



**THE MINUTES OF THE
REGULAR MEETING OF THE
DISTRICT SCHOOL BOARD OF NIAGARA**

BOARD ROOM – EDUCATION CENTRE

November 26, 2019

6:18 – 6:34 p.m. (Private Session)

7:00 – 8:50 p.m. (Public Session)

ATTENDANCE:

Board: Kate Baggott, Alex Bradnam, Sue Barnett (Chair), Nancy Beamer, Lora Campbell, Jonathan Fast, Elizabeth Klassen, Kevin Maves, Shannon Mitchell, Doug Newton, Dave Schaubel (Vice Chair)

**Student
Trustee:** Keylee Smith and Karina Tavernese

Officials: Warren Hoshizaki (Director of Education), Lora Courtois, John Dickson, Helen McGregor, Marian Reimer Friesen, Kelly Pisek, JoAnna Roberto, Leanne Smith, Stacy Veld, Jennifer Feren, Kim Yielding, Karen Bellamy, Cheryl Morgan

**Recording
Secretary:** Christina Dero

**Technical
Support:** Wendy Coit and Linda Gonschior

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. **Acknowledgement of Traditional Territory**

Chair Barnett opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

2. **Call to Order and Noting of Members Absent**

Chair Barnett called the Regular Meeting of the Board to order at 7:00 p.m. and welcomed guests in the gallery.

Chair Barnett noted 2 agenda changes:

- “O Canada” will be performed by the Wellington Heights Public School choir, via video.
- The delegation will be presented by Rob Janzen

COMMENCEMENT OF THE MEETING OF THE BOARD – continued

Call to Order and Noting of Members Absent

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)

Moved by Alex Bradnam
Seconded by Doug Newton

“That the Board do now enter Committee of the Whole.”

CARRIED

Moved by Nancy Beamer
Seconded by Shannon Mitchell

“That the Board return to Open meeting.”

CARRIED

The Board returned to open meeting at 6:34 p.m.

C. SINGING OF “O CANADA”

The Board stood as “O Canada” was performed by the Wellington Heights Public School choir, via video.

The Board remained standing for a moment of silence in memory of a DSNB student and staff member who recently passed away.

D. REFLECTIVE READING

Vice Chair Schaubel shared a reflective reading.

E. BUSINESS OF THE BOARD

1. Adoption of the Agenda

Moved by Doug Newton
Seconded by Lora Campbell

“That the Agenda be adopted.”

CARRIED

2. Approval of Board Minutes

Moved by Alex Bradnam
Seconded by Elizabeth Klassen

“That the Minutes of the Regular meeting of the District School Board of Niagara dated October 22, 2019 be confirmed as submitted.”

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Ratification of Business Conducted in Committee of the Whole (Private Session)

Moved by Dave Schaubel
Seconded by Kate Baggott

“That the business transacted in Committee of the Whole be now ratified by the Board.”

CARRIED

F. EDUCATIONAL SHOWCASING OR PRESENTATIONS**1. Director’s Report and Recognition****a) Director’s Recognition of Maddy Boychuk, Student at Grimsby Secondary School**

Director Hoshizaki recognized Maddy Boychuk for her design of DSBN’s first-ever equity and diversity flag.

Called “Tree of Change,” Maddy sought to embrace all the traits of DSBN in her artwork. In Maddy’s words, “The main idea in my piece is growth. We are putting effort into growing our education and the leaves show the things we have created for the betterment of students. I wanted to focus on diversity, leadership, and growth as a way to tell students that we all

belong and that it’s important to stand up for one another.” Maddy’s design will be used to create flags which will be flown across DSBN schools.

Director Hoshizaki presented Maddy Boychuk with a token of the Board’s appreciation for her extraordinary contributions to students.

EDUCATIONAL SHOWCASING OR PRESENTATIONS**b) Director's Update to Trustees**

Director Hoshizaki provided information and updates on the following:

- DSBN Frames
- Student Voice
- Early Childhood Community Development Centre Awards
- Smithville Public School Student Philanthropists
- Ferndale Community Agency Night
- Bridge Sock Campaign
- Broken Spoke
- Sign-on to Graduate at DSBN academy
- DSBN International Concussion Summit

2. Educational Showcases

There were no educational showcases.

G. STUDENT ACHIEVEMENT REPORTS**1. 2019-2020 Board Improvement Plan for Student Achievement (BIPSA) Report**

**Moved by Shannon Mitchell
Seconded by Jonathan Fast**

“That the 2019-2020 Board Improvement Plan for Student Achievement (BIPSA) Report be received.”

CARRIED

Director Hoshizaki introduced the Board Improvement Plan for Student Achievement, which shares the outcomes of the focused work for the 2018/19 school year and identifies goals for 2019/20.

Superintendents highlighted DSBN's work in the areas of health and mental well-being, collaborative instructional leadership, and career and life planning.

Thorold Secondary School students from the Mindfulness and Well-being Club described events that were organized at the school to promote mental health and well-being, and shared some upcoming events.

A student from William Hamilton Merritt Public School shared her experience as a newcomer to Canada and explained how the supports put in place by DSBN helped her to transition successfully into her new school.

SHSM students spoke about the impact that the 1 million dollar capital investment in SHSM equipment has made on them. The commercial grade equipment has helped

STUDENT ACHIEVEMENT REPORTS – continued**2019-2020 Board Improvement Plan for Student Achievement (BIPSA) Report**

increase their skill set and confidence, and they are learning transferable skills that can be used in the workforce. DSBN is a leader in the province with 67 SHSM programs.

H. DELEGATIONS**1. Hanna Gill**

Rob Janzen, from Canada Family Action, spoke on behalf of Hanna Gill. Rob Janzen thanked the trustees for their initiative in regard to the new Equity and Diversity flag and for taking into account student, trustee and public input. Rob Janzen urged inclusiveness and equality for all.

In response to a request from a trustee, Director Hoshizaki indicated that he will update the board on the system-wide flag initiative.

In response to a request from a trustee regarding a trustee committee on equity, inclusion and racialization, Director Hoshizaki indicated that the Chair and Vice-Chair will discuss the matter.

In response to a question from a trustee, Rob Janzen clarified that his organization believes that everyone should be treated equally and the needs of one group shouldn't be prioritized over another.

I. BOARD RECESS

There was no Board recess.

J. OLD BUSINESS**1. ACCOUNTS**

**Moved by Jonathan Fast
Seconded by Nancy Beamer**

“That the Summary of Accounts paid for the month of October 2019, totaling \$19,815,191.34 be received.”

CARRIED

OLD BUSINESS – continued**2. REPORT OF THE SUPERVISED ALTERNATIVE LEARNING COMMITTEE**

**Moved by Lora Campbell
Seconded by Doug Newton**

“That the report of the Supervised Alternative Learning Committee dated November 13, 2019 be received.”

CARRIED

Trustee Campbell reported that seven cases were reviewed and approved during the November 13, 2019 Supervised Alternative Learning Committee meeting. Three current SAL cases were cancelled because the students have successfully transitioned to their home school.

3. REPORT OF THE FINANCE COMMITTEE

Trustees were provided with a revised Schedule of Accumulated Surplus to replace page 52 in the Board package.

**Moved by Kevin Maves
Seconded by Jonathan Fast**

“That the report of the Finance Committee dated November 13, 2019 be received.”

“That Senior Staff be authorized to proceed with the construction of a 1000 seat theatre and a greenhouse at the new secondary school in West Niagara at an estimated cost of up to \$9,000,000, to be financed according to the Project Financing Plan as outlined in this report and subject to Ministry approval.”

“That the Annual Report on Board Investments, as at August 31, 2019, be received.”

“That the Schedule of Accumulated Surplus for the year ended August 31, 2019, be approved as amended.”

CARRIED

Trustee Maves explained that the proposed theatre and greenhouse build at the new secondary school in West Niagara reflects the three communities and what they would like to see in the new build. Trustee Maves explained how the DSBN intends to fund the project.

In response to a question from a trustee, Superintendent Veld explained that DSBN feels positive about the plan to fund the project, however if the community doesn't reach its fundraising goals, there is a plan in place.

OLD BUSINESS – continued

4. REPORT OF THE SPECIAL EDUCATION ADVISORY COMMITTEE

**Moved by Alex Bradnam
Seconded by Shannon Mitchell**

“That the report of the Special Education Advisory Committee dated November 14, 2019 be received.”

CARRIED

Trustee Bradnam provided a summary of the Special Education Advisory Committee meeting which included a student voice presentation, discussions about the Unlocking Potential: Supporting Special Education Success document, and a presentation about special education staff roles.

5. REPORT OF THE AUDIT COMMITTEE

**Moved by Jonathan Fast
Seconded by Kate Baggott**

“That the report of the Audit Committee dated November 18, 2019 be received.”

“That the 2018-19 Annual Report of the Audit Committee to the Ministry of Education be approved.”

CARRIED

Superintendent Veld provided a summary of the Audit Committee report and the Annual Report of the Audit Committee to the Ministry of Education.

6. REPORT OF THE STUDENT TRUSTEE SENATE

**Moved by Keylee Smith
Seconded by Karina Tavernese**

“That the report of the Student Trustee Senate dated November 19, 2019 be received.”

CARRIED

Student Trustees Tavernese and Smith provided a summary of the Student Trustee Senate meeting held on November 19, 2019.

Student Trustee Smith announced that Ness Griffin has been appointed to the position of Indigenous Student Trustee.

OLD BUSINESS – continued**REPORT OF THE STUDENT TRUSTEE SENATE**

In response to a question from a trustee, Superintendent Smith explained how the Indigenous Student Trustee was chosen.

7. REPORT OF THE POLICY COMMITTEE

**Moved by Shannon Mitchell
Seconded by Alex Bradnam**

“That the report of the Policy Committee dated November 19, 2019 be received.”

“That Policy B-08: Records Management be approved as amended and adopted.”

“That Newly Developed Policy G-41: Service Animals be approved as received and adopted.”

“That Policy D-06: Electronic Learning be approved as amended and adopted.”

“That Policy D-03: Approval and Conduct of Research be approved as amended and adopted.”

“That Newly Developed Policy D-15: Health Curriculum - Elementary be approved as received and adopted.”

“That Policy E-03: Health and Safety be approved as received and adopted.”

“That Policy E-06: Police Criminal Record Check – Police Vulnerable Sector Check and Offence Declaration be approved as amended and adopted.”

“That Policy E-15: Workplace Violence and Harassment Prevention be approved as amended and adopted.”

“That Policy G-08: DSBN Code of Conduct for Schools be approved as amended and adopted.”

CARRIED

Trustee Bradnam provided a short summary of the Policy Committee meeting held on November 19, 2019 and added that the next meeting will take place on February 11, 2020. The policies being reviewed will be up for vetting on the DSBN website.

OLD BUSINESS – continued**8. REPORT OF THE PARENT INVOLVEMENT COMMITTEE**

Moved by Nancy Beamer
Seconded by Doug Newton

“That the verbal update on the Parent Involvement Committee Conference be received.”

CARRIED

Trustee Newton shared highlights from the Parent Involvement Committee Conference held at Eden High School on November 6, 2019. Session topics were generated from feedback received from last year’s conference. There were almost 600 people in attendance this year. The Parent Involvement Committee would like to acknowledge the staff and students at Eden High School, DSNB staff, and trustees for supporting this event.

K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

There were no questions asked of or by Board members.

L. NEW BUSINESS

Take Notice that in accordance with the Board By-law and Rules of Order section Q-2, a recommendation that the following amendments to the By-Laws and Rules of Order of the District School Board of Niagara will come forward for consideration at the Board meeting schedule January 28, 2020, with such amendments to take effect upon the passing of the recommendations contained therein.

			Ad Hoc Governance Committee Mandate Topic Reference
R-61		The District School Board of Niagara shall have three (3) Student Trustees, one of which shall be an Indigenous Student Trustee. A Student Trustee is not a member of the Board and is not entitled to exercise a binding vote on any matter before the Board or any of its committees.	(i) Addition of Indigenous Student Trustee
N - 56		In contrast, a task force or fact-finding group or an ad hoc committee (that does not meet the definition in N-1) may be established as a working committee under the supervision and chair of administrative staff. Such groups always meet in private unless they agree to meet in public and are not governed by the <i>Education Act</i> or the Board By-Laws.	(ii) Typo Correction

L-6	<p>There shall be the following committees of the Board with each Board member required to sit on two (2) Standing or Statutory Committees.</p>	<p>(iii) Ad Hoc Properties Disposal Committee</p>
	<ul style="list-style-type: none"> • Audit Committee..... 3 Board Members • Policy Advisory Committee..... 5 Board Members • Program and Planning Committee..... 5 Board Members • Finance Committee..... 4 Board Members • Special Education Advisory Committee (SEAC)..... 2 Board Members plus 2 appointed Board Member Alternates (this is a legislated four (4) year term) • Supervised Alternative Learning Committee (SAL)..... 1 Board Member • Parent Involvement Committee..... 2 Board Members • Student Trustee Senate... 2 Board Members plus 2 Student Trustees • Code of Conduct Investigation Committee.. 4 Board Members (Chair, Vice-Chair plus 2 appointed Board Member Alternates (this is a four (4) year term) • Student Discipline Committee..... 3 Board Members (legislated minimum) • Ad Hoc Negotiations Committee..... 2 Board Members for each contract 	

	<ul style="list-style-type: none"> • Ad Hoc Properties Disposal Committee..... <p>23 Board Members (Chair of Program and Planning Committee, and Chair of Finance Committee, and Chair of the Board, or designate)</p> <p>Other Ad Hoc Committees will be established as required.</p>	
<p>O-8</p>	<p>The Chairperson of the Board shall be an ex-officio member of all committees. As such, Where the Chairperson of the Board is sitting on a committee as ex-officio member, the Chairperson of the Board shall not be counted in arriving at quorum or allowed to vote unless acting as a designated alternate. However, where the Chairperson of the Board has been appointed to a committee of the Board, the Chairperson shall be an active member of the committee and shall be counted in arriving at quorum and shall be allowed to vote.</p>	<p>(iv) Clarification of O-8</p>
	<p>Vice Chair Schaubel added a further Notice of Recommended Motion</p>	
<p>L-8</p>	<p>The Education Foundation of Niagara (EFN) is a separate incorporated charitable organization and not a committee of the Board. Four (4) Trustees will be asked to serve as Directors on the EFN Board of Directors The DSBN will appoint up to three (3) Trustees of the Board to sit as a non-voting member of the EFN Board with the understanding such service is over and above a Trustee’s obligation for involvement in Board committee work.</p>	<p>EFN Representation</p>

M. INFORMATION AND PROPOSALS

1. Staff Reports

a) Naming of the New Secondary School in West Niagara

Superintendent McGregor explained that naming process and noted that 187 unique names were submitted for consideration.

Trustee Klassen shared the school names and explained why committee members chose each.

Trustees voted by ballot to choose the name for the new secondary school in West Niagara. The three choices to be voted on, as determined by the combined Beamsville District Secondary School and Grimsby Secondary School Naming Committee, are as follows:

INFORMATION AND PROPOSALS – continued**Naming of the New Secondary School in West Niagara**

1. Lakeridge Secondary School
2. West Niagara Secondary School
3. Ridgeview Secondary School

Karen Bellamy and Cheryl Morgan handed out the ballots.

Discussions took place about the importance of all three communities being represented, political boundaries, and the possibility of confusion being caused by certain names.

Board Lawyer Jennifer Feren and Superintendent Veld served as scrutineers.

**Moved by Elizabeth Klassen
Seconded by Doug Newton**

“That the new secondary school in West Niagara be named West Niagara Secondary School effective immediately.”

CARRIED

**Moved by Alex Bradnam
Seconded by Lora Campbell**

“That the ballots be destroyed.”

CARRIED

Jennifer Feren was instructed to destroy the ballots.

2. Trustee Information Session

There was no Trustee Information Session.

3. Correspondence and Communication

There was no correspondence or communication.

4. Trustee Communications and School Liaison

- a) Trustee Bradnam reported attending the Eden Spiritual Life Centre fundraising event, where over \$43,000 was raised.
- b) Trustee Bradnam reported attending the DSBN Academy information session and tour.

INFORMATION AND PROPOSALS – continued

- c) Trustee Mitchell reported attending the Tanya Talaga, Moccasin Talk Speaker Series at Americana Conference Resort.
- d) Chair Barnett reported that Hometown Hockey came to Diamond Trail Public School. The City of Welland donated over 100 hockey jerseys to the students.
- e) Chair Barnett reported attending the Grantham Optimist Club as a keynote speaker. All 25 students recognized were DSBN students.
- f) Chair Barnett reported attending the Carousel Player presentation of Water Wonder.

5. Ontario Public School Boards' Association (OPSBA) Report

Trustee Baggott will report on the recent Day of Advocacy held at Queens Park in Toronto at the January Board meeting.

In response to a question from a trustee, Trustee Baggott confirmed that, as per the direction given by the Program and Planning committee in June, she requested the Agenda Item: One School System be added to the OPSBA AGM agenda – Central West Regional meeting in July, 2019, but it was not added to the final agenda.

Information published by the Ontario Public School Boards' Association is available at www.opsba.org.

6. Future Meetings

The calendar of December 2019 meetings was provided.

In accordance with Board By-Laws, the December Board Meeting is scheduled for next week, December 3, 2019. The evening will start with the Organization Meeting, followed by Committee of the Whole, and then the Regular Meeting.

The order of business for the Organization Meeting is to elect the Chairperson and Vice-Chairperson. In accordance with By-law F-6.1, the nomination period for the position of Chairperson and Vice-Chairperson is from December 1, 2019 until 12:00 noon on the day of the Organization Meeting (December 3, 2019). Nominations shall be submitted to the Secretary of the Board.

N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING

**Moved by Kevin Maves
Seconded by Doug Newton**

“That the business transacted by the Board of Trustees at its meeting held on November 26, 2019 be now ratified by the Board.”

“That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

CARRIED

Director Hoshizaki noted that it may be necessary to postpone the Strategic Planning meeting because of job action.

O. ADJOURNMENT

**Moved by Elizabeth Klassen
Seconded by Nancy Beamer**

“That this meeting of the District School Board of Niagara be now adjourned.”

CARRIED

The meeting adjourned at 8:50 p.m.

SUE BARNETT, Chair

**WARREN HOSHIZAKI, Director of Education
and Secretary**