



**THE MINUTES OF THE  
REGULAR MEETING OF THE  
DISTRICT SCHOOL BOARD OF NIAGARA**

**BOARD ROOM – EDUCATION CENTRE**

**November 27, 2018**

6:15 – 7:00 p.m. (Private Session)

7:00 – 10:00 p.m. (Public Session)

**ATTENDANCE:**

**Board:** Sue Barnett, Helga Campbell, Lora Campbell, Diane Chase, Linda Crouch, Jonathan Fast, Kevin Maves (Vice Chair)

**Student Trustees:** Amal Qayum and Keylee Smith

**Officials:** Warren Hoshizaki (Director of Education), Lora Courtois, John Dickson, Wesley Hahn, Helen McGregor, Marian Reimer Friesen, Kelly Pisek, JoAnna Roberto, Leanne Smith, Michael St. John, Stacy Veld, Jennifer Feren, Kim Yielding, Karen Bellamy, Cheryl Morgan

**Regrets:** Jennifer Ajandi, Dale Robinson, Dave Schaubel, Cheryl Keddy Scott

**Recording Secretary:** Christina Dero

**Technical Support:** Wendy Coit

**A. COMMENCEMENT OF THE MEETING OF THE BOARD**

**1. Acknowledgement of Traditional Territory**

Vice Chair Maves opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

**2. Call to Order and Noting of Members Absent**

Vice Chair Maves called the Regular Meeting of the Board to order at 7:00 p.m.

Vice Chair Maves welcomed guests who were in the gallery.

**COMMENCEMENT OF THE MEETING OF THE BOARD – continued**

**Call to Order and Noting of Members Absent**

Vice Chair Maves noted the absence of Chair Robinson, as well as Trustees Ajandi, Keddy Scott, and Schaubel.

**3. Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

**B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)**

Moved by Sue Barnett  
Seconded by Lora Campbell

“That the Board do now enter Committee of the Whole.”

**CARRIED**

Moved by Sue Barnett  
Seconded by Lora Campbell

“That the Board do now return to open meeting.”

**CARRIED**

The Board returned to open meeting at 6:50 p.m.

**C. SINGING OF “O CANADA”**

The Board stood as “O Canada” was performed by the Oakridge Public School choir. The Oakridge Public School choir shared an additional song with the Board.

**D. REFLECTIVE READING**

Student Trustee Keylee Smith shared a reflective reading.

**E. BUSINESS OF THE BOARD**

**1. Adoption of the Agenda**

Superintendent St. John requested that the agenda be amended to include a Report from the Educational Research committee under item M.1. Information and Proposals – Staff Report.

**BUSINESS OF THE BOARD – continued**

**Adoption of the Agenda**

Moved by Sue Barnett  
Seconded by Lora Campbell

“That the Agenda be adopted as amended.”

**CARRIED**

**2. Approval of Board Minutes**

Moved by Diane Chase  
Seconded by Helga Campbell

“That the Minutes of the Regular Meeting of the District School Board of Niagara dated October 23, 2018 be confirmed as submitted.”

**CARRIED**

**3. Business Arising from the Minutes**

There was no business arising from the minutes.

**4. Ratification of Business Conducted in Committee of the Whole (Private Session)**

Moved by Linda Crouch  
Seconded by Sue Barnett

“That the business transacted in Committee of the Whole be now ratified by the Board.”

**CARRIED**

**F. EDUCATIONAL SHOWCASING OR PRESENTATIONS**

**1. Director’s Report and Recognition**

**a) Director’s Update to Trustees**

**i. Live Your Passion! 2018!**

Earlier this month, the 6th annual DSBN Young Women’s Conference took place with an evening full of information, networking and fun. The conference provides DSBN students with the opportunity to network with industry mentors and post-secondary education representatives from many different sectors including construction, hospitality and tourism, manufacturing and green industries.

**EDUCATIONAL SHOWCASING OR PRESENTATIONS – continued****Live Your Passion! 2018!**

The conference which was titled “Live Your Passion!” was attended and enjoyed by over 250 female students and parents. Thanks to everyone involved for sharing their passion and making it such a successful event.

**ii. Beamsville District Secondary School Students in the Spotlight!**

Emma McDonald and Keerthana Srikanth, grade 10 students at Beamsville District Secondary School, are currently in the spotlight at Brock University. After volunteering at the Town of Lincoln Museum and Cultural Centre and showing a keen interest for history, the museum’s curator, Lisa Marie Mercier presented them with the opportunity to curate their own exhibit. After reviewing a rich abundance of resources from Brock’s Archives and Special Collections they chose the topic; historical theatres in Niagara.

Following four months of preparation and research their display, entitled, “Now Playing: Evolution of Entertainment” includes photographs, maps and programs from the Beam Theatre, the Prudhommes Garden Theatre and the Shaw Festival.

Emma and Keerthana are excited to have their hard work on display and can now be viewed at the Archives and Special Collections display cases on the 10th floor of the James A. Gibson Library until the end of March 2019.

**iii. Remembrance Day**

Director Hoshizaki shared a video that highlighted Prince of Wales (Thorold) Public School students celebrating kindness on Remembrance Day.

Director Hoshizaki acknowledged the service of the Board of Trustees and thanked them for the important work conducted during their term and for focusing on the best interest of students.

**2. Educational Showcases**

There were no educational showcases.

**G. STUDENT ACHIEVEMENT REPORTS**

There was no student achievement report.

**H. DELEGATIONS**

There were no delegations.

**I. BOARD RECESS**

There was no Board recess.

**J. OLD BUSINESS****1. ACCOUNTS**

Moved by Jonathan Fast  
Seconded by Diane Chase

“That the Summary of Accounts paid for the months of October 2018, totaling \$16,536,087.15 be received.”

**CARRIED**

**2. REPORT OF THE SPECIAL EDUCATION ADVISORY COMMITTEE**

Moved by Helga Campbell  
Seconded by Sue Barnett

“That the report of the Special Education Advisory Committee dated November 8, 2018 be received.”

**CARRIED**

Superintendent Dickson provided a summary of the Special Education Advisory Committee meeting, which included a student voice presentation and a presentation outlining how special education data gets reported to the Ministry of Education.

In response to questions from Trustees, Superintendent Dickson clarified the how the Ministry of Education provides funding for Special Education.

**3. REPORT OF THE SUPERVISED ALTERNATIVE LEARNING COMMITTEE**

Moved by Lora Campbell  
Seconded by Sue Barnett

“That the report of the Supervised Alternative Learning Committee dated November 15, 2018 be received.”

**CARRIED**

Trustee Lora Campbell reported that the Supervised Alternative Learning Committee reviewed and approved 8 cases during the November 15, 2018 meeting.

**OLD BUSINESS – continued**

**4. REPORT OF THE FINANCE COMMITTEE**

**Moved by Jonathan Fast  
Seconded by Diane Chase**

**“That the report of the Finance Committee dated November 19, 2018 be received.”**

**“That the Schedule of Accumulated Surplus for the year ended August 31, 2018, be approved.”**

**“That the Award of Contracts Summary Report for the period ended October 31, 2018, be received.”**

**“That the Annual Report on Board Investments, as at August 31, 2018, be received.”**

**“That Policy A-06 Trustee Honorarium be approved as presented and adopted.”**

**“That Policy A-07 Expense Allowance for Members of Board Standing or Statutory Committees be approved as presented and adopted.”**

**CARRIED**

Superintendent Veld provided an overview of the Finance Committee meeting which included a presentation of the Schedule of Accumulated Surplus, a summary of the report of contracts, a presentation of the Annual Report on Board Investments, and a review of two Board policies

In response to a question from a Trustee, Superintendent Veld clarified why some policies are reviewed by the Finance Committee and others are reviewed by the Policy Committee.

**5. REPORT OF THE AUDIT COMMITTEE**

**Moved by Sue Barnett  
Seconded by Lora Campbell**

**“That the report of the Audit Committee dated November 19, 2018 be received.”**

**“That the 2017-18 Annual Report of the Audit Committee to the Ministry of Education be approved.”**

**CARRIED**

**OLD BUSINESS – continued****REPORT OF THE AUDIT COMMITTEE**

Superintendent Veld reported that during the Audit Committee meeting, Regional Internal Audit Team Manager Jenny Baker reported on the RIAT'S work undertaken since September 10, 2018. The committee also reviewed Annual Report of the Audit Committee.

**6. REPORT OF THE POLICY COMMITTEE**

**Moved by Lora Campbell  
Seconded by Linda Crouch**

**“That the report of the Policy Committee dated November 20, 2018 be received.”**

**“That Policy i-I: Policy - General be approved as received and adopted.”**

**“That Policy E-01: Smoke Free Learning and Workplace Environments be approved as amended and adopted.”**

**“That Policy E-03: Health and Safety be approved as received and adopted.”**

**“That policy E-15: Workplace Violence and Harassment Prevention be approved as received and adopted.”**

**“That Policy G-12: Alcohol, Drug and Substance Use and Abuse be approved as amended and adopted.”**

**CARRIED**

Superintendent Hahn provided a summary of the policies that were reviewed by the committee.

**7. REPORT OF THE STUDENT TRUSTEE SENATE**

**Moved by Keylee Smith  
Seconded by Amal Qayum**

**“That the report of the Student Trustee Senate dated November 20, 2018 be received.”**

**CARRIED**

Student Trustee Smith provided a summary of the Student Trustee Senate meeting, which included a presentation from Erica Zombolas and Paul Taylor about the Indigenous education and the supports that DSBN provides Indigenous students.

**OLD BUSINESS – continued****REPORT OF THE STUDENT TRUSTEE SENATE**

Student Trustee Qayum thanked the Board of Trustees for their support and focus on student voice. Student Trustee Qayum thanked Trustee Barnett and Chase for their work with the Student Trustee Senate over the past two years.

**8. REPORT OF THE PARENT INVOLVEMENT COMMITTEE**

**Moved by Sue Barnett  
Seconded by Lora Campbell**

**“That the verbal report of the Parent Involvement Committee be received.”**

**CARRIED**

Superintendent Hahn provided a summary of the DSBN Parent Involvement Conference that was held on November 7, 2018. Over 400 parents registered for the conference that was made possible with the help of over 100 volunteers. Superintendent Hahn thanked Eden High School for hosting the event.

**K. QUESTIONS ASKED OF AND BY BOARD MEMBERS**

There were no questions asked of or by Board members.

**L. NEW BUSINESS**

There was no new business.

**M. INFORMATION AND PROPOSALS****1. Staff Reports****a) Wainfleet Elementary Accommodation Review**

**Moved by Diane Chase  
Seconded by Helga Campbell**

**“That the Board of Trustees approve the recommended accommodation option contained in the Final Staff Report for the Wainfleet Elementary Accommodation Review, attached as Appendix A; specifically,**

**That, pending NCDSB Trustee and Ministry of Education approval, a new 550 pupil place joint DSBN – NCDSB elementary school be**



**INFORMATION AND PROPOSALS**

**Wainfleet Elementary Accommodation Review**

constructed within the Wainfleet Village Hamlet on a site yet to be determined to serve Elementary Planning Area 15; and,

That student transportation eligibility will be determined in accordance with the District School Board of Niagara’s Transportation Eligibility and Service Policy J- 01, as amended from time to time; and,

That students from William E. Brown PS and Winger PS attend their respective schools during the construction of the new joint elementary school; and,

That William E. Brown PS and Winger PS be closed for instructional purposes as of June 30, 2021; and,

That the boundary for the new joint elementary school be established, as shown on the map attached as Appendix B, and be effective as of July 1, 2021.”

**CARRIED**

Superintendent McGregor provided a summary of the process taken during the Wainfleet Elementary Accommodation Review.

**a) Educational Research Committee Report**

Trustees received a handout.

Superintendent St. John provided a summary of two proposals that were reviewed by the Educational Research Committee.

**Moved by Helga Campbell  
Seconded by Diane Chase**

**“The report of the Educational Research Committee dated November 27, 2018 be received.”**

**CARRIED**

**2. Trustee Information Session**

There was no Trustee information session.

**INFORMATION AND PROPOSALS – continued****3. Correspondence and Communication**

Superintendent Veld reported Municipal elections were held at nine DSBN elementary schools on October 22, 2018. When rentals occur at schools that do not have staff on site, caretaking staff is put in place to ensure the safety and security of the building, and the cost is typically charged to the rental permit. Superintendent Veld added that DSBN received a request from the City of St. Catharines on behalf of the municipalities requesting that the fees incurred be withdrawn. In consideration of DSBNs relationship with its community partners, this fee will be waived.

**4. Trustee Communications and School Liaison**

Trustees who will not be returning for an additional term shared some final words and reflections about their time as a DSBN Trustee.

Vice Chair Maves thanked Trustees for their contributions to public education and for their commitment and passion for education.

Information on events and news happening within the Board can be found at [www.dsbns.org](http://www.dsbns.org) and/or on the schools' websites.

**5. Ontario Public School Boards' Association (OPSBA) Report**

Information published by the Ontario Public School Boards' Association is available at [www.opsba.org](http://www.opsba.org).

**6. Future Meetings**

The calendar of December 2018 meetings was provided.

Remove – Program & Planning Committee meeting on December 11, 2018

**N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING**

Moved by Helga Campbell  
Seconded by Diane Chase

**“That the business transacted by the Board of Trustees at its meeting held on November 27, 2018 be now ratified by the Board.”**

**“That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”**

**CARRIED**

**O. ADJOURNMENT**

**Moved by Linda Crouch  
Seconded by Lora Campbell**

**“That this meeting of the District School Board of Niagara be now adjourned.”**

**CARRIED**

The meeting adjourned at 8:14 p.m.

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**DALE ROBINSON**, Chair

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**WARREN HOSHIZAKI**, Director of Education  
and Secretary