and mutual respect that has been wonderful to witness. She has always been so patient and kind with Katie and has helped her to become more confident in her learning. Mrs. Vince has not only been an amazing advocate for Katie all these years, she has also supported us along the way. She has been a constant for us whenever we had a question or were unsure about something. Mrs. Vince was also extremely helpful during Covid when Katie was navigating through online learning. We are forever grateful to Mrs. Vince for her invaluable involvement in Katie's academic life."

In this, her retirement year, the Lockview community will continue to celebrate her accomplishments while knowing that her absence will create a void that will be difficult to fill. She deserves so much to be recognized, not just for her illustrious career with the DSNB, but for the incredible impact she has made on this school and everyone in it. Congratulations Sally, on receiving the Director's Recognition for extraordinary contributions award.

## REPORT TO BOARD

Tuesday, February 28, 2023

### DIRECTOR'S REPORT

#### New DSBN ITS Security Officer

In response to the ever-changing IT landscape and evolving security needs, the DSBN has recently created a new position - ITS Security Officer. Will Vandenhaak began in this role on January 30<sup>th</sup> and will be a leader on the team that monitors, assesses and coordinates security and cyber incident detection, response and remediation activities across DSBN. As a part of his new role, he will analyze existing security protocols and develop new strategies following industry best practices in leading datacenter operations. Will is a long standing DSBN staff member, serving the board for the last 25 years as a datacenter administrator. He worked with the Ministry of Education on the broadband modernization program for 5 years, as a technical advisory lead, helping to fundamentally change how broadband internet is used and secured within every school in the province. His work continues with the Ministry, currently working on a cyber protection strategy in a pilot project with boards in south-western Ontario.

#### Heritage Fair Highlight

One of our DSBN students received recognition from the 2022 Young Citizens program for her Heritage Fair project on "Racial Segregation of Black People in Canada." Jehanne Thomson is currently a student at AN Myer Secondary School. As a student at St. Davids Public School last year, Jehanne participated in the DSBN Heritage Fair and was the recipient of the Multicultural History Society of Ontario Award. A video submission of her project received honourable mention in the National 2022 Young Citizens program. Jehanne's project was noted for great use of online archival resources and her thorough presentation of the topic. Jehanne said: "I wanted to share the reality of how badly Canada has treated Black people but also the progress Canada has made with trying to fix these issues and being more inclusive."

#### Elementary Honour Choir

This winter, DSBN students had an amazing opportunity to learn vocal techniques and performance skills as part of the Niagara Children's Honour Choir. On January 11th, 133 students from 16 different schools came together to rehearse repertoire with Dr. Rachel Rensink-Hoff (Director of Choral Studies, Brock University) and Amanda Nelli (Artistic Director, Chorus Niagara Children's Choir). Rehearsing and memorizing their parts with their teachers over the following weeks, they came back together on February 6th with special guest conductor, Dr. Jamie Hillman (Director of Choral Studies, University of Toronto) at the FirstOntario Performing Arts Centre, perfecting their sound. That night, they sang on the Partridge Hall stage for family and friends, joining with the CNCC Concert choir and Brock choir



## REPORT TO BOARD

Tuesday, February 28, 2023

in an incredible performance.



### Pink Shirt Day

On February 22, 2023, members of the Ontario Student Trustees Association's (OSTA-AECO) executive council met with Stephen Lecce, Minister of Education, and Matthew Rae, Parliamentary Assistant to the Minister of Education, for Pink Shirt Day.

Tiya Patel, DSBN student trustee and Public Board Council President, along with the other student trustees, discussed ways student well-being can be supported with resources and funding.



WEDNESDAY, FEBRUARY 1, 2023

## PARENT INVOLVEMENT COMMITTEE MINUTES

### ATTENDANCE

#### Committee Members

Amber Hughes (Chair), Joy Janzen, Melissa Lofquist, Lisa Mooney, Ryan Morris, Kelly McNeil, Simon Hancox (Superintendent), Alex Bradnam (Trustee), Fred Louws (Administration), Tracy Leemet (Administration)

#### Regrets

Deanne MacIntosh (Trustee)

#### Guests

Georgie Groat, Student Achievement Leader, Indigenous Education

#### Recording Secretary

Sue Sentance

### A. WELCOME

Superintendent Hancox welcomed everyone and began the meeting with the Land Acknowledgement.

### B. ADOPTION OF AGENDA

Moved by Ryan Morris

Seconded by Lisa Mooney

"That the Agenda be adopted."

**CARRIED**

### C. BUSINESS ARISING FROM MINUTES

None

### D. SUPERINTENDENT'S REPORT

Superintendent Hancox introduced Indigenous Education Student Achievement Leader, Georgie Groat who provided an overview of the many ways that the DSBN is supporting the wellness of First Nations, Métis, and Inuit students to promote student achievement and increase student voice. Some of these initiatives include creating a new DSBN Indigenous Education logo to better represent the place we live;

# PARENT INVOLVEMENT COMMITTEE MINUTES

WEDNESDAY, FEBRUARY 1, 2023



offering the grade 11 English credit: Understanding Contemporary First Nations, Métis, and Inuit Voices in DSBN secondary schools as the mandatory English credit course; creating a program to build capacity in teachers called “Walking Together”, that invites one Elementary Teacher per school to be a Teacher Navigators; working alongside the Indigenous Student Trustee and the Indigenous Student Leadership Circle to build leaders within DSBN secondary schools; and working in partnership with the Indigenous Education Advisory Council (IEAC) to increase community involvement.

Superintendent Hancox explained the rationale behind inclement weather decisions to cancel transportation and/or close schools and debriefed the committee regarding the procedures that are followed when encountering a safety threat or medical emergency at school.

## E. CHAIR’S REPORT

Chair Hughes provided results of the OWL Meeting Pro survey that was completed by administrators to gauge interest in purchasing the meeting tools to support parents and guardians to attend meetings and other school activities. Based on the number of schools requesting devices, a motion was made to fund all 23 requests through Parent Engagement Funding.

**Moved by Melissa Lofquist**

**Seconded by Joy Janzen**

“That all 23 requests be funded through Parent Engagement Funding.”

**CARRIED**

Chair Hughes also made the committee aware of a few revisions to PA Days included in the proposed 2023-24 School Year Calendar, which will be forwarded for approval by the Board of Trustees and then the Ministry of Education later this month.

## F. TRUSTEE’S REPORT

Trustee Bradnam provided the committee with an update on the DSBN’s partnership with the Niagara Peninsula Conservation Authority to pave the driveway leading to the Walker Living Campus. In addition, the committee was reminded that Kindergarten Open Houses were happening at schools on February 2<sup>nd</sup> from 10am to 6pm. Families who can not attend the open houses, can also register via the DSBN’s Kickstart to Kindergarten webpage which includes an electronic registration package, a 360-degree tour of a classroom and a day in the life of a kindergarten student video.

Meeting adjourned at 6:33pm

Next meeting – April 5, 2023

Location – Education Centre

**TUESDAY, FEBRUARY 7, 2023**

Public Session: 5:30 pm

## **PROGRAM AND PLANNING COMMITTEE MINUTES**

### **PRESENT:**

**Trustee Committee:** Elizabeth Klassen(Chair), Lora Campbell, Jonathan Fast, Deanne MacIntosh, Shannon Mitchell

**Trustee Guests:** Alex Bradnam, Susan Jovanovic

**Administration:** Warren Hoshizaki, Director of Education  
Mary Anne Gage, Superintendent for Education, Elementary  
Simon Hancox, Superintendent of Education, Elementary  
Marian Reimer Friesen, Superintendent of Curriculum Services, Elementary  
Leanne Smith, Superintendent of Education, Secondary  
Mary Zwolak, Student Achievement Leader of Curriculum  
Mallory Milton, Cross Curricular Consultant

**Recording Secretary:** Karen Sawatsky – Administrative Assistant

### **A. CALL TO ORDER**

Superintendent Gage called the meeting of the Program and Planning Committee to order at 5:30 pm, opening the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

### **B. ELECTION OF CHAIR**

Superintendent Gage invited trustees to make nominations for the position of Chair for the Program and Planning Committee. Trustee Elizabeth Klassen was nominated and accepted the nomination. As no other nominations were put forward, Trustee Klassen was acclaimed Chair of the Program and Planning committee and chaired the remainder of the meeting.

### **C. APPROVAL OF THE AGENDA**

Moved by Deanne MacIntosh

Seconded by Jonathan Fast

“That the agenda be approved as presented.”

**CARRIED**

## D. NEW BUSINESS

### 1. Early Reading Strategy Update

Superintendent Marian Reimer Friesen, along with Student Achievement Leader of Curriculum, Mary Zwolak and Cross Curricular Consultant, Mallory Milton, shared the DSBN Early Reading Strategy update with the committee. Their presentation highlighted the strategies being used to meet the DSBN Early Reading Goal – “To systematically develop foundational early reading skills within purposeful, meaningful and inclusive contexts that support student growth as confident and proficient readers who enjoy and understand what they read”. New resources and professional development for educators on phonemic awareness and phonics instruction has been key in supporting all K-2 learners on the journey to meeting this early reading goal.

### 2. Dual Credit Program Update

Superintendent Smith presented the Dual Credit Program update, a program approved by the Ministry of Education that allows students enrolled in secondary school to take college courses, or apprenticeship courses delivered by a college, and have the course count towards both their Ontario Secondary School Diploma (OSSD) and a post-secondary college program. The DSBN’s partnership with Niagara College for the delivery of this program re-engages students who have the potential to succeed and earn their OSSD and gives students opportunities to ‘try out’ college in a very supportive environment, allowing them to explore post-secondary college programs at no cost.

A short video highlighted the positive experiences of three DSBN students enrolled in the semester 1 program.

### 3. School Year Calendars 2023-24

Superintendent Hancox informed the committee that the School Year Calendar Committee met three times this school year to discuss the calendar and gather feedback from all stakeholder groups. A few dates that were highlighted:

- April 8 2024, Secondary and Elementary PA Day – Not only is this a suitable time for schools to engage in professional development, this PA day also coincides with a solar eclipse that will happen that afternoon close to school dismissal time. As the Niagara Region falls within the eclipse’s *path of totality* (a strip where the sun is completely covered for a short period of time), the region is preparing for the potential influx of onlookers wishing to observe the eclipse, which could stress the capacity of communities and infrastructure. There are also health and safety concerns with viewing the sun during the eclipse.

## PROGRAM AND PLANNING COMMITTEE MINUTES

TUESDAY, FEBRUARY 7, 2023



- June 21 2024, Secondary PA Day - planned to coincide with National Indigenous Peoples Day, allowing staff and students to participate in the celebrations of this day without having to write exams or be expected to submit any culminating tasks.

The proposed school year calendars for 2023-2024 meet the ministry requirements. Upon Board approval, the calendars will be submitted to the Ministry of Education for their approval and then shared with the DSBN community in the beginning of June.

**Moved by Lora Campbell**

**Seconded by Shannon Mitchell**

“That the report of the Elementary and Secondary School Year Calendars - 2023-2024 be received and approved for submission to the Ministry of Education.”

**CARRIED**

### E. OTHER BUSINESS

There was no other business.

### F. NEXT MEETING

The next Program and Planning Committee meeting is scheduled for Tuesday, March 7, 2023 at 5:30 pm.

### G. ADJOURNMENT

**Moved by Jonathan Fast**

**Seconded by Lora Campbell**

“That this meeting of the Program and Planning Committee be now adjourned.”

**CARRIED**

The meeting adjourned at 6:18 pm.

**WEDNESDAY, FEBRUARY 8, 2023**

Public Session – 5:30 pm virtual

## **EQUITY, INCLUSION AND ANTI-RACISM TRUSTEE ADVISORY COMMITTEE MINUTES**

### **ATTENDANCE**

#### **TRUSTEE COMMITTEE MEMBERS**

Shannon Mitchell, Kate Baggott, Nancy Beamer, Elizabeth Klassen

#### **ADMINISTRATION**

Warren Hoshizaki (Director), Kelly Pisek (Superintendent of Education), Pratima Burton (Student Achievement Leader – Equity K-12), Zakia Hamdani (Equity Consultant – K-12), Maryam Safdar Ali (Human Rights Advisor)

#### **GUESTS**

Simon Hancox (Superintendent of Education), Jodie Kerr (Principal, Power Glen Public School) Alex Bradnam (Trustee)

#### **ABSENT**

Sue Barnett, Kya Steinbach-Parker

#### **Recording Secretary**

Jennifer Reid (Administrative Assistant to Kelly Pisek)

### **A. WELCOME AND INTRODUCTION**

Trustee Shannon Mitchell welcomed committee members and guests to the third Equity, Inclusion and Anti-Racism Trustee Advisory Committee meeting of the 2022-2023 school year.

### **B. APPROVAL OF THE AGENDA**

**Moved by Kate Baggott**

**Seconded by Nancy Beamer**



### **C. COMMUNITY ADVISORY COMMITTEE – VERBAL UPDATE**

Trustee Mitchell stated that the Equity, Inclusion and Anti-Racism Community Advisory Committee (EIARCAC) had its third meeting of this school year on February 2, 2023, and highlighted the following items:

- Administrator of Indigenous Education, Georgie Groat, provided the committee with a variety of updates from Indigenous Education.
- A presentation was given by Niagara Region Public Health Nurse (NRPH) and Community Committee member Austin White on the Role of Public Health Nurses in Schools. The presentation included the composition of the Public Health team, the standards and guidelines that NRPH follow and who they serve as well as services available to elementary and secondary schools.
- Student committee members gave an update on the Student EIAR Alliance. They shared that the EIAR student alliance participated in team building activities at the Walker Living Campus in early December and that the focus was on creating a safe space, the importance of collaboration and active listening. The students will meet again on Feb. 28, May 4 and May 30th.
- A current initiative to support schools and teachers during Black History Month was shared that involved the collaboration with the elementary and secondary central teams in creating choice boards to offer more resources and activities for teachers for use in their classrooms.

Further details can be found in the EIARCAC minutes posted on the Equity webpage.

### **D. SCHOOL SYSTEM INITIATIVES – VERBAL UPDATE**

System Administrator Pratima Burton shared several school-based initiatives that illustrate the impactful equity work in schools and highlighted the following, West Niagara Secondary School, Eden High School and McKay Public School.

### **E. UNDERSTANDING HUMAN RIGHTS - PROFESSIONAL DEVELOPMENT PLAN**

Human Rights Advisor, Maryam Safdar Ali shared that in response to recommendations in the equity audit as well as the work being done in schools, human rights professional development sessions were created for DSBN staff. The first session was offered to principals and vice-principals with multiple sessions added for administrators and now sessions are being offered to all DSBN staff. She added that through the Ontario Principals Council, complementary training will occur on the February PA Day. The focus was on facilitating a conversation on how to take the learning on human rights and how to apply to decision making as leaders in schools.

### **F. SCHOOL AND SYSTEM ALIGNMENT FOR STUDENT ACHIEVEMENT, INCLUSION AND WELL-BEING**

Superintendent of Education, Simon Hancox gave an overview on how elementary schools work collaboratively within the school and through system support to improve student achievement and



well-being. He shared the priorities that are consistent within schools and the various data schools use to set goals and develop action plans. He explained that action plans for math and language with equity and inclusion is a fundamental embedded practice woven throughout and that what is new this year is the creation of inclusion goals that are designed to be inclusive of all students to further improve achievement and well-being.

Elementary Principal of Power Glen Public School, Jodie Kerr, and Consultant Zakia Hamdani shared that after reviewing the staff and student data from the School Culture Survey, together they facilitated a staff meeting to collaboratively identify areas of focus as this would be the most impactful in starting an improvement process. It was added that all stakeholders, staff and students, engaged in the process of working together to inquire and reflect on practices, experiences and goals. This inquiry process ensures action plans are deeply connected to student voice and lived experiences, keeping students the center of the work.

#### **G. EQUITY, INCLUSION AND ANTI-RACISM COMMUNITY ADVISORY COMMITTEE – 2023-24 PLAN**

Superintendent of Education, Kelly Pisek shared that at the last community committee meeting, the increase in student and parent/guardian membership along with the addition to invite Niagara College to join as a community member was supported by committee members. She added that during the community meeting, there was the recommendation to add a representative from DSBN support staff to the current staff complement of one elementary and one secondary teacher.

The increase in membership is intended to add more representation and allow for a full complement of attendees at meetings, as there are times when members have conflicts and are unable to attend.

The meeting adjourned at 6:02

Next meeting: Wednesday, May 10, 2023 @ 5:30 p.m.

FEBRUARY 8, 2023

## **SAL MINUTES**

### **ATTENDANCE**

#### **Committee Members Present**

Helga Campbell – Trustee

Robin Lakeit - Student Achievement Leader, Student Success

Tracy Sacco - Student Achievement Leader - Alternative Pathways

Leanne Smith - Superintendent of Curriculum & Student Achievement

#### **Administration/Resource**

Trish Beaudoin - Administrative Assistant to the Superintendent

Melinda Dackiw - SAL Secretary

Nadia Laselva - Attendance Counsellor

#### **Guests**

Chad Wittington, Vice-Principal, Westlane Secondary

Sandra Orr, Vice-Principal, West Niagara Secondary

Norbert Kuebeck, Vice-Principal, Eastdale Secondary

#### **Regrets**

Caroline Graham - John Howard Society of Niagara

### **A. COMMENCEMENT OF THE SAL COMMITTEE MEETING**

Student Achievement Leader Robin Lakeit called the meeting to order at 2:30 pm. The Committee met to review the following three cases:

### **B. SAL CASES**

#### **223-036**

MG D.O.B. 09/07/2007 15yrs. 7 mos.

Student has struggled with attending school due to their mental health and well-being. The

SAL plan is to keep the student connected with the school by weekly meeting with counsellor

and monthly meeting with Student Success teacher. The goal is to get their mental health in a place where they can attend in person learning next year.

MG has been approved for SAL.

**223-037**

MQ D.O.B. 18/09/2006 16yrs. 4 mos.

Student has struggled with attendance and lacks motivation to focus on school. SAL plan is to connect their place of employment to a co-op credits HFN108 and have the student stay in contact with student success teacher. Student's goal is to produce music post-secondary.

MQ has been approved for SAL.

**223-038**

DC-B D.O.B. 13/06/2006 16yrs. 7 mos.

Student struggles with attending school due to their mental health and well-being. SAL plan is for the student to take HSP3CC and CGG3C online and to keep student connected to school through the school social worker.

DC-B has been approved for SAL.

3 have been approved for SAL.

**C. SAL CASE REVIEW**

The Committee met to review thirty-nine (39) active cases. Thirty-three (33) cases are active and compliant with their SAL plans. Five (5) students have been terminated as they returned to their respective home secondary schools to in person learning for semester 2. One case is being discontinued as the student has aged out of the program.

**D. ADJOURNMENT OF THE SAL COMMITTEE MEETING**

The meeting adjourned at 3:39 pm

THURSDAY, FEBRUARY 9, 2023

## SEAC MINUTES

### ATTENDANCE

#### Committee Members Present

Linda Morrice (Chair) - Pathstone Mental Health, Samantha Sendzik-Sinclair - Learning Disabilities Association Niagara Region, Nick Smith – Niagara Support Services, Catherine Hodson– Niagara Children’s Centre, Danielle Reynolds - Niagara FASD Coalition, Gabriela Ortega – Inclusion Action in Ontario,

#### Administration/Resource

Michael St. John - Superintendent of Special Education, Mary Ann Gage – Superintendent of Education, Jodie Kerr - OPC Representative: Elementary, Katie Seminerio - OPC Representative: Secondary, Nikki Train - Student Achievement Leader, Special Education

#### Regrets

Elizabeth Klassen - Trustee, District School Board of Niagara  
Shannon Mitchell - Trustee, District School Board of Niagara

#### Recording Secretary

Jennifer McGugan

### 1. STUDENT VOICE

Nikki Train, Student Achievement Leader, Special Education, introduced the student voice video from a grade 4 student. Amy Morocco, principal at Plymouth Public School, shared about the student’s growth and successes. Staff, with the support of the student, shared examples of learning strategies and classroom activities. Her favourite part of the day is when she is doing experiments in science class.

### 2. WELCOME

Quorum was established and the Special Education Advisory Committee (SEAC) meeting was called to order at 5:30 p.m. Chair Linda Morrice began the meeting with the Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

### 3. APPROVAL OF AGENDA

Moved by Nick Smith

Seconded by Gabriela Ortega

*“That the Agenda dated February 9, 2023, be approved as presented”*

**CARRIED**

### 3. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes of the December 8, 2022, and January 12, 2023, SEAC meetings.

### 4. INTENSIVE SUPPORT TRAINING TEAM PRESENTATION

Superintendent St. John shared that the Intensive Support Training Team has been providing students with complex needs and their school community with wrap-around support that fosters a safe, connected, and regulated learning environment. Some of the team members shared their experiences and highlighted the positive impact and response they have received from schools.

### 5. SPECIAL EDUCATION REPORT

Nikki Train, Student Achievement Leader, Special Education, provided an update on upcoming staff professional development on topics that include BMS training, Movement and Language Literacy Learning, Remediation Plus, and the Special Education Math Pilot. Also shared was that alternative report cards will be going home this month and term 2 IEPs will be updated and sent home. She reported that there are 150 students to date going through the Preschool Transition process and that schools greeted many of them during the kindergarten open houses at the beginning of this month.

### 6. TRUSTEE REPORT

Highlights on the January 24, 2023, Board meeting were shared with the committee.

### 7. ASSOCIATION AND BOARD INFORMATION

#### **Inclusion Action Ontario**

No report.

#### **Learning Disabilities Association of Niagara Region**

LDANR will be hosting a virtual parent support group on Wednesday, February 22nd. Registration information can be found on the LDANR website. S.L.A.M. Camp applications open on Monday, February 27th. LDANR will be hosting a Trivia Night Fundraiser on Friday, March 31st at The Armenian Community Centre in St. Catharines. Teams can register at this link: <https://LDANR-trivia-night-2023.eventbrite.ca>

#### **Niagara Children's Centre**

No report.

#### **Niagara FASD Coalition**

No report.

### **Niagara Support Services**

No report.

### **Pathstone Mental Health**

No report.

### **OPC Representative: Elementary**

The upcoming February Professional Development Day will include Anti-Sex Trafficking Training for all staff. There will also be Professional Development offered in First Aid Training and Behaviour Management Systems. Elementary report cards will go home on February 16 and IEPs will be updated for term two. Schools hosted Kindergarten Open Houses and Grade 8 students have completed their course selections. Pink Shirt Day will be recognized on February 22.

### **OPC Representative: Secondary**

Secondary schools have transitioned to semester two. Teachers are busy learning about their new students and making accommodations for identified students. Secondary Resource Teachers are completing IEPs. Students in the Specialized School to Community program are transitioning well to their new teachers, and subjects and making new friendships. SSTC teams have been updating positive support plans and safety plans. Principals and secretaries met at the board office to review suspension and expulsion protocols and understand the importance of safety plans, positive behaviour support plans and knowing each learner.

## **8. CORRESPONDENCE**

There was no correspondence received.

## **9. QUESTIONS AND ANSWERS**

There were no questions received.

## **10. ADJOURNMENT**

The meeting adjourned at 6:08 pm.

## FINANCE COMMITTEE MINUTES

WEDNESDAY, FEBRUARY 15, 2023

Public Session: 5:30 p.m. (Virtual Meeting)

### ATTENDANCE

#### COMMITTEE MEMBERS

Sue Barnett (Committee Chair), Helga Campbell (Trustee), Lora Campbell (Trustee), Jonathan Fast (Trustee)

#### ADMINISTRATION

Stacy Veld (Superintendent of Business Services and Treasurer),  
Simon Hancox (Superintendent of Education), Nicky Westlake (Controller of Finance)

#### TRUSTEE GUESTS

Nancy Beamer, Alex Bradnam (Board Vice-Chair), Susan Jovanovic, Elizabeth Klassen

#### RECORDING SECRETARY

Terri Cook

### A. CALL TO ORDER

Chair Sue Barnett called the meeting to order at 5:30 p.m.

### B. APPROVAL OF THE AGENDA

Moved by Helga Campbell

Seconded by Jonathan Fast

"That the agenda be approved as presented."

**CARRIED**

### C. POLICY A-16: EMPLOYEE TRAVEL AND BUSINESS EXPENSES

Superintendent Veld presented Policy A-16: Employee Travel and Business Expenses stating the suggested changes included language to indicate the necessary criteria to be met in order to provide approval for eligible expenses.

Moved by Lora Campbell

Seconded by Helga Campbell

"That Policy A-16: Employee Travel and Business Expenses, be approved."

**CARRIED**

## FINANCE COMMITTEE

Wednesday, February 15, 2023

### **D. POLICY B-03: FINANCIAL ACCOUNTABILITY OF SCHOOL GENERATED FUNDS**

Superintendent Veld presented Policy B-03: Financial Accountability of School Generated Funds citing the addition of the statement indicating that the funds collected will be used for the direct benefit of the students of the District School Board of Niagara (DSBN). This statement follows DSBN current practice which is in alignment with guidelines and regulations as referenced in Policy B-01: Purchasing of Goods and Services.

Moved by Jonathan Fast  
Seconded by Helga Campbell

That "Policy B-03: Financial Accountability of School Generated Funds, be approved."

**CARRIED**

### **E. POLICY B-06: PURCHASING CARDS (P-CARDS)**

Superintendent Veld presented Policy B-06: Purchasing Cards (P-Cards) stating there were no content changes with exception of the addition of the reference to Policy B-06: Purchasing Cards (P-Cards). Clarification was shared that a P-Card is a Visa credit card and is part of a collaborative program managed under the guidance of the Finance department. Using a P-Card provides authorized staff the opportunity to pay for DSBN purchases direct without having to be out of pocket thus eliminating staff reimbursement. The P-Card was developed as a tool to improve the efficiency and effectiveness in the purchase of low dollar value goods and services while ensuring authorized processes with appropriate approval for such purchases regarding the use of the P-Card are being followed.

Moved by Helga Campbell  
Seconded by Lora Campbell

"That Policy B-06: Purchasing Cards (P-Cards), be approved."

**CARRIED**

### **F. POLICY G-19: FUNDRAISING/CANVASSING INITIATED BY SCHOOL**

Superintendent Veld presented Policy G-19: Fundraising/Canvassing Initiated By School stating the minor changes provide clarity to the donations and collections process for non-profit organizations in compliance with Canada Revenue Agency Regulations in addition to DSBN's charitable registration application number that by rights determines what can and cannot be classified as a donation with respect to support of non-profit organizations.

Moved by Jonathan Fast  
Seconded by Lora Campbell

"That Policy G-19: Fundraising/Canvassing Initiated By School, be approved."

**CARRIED**

### **G. ADJOURNMENT**

The meeting adjourned at 5:40 p.m. The next meeting date is Wednesday, April 19, 2023.



**TUESDAY, FEBRUARY 21, 2023**

Public Session – 5:30 pm Hybrid

## **POLICY COMMITTEE MINUTES**

### **TRUSTEE COMMITTEE MEMBERS**

#### **ATTENDANCE**

Trustee Sue Barnett

Trustee Alex Bradnam

Trustee Kate Baggott

Trustee Deanne MacIntosh

Trustee Susan Jovanovic

#### **REGRETS**

none

### **TRUSTEE GUESTS**

Trustee Nancy Beamer

### **ADMINISTRATION**

Darren VanHooydonk (Superintendent of Education), Kelly Pisek (Superintendent of Education)

### **GUESTS**

Marian Reimer Friesen (Superintendent of Curriculum and Student Achievement- Elementary), Stacy Veld (Superintendent of Business Services), Jennifer Feren (Board Lawyer) Lora Courtois (Superintendent of Human Resources).

### **RECORDING SECRETARY**

Elisha von Wuthenau, Administrative Assistant to Darren VanHooydonk

### **A. WELCOME**

Chair Alex Bradnam called the meeting of the Policy Committee to order at 5:30 p.m. He welcomed trustees, the administrative team, and guests.

### **B. APPROVAL OF THE AGENDA**

**Moved by Trustee Barnett**

**Seconded by Trustee MacIntosh**

***“That the Agenda dated February 21, 2023, be approved as presented.”***

**CARRIED**

**C. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

**D. NEW BUSINESS**

**1. G-26: Use of Mobile Devices by Students**

Superintendent Marian Reimer Friesen presented policy G-26. She shared that policy was reviewed by the Information and Technology Department and that there was no feedback from the public. The policy remains focused on the safe and appropriate use of mobile phones, providing direction for students and parents regarding their appropriate use and timing. The policy aligns with the DSNB Code of Conduct. It was asked if there should be a section that addresses students posting images on social media. A clause will be added to the policy to indicate that pictures or images of persons on school property are not to be used without proper consent.

**Moved by Trustee Baggott**

**Seconded by Trustee Barnett**

***“That Policy G-26: Use of Mobile Devices by Students be approved as amended and adopted.”***

**CARRIED**

**2. G-32: Fees for Learning Materials and Activities**

Superintendent Stacy Veld presented policy G-32. There was no public feedback provided. The policy remains unchanged, except for the removal of the word “agendas”.

**Moved by Trustee MacIntosh**

**Seconded by Trustee Barnett**

***“That Policy G-32: Fees for Learning Materials and Activities be approved as amended and adopted”***

**CARRIED**

### **3. G-11: Assault/Threatening Incidents Involving Students**

Board Lawyer Jennifer Feren presented policy G-11. There was no public feedback. Changes were made in consultation with Equity, Inclusion and Anti-Racism, Human Rights Advisor and Safe Schools Team. The policy was updated to incorporate current language and titles. The request was made to add the *Resources for Students Who Experienced Sexual Violence* as a reference. It will be added.

**Moved by Trustee Baggott**

**Seconded by Trustee MacIntosh**

***“That Policy G-11: Assault/Threatening Incidents Involving Students be approved as amended and adopted.”***

**CARRIED**

### **4. G-39: Human Rights Discrimination and Harassment or Occupational Health and Safety Workplace**

Board Lawyer Jennifer Feren presented policy G-39. There was no public feedback. The decision was made to change the title to *Harassment and Discrimination Prevention (Ontario Human Rights Code & Ontario Occupational Health & Safety Act)* to align with the policy’s main purpose. Changes were made in consultation with the Human Rights Advisor and Safe Schools Team. Language was changed to include working and learning environments and the reprisal statement was moved to be a “stand alone” section, to focus on the importance of managing that process.

**Moved by Trustee Barnett**

**Seconded by Trustee Baggott**

***“That Policy G-39: Human Rights Discrimination and Harassment or Occupational Health and Safety Workplace be accepted as amended and adopted.”***

**CARRIED**

**5. E-12: Workplace Wellness**

Superintendent Courtois presented policy E-12. There was no public feedback. This policy was revised to focus awareness and inclusion on positive mental health within the workplace. The policy recognizes that mental health is to be considered along with physical health, and the need for staff to access support.

Moved by Trustee Jovanovic

Seconded Trustee MacIntosh

***“That Policy E-12: Workplace Wellness be accepted as amended and adopted.”***

**CARRIED**

**6. A-19: Accessibility Standards – Policy Statement**

**E-18: Accessibility Standards for Employment**

**G-34: Accessibility Standards for Information and Communication**

**J-02: Accessibility Standards for School Transportation**

Superintendent Lora Courtois explained and recommended that policies A-19, E-18, G-34 and J-02 be deferred until next year because the DSNB is currently in the process of reviewing its accessibility plan. The plan is expected to be completed in the fall of 2023. The policies will be revised at that time and address the outcomes of the updated plan. It was asked if the Special Education department had concerns regarding the delay. In response, the committee was assured that the Special Education Advisory Committee (SEAC) would continue to be consulted through the revision process.

Moved by Trustee Barnett

Seconded by Trustee Baggott

***“That Policy E-19: Accessibility Standards – Policy Statement***

***Policy E-18: Accessibility Standards for Employment***

***Policy G-34: Accessibility Standards for Information and Communication***

***Policy J-02: Accessibility Standards for School Transportation***

***be deferred until 2023-2024”***

**CARRIED**

**F. ADJOURNMENT**

## POLICY COMMITTEE MINUTES

TUESDAY, FEBRUARY 21, 2023

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The meeting adjourned at 5:55p.m.

Next meeting: Tuesday, May 16 @ 5:30 p.m.

# MAR2023

SUN

MON

TUE

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SAL  
2 pm

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SEAC  
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MARCH BREAK

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MARCH BREAK

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MARCH BREAK

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MARCH BREAK

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MARCH BREAK

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Board Meeting  
COW 6:15 pm  
Regular 7 pm

29

30

31

# MARCH 2023

SUN	MON	TUE	WED	THU	FRI	SAT
Bangladeshi Heritage Month			1 Avyám-i-Há (Feb 25 - Mar 1)	2 Ala (19 Days of Fasting) (Mar 2-20)	3	4
5	6	7 Purim* Nisfu Sha'ban (fasting day)	8 International Women's Day Holi* Holla Mohalla (Mar 8-10)	9	10 Harriet Tubman Day	11
12	13	14	15	16	17 Irish Heritage Day	18
19	20	21 Nowruz (Nawruz, Novruz, Navruz) Naw-Ruz Baha'i New Year International Day for the Elimination of Racial Discrimination World Down Syndrome Day	22 World Water Day Saka New Year (Nyepi) Chaitra Navratri (Mar 22-30)	23 Ramadan* (Mar 23 – Apr 20)	24	25 Feast of the Annunciation  International Day of Remembrance for the Victims of Slavery
26	27	28	29	30 Sri Rama Navami	31 Trans Day of Visibility	

*NOTE: Days of Significance/Holy Days may vary a few days before or after the indicated date due to the observance of the lunar calendar for some cultures/faiths and time zones.*

*\* Denotes Days of Significance/Holy Days that begin in **the evening before** the indicated time.*