



**THE MINUTES OF THE
REGULAR MEETING OF THE
DISTRICT SCHOOL BOARD OF NIAGARA**

BOARD ROOM – EDUCATION CENTRE

April 24, 2018

6:18 – 7:00 p.m. (Private Session)
7:00 – 10:00 p.m. (Public Session)

ATTENDANCE:

Board: Jennifer Ajandi, Sue Barnett, Helga Campbell, Lora Campbell, Diane Chase, Jonathan Fast, Cheryl Keddy Scott, Kevin Maves (Vice Chair), Dale Robinson (Chair), Dave Schaubel

Student Trustees: Emily Hilborn and Amal Qayum

Officials: Warren Hoshizaki (Director of Education), Lora Courtois, John Dickson, Wesley Hahn, Paula MacKinnon, Helen McGregor, Kelly Pisek, Marian Reimer Friesen, JoAnna Roberto, Michael St. John, Stacy Veld, Jennifer Feren, Brett Sweeney, Karen Bellamy, Cheryl Morgan

Regrets: Trustee Linda Crouch

Recording Secretary: Christina Dero

Technical Support: Linda Gonshior and Mary Murphy

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Acknowledgement of Traditional Territory

Chair Robinson opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee people.

2. Call to Order and Noting of Members Absent

Chair Robinson called the Regular Meeting of the Board to order at 7:00 p.m.

COMMENCEMENT OF THE MEETING OF THE BOARD – continued

Call to Order and Noting of Members Absent

Chair Robinson welcomed guests who were in the gallery.

Chair Robinson noted the absence of Trustee Crouch.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)

**Moved by Jonathan Fast
Seconded by Lora Campbell**

“That the Board do now enter Committee of the Whole.”

CARRIED

**Moved by Sue Barnett
Seconded by Lora Campbell**

“That the Board do now return to open meeting.”

CARRIED

The Board returned to open meeting at 6:40 p.m.

C. SINGING OF “O CANADA”

The Board stood as “O Canada” was performed by the Stevensville Public School choir, via video.

The Board remained standing for a moment of silence in honour of a DSBN student and a DSBN staff member who recently passed away. The Board also honoured those who lost their lives during the tragedy in Toronto on April 23, 2018.

D. REFLECTIVE READING

Student Trustee Hilborn opened the meeting with a reflective reading.

E. BUSINESS OF THE BOARD

1. Adoption of the Agenda

**Moved by Diane Chase
Seconded by Jonathan Fast**

“That the Agenda be adopted.”

CARRIED

BUSINESS OF THE BOARD – continued**2. Approval of Board Minutes**

Moved by Sue Barnett
Seconded by Lora Campbell

“That the Minutes of the Regular Meeting of the District School Board of Niagara dated March 27, 2018 be confirmed as submitted.”

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Ratification of Business Conducted in Committee of the Whole (Private Session)

Moved by Kevin Maves
Seconded by Jennifer Ajandi

“That the business transacted in Committee of the Whole be now ratified by the Board.”

CARRIED

F. EDUCATIONAL SHOWCASING OR PRESENTATIONS**1. Director’s Report and Recognition****a) Director’s Report****i) Recognition of Carrie Stasiak, Facilities Renewal Project Coordinator, Facility Services**

Director Hoshizaki recognized Carrie Stasiak for being detailed and achievement oriented while maintaining a thoroughly professional manner.

Carrie Stasiak is a Facilities Renewal Project Coordinator and has worked for DSBN for the past 13 years overseeing various projects including building renovations and the construction of new schools.

Over the past year, Carrie has been the point person for the two and a half million-dollar renovation at Dalewood French Immersion Public School. During the process Carrie took the time to personally ensure that all stakeholders were kept informed of each aspect of the renovation. She was always available by cellphone, answered every phone call and addressed any emerging issues immediately, including weekends and summer vacation. This was clearly appreciated and communicated by many individuals associated with the construction.

EDUCATIONAL SHOWCASING OR PRESENTATIONS – continued**Recognition of Carrie Stasiak, Facilities Renewal Project Coordinator, Facility Services**

This past Labour day weekend, Carrie was at Dalewood to ensure that everything was ready for the students to arrive the next day. She spread mulch at the front of the school, painted columns in the school foyer, assembled office furniture and purchased and delivered mums for the front entrance. Whatever Carrie noticed needed to be done, she did personally. This allowed the staff to be reassured that everything would be ready for the first day of school. To quote Dalewood administrators, “it has been a pleasure to collaborate with Carrie this year. DSBN is very fortunate to have such a conscientious and professional employee.”

Director Hoshizaki presented Carrie Stasiak with a token of the Board’s appreciation for her extraordinary contributions.

ii) Recognition of Rob Haines, Caretaker, Eden High School

Director Hoshizaki recognized Rob Haines for displaying exemplary commitment to creating a community via relationship building with staff and students in three different buildings all the while performing his duties as head caretaker with timeliness and thoroughness.

Rob Haines has been head caretaker at Eden, the Lifetime Learning Centre and the Sven Dohnberg Child Care Centre for 16 years. Rob is exemplary at his job. He knows all of the buildings very well and responds quickly to all concerns.

There is no doubt Rob is a people person. In January, he was overheard asking a student if she was new to the school. He then introduced himself and welcomed her to Eden. He truly loves kids. Rob supports students in many ways, such as watching the SSTC Christmas presentation. During this past presentation he had four contractors visiting and 10 staff asking for his assistance and was still there watching the SSTC students proudly put on their show.

Rob is also an actor – appearing most recently in Eden’s version of “Stranger Things”, called “Eden Things.” He also had a speaking role and character in the Star Wars parody performed two years ago.

Rob is a good communicator, remembers everything, and addresses each site’s concerns, no matter how small. He is aware of everything and takes ownership of and pride in all three buildings, the staff and the students. Rob is a major player in the success of the school. He is encouraging to others and a real asset.

Director Hoshizaki presented Rob Haines with a token of the Board’s appreciation for his extraordinary contributions.

EDUCATIONAL SHOWCASING OR PRESENTATIONS – continued**iii) Recognition of Lori Huisman, Teacher/LRT, Jeanne Sauvé Public School**

Director Hoshizaki recognized Lori Huisman for being empowering, inspiring, selfless, and a positive role model to the school community.

Lori started teaching in 1990, has taught a variety of grades and subjects at many different schools, and is currently at Jeanne Sauvé French Immersion Public School.

Lori is an exemplary literacy teacher. She has a knack for motivating students to persevere, despite their learning challenges. Her passion for literacy includes promoting bilingualism. She is a pillar in the school, with staff giving her unfaltering trust and respect, and is now mentoring new LRTs.

As a French Immersion school, Jeanne Sauvé is still in infancy with the program in primary grades. As Lori and the primary staff came to realize that French resources can be limited, Lori became an innovator. She created a French-version of Leveled Literacy Intervention for the developing French readers. This is one example of how her dedication has come to positively impact and improve student success for over a hundred students to date. The tools and skills her students develop with her support lead to long-term success, beyond primary grades.

Lori is also a relationship builder. With students, she is calm, cool, and collected. She is the caring adult to many students and the caring teacher to her colleagues. Lori willingly goes out on yard duty at every opportunity, so she can observe and engage with all primary students.

Director Hoshizaki presented Lori Huisman with a token of the Board's appreciation for her extraordinary contributions.

b) Director's Update to Trustees**i. E.L Crossley Secondary School Golfer at Augusta National**

E.L. Crossley Secondary School student, Luke DelGobbo, placed 5th at the National Drive, Chip and Putt Championship at Augusta National on April 8. Not only did he get to compete at the prestigious Augusta National course he also got to meet many top golfers including Canadian Master's champ Mike Weir, and Tiger Woods.

The 15 year old Crossley student golfs out of Lookout Point Golf Club and last season captured the overall crown on the local under 15 Niagara Junior tour, winning tournaments at Willo-Dell, Twenty Valley and the St. Catharines Golf & Country Club.

EDUCATIONAL SHOWCASING OR PRESENTATIONS – continued**ii. DSBN Outdoor Education Campus Updates****DSBN Earth Week Challenge**

In honour of Earth Day the DSBN Adventure Campus and the Walker Living Campus held programs this past week for DSBN's annual Earth Week Campus Challenge. Approximately 500 students participated in the programs which highlighted Indigenous traditions and ways of approaching sustainable harvesting. Students had the opportunity to prepare and sample Bannock and Cedar Tea.

Secondary Week at the Walker Living Campus

Secondary Week at the Walker Living Campus will run from May 7 – 11, 2018. Focus for students will be on Geography and Science with one day dedicated to an Indigenous Youth Leadership Symposium.

Trail Maintenance at the DSBN Adventure Campus

DSBN is expanding its partnership with Friends of Short Hills and Ontario Parks to maintain and improve the DSBN trails within Short Hills Provincial Park. Westlane Secondary School's DIG IT! Horticulture SHSM and construction students will work with Friends of Short Hills and Outdoor Education staff to construct a new Boardwalk leading into the entrance of the Provincial Park and will lay over 300 feet of stone and mulch on the trails.

iii. Niagara Regional Science and Engineering Fair

DSBN students and schools had an excellent showing at the recent Niagara Regional Science and Engineering Fair and were recognized for their exemplary projects. Power Glen Public School and Sir Winston Churchill Secondary School won the elementary and secondary overall school awards for having the strongest projects.

In addition, Rikki Dacosta, teacher at Power Glen Public School, won the Outstanding Science Teacher Award for the second time and graciously shared the award with her colleagues Tim Wright, Laura Keeping and Celina Whittal who assisted students with their projects. Many other DSBN students were recognized with special awards, Gold, Silver and Bronze medals.

iv. Skills Challenges

Congratulations to St. Catharines Collegiate for winning Gold in Culinary, Port Colborne High School for winning Gold in Welding and Thorold Secondary School for winning Bronze in Carpentry.

This year marked the 20th year for the DSBN Technological Skills Challenges and was held in partnership with Niagara College. There were more Challenges this year, and more student participation, than ever before!

EDUCATIONAL SHOWCASING OR PRESENTATIONS – continued**Skills Challenges**

An honourable mention to St. Catharines Collegiate for advancing from the Regional Qualifiers against 10 other school boards in Culinary Arts for the first time in our Skills history. An extremely difficult task!

v. Partners in Literacy and Numeracy – eLearning

Partners in Literacy and Numeracy is a DSBN eLearning course being held during both semesters this year. The course provides opportunities for university-bound senior students to mentor and support grade 9, 10 and ESL students in English and Math classrooms at their home school.

Students in this course receive a unique opportunity to meet face-to-face and participate in two workshops during the semester. Workshops this year have included topics such as: Understanding Diversity, Supporting English Language Learners, Navigating Google Read & Write, and Developing Strategies for Students with Special Education Needs.

vi. World Autism Day

World Autism Awareness Day was on April 2, 2018. Jack Perin, a Prince of Wales Public School student, raised the flag in Thorold this year and was featured on CHCH. A small news clip was shared with Trustees.

2. Educational Showcases

There were no educational showcases.

G. STUDENT ACHIEVEMENT REPORTS

There were no student achievement reports.

H. DELEGATIONS

There were no delegations.

I. BOARD RECESS

There was no board recess.

J. OLD BUSINESS**1. ACCOUNTS**

Moved by Dave Schaubel
Seconded by Sue Barnet

“That the Summary of Accounts paid in Batch APB100001 to APB100212, for the month of March, 2018 totalling \$20,970,493.26 be received.”

CARRIED

2. REPORT OF THE PARENT INVOLVEMENT COMMITTEE

Moved by Lora Campbell
Seconded by Helga Campbell

“That the report of Parent Involvement Committee dated April 4, 2018 be received.”

CARRIED

Trustee Lora Campbell provided a summary of the Parent Involvement Committee meeting, which started with a tour of Greater Fort Erie Secondary School and included discussions around DSBNs mid-year BIPSA Update and feedback for DSBN policies that are up for review.

3. REPORT OF THE AD HOC GOVERNANCE COMMITTEE

Moved by Cheryl Keddy Scott
Seconded by Lora Campbell

“That the report of the Ad Hoc Governance Committee dated April 10, 2018 be received.”

And

“That the mandate of Ad Hoc Governance Committee shall be to review and to make recommendations to the Board of Trustees for amendments to the Board’s By-laws and Rules of Order on the following issues:

- (i) Ratification of Open Session
- (ii) Closed Session Motion Itemization on Agenda
- (iii) Definition of “Ad Hoc Committee of the Board”
- (iv) Action Oriented Minutes
- (v) Code of Conduct
- (vi) Board Practice: Waiver of Advanced Distribution of Committee Reports/ Minutes
- (vii) Trustee email communication
- (viii) Electronic Devices in Meetings

OLD BUSINESS – continued**REPORT OF THE AD HOC GOVERNANCE COMMITTEE**

- (ix) Audio/Video Recordings of Board Meetings
- (x) Election of Committee Chairs.

That the Ad Hoc Governance Committee shall commence the review of items (i), (ii), (iii) and (iv) at its next meeting.”

CARRIED

Trustee Keddy Scott advised that the Ad Hoc Governance Committee would be meeting on April 25, 2018 to begin discussions on the issues outlined by the committee.

2. REPORT OF THE SUPERVISED ALTERNATIVE LEARNING COMMITTEE

**Moved by Lora Campbell
Seconded by Jennifer Ajandi**

“That the report of Supervised Alternative Learning Committee dated April 11, 2018 be received.”

CARRIED

Trustee Lora Campbell reported that the Supervised Alternative Learning Committee reviewed and approved 8 cases during the meeting on April 11, 2018.

In response to a question from a Trustee, Superintendent McGregor explained that the Job Connection Program is a partnership with the community that can help students build skills for the workforce. In the case referred to in the Supervised Alternative Learning Committee meeting minutes, this student expressed that this was one of his learning goals.

3. REPORT OF SPECIAL EDUCATION ADVISORY COMMITTEE

**Moved by Jennifer Ajandi
Seconded by Helga Campbell**

“That the report of the Special Education Advisory Committee dated April 12, 2018 be received.”

CARRIED

Trustee Ajandi provided a summary of the Special Education Advisory Committee meeting, which included a student voice presentation, a presentation from Dr. Lisa Linders, and recognition from an Autism Ontario Niagara representative for the “Raise the Flag for Autism Awareness” event.

OLD BUSINESS – continued

4. REPORT OF THE STUDENT TRUSTEE SENATE

Moved by Emily Hilborn
Seconded by Amal Qayum

“That the report of the Student Trustee Senate dated April 18, 2018 be received.”

CARRIED

Student Trustee Qayum reported that she and Student Trustee Hilborn were pleased to attend The Art of Leadership for Women Conference on April 13, 2018.

Student Trustee Hilborn introduced Keylee Smith, grade 10 Welland Centennial Secondary School student, who was the successful candidate of the recent Student Trustee elections.

5. REPORT OF FINANCE COMMITTEE

Moved by Kevin Maves
Seconded by Cheryl Keddy Scott

“That the report of the Finance Committee dated April 16, 2018 be received.”

And

“That the low bid received from Bromac Construction, in the amount of \$1,200,000 (plus HST), be accepted and a contract awarded for accessibility improvements at Prince of Wales Public School (St. Catharines).”

And

“That the low bid received from STF Construction, in the amount of \$689,992 (plus HST), be accepted and a contract awarded for accessibility improvements at Lakeview Public School.”

And

“That the low bid received from King Contractors, in the amount of \$976,851 (plus HST), be accepted and a contract awarded for accessibility improvements at Connaught Public School.”

And

“That the low bid received from Duomax Developments, in the amount of \$528,200 (plus HST), be accepted and a contract awarded for science lab improvements and Health & Safety repairs at Welland Centennial and Eastdale Secondary Schools.”

OLD BUSINESS – continued

REPORT OF FINANCE COMMITTEE

And

“That the Interim Financial Report, for the period ending February 28, 2018, be received.”

And

“That Borrowing Resolution 2018-01, authorizing the Board to borrow up to \$9,314,192 for the short-term financing of Ministry funded capital projects, pursuant to the provisions of section 243(1) of the Education Act, be approved.”

And

“That the revisions to Policy A-03 Trustee Budgets be approved and adopted.”

And

“That Policy A-04 Trustee Travel and Business Expenses be approved as presented and adopted.”

And

“That Policy A-16 Employee Travel and Business Expenses be approved as presented and adopted.”

And

“That the revisions to Policy B-03 Financial Accountability of School Generated Funds be approved and adopted.”

And

“That the revisions to Policy B-06 Purchasing Cards (P-Cards) be approved and adopted.”

CARRIED

Vice Chair Maves provided a summary of the items reviewed during the Finance Committee meeting as well as the proposed motions.

K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

Trustee Helga Campbell emphasized the importance of returning community member phone calls in a timely manner.

Director Hoshizaki encouraged Trustees to contact his office for assistance if needed.

L. NEW BUSINESS

There was no new business.

M. INFORMATION AND PROPOSALS**1. Staff Reports**

There were no staff reports.

2. Trustee Information Session

There was no Trustee information session.

3. Correspondence and Communication

Chair Robinson read excerpts from a letter that she received from the Minister of Education in response to the Board letter showing support of the Student Trustee Platform.

4. Trustee Communications and School Liaison

- a) Trustee Keddy Scott reported that she and Superintendent St. John attended the “Be the Change” event hosted by Grand Avenue and Central Public Schools on April 12, 2018.
- b) Trustee Keddy Scott reported that Nelles Public School celebrated their 50th Anniversary Celebration on April 21, 2018.
- c) Trustee Keddy Scott reported that the Education Foundation of Niagara Prom Project was held on April 21, 2018, and thanked staff and volunteers for their hard work.
- d) Trustee Helga Campbell shared highlights from the Summit on Children and Youth Mental Health. Trustee Helga Campbell provided an information handout for Trustees and shared a video that explained the Dual Continuum Mental Health Model.
- e) Trustee Barnett reported attending the DSBN Heritage Fair on April 24, 2018. Trustee Barnett commended Melanie Sendzik and Lisa Osborne for organizing the event.
- f) Trustee Barnett congratulated Quaker Road Public School intermediate boys basketball team for winning the League Championships.
- g) Trustee Barnett provided a reminder of the upcoming Red Maple & Silver Birch Reading Conference on May 4, 2018 at Scotiabank Conference Centre in Niagara Falls.

INFORMATION AND PROPOSALS – continued

- h) Trustee Barnett provided a reminder of the upcoming DIG IT! SHSM Horticulture Plant Sale being held at Westlane Secondary School from May 14-17, 2018.
- i) Trustee Keddy Scott reported that McHappy Day is on May 2, 2018.
- j) Chair Robinson reported attending the Tech Skills Banquet where over 400 students were in attendance.
- k) Chair Robinson reported attending Richmond Street Public School's Beauty and the Beast performance.
- l) Chair Robinson reported that Thorold Secondary School is hosting a parent night on April 26, 2018 which includes a guest speaker.
- m) Director Hoshizaki provided a reminder that the DSBN CONNECT Conference begins on April 25, 2018 and the Concussion Summit will run from May 3-4, 2018.

Information on events and news happening within the Board can be found at www.dsbns.org and/or on the schools' websites.

5. Ontario Public School Boards' Association (OPSBA) Report

Trustee Keddy Scott reported attending the OPSBA Board of Directors meeting on April 20-21, 2018. Trustees Keddy Scott provided a verbal summary of the meeting and advised Trustees that a package of information is available in the Trustee room.

Information published by the Ontario Public School Boards' Association is available at www.opsba.org.

6. Future Meetings

The calendar of May 2018 meetings was provided.

N. ADJOURNMENT

**Moved by Sue Barnett
Seconded by Jennifer Ajandi**

“That this meeting of the District School Board of Niagara be now adjourned.”

CARRIED

ADJOURNMENT - continued

The meeting adjourned at 8:21 p.m.

DALE ROBINSON, Chair

WARREN HOSHIZAKI, Director of Education
and Secretary