



**THE MINUTES OF THE  
REGULAR MEETING OF THE  
DISTRICT SCHOOL BOARD OF NIAGARA**

**BOARD ROOM – EDUCATION CENTRE**

**January 28, 2020**

6:15 – 6:33 p.m. (Private Session)  
7:00 – 9:01 p.m. (Public Session)

**ATTENDANCE:**

**Board:** Kate Baggott, Alex Bradnam, Sue Barnett (Chair), Nancy Beamer, Lora Campbell, Jonathan Fast, Elizabeth Klassen, Kevin Maves, Shannon Mitchell, Doug Newton, Dave Schaubel (Vice Chair)

**Student Trustees:** Keylee Smith, Karina Tavernese, Ness Griffin

**Officials:** Warren Hoshizaki (Director of Education), Lora Courtois, John Dickson, Helen McGregor, Wes Hahn, Marian Reimer Friesen, Kelly Pisek, JoAnna Roberto, Leanne Smith, Michael St. John, Stacy Veld, Jennifer Feren, Karen Bellamy, Cheryl Morgan

**Recording Secretary:** Christina Dero

**Technical Support:** Wendy Coit

**A. COMMENCEMENT OF THE MEETING OF THE BOARD**

**1. Acknowledgement of Traditional Territory**

Chair Barnett opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

**2. Call to Order and Noting of Members Absent**

Chair Barnett called the Regular Meeting of the Board to order at 7:00 p.m. and welcomed guests in the gallery.

**COMMENCEMENT OF THE MEETING OF THE BOARD – continued**

**Call to Order and Noting of Members Absent**

Moved by Doug Newton  
Seconded by Lora Campbell

“That Ness Griffin be appointed to the position of Interim Indigenous Student Trustee, which term ends on July 31, 2020.”

**CARRIED**

**3. Declarations of Conflict of Interest**

Chair Barnett and Trustee Bradnam declared a conflict of interest in private session with respect to agenda item 7 - Negotiations.

**B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)**

Moved by Doug Newton  
Seconded by Elizabeth Klassen

“That the Board do now enter Committee of the Whole.”

**CARRIED**

Moved by Elizabeth Klassen  
Seconded by Lora Campbell

“That the Board return to Open meeting.”

**CARRIED**

The Board returned to open meeting at 6:33 p.m.

**C. SINGING OF “O CANADA”**

The Board stood as “O Canada” was performed by the Oakridge Public School choir, via video.

The Board remained standing for a moment of silence in memory of a DSBN student who recently passed away and to honour the victims of a recent plane crash in Iran.

**D. REFLECTIVE READING**

Trustee Beamer shared a reflective reading.

**E. BUSINESS OF THE BOARD****1. Adoption of the Agenda**

Moved by Doug Newton  
Seconded by Elizabeth Klassen

“That the Agenda be adopted.”

**CARRIED**

**2. Approval of Board Minutes**

Moved by Shannon Mitchell  
Seconded by Nancy Beamer

“That the Minutes of the Organization Meeting of the District School Board of Niagara dated December 3, 2019 be confirmed as submitted.”

“That the Minutes of the Regular Meeting of the District School Board of Niagara dated December 3, 2019 be confirmed as submitted.”

**CARRIED**

**3. Business Arising from the Minutes**

There was no business arising from the minutes.

**4. Ratification of Business Conducted in Committee of the Whole (Private Session)**

Moved by Alex Bradnam  
Seconded by Lora Campbell

“That the business transacted in Committee of the Whole be now ratified by the Board.”

**CARRIED**

**F. EDUCATIONAL SHOWCASING OR PRESENTATIONS****1. Director’s Report and Recognition****a) Director’s Recognition****• Director’s Recognition of Elaine Jenkins, Volunteer, DSBN Academy**

Director Hoshizaki recognized Elaine Jenkins for being a caring and generous volunteer who continues to make a difference in the lives of DSBN students.

**EDUCATIONAL SHOWCASING OR PRESENTATIONS – continued**

Director Hoshizaki presented Elaine Jenkins with a token of the Board's appreciation for her extraordinary contributions to students.

- **Director's Recognition of Jill Stiefelmeyer, Teacher, Governor Simcoe Secondary School**

Director Hoshizaki recognized Jill Stiefelmeyer for her exemplary commitment to students and to athletics within DSBN over her 22-year career.

Director Hoshizaki presented Jill Stiefelmeyer with a token of the Board's appreciation for her extraordinary contributions to students.

- **Director's Recognition of Lisa Fucile, Teacher, A.K. Wigg Public School**

Director Hoshizaki recognized Lisa Fucile for being a dedicated professional in the DSBN for 30 years both in schools; as a homeroom teacher, a special education teacher and learning resource teacher; and at the system level as a special education consultant.

Director Hoshizaki presented Lisa Fucile with a token of the Board's appreciation for her extraordinary contributions to students.

**b) Director's Update to Trustees**

Director Hoshizaki provided information and updates on the following:

- Gift of Music
- Whoville Lunch at Harriet Tubman Public School
- Kindergarten Open Houses

**2. Educational Showcases****a) Director's Artisan Card Award Winners**

Communications Officer, Carolyn LoConte presented the showcase, which recognized the winners of the Director's Artisan Card Contest. Students were given an opportunity to create a piece of artwork to commemorate a month of the year and what makes it special.

**G. STUDENT ACHIEVEMENT REPORTS**

There were no student achievement reports.

**H. DELEGATIONS**

There were no delegations.

**I. BOARD RECESS**

There was no Board recess.

**J. OLD BUSINESS****1. ACCOUNTS**

Moved by Kevin Maves  
Seconded by Jonathan Fast

“That the Summary of Accounts paid for the months of November and December 2019, totaling \$37,000,263.97 be received.”

**CARRIED**

**2. REPORT OF THE PARENT INVOLVEMENT COMMITTEE**

Moved by Nancy Beamer  
Seconded by Doug Newton

“That the report of the Parent Involvement Committee dated December 4, 2019 be received.”

**CARRIED**

Trustee Beamer provided a summary of the Parent Involvement Committee meeting, which included a presentation of the Board Improvement Plan for Student Achievement, information about DSBN's new equity and diversity flag, and discussions around the PIC Conference.

**3. REPORT OF THE SUPERVISED ALTERNATIVE LEARNING COMMITTEE**

Moved by Lora Campbell  
Seconded by Elizabeth Klassen

“That the report of the Supervised Alternative Learning Committee dated December 11, 2019 be received.”

“That the report of the Supervised Alternative Learning Committee dated January 22, 2020 be received.”

**CARRIED**

Trustee Campbell reported that 7 new cases were reviewed and approved during the December 11, 2019 Supervised Alternative Learning Committee meeting.

**OLD BUSINESS – continued**

Trustee Campbell added that 4 new cases were reviewed and approved during the January 22, 2020 Supervised Alternative Learning Committee meeting.

The committee reviewed the progress of current SAL cases during both meetings.

**4. REPORT OF THE SPECIAL EDUCATION ADVISORY COMMITTEE**

**Moved by Alex Bradnam  
Seconded by Shannon Mitchell**

**“That the report of the Special Education Advisory Committee December 12, 2019 be received.”**

**“That the report of the Special Education Advisory Committee January 23, 2020 be received.”**

**CARRIED**

Trustee Mitchell provided a summary of the December 12, 2019 Special Education Advisory Committee meeting, which included a student voice presentation, discussions around current job action, a presentation about supporting students with autism, and a presentation of ABA strategies used in the DSBN.

Trustee Bradnam added that the January 23, 2020 meeting included a student voice presentation, a presentation from Student Achievement Leader Nikki Train, and a review of the Special Education Plan.

**5. REPORT OF THE STUDENT TRUSTEE SENATE**

**Moved by Ness Griffin  
Seconded by Karina Tavernese**

**“That the report of the Student Trustee Senate dated December 17, 2019 be received.”**

**CARRIED**

Newly appointed Student Trustee Ness Griffin had the opportunity to introduce herself.

Student Trustees Smith, Tavernese, and Griffin provided highlights from the Student Trustee Senate meeting.

**6. REPORT OF THE FINANCE COMMITTEE**

**Moved by Kevin Maves**

**Seconded by Kate Baggott**

**“That the report of the Finance Committee dated January 15, 2020 be received.”**

**“That the DSBN Family Learning Centres report be received, and that \$80,000 from International Education strategic initiatives be allocated to fund the pilot of four centres for the 2020-21 school year.”**

**“That the Financial Report on International Education 2018-19 be received, and that \$276,332 be allocated to support the 2019-20 recommended initiatives.”**

**“That the 2019-20 Interim Financial Report, reflecting updated enrolments for October 31, 2019, and the resulting changes in revenues and expenditures, be received.”**

**“That the Capital Projects Borrowing Resolution 2020-01 authorizing the Board to borrow up to \$13,598,490 for the short-term financing of Ministry funded capital projects, pursuant to the provisions of section 243(1) of the Education Act, be approved.”**

**CARRIED**

Trustee Maves provided a summary of the Finance Committee meeting, which included a report on DSBN Family Learning Centres, a presentation of the International Education 2018-2019 Financial Report, and a presentation of the 2019-2020 Interim Financial Report.

Superintendent Veld added that DSBN has received approval to proceed with the Forestview Public School addition.

**7. REPORT OF THE PROGRAM AND PLANNING COMMITTEE**

**Moved by Dave Schaubel**

**Seconded by Alex Bradnam**

**“That the report of the Program and Planning Committee dated January 15, 2020 be received.”**

**“That the Board of Trustees approve the elementary boundary changes to transfer Zone A, as shown on Appendix C, from E.I. McCulley P.S. to Carleton P.S.; and, That the approved boundary changes take effect on the day after the Board of Trustees approval and apply to all future students in Zone A, except existing E.I. McCulley P.S. JK to Grade 7 students in Zone A, as described in this report, which are grandfathered from the boundary changes and have the option to attend either school; and, That the school boundaries be updated accordingly.”**

**OLD BUSINESS – continued****REPORT OF THE PROGRAM AND PLANNING COMMITTEE**

**“That the School Screening Association Report be approved.”**

**“That the Educational Research Committee of September 11, 2019 and October 15, 2019 be received.”**

**CARRIED**

Vice Chair Schaubel provided a summary of the Program and Planning Committee meeting, which included a report on the Elementary School Boundary Change, a presentation of the School Screening Association report, and a presentation of the Research Committee Report.

In response to a question from a trustee about families transitioning during boundary changes, Superintendent Reimer Friesen explained that each family is unique and DSBN looks each case as they come forward with an alternate school request to decide how to best accommodate.

**8. REPORT OF THE AD HOC GOVERNANCE COMMITTEE**

**Moved by Dave Schaubel  
Seconded by Doug Newton**

**“That the reports of the Ad Hoc Governance Committee dated November 19, 2019, and November 26, 2019, be received.”**

**“That the following amendments to the By-Laws and Rules of Order of the District School Board of Niagara be approved, with such amendments to take effect upon the passing of the recommendations contained therein.”**

			<b>Ad Hoc Governance Committee Mandate Topic Reference</b>
R-61		<b>The District School Board of Niagara shall have three (3) Student Trustees, one of which shall be an Indigenous Student Trustee. A Student Trustee is not a member of the Board and is not entitled to exercise a binding vote on any matter before the Board or any of its committees.</b>	<b>(i) Addition of Indigenous Student Trustee</b>



<p><b>N - 56</b></p>	<p>In contrast, a task force or fact-finding group or an ad hoc committee (that does not meet the definition in N-1) may be established as a working committee under the supervision and chair of administrative staff. Such groups always meet in private unless they agree to meet in public and are not governed by the <i>Education Act</i> or the Board By-Laws.</p>	<p>(ii) Typo Correction</p>
<p><b>L-6</b></p>	<p>There shall be the following committees of the Board with each Board member required to sit on two (2) Standing or Statutory Committees.</p>	<p>(iii) Ad Hoc Properties Disposal Committee</p>
	<ul style="list-style-type: none"> <li>• <b>Audit Committee.....</b> <b>3 Board Members</b></li> <li>• <b>Policy Advisory Committee.....</b> <b>5 Board Members</b></li> <li>• <b>Program and Planning Committee.....</b> <b>5 Board Members</b></li> <li>• <b>Finance Committee.....</b> <b>4 Board Members</b></li> <li>• <b>Special Education Advisory Committee (SEAC).....</b> <b>2 Board Members plus 2 appointed Board Member Alternates (this is a legislated four (4) year term)</b></li> <li>• <b>Supervised Alternative Learning Committee (SAL).....</b> <b>1 Board Member</b></li> <li>• <b>Parent Involvement Committee.....</b> <b>2 Board Members</b></li> <li>• <b>Student Trustee Senate...</b> <b>2 Board Members plus 2 Student Trustees</b></li> <li>• <b>Code of Conduct Investigation Committee..</b> <b>4 Board Members (Chair, Vice-Chair plus 2 appointed Board Member Alternates (this is a four (4) year term)</b></li> </ul>	

	<ul style="list-style-type: none"> <li>• <b>Student Discipline Committee.....</b>      <b>3 Board Members (legislated minimum)</b></li> <li>• <b>Ad Hoc Negotiations Committee.....</b>      <b>2 Board Members for each contract</b></li> <li>• <b>Ad Hoc Properties Disposal Committee.....</b>      <b>23 Board Members (Chair of Program and Planning Committee, and Chair of Finance Committee, and Chair of the Board, or designate)</b></li> </ul> <p><b>Other Ad Hoc Committees will be established as required.</b></p>	
<p><b>O-8</b></p>	<p>The Chairperson of the Board shall be an ex-officio member of all committees. As such, Where the Chairperson of the Board is sitting on a committee as ex-officio member, the Chairperson of the Board shall not be counted in arriving at quorum or allowed to vote unless acting as a designated alternate. However, where the Chairperson of the Board has been appointed to a committee of the Board, the Chairperson shall be an active member of the committee and shall be counted in arriving at quorum and shall be allowed to vote.</p>	<p><b>(iv) Clarification of O-8</b></p>
<p><b>M-3</b></p>	<p>The following matters shall not be raised in a regular open meeting of the Board and in committee may be considered in private session:</p> <ul style="list-style-type: none"> <li><del>a) Legal matters or any litigation affecting the Board;</del></li> <li><del>b) Decisions in respect of negotiations with employees of the Board;</del></li> <li><del>c) Purchase, lease or disposal of property;</del></li> <li><del>d) Suspensions, expulsions, exclusion of pupils and re-admission of such pupils;</del></li> <li><del>e) Indigent pupils;</del></li> <li><del>f) Personnel matters involving efficiency, discipline, termination or other retirement of employees, medical reports or examinations, and staff changes;</del></li> <li><del>g) Human resources update by the Director;</del></li> <li><del>h) The security of the property of the Board;</del></li> <li><del>i) The disclosure of intimate, personal or financial information in respect of a member of a Board or committee, an employee or prospective employee of the Board or a pupil</del></li> </ul>	

	<p><del>or his or her parent or guardian; and</del>  <del>j) Other matters agreed upon by the majority of the Board members.</del></p> <p>a) The security of the property of the board;          b) The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;          c) The acquisition or disposal of a school site;          d) Decisions in respect of negotiations with employees of the board; or          e) Litigation affecting the board; or          f) Where the subject-matter under consideration involves an ongoing investigation under the <i>Ombudsman Act</i> respecting the board.</p>	
<p>L-8</p>	<p>The Education Foundation of Niagara (EFN) is a separate incorporated charitable organization and not a committee of the Board. <del>Four (4) Trustees will be asked to serve as Directors on the EFN Board of Directors</del> The DSBN will appoint up to <del>three (3) Trustees</del> of the Board to sit as a non-voting member of the EFN Board with the understanding such service is over and above a Trustee’s obligation for involvement in Board committee work.</p>	<p>EFN Representation</p>

Vice Chair Schaubel requested a friendly amendment to the motion which included waiving the procedure to permit the amendment without any prior written notice. Vice Chair Schaubel requested that By-Law L-6 be changed to allow proper alignment with By-Law R-61.

**Moved by Dave Schaubel**  
**Seconded by Doug Newton**

**“That By-Law L-6 be amended to change the number of student trustees from 2 to 3.”**

**CARRIED**

**K. QUESTIONS ASKED OF AND BY BOARD MEMBERS**

There were no questions asked of or by Board members.

**L. NEW BUSINESS****1. REPORT OF THE CODE OF CONDUCT INVESTIGATION COMMITTEE**

**In compliance with the Education Act, Trustee Baggott was present but did not participate in the deliberations or vote on the resolutions.**

Chair Barnett provided a summary of the allegation and outlined the process and timeline of the alleged breach.

**Moved by Elizabeth Klassen  
Seconded by Alex Bradnam**

**“That the report of the Code of Conduct Investigation Committee dated January 28, 2020 be received.**

**“That Trustee Baggott is found in breach of the DSBN Code of Conduct.”**

**CARRIED  
BY 2/3 MAJORITY**

Trustees were given the opportunity to speak to the proposed motions. Discussions took place and the reasons for passing the resolution included Trustee Baggott’s lack of respect or understanding of her role as a trustee by engaging with a parent in operational issues, not referring the operational issue to the Director or senior staff, engaging with a parent from a school outside her own assigned family of schools contrary to the Board’s practice, and not referring the parent to the trustee assigned to the school.

**Moved by Elizabeth Klassen  
Seconded by Alex Bradnam**

**“That Trustee Baggott be barred from the next two Board meetings.”**

Discussions took place around the proposed sanctions and trustees decided that a sanction was necessary because a breach was found, and that the sanction balanced the weight of the penalty and the need for the Board to be able to move forward.

In response to the discussions, Trustee Klassen requested a friendly amendment to the motion.

**Moved by Elizabeth Klassen  
Seconded by Alex Bradnam**

**“That Trustee Baggott be barred from the next Board meeting.”**

**CARRIED**

**NEW BUSINESS – continued****REPORT OF THE CODE OF CONDUCT INVESTIGATION COMMITTEE****Recorded vote:****Chair Barnett – In favor****Trustee Bradnam – In favor****Trustee Beamer – Opposed****Trustee Campbell – Opposed****Trustee Fast – In favor****Trustee Klassen – In favor****Trustee Maves – In favor****Trustee Mitchell – Opposed****Trustee Newton – In favor****Vice Chair Schaubel – In favor**

Chair Barnett clarified that the sanction does not exclude Trustee Baggott from the Committee of the Whole meeting or Committee meetings.

**M. INFORMATION AND PROPOSALS****1. Staff Reports**

There were no staff reports.

**2. Trustee Information Session**

There was no Trustee Information Session.

**3. Correspondence and Communication**

Superintendent Roberto reported that DSBN is working closely with Niagara Region Public Health to communicate information about the coronavirus. Principals are being asked to distribute a letter from DSBN and a fact sheet that was created by Niagara Region Public Health to parents.

In response to a question from a trustee about concerns raised in a letter received from OUTniagara, Chair Barnett clarified that the Pride Flag will continue to be flown at DSBN during the month of June.

Trustee Maves shared highlights from the recent Pre-Budget Consultation Session with the Standing Committee on Finance and Economic Affairs. Trustee Maves added that he and Superintendent Dickson advocated for sustainable funding for education and spoke to programs that DSBN has been able to support through the use of internally appropriated accumulated surplus funds.

**4. Trustee Communications and School Liaison**

- a) Trustee Beamer reported that Brock University is helping to plan an event for female high school STEM students.
- b) Trustee Klassen reported that DSBN's Strategic Plan meeting has been postponed.

**INFORMATION AND PROPOSALS – continued**

- c) Trustee Campbell reported that Brock Leadership Citizenship Society and the Education Foundation of Niagara will host the 5<sup>th</sup> Annual Denim, Diamonds, and Diplomas event in support of the DSBN Academy bursary fund on February 8, 2020 at Club Roma.
- d) Chair Barnett reported that Welland Centennial Secondary School will host an Elimination Draw fundraiser on February 20, 2020 to raise funds for an electronic scoreboard.

**5. Ontario Public School Boards' Association (OPSBA) Report**

Chair Barnett provided highlights from the Public Education Symposium that was held on January 23-25, 2020. Highlights included a union update, discussions on how e-learning will affect class sizes, and committee reports. Chair Barnett added that Grants for Student Needs funds will be received in March.

Chair Barnett provided highlights from the OPSBA Central West Regional Meeting held on January 25, 2020. Topics of discussion included the OPSBA/Nanos polling results, potential strategies to support the strategic priorities, and Grants for Student Needs. The next meeting will be held on March 28, 2020 in Hamilton.

Information published by the Ontario Public School Boards' Association is available at [www.opsba.org](http://www.opsba.org).

**6. Future Meetings**

The calendar of February 2020 meetings was provided.

**N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING**

**Moved by Alex Bradnam  
Seconded by Nancy Beamer**

**“That the business transacted by the Board of Trustees at its meeting held on January 28, 2020 be now ratified by the Board.”**

**“That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”**

**CARRIED**

**O. ADJOURNMENT**

**Moved by Doug Newton  
Seconded by Lora Campbell**

**“That this meeting of the District School Board of Niagara be now adjourned.”**

**CARRIED**

The meeting adjourned at 9:01 p.m.

---

**SUE BARNETT**, Chair

---

**WARREN HOSHIZAKI**, Director of Education  
and Secretary