

TUESDAY, DECEMBER 6, 2022

Public Session: 7:00 pm

AGENDA

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Acknowledgement of Traditional Territory
2. Call to Order and Noting of Members Absent
3. Declaration of Conflict of Interest

B. COMMITTEE OF THE WHOLE

Motion to Move to Committee of the Whole (Private Session)

Motion to Return to Open Board (Public Session)

C. SINGING OF 'O CANADA'

Oakridge Public School Choir will perform O'Canada via video

D. REFLECTIVE READING

By Trustee Susan Jovanovic

E. BUSINESS OF THE BOARD

1. Adoption of the Agenda

Recommended Motion:

"That the Agenda be adopted."

2. Approval of Board Minutes

Pages 7-17

Recommended Motion:

"That the Minutes of the Organization Meeting of the District School Board of Niagara dated November 15, 2022, be confirmed as submitted."

"That the Minutes of the Regular Meeting of the District School Board of Niagara dated November 15, 2022, be confirmed as submitted."

3. Business Arising from the Minutes

4. Ratification of Business Conducted in Committee of the Whole

Recommended Motion:

“That the business transacted in Committee of the Whole be now ratified by the Board.”

F. EDUCATIONAL SHOWCASING OR PRESENTATIONS

1. Director’s Report and Recognition

W. Hoshizaki – Pages 18-22

a) Director’s Recognition

- Jodi Cupolo and Shari Colquhoun, Lunch Room Supervisors and Volunteers, Ross Public School

b) Director’s Report

2. Educational Showcase

A. Gilmore

a) Laura Secord SS Art Challenge

G. STUDENT ACHIEVEMENT REPORT

H. DELEGATIONS

I. BOARD RECESS (OPTIONAL)

J. OLD BUSINESS

1. Report of the Special Education Advisory Committee

A. Bradnam / S. Mitchell – Pages 23-25

“That the report of the Special Education Advisory Committee dated November 10, 2022, be received.”

2. Report of the Audit Committee

S. Veld – Pages 26-28

“That the report of the Audit Committee dated November 14, 2022, be received.”

“That the 2021-22 Annual Report of the Audit Committee be approved for submission to the Ministry of Education.”

3. Report of the Policy Committee

A. Bradnam – Pages 29-51

Recommended Motions:

“That the report of the Policy Committee dated November 22, 2022, be received.”

“That Policy G-31: Voluntary, Confidential Indigenous Student Self-Identification be approved as amended and adopted.”

“That Policy E-03: Health and Safety be approved as accepted and adopted.”

“That Policy E-04: Infectious Disease and Communicable Diseases be approved as amended and adopted.”

“That Policy G-30: Head Lice (Pediculosis) be revoked.”

“That Policy E-15: Workplace Violence and Harassment Prevention be approved as amended and adopted.”

“That Policy E-13: Attendance Support Program be approved as amended and adopted.”

“That Policy E-19: Teacher Termination Resulting from Unsatisfactory Performance Appraisal Process be approved as amended and adopted.”

“That Policy I-04: Teacher Exchange- within DSBN be approved as amended and adopted.”

“That Policy D-05: Home Schooling be approved as amended and adopted.”

“That Policy D-12: Home Use of Equipment Purchased Through the Special Equipment Amount (SEA) be approved as amended and adopted.”

“That Policy D-13: Applied Behaviour Analysis be approved as amended and adopted.”

4. Report of the Student Trustee Senate

J. Marcel / T. Patel / K. Steinbach-Parker – Pages 52-54

“That the report of the Student Trustee Senate dated November 24, 2022, be received.”

5. Report of the Finance Committee

S. Barnett – Pages 55-67

Recommended Motions:

“That the report of the Finance Committee dated November 30, 2022, be received.”

“That Policy B-02: Mileage Reimbursement Rate, be approved.”

“That Policy B-04: Investment and Management of Board Funds, be approved.”

“That Borrowing Resolution 2022-01 authorizing the Board to borrow up to \$15,071,473 for the short-term financing of Ministry funded capital projects, pursuant to the provisions of section 243(1) of the Education Act, be approved.”

“That the Summary of Accounts paid for the months of September and October 2022, totaling \$60,178,642 be received.”

“That the Schedule of Accumulated Surplus for the year ended August 31, 2022, be approved.”

K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

L. NEW BUSINESS

1. STANDING AND STATUTORY AND AD HOC COMMITTEE MEMBERSHIP

Recommended Motion:

“That the following trustee committee assignments be approved and remain in effect until August 31, 2024, save and except for the Special Education Advisory Committee (SEAC) and the Ad Hoc Code of Conduct Investigation Committee, which both require a four (4) year term commitment.

Committee	Trustees
Audit Committee	Kate Baggott Jonathan Fast Susan Jovanovic
Special Education Advisory Committee (SEAC) *Trustees serve a 4 year term	Elizabeth Klassen Shannon Mitchell Alex Bradnam (Alternate) Helga Campbell (Alternate)

BOARD MEETING AGENDA

TUESDAY, DECEMBER 6, 2022



Supervised Alternative Learning (SAL) Committee	Helga Campbell
Parent Involvement Committee (PIC)	Alex Bradnam Deanne MacIntosh
Student Trustee Senate	Nancy Beamer Susan Jovanovic
Policy Committee	Kate Baggott Sue Barnett Alex Bradnam Susan Jovanovic Deanne MacIntosh
Program and Planning Committee (P&P)	Lora Campbell Jonathan Fast Elizabeth Klassen Deanne MacIntosh Shannon Mitchell
Finance Committee	Sue Barnett Helga Campbell Lora Campbell Jonathan Fast
Equity, Inclusions and Anti-Racism Trustee Advisory Committee	Kate Baggott Sue Barnett Nancy Beamer Elizabeth Klassen Shannon Mitchell
Ad Hoc Code of Conduct Investigation Committee *Trustees serve a 4 year term	Sue Barnett (Chair) Alex Bradnam (Vice-Chair) Nancy Beamer Helga Campbell
Ad Hoc Student Discipline Committee	Sue Barnett Alex Bradnam Helga Campbell Nancy Beamer (Alternate) Lora Campbell (Alternate)

2. DIRECTOR AND VOTING DELEGATE FOR ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA)

Trustees will be asked to appoint DSBN representatives for the Ontario Public School Boards' Association (OPSBA) Director and Voting Delegate and the Alternate Director and Alternate Voting Delegate for the remainder of the 2022-2023 term.

Recommended Motions:

“That Trustee Kate Baggott be appointed to serve as OPSBA Director and to hold the position of Voting Delegate for the Annual General Meeting and Regional Council meetings for the remainder of the 2022-2023 term, ending August 31, 2023.”

“That Trustee Helga Campbell be appointed to serve as OPSBA Alternate Director and to hold the position of Alternate Voting Delegate for the Annual General Meeting and Regional Council meetings for the 2023-2023, ending August 31, 2023.”

M. INFORMATION AND PROPOSALS

1. **Staff Reports**
2. **Trustee Information Session**
3. **Correspondence and Communications**
4. **Trustee Communications and School Liaison**
5. **Ontario Public School Boards’ Association Report**
6. **Future Meetings**

[Pages 68-69](#)

- a) January Meeting Calendars
- b) January Days of Significance Calendars

N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING

Recommended Motions:

“That the business transacted by the Board of Trustees at its meeting held on December 6, 2022, be now ratified by the Board.”

That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

O. ADJOURNMENT

ORGANIZATION MEETING OF THE BOARD

TUESDAY, NOVEMBER 15, 2022

6:15 p.m. – 6:57 p.m.

ATTENDANCE

BOARD

Kate Baggott, Alex Bradnam (Vice Chair), Sue Barnett (Chair), Nancy Beamer, Helga Campbell, Jonathan Fast, Susan Jovanovic, Elizabeth Klassen, Deanne MacIntosh, Shannon Mitchell

STUDENT TRUSTEES

Tiya Patel, Julianna Marcel, Kya Steinbach-Parker

OFFICIALS

Warren Hoshizaki (Director of Education), Lora Courtois, Mary Ann Gage, Ann Gilmore, Simon Hancox, Marian Reimer Friesen, Leanne Smith, Michael St. John, Darren Vanhooydonk, Kim Sweeney Stacy Veld, Jennifer Feren, Karen Bellamy, Cheryl Morgan

RECORDING SECRETARY

Jennifer McGugan

TECHNICAL SUPPORT

Nate Burns, Wendy Coit

1. CALL TO ORDER

Director Hoshizaki opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

The meeting was called to order at 6:00 p.m. by Warren Hoshizaki, Director of Education and Secretary of the Board, who conducted the meeting until the election of the Chairperson.

2. READING APPLICABLE BY-LAW PROCEDURES FOLLOWING THE ELECTION OF A NEW BOARD

DSBN By-Law F-4 states “When a new Board has been elected the Secretary shall first read the returns of the Elections of the members of the Board, as supplied by the clerk of the municipality.”

The Director, as Secretary of the Board, read the Trustee election returns from the October 24, 2022, Municipal elections.

3. DECLARATION OF OFFICE

In accordance with DSBN By-Law F-4, the Director, as Secretary of the Board, asked all Trustees to stand and join together in reading and signing the Declaration of Office.

4. READING APPLICABLE BY-LAW PROCEDURES FOR THE ORGANIZATION MEETING

DSBN By-Law F-1 states that "The order of business for the Organization Meeting is to elect the Chair and Vice-Chair of the Board and to pass the Signing Authority resolution and the Borrowing Authority resolution. In an election year, Trustees were asked to make committee selections by submitting their committee preferences to the Director's Office, as outlined in By-Law L - 4, preferably by electronic submission.

5. APPOINTMENT OF SCRUTINEERS

In accordance with DSBN By-Law F-5, Director Hoshizaki named Stacy Veld, Superintendent of Business, and Jennifer Feren, Board Lawyer, as scrutineers for the election of the Chair and Vice-Chair.

6. ELECTION OF CHAIR

The process for the election of a Chair was carried out in accordance with DSBN By-Law F-6.1 and F-6.2.

Director Hoshizaki reported that Trustee Sue Barnett and Trustee Nancy Beamer were nominated and let their names stand for the position of Chair.

Trustee Sue Barnett and Trustee Nancy Beamer addressed the Board.

Karen Bellamy provided trustees with a ballot for the position of Chair.

Trustee Sue Barnett was elected Chair for the District School Board of Niagara.

Chair Barnett chaired the remainder of the Organization Meeting of the Board.

7. ELECTION OF VICE-CHAIR

In accordance with DSBN By-Law F-7, Chair Barnett noted that election of the Vice-Chair shall proceed in the same manner as prescribed for the election of the Chair.

Chair Barnett reported that Trustee Alex Bradnam, Trustee Elizabeth Klassen and Trustee Shannon Mitchell were nominated and let their names stand for the position of Vice-Chair.

Trustee Bradnam, Trustee Klassen and Trustee Mitchell were given the opportunity to address the Board.

Karen Bellamy provided trustees with a ballot for the position of Vice-Chair.

Chair Barnett received the count and announced that there was not a clear majority.

As a result, Karen Bellamy provided trustees with a second ballot for the position of Vice-Chair.

Chair Barnett announced that there was still no candidate having received a clear majority and no candidate with the least number of votes, therefore they moved forward by drawing lots between Trustee Klassen and Trustee Mitchell, as the candidates tied with the least votes.

After the drawing of lots, Trustee Mitchell's name was dropped from the ballot.

Karen Bellamy provided trustees with a final ballot for the position of Vice-Chair between the remaining candidates.

Chair Barnett received the count and announced that Trustee Alex Bradnam was elected to the position of Vice-Chair.

8. MOTION TO DESTROY THE BALLOTS

Moved by Nancy Beamer
Seconded by Kate Baggott

"That the ballots be destroyed."

CARRIED

9. STANDING AND STATUTORY AND AD HOC COMMITTEE MEMBERSHIP

In accordance with By-Law L-1(a) "At the Organization Meeting in an election year the Trustees will submit their committee preferences to the Director's Office and, thereafter, the Director and the Nominating Committee of the Board will meet to consider the preferences submitted and then to assign Trustees to serve on Standing and Statutory and Ad Hoc Committees.

The committee assignments will remain in effect until August 31, 2024, save and except for the Special Education Advisory Committee (SEAC) and the Ad Hoc Code of Conduct Investigation Committee, which both require a four (4) year term commitment.

10. ELECTION OF COMMITTEE CHAIRS

The selection of Committee Chairs will occur in accordance with By-Laws O-23 and O-24.

11. SIGNING AUTHORITY

In accordance with DSBN By-Laws B-2, B-3, and B-4:

Moved by Shannon Mitchell
Seconded by Jonathan Fast

“That the Chair or the Vice-Chair of the Board, and the Director of Education or the Treasurer of the Board, be the signing officers of the Board for matters concerning corporate governance.”

“That the Chair or the Vice-Chair of the Board, and the Treasurer of the Board, be the signing officers of the Board for cheque signing.”

“That the Director of Education or the Treasurer of the Board, be the signing officers of the Board for operational matters concerning the day-to-day management of the Board.”

CARRIED

12. BORROWING AUTHORITY

A resolution authorizing the borrowing of money to meet current expenditures of the District School Board of Niagara (the Board).

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the Act), the Board considers it necessary to borrow the amount of up to 45 million dollars (\$45,000,000) to meet, until current operating revenue is received, the current operating expenditures of the Board for the period commencing on January 1, 2023, and ending on December 31, 2023 (‘the Period’).
- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution, together with the total of any similar borrowings and any accrued interest on those borrowings, is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.
- D. The amount borrowed for current operating expenditures is within the Board’s Debt and Financial Obligation Limit as established by the Ministry of Education from time to time.

Moved by Jonathan Fast
Seconded by Shannon Mitchell

1. “The Chair or Vice-Chair and the Secretary or Treasurer of the Board are authorized on behalf of the Board to borrow in accordance with section 243 of the Education Act from time to time by way of promissory note, or overdraft, or bankers acceptance from the Bankers of the Board or from any other approved lender a sum or sums not exceeding in the aggregate 45 million dollars (\$45,000,000) to meet, until current operating revenue is collected, the current operating expenditures of the Board for the Period and to give to the Bankers of the Board or to any other approved lender promissory notes or bankers acceptances, as the case may be, sealed with the corporate seal of the

Board and signed by any two of the Chair or Vice-Chair and the Secretary or Treasurer of the Board for the sums borrowed plus interest at a rate to be agreed upon from time to time with the Bankers of the Board or any other approved lender; and

2. The interest charged on all sums borrowed pursuant to this Resolution, plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing; and
3. The Secretary or Treasurer of the Board is authorized and directed to apply in payment of all sums borrowed, plus interest, all of the moneys collected or received in respect of the current operating revenues of the Board.”

CARRIED

13. RATIFICATION OF BUSINESS CONDUCTED IN THIS ORGANIZATION MEETING

Moved by Susan Jovanovic

Seconded by Deanne MacIntosh

“That the business transacted by the Board of Trustees at its Organization Meeting held on November 15, 2022, be now ratified by the Board.”

“That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

CARRIED

14. ADJOURNMENT

As the business of the meeting is now completed, the meeting now stands adjourned.

The meeting adjourned at 6:57 p.m.

SUE BARNETT
Chair

WARREN HOSHIZAKI
Director of Education and Secretary

BOARD MEETING MINUTES

TUESDAY, NOVEMBER 15, 2022

Private Session: 7:00 p.m. – 7:05 p.m. | Public Session: 7:05 p.m. – 8:13 p.m.

ATTENDANCE

BOARD

Kate Baggott, Alex Bradnam (Vice Chair), Sue Barnett (Chair), Nancy Beamer, Helga Campbell, Jonathan Fast, Susan Jovanovic, Elizabeth Klassen, Deanne MacIntosh, Shannon Mitchell

STUDENT TRUSTEES

Tiya Patel, Julianna Marcel, Kya Steinbach-Parker

OFFICIALS

Warren Hoshizaki (Director of Education), Lora Courtois, Simon Hancox, Ann Gilmore, Kelly Pisek, Marian Reimer Friesen, Leanne Smith, Michael St. John, Darren Vanhooydonk, Stacy Veld, Jennifer Feren, Maryam Safdar Ali, Kim Sweeney, Karen Bellamy, Cheryl Morgan

RECORDING SECRETARY

Jennifer McGugan

TECHNICAL SUPPORT

Nate Burns, Wendy Coit

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Barnett opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

2. CALL TO ORDER AND NOTING OF MEMBERS ABSENT

Chair Barnett called the Regular Meeting of the Board to order at 7:05 p.m.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)

Moved by Kate Baggott
Seconded by Nancy Beamer

"That the Board do now enter Committee of the Whole."
CARRIED

Moved by Dave Schaubel
Seconded by Shannon Mitchell

"That the Board return to Open meeting."
CARRIED

The Board returned to open meeting at 7:05 p.m.

C. SINGING OF 'O CANADA'

The Board stood as '*O Canada*' was performed by the Central French Immersion Public School Choir, via video.

D. REFLECTIVE READING

Trustee Jonathan Fast shared a reflective reading.

E. BUSINESS OF THE BOARD

1. Adoption of the Agenda

Moved by Elizabeth Klassen
Seconded by Lora Campbell
"That the Agenda be adopted."
CARRIED

2. APPROVAL OF BOARD MINUTES

Moved by Kate Baggott
Seconded by Shannon Mitchell

"That the Minutes of the Regular Meeting of the District School Board of Niagara dated November 8, 2022, be confirmed as submitted."
CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. RATIFICATION OF BUSINESS CONDUCTED IN COMMITTEE OF THE WHOLE (PRIVATE SESSION)

Moved by Helga Campbell
Seconded by Jonathan Fast

“That the business transacted in Committee of the Whole be now ratified by the Board.”

CARRIED

F. EDUCATIONAL SHOWCASING OR PRESENTATIONS

1. Director’s Report and Recognition

a) Director’s Recognition

There were no Director’s Recognitions.

b) Director’s Report

There was no Director’s report.

2. Educational Showcases

a) **Secondary Student Voice in DSBN Equity, Inclusion and Anti-Racism work**

Superintendent Pisek introduced the Equity, Inclusion and Anti-Racism team, Pratima Burton, Student Achievement Leader and Zakia Hamdani, Consultant, who introduced the student presenters that spoke about the importance of student voice on the Equity, Inclusion, Anti-Racism Community Advisory Committee and the value of the DSBN Student Alliance and their work in creating a sense of belonging within their school communities.

b) **Specialist High Skills Major (SHSM) Information & Communications Technology (ICT) at Welland Centennial Secondary School (WCSS)**

Superintendent Smith introduced a video highlighting the exciting and professional support for video, film, art, and audio technology available to students in the SHSM ICT program, with a focus on film production, at WCSS. Roy Smith, CSS Consultant, introduced students from both the broadcasting and film programs who shared their experiences about the technical training they received through the school and the community.

c) **Learning Renewal In Action**

Superintendent Reimer Friesen and Superintendent Gilmore introduced the teams from Princess Elizabeth Public School and A.N. Myer Secondary School, as well as Principals Jamie Sinnett and Kim Carruthers. Both school teams shared details and videos about the work of the Learning Renewal

Support Staff in developing student literacy and numeracy skills. They also shared a variety of school strategies such as elementary Learning Resource Teacher interventions, secondary Student Success Team support, the Homework Help program, and the partnership with Brock University for elementary tutoring.

d) Intensive Support Training Team

Superintendent St. John introduced Nikki Train, Student Achievement Leader, Special Education and staff from the Intensive Support Training team who shared information on the newly implemented strategy for promoting positive school culture through building student skills, equipping staff, providing training, assessments, individual student support, and access to therapeutic interventions for students with complex needs, as well their school community and staff.

In response to a question, Superintendent St. John noted that input from Superintendents, and the Mental Health & Well-Being and Special Education teams, inform the school selections for Intensive Support Training Team support.

G. STUDENT ACHIEVEMENT REPORT

There were no student achievement reports.

H. DELEGATIONS

There were no delegations.

I. BOARD RECESS

There was no Board recess.

J. OLD BUSINESS

1. Report of the Supervised Alternative Learning Committee

Moved by Lora Campbell

Seconded by Elizabeth Klassen

“That the report of the Supervised Alternative Learning Committee dated November 9, 2022, be received.”

CARRIED

Trustee Campbell shared that the committee reviewed and approved fourteen SAL applications. The progress of ten current SAL plans was also reviewed with nine students active and compliant with their SAL plans and one student not in contact with their school with follow-up required.

K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

There were no questions.

L. NEW BUSINESS

There was no new business.

M. INFORMATION AND PROPOSALS

1. STAFF REPORTS

There were no staff reports.

2. TRUSTEE INFORMATION SESSION

There was no trustee information session.

In response to a question, Director Hoshizaki welcomed any request for topics for trustee information sessions and stated that the existing list of topics will be provided to trustees.

3. CORRESPONDENCE AND COMMUNICATION

There was no correspondence or communication.

4. TRUSTEE COMMUNICATIONS AND SCHOOL LIAISON

Trustee Baggott received an excellent report from a parent of a student at Woodland Public School on their Remembrance Day celebration.

Trustee Barnett shared that the Glendale Public School principal received many decorations and notes from students expressing their appreciation for the school and their principal.

5. Ontario Public School Boards' Association (OPSBA) Report

Trustee Baggott shared that she will share an information link for trustees to review prior to the Public Education Symposium in January 2023.

6. Future Meetings

The calendar of December 2022 meetings was provided.
The December Days of Significance calendar was provided.

N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING

Moved by Helga Campbell

Seconded by Kate Baggott

“That the business transacted by the Board of Trustees at its meeting held on November 15, 2022, be now ratified by the Board.”

“That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

CARRIED

O. ADJOURNMENT

The meeting adjourned at 8:13 p.m.

SUE BARNETT
Chair

WARREN HOSHIZAKI
Director of Education and Secretary

Director's Report and Recognition

December 6, 2022

DIRECTOR'S RECOGNITION FOR EXTRAORDINARY CONTRIBUTIONS

Jodi Cupolo and Shari Colquhoun, Lunch Room Supervisors and Volunteers, Ross Public School

Twin sisters, Jodi Cupolo and Shari Colquhoun, are being recognized for their outstanding contributions serving the Ross Public School community as Lunch Room Supervisors, volunteers, members of Parent Council and integral parts of the school team for the past 14 years. Not only do they work at the school, but both attended and graduated from Ross.

Their contributions do not stop when their supervision hours are over. They are consistently taking initiative to go above and beyond, and it deserves to be celebrated. You can see them helping out at Book Fairs, organizing events and fundraising activities around the school, handing out hot lunches and connecting with students and staff on a daily basis. They have built strong relationships with not only the staff, but also the students. During breaks they connect with students by playing games with students outside, walking and talking and even sitting and reading stories.

Their kind nature, soft-spoken voices and positivity have been such an asset to Ross for over the past decade. They continuously seek out support from the surrounding community to provide clothing and food and bring in community programs that support the students at Ross. Their generosity has no boundaries. They personally donate clothing for children and sponsor families during the holidays.

A staff member shared that the Cupolo and Colquhoun partnership are an integral part of the Ross team. They have the students' needs and best interests at the forefront of their thinking and planning. They aim to make everyday a better day for the students.

A student best summarized by sharing *"Mrs. Colquhoun and Mrs. Cupolo have been great friends to everyone here at Ross. They are the sweetest lunch monitors you'll ever meet. Mrs. Colquhoun is so sweet and caring. Mrs. Cupolo is a fun and kind person to be around."*

A special thanks to both of you for your continued support with our students over the past decade. You make Ross Public School a special place when you are there. Thank you for all that you do for the Ross community. Congratulations on receiving the Director's Recognition for Extraordinary Contributions award.

REPORT TO BOARD

Tuesday, December 6, 2022

DIRECTOR'S REPORT

Take Me Outside Day - October 19, 2022

Our second year participating in Take Me Outside Day was even bigger than the first with educators from all elementary schools participating and most secondary schools! Take Me Outside Day helps to raise awareness about outdoor learning by encouraging teachers to take their students outside during a normal school day. Students participated in their regular course work or environmental education lessons.

Staff from the DSNB Outdoor Education Team advertised, supported and provided resources to schools to ensure a successful day of school-based outdoor learning.

In total there were 1,159 staff and 26,069 students involved in this exciting project. This is almost double the participation from last year.

It is very exciting to see so much interest in outdoor learning.



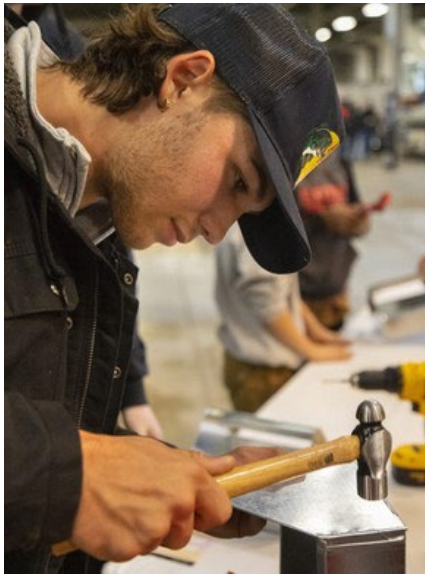
Skilled Trades Fair

One hundred students from across the District School Board of Niagara attended the Ministry of Labour, Immigration, Training and Skills Development's (MLITSD) "Level Up" Skilled Trades Fair in London, Ontario on November 9th. Students had the opportunity to participate in hands-on trades related activities such as brick laying, electrical wiring and sheet metal work and talk with journeypersons currently working in the trades all in an effort to "Level" the field in post-secondary decisions. Common messaging throughout the event was, "Apprenticeship isn't for everyone. University isn't for everyone. College isn't for everyone. You have to find what best fits you, your learning style and your career goals."

The Skilled Trades Fair was also a great opportunity for guidance counselors. This was the first of many opportunities in the first year of a three-year program to better inform guidance counselors across Ontario about the apprenticeship pathway through the Experiential Learning for Guidance Teacher-Counselor grant. All DSNB guidance counselors will have another opportunity to learn more about apprenticeship at the Liuna Training Centre on December 14th.

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Niagara College Grade 10 Days

On November 22, 75 grade 10 students from Eden HS, E L Crossley SS and St. Catharines Collegiate participated in a day of skilled trades exploration at Niagara College in Welland.

On November 24, 70 grade 10 students from Westlane SS, West Niagara SS and E L Crossley SS participated in a day of skilled trades exploration at Niagara College in NOTL.

The students were able to find opportunities that are offered in Motive Power, Electrical and Hairstyling at the Welland campus. The next group was engaged in opportunities in Horticulture, Hospitality and Landscape Design at the NOTL campus.

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Students were able to ask questions and take part in hands-on activities as well as learn about the steps they need to take to apply for various courses. They found out about supports that are available to them for peer tutoring, financial aid and social assistance. The recruiters offered valuable information to the students and even offered a personality colour test to help students get an idea of what might interest them at college.

Many students were interested in finding out about steps they need to take early on in their high school careers before they take the plunge into post-secondary education. Students were mainly from the Grade 10 Careers classes and offered positive feedback. Teachers were happy to get firsthand experiences of the activities so they could pass on the opportunities to future classes as well.

Niagara Early Learning and Child Care Awards of Excellence Winners



On Tuesday, November 29th the ECCDC hosted the Niagara Early Learning and Child Care Awards of Excellence at Club Roma. Becky Bartel (Teacher) and Alison Witcomb (DECE) from Crossroads Public School and Krista Smith (Teacher) and Donna Iconomopoulos (DECE) from Gracefield Public School received the Kindergarten Team Award. Additionally, DSBN's Central DECE, Lisa MacKay, from Curriculum Support Services, received the Early Childhood Educator Professionalism Award. These educators were recognized for their knowledge

and enthusiasm for teaching, including their creativity and strong family connections that contribute to creating a culture of joy where diversity, equity and inclusion are necessary conditions for optimal child development and learning. Congratulations are extended to these fantastic DSBN staff who were recognized as exemplary, collaborative and responsive educators who support and understand that play is a means to early learning through children's natural curiosity.

Elementary Indigenous Education Professional Development

At our fourth Teacher Navigator sessions, 90 DSBN staff had the opportunity to learn from the knowledge and experiences of three members of our communities. Isaac Murdoch, Shannon Paul and Nick Bertrand helped to provide a deeper understanding of Indigenous Education and encouraged teachers to continue with their commitment to strengthening our practice. Isaac and Shannon shared stories from their lives and experiences as Anishinaabek people. They gave us some insight into an approach to education from their unique worldviews. Nick Bertrand, an Indigenous Education Officer with the Ministry of Education, spoke to his approach to education. Nick was able to break down this perspective as both an Ontario qualified teacher, and as a member of the Haudenosaunee community. Teachers expressed their thanks and gratitude for this experience.

dsbn.org

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Grade 8 Open Houses

On Monday November 28 through to Thursday December 1st, DSBN Secondary Schools held Open Houses welcoming current Grade 8 students, parents and guardians. It was the first time in three years that schools were able to open for in-person visits. All events were very well attended. Future grade 9 students learned about academics, student activities, sports and clubs, and toured the school.



THURSDAY, NOVEMBER 10, 2022

SEAC MINUTES

ATTENDANCE

Committee Members Present

Linda Morrice (Chair) - Pathstone Mental Health, Samantha Sendzik-Sinclair - Learning Disabilities Association Niagara Region, Nick Smith - Niagara Support Services, Danielle Reynolds - Niagara FASD Coalition, Gabriela Ortega – Inclusion Action in Ontario, Catherine Hodson– Niagara Children’s Centre, Alex Bradnam - Trustee, District School Board of Niagara, Shannon Mitchell - Trustee, District School Board of Niagara,

Administration/Resource

Michael St. John - Superintendent of Special Education, Mary Anne Gage - Superintendent of Elementary Schools, Jodie Kerr - OPC Representative: Elementary, Katie Seminerio - OPC Representative: Secondary, Nikki Train - Student Achievement Leader, Special Education

Recording Secretary

Jennifer McGugan

1. STUDENT VOICE

Special Education Student Achievement Leader, Nikki Train introduced the student voice video from a JK student. Craig Madill, principal at Smithville Public School, shared that the family, school and community worked together to make his transition to school successful. The student and his family participated in multiple meetings with the school staff to prepare him for his school start this September.

2. WELCOME

Quorum was established and the Special Education Advisory Committee (SEAC) meeting was called to order at 5:30 p.m. Chair Linda Morrice began the meeting with the Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

3. APPROVAL OF AGENDA

Moved by Shannon Mitchell

Seconded by Gabriela Ortega

“That the Agenda dated November 10, 2022, be approved as presented”

CARRIED

3. BUSINESS ARISING FROM MINUTES

There was no new business arising from the Minutes of the October 13, 2022, SEAC meeting.

4. BULLYING PREVENTION AND INTERVENTION CONSULTATION

The committee received a presentation by DSBN Safe, Healthy and Inclusive Schools Consultant, Bob Rigas, on the draft DSBN Bullying Prevention and Intervention plan. Committee members were asked to provide feedback through a survey link.

5. SPECIAL EDUCATION REPORT

Superintendent St. John introduced Mary Zwolak, Student Achievement Leader Curriculum, and Sonia Upton, Consultant Library and Media K-12 who provided information on the DSBN's Early Reading Strategies. Nikki Train, Student Achievement Leader, Special Education, highlighted interventions and resources specific to Special Education and noted the valued collaboration between Special Education Support Services and Curriculum Support Services in working to meet the needs of all students.

6. TRUSTEE REPORT

There was no trustee report.

7. ASSOCIATION AND BOARD INFORMATION**Inclusion Action Ontario**

No report.

Learning Disabilities Association of Niagara Region

LDANR will be hosting a webinar on November 16 at 6:00 pm on The IEP and IPRC process presented by Justice for Children and Youth. Registration on our website. Winter program applications open November 28 and will include our one-to-one after-school Literacy and Math programs, as well as our self-advocacy and coping skills program and high-school preparation program.

Niagara Children's Centre

No report.

Niagara FASD Coalition

No report.

Niagara Support Services

No report.

Pathstone Mental Health

No report.

OPC Representative: Elementary

Elementary schools are sending home progress reports next week and parent/teacher interviews will follow. There is an upcoming PIC speaker series on Nov 17 by Anne Douglas

on Happy Parents, Happy Kids. Literacy and math, LRT and BMS professional training and development is available for staff. Schools are reviewing EQAO and School Culture survey results.

OPC Representative: Secondary

Administrators participated in professional learning on self-regulation and fostering a safe and connected school community. Learning renewal support teachers have been busy working with students. Teachers have participated in an Anti-Black Racism AQ course. Secondary schools are planning for open houses at the end of the month, with students transitioning to SSTC programs participating to support their transition to secondary school.

8. CORRESPONDENCE

There was no correspondence received.

9. QUESTIONS AND ANSWERS

There were no questions received.

10. ADJOURNMENT

The meeting adjourned at 6:55 pm.

AUDIT COMMITTEE MINUTES

MONDAY, NOVEMBER 14, 2022

Public Session: 5:30 p.m. (Virtual Meeting)

ATTENDANCE

COMMITTEE MEMBERS

Yusuf Essop (Committee Chair, external), Lons Kushner (external), Kate Baggott (Trustee), Sue Barnett (Board Chair), Jonathan Fast (Trustee)

DSBN ADMINISTRATION

Stacy Veld (Superintendent of Business Services and Treasurer),
Nicky Westlake (Controller of Finance)

EXTERNAL AUDITORS

David Marks (KPMG); Rodrigo Ruezga Gutierrez (KPMG),

REGIONAL INTERNAL AUDIT MANAGER

Andrea Eltherington

GUEST

Alex Bradnam (Board Vice-Chair)

RECORDING SECRETARY

Terri Cook

A. CALL TO ORDER AND WELCOME

Chair Yusuf Essop called the meeting to order at 5:30 p.m.

B. APPROVAL OF THE AGENDA

Moved by Kate Baggott

Seconded by Lons Kushner

“That the agenda be approved as presented.”

CARRIED

C. DECLARATIONS OF CONFLICT OF INTEREST

There were no conflicts of interest declared.

AUDIT COMMITTEE PUBLIC SESSION

Monday, November 14, 2022

D. ANNUAL REPORT TO THE MINISTRY OF EDUCATION

Superintendent Stacy Veld stated that Ontario Regulation 361/10 requires the Audit Committee to provide an annual report to the Ministry of Education. Superintendent Veld confirmed the following audit engagements were in progress in 2021-22 and will continue with follow-up reviews in 2022-23: Back-up, Disaster and Recovery; Repairs and Maintenance; Attendance Support; Records Management; Privacy; and IT System Controls. Superintendent Veld confirmed for the Ministry's information, that no enrolment audits are scheduled.

Moved by Lons Kushner
Seconded by Kate Baggott

"That the 2021-22 Annual Report of the Audit Committee be approved for submission to the Ministry of Education."

CARRIED

ADJOURNMENT

"That the Audit Committee meeting be adjourned."

CARRIED

The meeting adjourned at 5:34 p.m.

Next meeting – June 12, 2023

**Annual Report to the Board of Trustees
and forwarded to the Ministry of Education
for the year ended August 31, 2022**

District School Board Name: DISTRICT SCHOOL BOARD OF NIAGARA

Fiscal Year: 2021-2022


**Re: ANNUAL AUDIT COMMITTEE REPORT TO THE
MINISTRY OF EDUCATION AS PER
ONTARIO REGULATION 361/10**

The following audit engagements were in progress in 2021-22 and will continue with follow up reviews in 2022-23:

1. Back-up, Disaster and Recovery
2. Repairs and Maintenance
3. Attendance Support
4. Records Management
5. Privacy
6. IT Security Controls Part 1

Based on the internal audit plan, we are not expecting any enrolment audits to be performed.

Nov 14 2022
/ Date


Signature, Yusuf Essop

Audit Committee Chair
Title

TUESDAY, NOVEMBER 22, 2022

Public Session – 5:30 pm virtual

POLICY COMMITTEE MINUTES

TRUSTEE COMMITTEE MEMBERS

ATTENDANCE

Trustee Sue Barnett

Trustee Alex Bradnam

Trustee Kate Baggott

Trustee Deanne MacIntosh

Trustee Lora Campbell (designated alternate)

REGRETS

Trustee Susan Jovanovic

TRUSTEE GUESTS

Trustee Nancy Beamer

Student Trustee Tiya Patel

ADMINISTRATION

Darren VanHooydonk (Superintendent of Education), Kelly Pisek (Superintendent of Education)

GUESTS

Marian Reimer-Friesen (Superintendent of Curriculum and Student Achievement- Elementary), Stacy Veld (Superintendent of Business Services), Lora Courtois (Superintendent of Human Resources), Michael St. John (Superintendent of Special Education & Mental Health and Well-being)

RECORDING SECRETARY

Elisha von Wuthenau, Administrative Assistant to Darren VanHooydonk

A. WELCOME

Superintendent Darren VanHooydonk called the meeting of the Policy Committee to order at 5:30 p.m. He welcomed trustees, the administrative team, and guests.

B. ELECTION OF CHAIR

Superintendent VanHooydonk asked for nominations from the Committee for the position of Chair. Trustee Bradnam was nominated and was not contested. Trustee Bradnam was acclaimed as Chair and proceeded with the remainder of the Policy Committee meeting.

C. APPROVAL OF THE AGENDA

Moved by Trustee Baggott

Seconded by Trustee MacIntosh

"That the Agenda dated November 22, 2022, be approved as presented."

CARRIED

D. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

E. NEW BUSINESS

1. G-31: VOLUNTARY, CONFIDENTIAL INDIGENOUS STUDENT SELF-IDENTIFICATION

Superintendent Marian Reimer Friesen presented policy G-31 after it was deferred from the spring of 2022, to incorporate feedback and review the revised draft with the Indigenous Education Advisory Council (IEAC) and the DSNB Indigenous Education team. The question was asked if this policy had been reviewed by the Equity, Inclusion and Anti-Racism Community Advisory Committee (EIARCAC). Superintendent Pisek confirmed it would be presented to EIARCAC prior to the Board meeting on December 6th.

Moved by Trustee Barnett

Seconded by Trustee MacIntosh

"That Policy G-31: Voluntary, Confidential Indigenous Student Self-Identification be approved as amended and adopted."

CARRIED

2. E-03: HEALTH AND SAFETY

Superintendent Stacy Veld informed the committee policy E-03 is required to be reviewed annually. Presently, there are no recommended changes.

The question was asked if the policy should identify specific Personal Protective Equipment (PPE). Superintendent Veld confirmed the DSBN provides a variety of PPE to staff, and the policy should not identify specific PPE, as it may change due to needs.

Moved by Trustee Baggott

Seconded by Trustee MacIntosh

“That Policy E-03: Health and Safety be approved as accepted and adopted”

CARRIED

3. E-04: INFECTIOUS AND COMMUNICABLE DISEASES

Superintendent Stacy Veld presented policy E-04 which had been amended to consolidate the policy and to remove items that are more procedural in nature.

Moved by Trustee Campbell

Seconded by Trustee Barnett

“That Policy E-04: Infectious Disease and Communicable Diseases be approved as amended and adopted.”

CARRIED

4. G-30: HEAD LICE (Pediculosis)

Superintendent Stacy Veld spoke to the rationale of revoking this policy.

Moved by Trustee MacIntosh

Seconded by Trustee Campbell

“That Policy G-30: Head Lice (Pediculosis) be revoked.”

CARRIED

5. E-15: WORKPLACE VIOLENCE AND HARASSMENT PREVENTION

Superintendent Lora Courtois explained that policy E-15 is reviewed each year to ensure the safety and dignity of all workers. This policy adheres to the Multi Workplace Joint Health and Safety Act, and has been updated to incorporate gender neutral language.

Moved by Trustee Barnett

Seconded by Trustee Campbell

“That Policy E-15: Workplace Violence and Harassment Prevention be approved as amended and adopted.”

CARRIED

6. E-13: ATTENDANCE SUPPORT PROGRAM

Superintendent Lora Courtois stated this policy is reviewed every 5 years. Human Resources changed the terminology to “Wellness Support Program” which more accurately reflects the support the program is intended to provide to staff.

Moved by Trustee MacIntosh

Seconded by Trustee Barnett

“That Policy E-13: Attendance Support Program be approved as amended and adopted.”

CARRIED

7. E-19: TEACHER TERMINATION RESULTING FROM UNSATISFACTORY PERFORMANCE APPRAISAL PROCESS

Superintendent Lora Courtois stated policy E-19 is reviewed every 5 years. The policy is based upon regulations from the Education Act. There have been no changes in the act since last review. The policy has been updated to incorporate gender neutral language.

Moved by Trustee Campbell

Seconded by Trustee Barnett

“That Policy E-19: Teacher Termination Resulting from Unsatisfactory Performance Appraisal Process be approved as amended and adopted.”

CARRIED

8. I-04: TEACHER EXCHANGE – WITHIN DSBN

Superintendent Lora Courtois stated that there are no significant changes to the policy, it has been updated to incorporate gender neutral language and recent changes to Human Resource staff titles.

Moved by Trustee MacIntosh

Seconded by Trustee Barnett

“That Policy I-04: Teacher Exchange- within DSBN be approved as amended and adopted.”

CARRIED

9. D-05: HOME SCHOOLING

Superintendent Michael St. John stated changes to policy D-05 are minimal to reflect language from PPM 131.

Moved by Trustee Barnett

Seconded by Trustee MacIntosh

“That Policy D-05: Home Schooling be approved as amended and adopted.”

CARRIED

10. D-12: HOME USE OF EQUIPMENT PURCHASED THROUGH THE SPECIAL EQUIPMENT AMOUNT (SEA)

Superintendent Michael St. John updated policy D-12 to indicate that SEA equipment may move with a student upon a transfer to another school Board in Ontario.

Moved by Trustee Campbell

Seconded by Trustee MacIntosh

“That Policy D-12: Home Use of Equipment Purchased Through the Special Equipment Amount (SEA) be approved as amended and adopted.”

CARRIED

POLICY COMMITTEE MINUTES

TUESDAY, NOVEMBER 22, 2022



11. D-13: APPLIED BEHAVIOUR ANALYSIS

Superintendent Michael St. John explained policy D-13 was updated to incorporate more appropriate language and to add a statement identifying the unique circumstance each child brings to school.

Moved by Trustee Barnett

Seconded by Trustee Campbell

“That Policy D-13: Applied Behaviour Analysis be approved as amended and adopted.”

F. ADJOURNMENT

“The Policy Committee meeting is adjourned.”

The meeting adjourned at 6:06 p.m.

Next meeting: Tuesday, February 21 @ 5:30 p.m.

TUESDAY, NOVEMBER 22, 2022

Public Session: 5:30p.m. Virtual Meeting

AGENDA

A. WELCOME

Darren VanHooydonk

B. ELECTION OF CHAIR

C. APPROVAL OF THE AGENDA

D. NEW BUSINESS

1. **G-31: Voluntary, Confidential Indigenous Student Self-Identification**
Marian Reimer Friesen
2. **E-03: Health and Safety**
Stacy Veld
3. **E-04: Infectious and Communicable Diseases**
Stacy Veld
4. **G-30: Head Lice (Pediculosis) - "Recommendation to Revoke"**
Stacy Veld
5. **E-15: Workplace Violence and Harassment Prevention**
Lora Courtois
6. **E-13: Attendance Support Program**
Lora Courtois
7. **E-19: Teacher Termination Resulting from Unsatisfactory Performance Appraisal Process**
Lora Courtois
8. **I-04: Teacher Exchange – Within DSBN**
Lora Courtois
9. **D-05: Home Schooling**
Michael St. John
10. **D-12: Home Use of Equipment Purchased Through the Special Equipment Amount (SEA)**
Michael St. John
11. **D-13: Applied Behaviour Analysis**
Michael St. John

E. ADJOURNMENT

Next Meeting: Tuesday, February 21, 2023 @ 5:30p.m.

POLICY

SECTION:	SCHOOL OPERATIONS	POLICY:	G-31
TOPIC:	VOLUNTARY, CONFIDENTIAL INDIGENOUS STUDENT SELF-IDENTIFICATION	PAGE:	Page 1 of 2
		DATE:	November 2022
REVIEW	June 2022-November 2027	REVISED:	

It is the policy of the District School Board of Niagara (DSBN) to provide programs and put into place measures to support all First Nation, Métis and Inuit students. All First Nation, Métis and Inuit students have the right to voluntarily self-identify so that they may receive supportive programming and instructional practices that better serve their learning needs. The first such measure in recognizing this right is to establish self-identification procedures to identify, collect and aggregate student achievement data for First Nation, Métis and Inuit students.

1. DEFINITION

Indigenous identification refers to the definition in the “Constitution Act, 1982, Section 35 (2)”, in that “Aboriginal peoples” include “Indian, Inuit and Métis.”

These groups include the following categories:

- First Nations students who attend provincially funded elementary or secondary schools
- Métis students who attend provincially funded elementary or secondary schools
- Inuit students who attend provincially funded elementary or secondary schools

The DSBN recognizes diversity within cultures, however, families will need to choose one self-identification that is most reflective of how each student identifies.

2. RATIONALE

The learning, aspirations and potential of Indigenous students can be realized through a responsive, transparent and accountable process. This process focuses on improved services and supports that build on strong partnerships with Indigenous parents and their communities. Collecting student achievement data of Indigenous students allows for analysis to determine programming to meet learning needs. Continued data collection and analysis will provide information for future decision-making surrounding Indigenous student success.

3. IMPLEMENTATION

Voluntary Self-Identification data can continue to be collected on currently enrolled students through the DSBN Voluntary, Confidential, Indigenous Student Self-identification online portal and students new to the DSBN using the DSBN Student Registration Forms (located in the student information database) can self-identify during the registration process.

4. FRAMEWORK GOALS

The DSBN believes that all students can learn. Our mission is to be committed to student success by working together to inspire, empower, and support all learners to achieve their full potential.

The Voluntary, Confidential Indigenous Student Self-Identification Policy is designed to support this mission by establishing the following goals for Indigenous education within the DSBN's jurisdiction:

- To provide high-quality learning opportunities that are responsive, flexible, and accessible to the learners.
- To continue to set high expectations for learner achievement in supported learning environments.
- To improve the retention rate of First Nation, Métis and Inuit students.
- To ensure that learners are well-prepared for participation in post-secondary studies and the world of work.
- To use achievement data from a variety of sources to determine possible gaps and areas for focused intervention.
- To promote effective, respectful working relationships and partnerships with First Nation, Métis and Inuit parents and the general First Nation, Métis and Inuit community.

POLICY

SECTION:	SCHOOL OPERATIONS	POLICY:	G-31
TOPIC:	VOLUNTARY, CONFIDENTIAL INDIGENOUS STUDENT SELF-IDENTIFICATION	PAGE:	Page 2 of 2
		DATE:	November 2022
REVIEW	June 2022-November 2027	REVISED:	

5. GUIDING PRINCIPLES

The Voluntary, Confidential Indigenous Student Self-Identification policy will continue to evolve as the DSBN seeks to improve achievement and program delivery for First Nation, Métis and Inuit students. For implementation and for future refinement of this policy, the following principles will continue to guide us:

- Transparency
- Inclusivity
- Innovation
- Learner-centered
- Equity
- Responsiveness
- Collaboration
- Respect for individual privacy and dignity
- Results-oriented
- Acknowledging and reflecting on cultural diversity
- Contributing to the knowledge base through research
- Holistic health and overall well-being

6. SECURITY PROTOCOL PRIVACY

- a) All data will be securely stored by the DSBN in the confidential student information database to respect privacy and used only as a means to enhance First Nation, Métis and Inuit education programs within the District School Board of Niagara DSBN.
- b) Data stored by the DSBN will be treated in the same manner as Ontario Student Records and protected and governed by the Freedom of Information Legislation governing School Boards and Ministry of Education under the *Education Act* and *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA).
- c) The information gathered will be used in the aggregate and for the purpose of developing and implementing supportive programs within the DSBN.
- d) Information will be communicated to Education Quality and Accountability Office EQAO (EQAO) and the Ministry of Education for reporting purposes by the province their development, planning and resource allocation as permitted under the *Education Quality and Accountability Office Act* and *Education Act*. Information given for this purpose will be protected by the protocols as outlined in the *Education Act* for EQAO and the Ministry of Education is protected and governed under the *Freedom of Information and Protection of Privacy Act* and MFIPPA.

POLICY

SECTION:	SCHOOL OPERATIONS	POLICY:	G-31
TOPIC:	VOLUNTARY, CONFIDENTIAL INDIGENOUS STUDENT SELF-IDENTIFICATION	PAGE:	Page 3 of 2
		DATE:	November 2022
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References

Policy D-07: Third Party Provision of Student Support Services
 Policy E-09: Human Rights

POLICY

SECTION:	HUMAN RESOURCES - GENERAL	POLICY:	E-03
TOPIC:	HEALTH AND SAFETY	PAGE:	Page 1 of 1
		DATE:	November 2021 November 2022
REVIEW DATE:	November 2022 November 2023	REVISED:	

The District School Board of Niagara (DSBN) is committed to the health and safety of all its employees, by protecting all employees from workplace injury or occupational illness. All supervisors and workers must be dedicated to sharing the responsibility of reducing the risk of injury and illness by working in compliance with the law and with work practices and procedures established by the DSBN.

The DSBN shall:

1. Establish a Multi-Workplace Joint Health and Safety Committee (MWJHSC) consistent with terms of the Ontario Occupational Health and Safety Act and the DSBN MWJHSC Terms of Reference.
2. Make every reasonable effort to ensure that all administrators/supervisors know their responsibilities as described in the Occupational Health and Safety Act, and regulations thereunder, the DSBN MWJHSC Terms of Reference and this policy.

All supervisors* must:

- a) Maintain safe and healthy work conditions for staff under their authority.
- b) Ensure that staff work in accordance with safe work practices and procedures.
- c) Correct unsafe or unhealthy conditions and acts by initiating appropriate corrective action.
- d) Report and investigate all accidents/incidents.
- e) Instill safety awareness in workers through education and training.

* NOTE: A supervisor, as defined by the Occupational Health and Safety Act, Section 1. (1) means a person who has charge of a workplace or authority over a worker. A supervisor will be held accountable for the health and safety of the employees under their authority. Supervisors are responsible for ensuring that the workplace is safe and that employees work in compliance with established safe work practices and procedures.

3. Make every reasonable effort to ensure that all staff know their responsibilities as described in the Occupational Health and Safety Act, the DSBN MWJHSC Terms of Reference and this policy.

All staff must:

- a) Follow safe work procedures and practices.
- b) Use protective equipment supplied.
- c) Report any work-related illness or injury immediately to their supervisor.
- d) Report all unsafe and unhealthy acts and conditions to their supervisor.
- e) Complete appropriate training in their specific work tasks to protect their health and safety.

References

Policy E-15: Workplace Violence and Harassment Prevention
Health and Safety Act (OHSa) Workplace Harassment
MWJHSC Terms of Reference

POLICY

SECTION:	SCHOOL OPERATIONS	POLICY:	E-04
TOPIC:	INFECTIOUS AND COMMUNICABLE DISEASES	PAGE:	Page 1 of 1
		DATE:	November 2022
REVIEW DATE:	November 2027	REVISED:	

The District School Board of Niagara (DSBN) endeavours to provide a healthy and safe environment in which to learn and work. Infectious and communicable diseases are addressed in a caring and respectful manner consistent with regulatory requirements. Information about infectious and communicable diseases will be provided to staff and students when required.

If a suspected or a confirmed communicable disease is reported to school administration, under the duties outlined in the *Education Act* and the *Health Protection and Promotion Act*, the school Administrator must report it to the Niagara Region Public Health.

Students with infectious and communicable diseases are not required to disclose their health status to DSBN personnel. The identity of a student with an infectious and communicable disease shall be protected but may be disclosed with the consent of the parent/guardians(s), or the student if an adult, or if directed by Niagara Region Public Health. On a case-by-base basis, alternative instruction may be offered by the school Administrator.

Staff with an infectious and communicable disease are not required to disclose their health status to DSBN personnel. The identity of a staff member with an infectious and communicable disease shall be protected but may be disclosed with the consent of the staff member or if directed by Niagara Region Public Health.

In certain cases, students or staff with an infectious and communicable disease may need to be cleared to return to school or work by a physician or by Niagara Region Public Health.

References

Public Health Agency of Canada – List of Nationally Notifiable Diseases

Education Act

Health Protection and Promotion Act

POLICY

SECTION:	HUMAN RESOURCES - GENERAL	POLICY:	E-04
TOPIC:	INFECTIOUS AND COMMUNICABLE DISEASES	PAGE:	Page 1 of 1
REVIEW DATE:	November 2022	DATE:	November 2017
		REVISED:	

BACKGROUND

The District School Board of Niagara (DSBN) endeavours to provide a healthy and safe environment in which to learn and work. Issues relating to communicable and infectious diseases will be addressed in a caring and respectful manner consistent with the legal requirements of the Ministry of Health and Long-Term Care, the Ministry of Education, Niagara Region Medical Officer of Health, Commissioner, Public Health (MOH) and DSBN procedures.

STUDENTS WITH INFECTIOUS AND COMMUNICABLE DISEASES

- (a) Students with infectious and communicable diseases are not required to disclose their health status to DSBN personnel. The identity of a student with infectious and communicable diseases shall be protected but may be disclosed after consultation with, and the consent of, the parent(s) or the student, if an adult, or at the direction of the MOH.
- (b) Students with infectious and communicable diseases may need to be cleared to return to school by a physician or the MOH, once they are of the opinion that the person is no longer infected with an agent of the virulent disease or that the release and discharge of the person will not present a significant risk to the health of members of the public. In certain cases, alternative instruction may become necessary.
- (c) Decisions regarding alternative instruction will be made on a case-by-case basis.

STAFF WITH INFECTIOUS AND COMMUNICABLE DISEASES

- (a) Staff with an infectious and communicable disease are not required to disclose their health status to DSBN personnel. The identity of a staff member with an infectious and communicable disease shall be protected but may be disclosed after consultation with, and the consent of, the staff member or at the direction of the MOH.
- (b) Staff with an infectious and communicable disease may need to be cleared to return to work by a physician or the MOH, once they are of the opinion that the person is no longer infected with an agent of the virulent disease or that the release and discharge of the person will not present a significant risk to the health of members of the public.

REPORT TO MEDICAL OFFICER OF HEALTH

The Administrator, under the duties outlined in the *Education Act* and the *Health Protection and Promotion Act*, when they are of the opinion that a pupil/staff in the school has or may have a communicable disease, as soon as possible after forming the opinion, must report it to the MOH.

ROUTINE PRACTICES

The blood/bodily fluids of every individual are to be considered potentially infectious. Protective gloves and first aid kits will be available in every school and DSBN buildings. Gloves must be used when contact with blood/bodily fluids is anticipated and that hands be washed after provision of first aid or handling of blood/bodily fluids.

All blood/bodily fluids spills must be cleaned and disinfected as per established DSBN procedures.

CURRICULUM

Education for the staff, students and community members shall be provided as deemed necessary by the administrator/supervisor in consultation with the MOH. Staff members shall be responsible for being informed about relevant diseases and for adhering to all administrative procedures of the DSBN. Information about infectious and communicable diseases will be provided to all students, as required by the curriculum, in accordance with Ministry of Education guidelines.

References

Public Health Agency of Canada – List of nationally Notifiable Diseases <http://diseases.canada.ca/notifiable/diseases-list>

POLICY

SECTION:	SCHOOL OPERATIONS	POLICY:	G-30
TOPIC:	HEAD LICE (PEDICULOSIS)	PAGE:	Page 1 of 1
		DATE:	November 2017
REVIEW	November 2022	REVISED:	

INTRODUCTION

The control of head lice, medically known as Pediculosis, is a shared responsibility between parents/caregivers, school staff, volunteers, students and public health nurses and all have a part to play in controlling this issue. Each school shall have a Pediculosis Program in place, designed in accordance with its needs, however, it is the responsibility of the parent(s)/guardian(s) to check and treat their child(ren).

EDUCATION AND PROGRAMS

Education about the prevention, identification, and treatment of head lice is important to the success of any Pediculosis Program. The intent of the program is to respond to the presence of Pediculosis on a child or children and to establish guidelines to prevent recurring spreading.

Individual school Pediculosis Programs may be designed in collaboration with the School Council or other community resources such as the Niagara Region Public Health Department.

RESPONSIBILITY

It is the responsibility of the parent(s)/guardian(s) to ensure their child(ren)'s head lice have been effectively treated with appropriate hair products and that all nits and lice have been removed.

It is the responsibility of school administration to educate students about head lice and prevention (e.g. no sharing hats, combs or brushes). Administrators will assist with making a student with head lice feel comfortable and valued.

SCREENING

Screening for Pediculosis is at the discretion of the School Administrator(s), who may use trained volunteers from the school community to conduct the head checks.

School based screening programs must include attention to confidentiality and sensitivity to students and their families.

POLICY

SECTION:	HUMAN RESOURCES	POLICY:	E-15
TOPIC:	WORKPLACE VIOLENCE AND HARASSMENT PREVENTION	PAGE:	Page 1 of 2
		DATE:	November 2022
REVIEW DATE:	November 2027	REVISED:	

The District School Board of Niagara (DSBN) is committed to the prevention of workplace violence and harassment and to ensure the health and safety and dignity of all employees and workers in its workplace. Any threats or acts of violence or harassment by or against employees or workers or the public are unacceptable and will not be tolerated. This includes situations where an employee may be exposed to domestic violence while at work. The DSBN will take steps required to protect their workers from workplace violence from all sources. To better understand workplace violence and workplace harassment, the definitions are listed below:

Workplace violence:

- (a) Is the exercise of physical force by a person against a worker, in a workplace, that causes or could cause physical injury to the worker.
- (b) Is an attempt to exercise physical force against a worker, in a workplace, that could cause physical injury to the worker.
- (c) Is a statement or behaviour that it is reasonable for a worker to interpret as a threat to exercise physical force against the worker, in a workplace, that could cause physical injury to the worker.

Workplace harassment:

- (a) engaging in a course of vexatious comment or conduct against a worker in a workplace that is known or ought reasonably to be known to be unwelcome, or
- (b) workplace sexual harassment.

Workplace sexual harassment:

- (a) engaging in a course of vexatious comment or conduct against a worker in a workplace because of sex, sexual orientation, gender identity or gender expression, where the course of comment or conduct is known or ought reasonably to be known to be unwelcome, or
- (b) making a sexual solicitation or advance where the person making the solicitation or advance is in a position to confer, grant or deny a benefit or advancement to the worker and the person knows or ought reasonably to know that the solicitation or advance is unwelcome.

This policy is not intended to limit or constrain the reasonable exercise of management functions in the workplace. Reasonable action or conduct by an employer, manager or supervisor that is part of ~~his or her~~ **their** normal work function would not normally be considered workplace harassment.

This policy recognizes that workplace violence and harassment may occur between co-workers, workers and members of the school community and workers and strangers. This policy applies to all workplace activities that occur both at and away from the workplace. Every individual at DSBN has responsibilities to ensure a healthy, safe and respectful work environment. Everyone is expected to uphold this policy and to work together to prevent workplace violence and harassment.

The DSBN will ensure this policy and the resolution process are implemented and maintained and that workers and supervisors have the appropriate information and instruction to protect them from violence and harassment in the workplace.

All workers will adhere to this policy and the resolution process. School Administrator(s) ~~and or~~ **and** Supervisors are responsible for ensuring that measures and procedures are followed by workers and that workers have the appropriate information they need to protect themselves.

POLICY

SECTION:	HUMAN RESOURCES	POLICY:	E-15
TOPIC:	WORKPLACE VIOLENCE AND HARASSMENT PREVENTION	PAGE:	Page 2 of 2
		DATE:	November 2022
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Every worker must work in compliance with this policy and the resolution process. All workers are encouraged to raise any concerns about workplace violence and harassment and to report any violent incidents, threats of violence and workplace harassment as defined above immediately.

The DSBN will investigate and deal with all incidents and complaints of workplace violence and harassment in a fair and timely manner, respecting the privacy of all concerned as much as possible.

Student to Staff

Harassment and risks of workplace violence that may arise because of student behavior towards employees and workers will be dealt with under the Safe Schools legislation.

This policy must be reviewed at least annually.

POLICY

SECTION:	HUMAN RESOURCES - GENERAL	POLICY:	E-13
TOPIC:	ATTENDANCE WELLNESS SUPPORT PROGRAM	PAGE:	Page 1 of 1
		DATE:	November 2022
REVIEW DATE:	November 2027	REVISED:	

The District School Board of Niagara is committed to creating and maintaining a respectful, healthy work environment for all employees. The Board, as the employer, strives to do this through collaboration and co-operation with all employees, employee groups, and where appropriate, health care providers and community agencies. The ~~Attendance~~ **Wellness** Support Program is based on the belief that employees wish to be at work **regularly** and fulfill their responsibilities **to maintain support and services for students and staff**. Furthermore, when issues do arise, a problem-solving approach will normally lead to a resolution that returns the employee to work as early and as safely as medically possible. ~~This strategy~~ **The Wellness Support Program** combines both prevention and intervention to achieve the goals of personal and workplace wellness.

~~The Attendance Support~~ **This program** is designed to provide consistently applied supports for the health and well being of employees and the benefit of the organization.

~~The Attendance Support~~ **This Program** is supported by a Wellness Program, that includes Disability Support, and is consistent with the Ontario Human Rights Code, the Workplace Safety and Insurance Act, Employment Standards Act and the Municipal Freedom of Information and Protection of Privacy Act.

References

Policy E-03: Health and Safety
 Policy E-04: Infectious and Communicable Diseases
 Policy E-09: Human Rights
 Policy E-12: Workplace Wellness

POLICY

SECTION:		POLICY:	E-19
TOPIC:	TEACHER TERMINATION RESULTING FROM UNSATISFACTORY PERFORMANCE APPRAISAL PROCESS	PAGE:	1 of 2
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This policy shall be interpreted in a manner consistent with the applicable collective agreement, *Education Act* (Act) and its Regulations and any other applicable statute.

For the purposes of this policy, any reference to School Administrator includes the vice-principal of the school in accordance with s. 277.17 of the Act, and any reference to Area Superintendent includes a Superintendent designated pursuant to s.277.18(2) and 277.18(3) of the Act.

1. Recommendation of Termination

1.1 Where a comprehensive performance appraisal process conducted under Part X.2 of the Act results in the situation where:

- (i) the teacher has received three “unsatisfactory” ratings; or
- (ii) the teacher is placed on Review Status under section 277.37 and 277.38 of the Act for receiving two “unsatisfactory” ratings and the School Administrator in consultation with the Area Superintendent and the Director of Education/Designate jointly determine that the delay necessitated by conducting a further performance appraisal is inconsistent with the protection of the best interests of the pupils,

the School Administrator, the Area Superintendent and the Director of Education/Designate shall promptly transmit a joint recommendation in writing to the Board of Trustees that the teacher’s employment with the DSBN should be terminated.

1.2 Pending the decision of the Board of Trustees, the Director of Education/Designate shall suspend the teacher with pay or reassign the teacher to alternative duties, as determined by the Director of Education/Designate in ~~his/her~~ their sole discretion.

2. Provision of Information

2.1 The recommendation for termination shall be accompanied by the following:

- (i) Written reasons for the recommendation.

2.2 A statement that in the opinion of the School Administrator, the Area Superintendent and the Director of Education/Designate that the delay necessitated by a third performance appraisal is inconsistent with the protection of the best interests of pupils shall also be included with the recommendation of termination for any terminations under article 1.1 (ii).

3. DSBN Decision

3.1. The Board of Trustees, upon receiving a recommendation to terminate a teacher’s employment pursuant to Part X.2 of the Act shall determine, based on the competencies pursuant to ss.277.31(1)(a) and 277.32(1)(a) of the Act and any applicable Regulations, whether or not the teacher is performing satisfactorily in the position to which the teacher was assigned immediately before any action of the Director of Education/Designate to suspend or reassign the teacher in accordance with article 1.2.

3.2 The determination of the Board of Trustees shall be by majority vote of the members present at an in-camera meeting of the Board of Trustees at which there is a quorum, within 60 calendar days of receiving the recommendation.

3.3 Where the Board of Trustees determines that the teacher is not performing satisfactorily, the Board of Trustees

POLICY

SECTION:		POLICY:	E-19
TOPIC:	TEACHER TERMINATION RESULTING FROM UNSATISFACTORY PERFORMANCE APPRAISAL PROCESS	PAGE:	2 of 2
REVIEW DATE:	November 2022 ²⁷	DATE:	November 2017 2022
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shall terminate the teacher's employment with the Board effective immediately.

- 3.4** Where the Board of Trustees determines that the teacher is performing satisfactorily, the suspension or reassignment, as the case may be, shall cease and, except where the teacher and the Board of Trustees agree otherwise, the teacher shall resume ~~his or her~~ their former position.

4. Communication of the Board of Trustees Decision

- 4.1** The Board of Trustees decision will be communicated to the teacher by telephone and confirmed in writing following the meeting.
- 4.2** The decision to terminate a Teacher's employment under Section 277.39 shall be communicated promptly to the Ontario College of Teachers by the secretary of the Board of Trustees (Director of Education).

References:

Education Act S. 277.15(5) Termination for Other Reasons; Part X.2 S. 277.14 – S. 277.45 Teacher Performance Appraisal
 Ontario Regulation 298: Operation of Schools S. 11(3) j Administrator's Recommendation
 Ontario College of Teachers Act, S. 26
 Ontario Regulation 99/02: Teacher Performance Appraisal

POLICY

SECTION:	TEACHING STAFF	POLICY:	I-04
TOPIC:	TEACHER EXCHANGE – WITHIN THE DISTRICT SCHOOL BOARD OF NIAGARA	PAGE:	1 of 1
		DATE:	November 2022
REVIEW DATE:	November 2027	REVISED:	

1. Exchanges may take place across panels and will not normally extend beyond one school year. When they are cross-panel, the relevant collective agreement provisions must be adhered to but each exchange will continue to be paid their base salary and benefits according to the collective agreement at ~~his or her~~ **their** original panel.

However, if one or more of the teachers involved in the exchange holds a position of responsibility, while the other does not, the exchange in the position of responsibility will relinquish their position of responsibility allowance during the exchange to cover the cost of the teacher who assumes the acting position of responsibility in their absence to ensure there is no additional cost to the District School Board of Niagara (DSBN). It is understood that when an exchange occurs, none of the schools involved is left without someone assuming the area of responsibility vacated by an exchange.

2. (i) School Administrators will submit to the ~~Human Resources Staffing Manager~~ **Human Resource Services Senior Manager – Teaching Staff**, names of teachers desiring an exchange for professional development by March 1st.
- (ii) The appropriate Human Resources Staffing ~~Manager~~ **Officer** will circulate a list of these teachers to each School Administrator who shall contact the teacher(s) concerning the possibility of an acceptable exchange with another teacher before April 1st.
- (iii) Exchange agreements will only be finalized if mutually acceptable to the teachers, School Administrator, Area Superintendents concerned, and the Superintendent of Human ~~Resources~~ **Resource Services**.
- (iv) All exchanges will terminate June 30th.
3. Should the teachers concerned wish to continue in the positions exchanged beyond the period indicated, this would require mutual agreement of all concerned.
4. None of the above will preclude a teacher on exchange from applying for a promotion in the DSBN. If a teacher on exchange is promoted to a position of additional responsibility, then two options are open to the remaining parties in the exchange:
 - (i) It becomes the responsibility of the current School Administrator of the promoted teacher to hire a Long-Term Occasional replacement for the remainder of the exchange.
 - (ii) By mutual consent of all the remaining parties to the exchange, other arrangements may be made.

POLICY

SECTION:	EDUCATIONAL PROGRAMS AND STUDENT SERVICES	POLICY:	D-05
TOPIC:	HOME SCHOOLING	PAGE:	1 of 1
		DATE:	November 20172022
REVIEW DATE:	November 2022 2027	REVISED:	

~~Children between the ages of six and eighteen are required to attend school. Under the authority of the Education Act, a child may be excused from attendance at school if "the child is receiving satisfactory instruction at home or elsewhere". The Ministry of Education recognizes instruction that does not follow the Ontario curriculum and instruction where methodologies, materials, schedules and assessment techniques differ from those used in the school system. Children between the ages of six and eighteen are required to attend school. Under the authority of the Education Act, a child may be excused from attendance at school if "the child is receiving satisfactory instruction at home or elsewhere".~~

Parents/Guardians who wish to provide instruction to their children at home ~~are required~~should to notify the District School Board of Niagara (DSBN) in writing, of their intention to home school by submitting a Letter of Intent to Home School. Thereafter, parents/guardians ~~must~~should inform the DSBN, prior to September 1st of their intention to continue Home Schooling, by submitting a new Letter of Intent to Home School each and every year.

As required by Ministry of Education Policy/Program Memorandum No. 131, the DSBN normally will accept the written notification from parents/guardians as evidence that the parents/guardians are providing satisfactory instruction.

Schools ~~are not expected to~~will not provide learning materials, programs or activities for students who are not on the register.

Parents/Guardians providing home schooling may request that their child(ren) participate in EQAO assessments of Reading, Writing and Mathematics, administered in Grades 3, 6 and 9 and the Ontario Secondary School Literacy Test, given in Grade 10, by contacting the DSBN in writing by September 30th of the year in which the assessments are being conducted.

When parents/guardians who have chosen to provide "satisfactory instruction at home or elsewhere" wish to register at a school of the DSBN, the student shall be placed in an appropriate educational program by the Administrator of the school which the student is entitled to attend. If a student is likely to need program adjustment or support in order to successfully meet curriculum expectations, consultation with Curriculum Support Services, Special Education Support Services or other DSBN personnel may be necessary prior to registration and placement.

POLICY

SECTION:	EDUCATIONAL PROGRAMS AND STUDENT SERVICES	POLICY:	D-12
TOPIC:	HOME USE OF EQUIPMENT PURCHASED THROUGH THE SPECIAL EQUIPMENT AMOUNT (SEA)	PAGE:	1 of 1
		DATE:	November 2017 2022
REVIEW	November 202 17 2	REVISED:	

According to the Ministry of Education Special Education Funding Guidelines, the purpose of ~~t~~The Special Equipment Amount (SEA) is to provide funding to school boards to assist with the costs of equipment essential to support students with special education needs where the need for specific equipment is recommended by a qualified professional. This equipment is to provide students with accommodations that are directly required and essential to access the Ontario curriculum, a board determined alternative program and/or course and/or to attend school.

Where a student is enrolled in a District School Board of Niagara (DSBN) school or program and has been provided with SEA funded Assistive Technology (SEA equipment), the student may be allowed to be take the SEA equipment home in order to assist the student to meet the expectations and goals as outlined in the Ontario curriculum and in the student's IEP.

The DSBN provides the opportunity for home use of some types of SEA equipment (~~eg-e.g.~~, Laptop, Chromebook), as determined by the DSBN, to support the student's pursuit for academic success.

~~All equipment purchased through the SEA claim process remains the property of the DSBN. Students are expected to use equipment in a responsible, respectful and lawful manner, which must be in compliance with all relevant federal and provincial legislation, the Mission Statement, Beliefs of the DSBN, and DSBN's Administrative Procedures.~~

POLICY

SECTION:	EDUCATIONAL PROGRAMS AND STUDENT SERVICES	POLICY:	D-13
TOPIC:	APPLIED BEHAVIOUR ANALYSIS	PAGE:	1 of 1
REVIEW DATE:	November 20 22	DATE:	November 20 22 ¹⁷
		REVISED:	

In accordance with the Ministry of Education, PPM 140 – Incorporating Methods of Applied Behaviour Analysis (ABA) Into Programs for Students with Autism Spectrum Disorders (ASD), the District School Board of Niagara (DSBN) supports the use of Applied Behaviour Analysis (ABA) instructional practices to support students with Autism Spectrum Disorder.

Applied Behaviour Analysis

This approach is based on understanding the underlying function of behaviour, identifying setting events/precipitating factors in the environment and implementing corresponding positive supports.

ABA uses methods based on scientific principles of learning and behaviour to build useful repertoires of appropriate behaviour and reduce ~~problematic~~challenging ones. In this approach, the behaviours to be ~~changed~~modified are clearly defined for each student and recorded.

The following principles underlie ABA programming:

- The program must be individualized. Each student's specific profile and pattern of strengths and needs must be analysed to determine concrete learning objectives and teaching methods.
- Positive reinforcement must be utilized to support students by promoting prosocial behaviour
- Reliable data must be collected and analysed on an ongoing basis to measure student progress in the acquisition of new behaviours and skills, and to identify skills or behaviours that need to be taught.
- Transfer and generalization of skills should be emphasized with the goal of increased independence. Each student should be taught to transfer skills acquired in one context to different contexts or settings.

Interventions based on behavioral principles are designed to develop appropriate behavioural strategies to teach new skills and/or replacement skills. Relevant ABA methods must be used to support student transition, where appropriate. Interventions and methods used will be sensitive to the unique student experience and circumstances to ensure that equity, inclusion and dignity are upheld. Transitions may include: entry to school; transition between activities and settings or classrooms; transitions between grades; moving from school to school or from an outside agency to a school; transition from elementary to secondary school; transition from secondary school to postsecondary destinations and/or the workplace. It is essential that school board staff work with parents and community agencies to plan for a successful transition.

ABA can be used with students of any age, applied in a variety of situations and must be used to support students with ASD. The approach is also beneficial for a broader range of students to develop skills in key areas and to address behaviours that impact participation and engagement. It is also intended to be an approach in which collaboration between parents, schools and community agencies come together to provide consistency in supporting students in the DSBN.

THURSDAY, NOVEMBER 24, 2022

STUDENT TRUSTEE SENATE MINUTES

ATTENDANCE

Student Trustees

Julianna Marcel, Greater Fort Erie Secondary School
Tiya Patel, Stamford Collegiate Secondary
Kya Steinbach-Parker, Greater Fort Erie Secondary School

School Representatives

A.N. Myer – Reece Dunne	Port Colborne – Emma Laur
A.N. Myer - Nathan Sirianni	Sir Winston Churchill – Norah Hoff
DSBN Academy - Audrianna Harbaruk	Sir Winston Churchill – Iqra Imran
DSBN Academy - Taneika Timothee	Stamford - Mishaal Malik
E.L. Crossley - Sierra Kievit	Thorold - Anika Burton
Eastdale - Jordan Kumar	Thorold – Saron Tadesse
Eden - Isabella Minovski	Welland Centennial - YuYeon Kim
Eden – Hadia Noor	Welland Centennial – Tyrus LePage
Governor Simcoe - Gillian Archer	Westlane – Sonam Dhillon
Greater Fort Erie - Audrey Akharoh	Westlane – Shivani Patel
Greater Fort Erie – Manit Butalia	West Niagara - Capri Nosé
St. Catharines Collegiate – Owen Casey	West Niagara - Tiana Sherback
Port Colborne – Aiden Crawford	

Administrative Advisors

Ann Gilmore - Superintendent of Curriculum and Student Achievement (9-12)
Robin Lakeit, Student Achievement Leader, Curriculum (9-12)
Kim Carruthers, Principal, A.N. Myer Secondary School
Barclay Walker (Teacher Consultant) - Student Success

Trustees

Nancy Beamer
Susan Jovanovic

Regrets

Luca Burattini (E.L. Crossley); Lucy Hopkins (Laura Secord); Jerusha Kumar (Eastdale); Michaela Okundaye (Governor Simcoe); Mysha Panjwani (Stamford); Eve Pritchard (Laura Secord); Sham Raad (St. Catharines Collegiate); Samuel Tonnie (Port Colborne); Eva Wachel (Port Colborne)

Recording Secretary

Nichola Lee - Administrative Assistant to the Superintendent

STUDENT TRUSTEE SENATE MINUTES

THURSDAY, NOVEMBER 24, 2022



A. WELCOME

The Student Trustees began the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

B. APPROVAL OF THE AGENDA

A.N. Myer motioned approval of the agenda. Eden seconded the motion

Carried

C. INDIGENOUS STUDENT UPDATE

- NPAAMB Opportunity Knocks Conference held for Indigenous youth to learn about post-secondary employment and training pathways.
- Kya provided an update on her work with the DSBN Indigenous team to create an Indigenous Student Leadership Circle to support Indigenous student voice in education.

D. STUDENT TRUSTEE UPDATE

- The Student Trustees attended the OSTA-AECO Fall General Meeting (FGM) which included presentations from OPBSA, OPHEA and Education Minister Stephen Lecce.
- Student Trustees provided an overview on board governance as outlined in the Education Act.

E. TRUSTEE UPDATE

- Trustee Beamer and Trustee Jovanovic were introduced to the Senators. They look forward to attending Student Trustee Senate Committee to observe the good work and strong voice the Senate provides.

F. BULLYING PREVENTION & INTERVENTION CONSULTATION

- Superintendent St. John and Special Education Consultant Bob Rigas presented the draft Bullying Prevention and Intervention plan.
- A survey [link](#) was sent to Senators to provide feedback.

G. BREAKOUT DISCUSSIONS / ROUNDTABLE

- Equity and Inclusion:
 - Formation of Equity and Inclusion clubs at school
 - Creation of a shared Google doc for Senators to refer to
- Student Success:
 - Cafeteria catering providing healthier options and more culturally diverse cuisine
 - Monitoring school washrooms
- Senate Communications:
 - Instagram Senator introductions received increased traffic
 - Proposing December/January story takeovers
 - Reels concerning mental health awareness at exam and culminating activities time

H. COMMUNITY INVOLVEMENT HOURS

Senators can include their participation in Student Trustee Senate as part of their Community Involvement Hours. They can email their hours to Mr. Barclay Walker at barclay.walker@dsbn.org.

STUDENT TRUSTEE SENATE MINUTES

THURSDAY, NOVEMBER 24, 2022



I. ADJOURNMENT

Meeting adjourned at 6:00pm

J. NEXT MEETING

December 20, 2022, Education Centre

FINANCE COMMITTEE MINUTES

WEDNESDAY, NOVEMBER 30, 2022

Public Session: 5:30 p.m. (Virtual Meeting)

ATTENDANCE

COMMITTEE MEMBERS

Sue Barnett (Committee Chair), Helga Campbell (Trustee), Lora Campbell (Trustee), Jonathan Fast (Trustee)

ADMINISTRATION

Stacy Veld (Superintendent of Business Services), Nicky Westlake (Controller of Finance)

TRUSTEE GUESTS

Alex Bradnam (Board Vice-Chair), Susan Jovanovic (Trustee), Deanne MacIntosh (Trustee)

RECORDING SECRETARY

Terri Cook

A. CALL TO ORDER

Superintendent of Business Services, Stacy Veld called the meeting to order at 5:35 p.m. Board Vice-Chair Alex Bradnam acted as an alternate for Trustee Helga Campbell.

B. ELECTION OF CHAIR

Superintendent Veld requested nominations for the election of a Chair for the Finance Committee. Board Chair Sue Barnett was nominated by Trustee Alex Bradnam and seconded by Trustee Jonathan Fast. No other names were brought forth. Trustee Helga Campbell joined the meeting at 5:45 pm. Board Chair Barnett accepted the nomination and was acclaimed Chair of the Finance Committee for the 2022-2024 fiscal term.

C. APPROVAL OF THE AGENDA

Moved by Lora Campbell

Seconded by Jonathan Fast

“That the agenda be approved as presented.”

CARRIED

FINANCE COMMITTEE

Wednesday, November 30, 2022

D. POLICY B-02: MILEAGE REIMBURSEMENT RATE

Superintendent of Business Services Stacy Veld stated that Policy B-02: Mileage Reimbursement Rate is reviewed and presented to the Finance Committee every five years. The Policy is in accordance with Canada Revenue Agency and the per kilometre rate for kilometres driven by an employee using their personal vehicle for business as published each January, will be the DSBN's kilometre reimbursement rate effective September 1st of that year.

Moved by Helga Campbell
Seconded by Lora Campbell

"That Policy B-02: Mileage Reimbursement Rate, be approved."

CARRIED

E. POLICY B-04: INVESTMENT OF BOARD FUNDS

Superintendent Veld presented Policy B-04: Investment of Board Funds and stated that the Policy is reviewed and presented to the Finance Committee every five years. Superintendent Veld explained the investment and management of DSBN funds ensures the security of principal and optimizes investment returns while conforming to the Education Act and applicable regulations. The changes represent housekeeping updates which also include a change to the title.

Moved by Helga Campbell
Seconded by Jonathan Fast

"That Policy B-04: Investment and Management of Board Funds, be approved."

CARRIED

F. SHORT-TERM FINANCING OF MINISTRY FUNDED CAPITAL PROJECTS

Superintendent Veld presented the Short-Term Financing of Ministry Funded Capital Projects. The Ministry of Education (MOE) has approved funding totalling \$15,071,473 under the Capital Priorities grant program to support various capital improvements for DSBN schools.

To borrow under this program, a borrowing resolution is required. With approval of the by-law, the DSBN may commence borrowing under this program immediately following the delivery of the approved Capital Projects Borrowing Resolution 2022-01 and an executed loan agreement to the Board's banking services provider. In response to a question about the recent higher interest costs with respect to borrowing money over a long period of time, clarification was provided by Superintendent Veld that there is a fixed rate to borrow with our bank which allows us to continue to earn interest on our chequing account.

FINANCE COMMITTEE

Wednesday, November 30, 2022

Moved by Lora Campbell
Seconded by Jonathan Fast

“That Borrowing Resolution 2022-01 authorizing the Board to borrow up to \$15,071,473 for the short-term financing of Ministry funded capital projects, pursuant to the provisions of section 243(1) of the Education Act, be approved.”

CARRIED

G. SUMMARY OF ACCOUNTS

Controller of Finance Nicky Westlake presented the Summary of Accounts stating the report summarizes the cash outflow of expenditures paid during the months of September and October 2022. The summary highlights the costs associated with employee benefits, constructions/repairs & maintenance, transportation, utilities, professional services, information technology purchases and the other non-salary expenditures.

Moved by Lora Campbell
Seconded by Jonathan Fast

“That the Summary of Accounts paid for the months of September and October 2022, totaling \$60,178,642 be received.”

CARRIED

H. SCHEDULE OF ACCUMULATED SURPLUS

Superintendent Veld presented the Schedule of Accumulated Surplus report stating that the completed financial statements for this fiscal year along with the external audit report were presented to the Audit Committee on November 14th, 2022. The report shows the status of the DSBN’s accumulated surplus as at August 31, 2022 and identifies transfers to and from which have occurred during the 2021-22 fiscal year. The year-end resulted in an increase to accumulated surplus of \$9,428,176 leaving an ending balance of \$70,244,351 in surplus of which \$43,440,625 is internally appropriated. Updated 2022-23 projections will be provided throughout the year through the interim reports presented to the Finance Committee.

Moved by Helga Campbell
Seconded by Lora Campbell

Superintendent Veld provided Information for Trustees regarding the history of the accumulated surplus and how it was used. Further information on budget process and funding will be provided at a future date.

“That the Schedule of Accumulated Surplus for the year ended August 31, 2022, be approved.”

CARRIED

I. ADJOURNMENT

The meeting adjourned at 6:09 p.m. The next meeting date is January 18, 2023.

POLICY

SECTION:	BUSINESS	POLICY:	B-02
TOPIC:	MILEAGE REIMBURSEMENT RATE	PAGE:	Page 1 of 1
		DATE:	September 2017 November 2022
REVIEW DATE:	May 2022 November 2027	REVISED:	

The District School Board of Niagara (DSBN) shall provide mileage reimbursement for all employees and trustees who are authorized to use their own vehicle in the performance of their regular duties.

In accordance with Canada Revenue Agency, the per kilometre rate for kilometres driven by an employee using their personal vehicle for business, as published each January, will be the DSBN's kilometre reimbursement rate effective September 1st of that year.

Kilometres may be claimed for distance measured from one's regular place of employment to any other DSBN-owned establishment or to other locations to which an employee actually travels in the course of DSBN business.

POLICY

SECTION:	BUSINESS	POLICY:	B-04
TOPIC:	INVESTMENT AND MANAGEMENT OF BOARD FUNDS	PAGE:	Page 1 of 2
		DATE:	October 2017 November 2022
REVIEW DATE:	October 2022 November 2027	REVISED:	

1. Purpose

~~The purpose of this policy is to provide~~ An effective framework for the investment and management of District School Board of Niagara (DSBN) funds that ensures the security of principal, and optimizes investment returns while conforming to the Education Act and applicable regulations.

2. Scope

This policy applies to the investment of centrally managed operating and reserve and trust funds. The amount of investments is to be maintained at levels which will maximize the interest income earned by the DSBN (net of any short-term borrowing costs).

Authority to Make Investments

The Board of Trustees delegates the authority to make investments in compliance with the DSBN's Investment Policy to the Superintendent of Business Services and the ~~Controller of Finance. Chief Financial Officer.~~

All investment activity requires the written approval by any two of the following:

- Superintendent of Business Services & Treasurer
- Controller of Finance
- Director of Education
- ~~Manager of Financial Services~~
- ~~Manager of Purchasing & Central Services~~

Investment Objectives

The investment objectives of the DSBN shall, in order of priority, be as follows:

- Adherence to statutory requirements;
- Preservation of principal;
- Ensuring availability of cash to meet disbursements and other obligations;
- Maintenance of liquidity;
- Diversification of investment portfolio;
- Competitive rate of return on investments commensurate with constraints in (a) to (e).

Authorized Investments

The Education Act, R.S.O. 1990, section 241 provides the legislative authority for the DSBN to invest funds in accordance with certain prescribed rules. The prescribed rules which limit permitted investments to high quality fixed income type investments are contained in Ontario Regulation 41/10, Part IV, Eligible Investments.

In order to ensure maximum security and proper diversification in the DSBN's portfolio, the maximum exposure for each category of investment allowed under Ontario Regulation 41/10 and each individual investment within the category as a percentage of the total portfolio which is locked in for terms of one year or greater, is as follows:

Category Type	Investment Quality Limit (Minimum)	Category Limit Maximum	Individual Organization Limit (Maximum)
Federal and Federal Guaranteed	AA	100%	100%
Provincial and Provincial Guaranteed	A	50%	25%
Municipal and Municipal Guaranteed	AA (low)	25%	10% 5%

POLICY

SECTION:	BUSINESS	POLICY:	B-04
TOPIC:	INVESTMENT AND MANAGEMENT OF BOARD FUNDS	PAGE:	Page 2 of 2
		DATE:	October 2017 November 2022
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Category Type	Investment Quality Limit (Minimum)	Category Limit Maximum	Individual Organization Limit (Maximum)
Corporate (Banks listed in Schedule I and II of the Bank Act (Canada), Loan or Trust Corporations registered under the Loan and Trust Corporations Act, Credit Unions to which the Credit Unions and Caisses Populaires Act, 1994 applies)	AA (low)	100%	20% ⁽¹⁾

¹For the corporate investment category, the individual organizational limit of 20% can be increased to 40% provided the investment is one of the six largest Canadian chartered banks with a minimum investment quality rating of AA or greater.

Investment Quality Restrictions

The DSBN shall not invest in any security locked in for terms of one year or greater which does not meet the long-term minimum credit ratings as provided in the above table, as rated by the Dominion Bond Rating Service Limited or comparable ratings from other rating agencies.

Should the credit rating of any security be downgraded below the minimum credit rating required by this policy, it shall be sold within 90 days after the day the investment rating was downgraded.

Investment Term Restrictions

All long-term fixed income investments (i.e. investments with a remaining term to maturity equal to or greater than 1 year) shall have a remaining term to maturity not greater than 5 years from the date of purchase. The amount to be invested in long-term investments shall be spread over a period not to exceed 5 years as part of a fixed income ladder portfolio.

Short-Term Investment Quality and Organizational Limit Restrictions

The DSBN shall not invest in any security locked in for terms less than one year which does not meet the short-term minimum credit rating of R-1 (Middle), as rated by the Dominion Bond Rating Service (DBRS) Limited or comparable ratings from other rating agencies, or the investment is fully guaranteed by a Provincial government whose short-term DBRS credit rating is R-1 (Middle) or greater. All short-term investments which are not cashable within the next business day cannot exceed \$10,000,000 with any one individual financial institution.

Investment Brokers

Investments will be made through the services of brokers or investment services offered by financial institutions that have been selected through the DSBN's Investment Services Request for Supplier Qualifications (RFSQ) process.

Reporting

The Superintendent of Business Services shall submit to the Board of Trustees a report on the performance of the DSBN's portfolio of investments as part of the annual financial report to the Board. The report shall include the following:

- a listing of individual investments held at the end of the fiscal year;
- percentage of the total portfolio by institutional category and by individual organization;
- a statement about the performance of the investment portfolio during the fiscal year;
- a statement by the Superintendent of Business Services as to whether or not, in his or her opinion, all investments were made in accordance with the investment policy and objectives adopted by the Board.

POLICY

SECTION:	BUSINESS	POLICY:	B-04
TOPIC:	INVESTMENT AND MANAGEMENT OF BOARD FUNDS	PAGE:	Page 2 of 2
		DATE:	October 2017 November 2022
REVIEW DATE:	October 2022 November 2027	REVISED:	

Category Type	Investment Quality Limit (Minimum)	Category Limit Maximum	Individual Organization Limit (Maximum)
Corporate (Banks listed in Schedule I and II of the Bank Act (Canada), Loan or Trust Corporations registered under the Loan and Trust Corporations Act, Credit Unions to which the Credit Unions and Caisses Populaires Act, 1994 applies)	AA (low)	100%	20% ⁽¹⁾

¹For the corporate investment category, the individual organizational limit of 20% can be increased to 40% provided the investment is one of the six largest Canadian chartered banks with a minimum investment quality rating of AA or greater.

Investment Quality Restrictions

The DSBN shall not invest in any security locked in for terms of one year or greater which does not meet the long-term minimum credit ratings as provided in the above table, as rated by the Dominion Bond Rating Service Limited or comparable ratings from other rating agencies.

Should the credit rating of any security be downgraded below the minimum credit rating required by this policy, it shall be sold within 90 days after the day the investment rating was downgraded.

Investment Term Restrictions

All long-term fixed income investments (i.e. investments with a remaining term to maturity equal to or greater than 1 year) shall have a remaining term to maturity not greater than 5 years from the date of purchase. The amount to be invested in long-term investments shall be spread over a period not to exceed 5 years as part of a fixed income ladder portfolio.

Short-Term Investment Quality and Organizational Limit Restrictions

The DSBN shall not invest in any security locked in for terms less than one year which does not meet the short-term minimum credit rating of R-1 (Middle), as rated by the Dominion Bond Rating Service (DBRS) Limited or comparable ratings from other rating agencies, or the investment is fully guaranteed by a Provincial government whose short-term DBRS credit rating is R-1 (Middle) or greater. All short-term investments which are not cashable within the next business day cannot exceed \$10,000,000 with any one individual financial institution.

Investment Brokers

Investments will be made through the services of brokers or investment services offered by financial institutions that have been selected through the DSBN's Investment Services Request for Supplier Qualifications (RFSQ) process.

Reporting

The Superintendent of Business Services shall submit to the Board of Trustees a report on the performance of the DSBN's portfolio of investments as part of the annual financial report to the Board. The report shall include the following:

- a listing of individual investments held at the end of the fiscal year;
- percentage of the total portfolio by institutional category and by individual organization;
- a statement about the performance of the investment portfolio during the fiscal year;
- a statement by the Superintendent of Business Services as to whether or not, in his or her opinion, all investments were made in accordance with the investment policy and objectives adopted by the Board.

Short-Term Financing of Ministry Funded Capital Projects

Wednesday, November 30, 2022

BACKGROUND

The Ministry of Education (MOE) has approved funding totalling \$15,071,473 to support Capital Priorities as follows:

- \$9,385,992 of Capital Priorities and \$1,007,261 of Child Care Capital for construction of a 331-pupil place addition, gymnasium, and a 3-room child care centre addition at Quaker Road PS in Welland;
- \$2,551,402 of Capital Priorities and \$512,669 of Child Care Capital to support additional costs related to the construction of a Joint-Use 587-pupil place, JK-8 school in Wainfleet;
- \$579,458 of Capital Priorities and \$277,895 of Child Care Capital to support additional costs related to the construction of a 276-pupil place addition and a three-room child care centre retrofit at Smith Public School in Grimsby;
- \$756,796 of Capital Priorities for construction of a 230-pupil place addition at Peace Bridge Public School in Fort Erie.

As Boards must finance the project costs until the provincial grants are received, the MOE allows the use of short-term borrowing to interim finance these capital projects, and they fund all related interest costs under the Allocation for Short-Term Interest Grant.

To borrow under this program, a borrowing resolution is required which authorizes the District School Board of Niagara (DSBN) to borrow an amount up to the Ministry approved capital grant allocations of eligible capital projects.

TIMELINE

The DSBN may commence borrowing under these programs immediately following the delivery of the approved Capital Projects Borrowing Resolution 2022-01 and an executed loan agreement to the Board's banking services provider.

APPENDED DATA

1. Draft Capital Projects Borrowing Resolution Number 2022-01

RECOMMENDED MOTION

"That Borrowing Resolution 2022-01 authorizing the Board to borrow up to \$15,071,473 for the short-term financing of Ministry funded capital projects, pursuant to the provisions of section 243(1) of the Education Act, be approved".

Respectfully submitted by:

Stacy Veld, Superintendent of Business Services

November 30, 2022

For further information, please contact Stacy Veld, Superintendent of Business Services.



CAPITAL PROJECTS BORROWING RESOLUTION

2022-01

A RESOLUTION AUTHORIZING THE DISTRICT SCHOOL BOARD OF NIAGARA (the “Board”) TO BORROW MONEY PURSUANT TO THE PROVISIONS OF SECTION 243(1) OF THE EDUCATION ACT FOR THE RAISING OF FUNDS TO MEET THE CURRENT EXPENDITURE REQUIREMENTS OF CERTAIN CAPITAL PROJECTS AS MORE PARTICULARLY DESCRIBED IN THIS RESOLUTION, UNTIL CURRENT REVENUE IS RECEIVED.

WHEREAS:

- A. The Board has received funding under the Ministry of Education’s 2022-23 Capital Priorities funding;
- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce (“CIBC”) for a capital loan for the purpose of short-term financing the capital projects until the capital grants are received from the Ministry of Education;
- C. The total cost of the projects is within the Board’s Debt and Financial Obligation Limit as established by the Ontario Ministry of Education.
- D. The interest expense incurred will be repaid to the Board by the Ministry of Education under the ‘Allocation for Short-Term Interest Grant’.

THEREFORE, BE IT RESOLVED as follows:

- 1. “The Chair and the Treasurer are authorized on behalf of the Board to borrow up to \$15,071,473 for capital projects in accordance with the Act.
- 2. The Chair or Vice-Chair and the Treasurer are authorized for and on behalf of the Board to execute and deliver all such documents to do such other acts and things as may be necessary to give full effect of this resolution.

We hereby certify that the foregoing is a true and complete copy of a Resolution of the Board in the Province of Ontario, duly passed at a meeting of the Board and that this Resolution is in force and full effect.

Dated this 30th day of November, 2022

.....
Sue Barnett, Board Chair

.....
Stacy Veld, Treasurer

Summary of Accounts

Wednesday, November 30, 2022

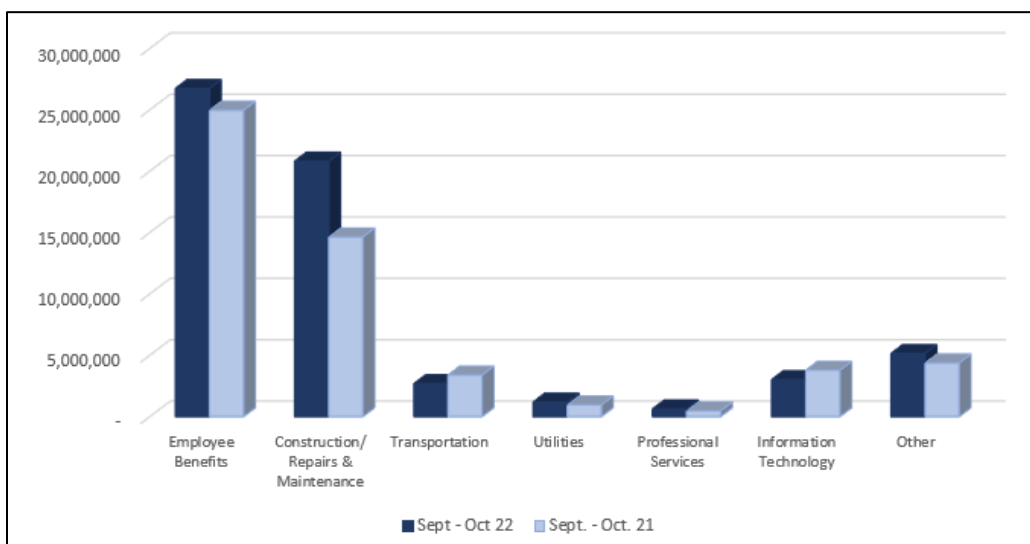
BACKGROUND

This report summarizes the cash outflow of expenditures paid during the previous months. The summary highlights the costs associated with employee benefits, constructions/repairs & maintenance, transportation, utilities, professional services, information technology purchases and the other non-salary expenditures. The timing of the expenditures is reported on a cash-basis and does not include accruals for accounting purposes. The information presented in this report is not intended to match the timing of information presented in quarterly and annual financial reports.

SUMMARY OF ACCOUNTS

A summary of accounts paid for the month of September and October 2022, is as follows:

Expenditure Category	September 2022	October 2022
Employee Benefits	\$ 14,563,917	\$ 12,169,985
Construction/Repairs & Maintenance	14,153,609	6,655,178
Transportation	78,348	2,602,227
Utilities	463,023	724,721
Professional Services	246,678	371,449
Information Technology	1,659,963	1,352,575
Other	2,970,329	2,166,640
Total	\$ 34,135,867	\$ 26,042,775



FINANCE COMMITTEE

Wednesday, November 30, 2022

RECOMMENDED MOTION

“That the Summary of Accounts paid for the months of September and October 2022, totaling \$60,178,642 be received.”

Respectfully submitted by:

Stacy Veld, Superintendent of Business Services
Nicky Westlake, Controller of Finance

November 30, 2022

For further information, please contact Stacy Veld, Superintendent of Business Services.

Schedule of Accumulated Surplus

Wednesday, November 30, 2022

BACKGROUND

As part of the year-end Financial Statement process, the Schedule of Accumulated Surplus is presented to the Board of Trustees for approval.

The attached Schedule of Accumulated Surplus shows the status of the DSNB's accumulated surplus as at August 31, 2022, and identifies transfers to and from which have occurred during the 2021-22 fiscal year. The year-end resulted in an increase to accumulated surplus of \$9,428,176 leaving an ending balance of \$70,244,351 of which \$43,440,625 is internally appropriated.

The projected in year surplus was reported to Trustees in our interim reporting throughout the year. The majority of the surplus is a result of a settlement of a long-standing arbitration matter on benefits, increase in enrolment over our projections, significant savings in WSIB costs and utilities and underspending as a result of the impact of COVID-19 in supplies, staffing and professional development.

Transfers have been made to specific accumulated surplus accounts for year-end support through Trustee approved motion. In the 2022-23 budget, we have identified balances that are committed for a specific purpose and used \$4,580,992 of the General Operating accumulated surplus to balance the original budget.

APPENDED DATA

Schedule of Accumulated Surplus for the Year Ended August 31, 2022

RECOMMENDED MOTION

"That the Schedule of Accumulated Surplus for the year ended August 31, 2022, be approved."

Respectfully submitted by:

Stacy Veld, Superintendent of Business Services
Nicky Westlake, Controller of Finance

November 30, 2022

For further information, please contact Stacy Veld, Superintendent of Business Services.

**DISTRICT SCHOOL BOARD OF NIAGARA
SCHEDULE OF ACCUMULATED SURPLUS
FOR THE YEAR ENDING AUGUST 31, 2022**

	01-Sep-21 Balance	Transfers To	Transfers From	31-Aug-22 Balance	Committed	Net Available
<u>INTERNALLY APPROPRIATED</u>						
Capital						
Board - Major Capital	\$ 2,190,834	\$ -	\$ -	\$ 2,190,834	\$ -	\$ 2,190,834
West Niagara Theatre & Greenhouse	7,453,110	-	37,288	7,415,822	7,415,822	-
Thorold Field	-	2,019,000	-	2,019,000	2,019,000	-
Admin Building	-	6,900,000	-	6,900,000	6,900,000	-
Committed Capital Projects	14,206,461	3,532,528	227,749	17,511,240	17,511,240	-
Total Capital	23,850,405	12,451,528	265,037	36,036,896	33,846,062	2,190,834
Equipment Replacement						
Data Centre	1,437,585	-	-	1,437,585	1,437,585	-
Network Infrastructure	2,052,909	-	-	2,052,909	2,052,909	-
Photocopier	1,655,680	-	-	1,655,680	1,655,680	-
VOIP/Unified Communications	1,079,097	-	-	1,079,097	1,079,097	-
Artificial Turf & Track Replacement	365,516	52,894	-	418,410	418,410	-
Committed Equipment Projects	23,883	-	2,155	21,728	21,728	-
Total Equipment Replacement	6,614,669	52,894	2,155	6,665,408	6,665,408	-
Other						
Self-Insurance	258,230	-	-	258,230	258,230	-
Total Other	258,230	-	-	258,230	258,230	-
Year End Carry Forwards						
Schools	961,168	118,576	961,168	118,576	118,576	-
Board Contractual	543,850	361,515	543,850	361,515	361,515	-
Departmental	30,000	-	30,000	-	-	-
Total Year End Carry Forwards	1,535,018	480,091	1,535,018	480,091	480,091	-
<u>UNAPPROPRIATED</u>						
General Operating	28,557,853	-	1,754,127	26,803,726	4,580,992	22,222,734
Total General Operating	28,557,853	-	1,754,127	26,803,726	4,580,992	22,222,734
Total Accumulated Surplus	\$ 60,816,176	\$ 12,984,513	\$ 3,556,337	\$ 70,244,351	\$ 45,830,783	\$ 24,413,568

JAN 2023

SUN	MON	TUE	WED	THU	FRI	SAT
01	02	03	04	05	06	07
08	09	10 Program & Planning 5:30 pm	11	12 SEAC 5:30 pm	13	14
15	16	17	18 SAL 2:30 pm Finance 5:30 pm	19	20	21
22	23	24 Board Meeting COW 6:15 pm Regular 7 pm	25	26	27	28
29	30	31				

JANUARY 2023

SUN	MON	TUE	WED	THU	FRI	SAT
1 Kwanza (Dec 26-Jan1) Gantan-sai New Year New Year's Day	2 Pausa Putrada Ekadashi	3	4	5 Twelfth Night	6 Feast of the Epiphany/Dia de los Reyes	7 Feast of the Nativity/Orthodox Christmas (Gregorian Calendar) Mahayana – Buddhist New Year
8	9 Baptism of Jesus	10	11	12	13 Lohri Maghi	14 New Year (Gregorian Calendar) Makar Sankranti
15 World Religion Day Thai Pongal (Jan 15-18)	16 Martin Luther King Jr Day	17	18	19	20 Birthday of Guru Gobind Singh Ji	21 Feast of the Wedding of Cana Lincoln Alexander Day
22 Lunar New Year*	23	24	25	26 Vasanta Panchami	27 St. Sava Day International Holocaust Remembrance Day	28
29 National Day of Remembrance of the Quebec City Mosque Attack and Action against Islamophobia	30	31				

NOTE: Days of Significance/Holy Days may vary a few days before or after the indicated date due to the observance of the lunar calendar for some cultures/faiths and time zones.

** Denotes Days of Significance/Holy Days that begin in **the evening before** the indicated time.*