



**THE MINUTES OF THE
REGULAR MEETING OF THE
DISTRICT SCHOOL BOARD OF NIAGARA**

VIRTUAL MEETING

June 22, 2020

5:30 – 6:46 p.m. (Private Session)

7:00 – 8:27 p.m. (Public Session)

ATTENDANCE:

Board: Kate Baggott, Alex Bradnam, Sue Barnett (Chair), Lora Campbell, Jonathan Fast, Elizabeth Klassen, Kevin Maves, Shannon Mitchell, Doug Newton, Dave Schaubel (Vice Chair)

Student

Trustees: Keylee Smith, Karina Tavernese, Ness Griffin

Officials: Warren Hoshizaki (Director of Education), Lora Courtois, John Dickson, Helen McGregor, Wes Hahn, Marian Reimer Friesen, Kelly Pisek, JoAnna Roberto, Leanne Smith, Michael St. John, Stacy Veld, Jennifer Feren, Karen Bellamy, Cheryl Morgan

Regrets: Nancy Beamer

Recording

Secretary: Christina Dero

Technical

Support: Wendy Coit

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Acknowledgement of Traditional Territory

Chair Barnett opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

2. Call to Order and Noting of Members Absent

Chair Barnett called the Regular Meeting of the Board to order at 7:00 p.m. and welcomed those in attendance.

COMMENCEMENT OF THE MEETING OF THE BOARD – continued

Call to Order and Noting of Members Absent

Chair Barnett noted the absence of Trustee Beamer.

3. Declarations of Conflict of Interest

Chair Barnett and Trustee Bradnam declared a conflict of interest in private session with respect to agenda item 7b – Negotiations and left the meeting for discussion and voting of that item.

Chair Barnett acknowledged Student Trustee Smith and Student Trustee Griffin as this is their last official Board meeting. Chair Barnett thanked them for the all the work they did on behalf of students and wished them all the best.

B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)

**Moved by Jonathan Fast
Seconded by Dave Schaubel**

“That the Board do now enter Committee of the Whole.”

CARRIED

**Moved by Jonathan Fast
Seconded by Kevin Maves**

“That the Board return to Open meeting.”

CARRIED

The Board returned to open meeting at 6:46 p.m.

C. SINGING OF “O CANADA”

The Board stood as “O Canada” was performed by the Dalewood French Immersion Public School choir, via video.

The Board remained standing for a moment of silence in remembrance of a student who recently passed away.

D. REFLECTIVE READING

Trustee Campbell shared a reflective reading.

E. BUSINESS OF THE BOARD

1. Adoption of the Agenda

Moved by Jonathan Fast
Seconded by Dave Schaubel

“That the Agenda be adopted.”

CARRIED

2. Approval of Board Minutes

Moved by Shannon Mitchell
Seconded by Elizabeth Klassen

“That the Minutes of the Regular Meeting of the District School Board of Niagara dated February 25, 2020 be confirmed as submitted.”

CARRIED

3. Business Arising from the Minutes

- a) **Correspondence to The Honourable Stephen Lecce, Minister of Education dated March 2, 2020 in support of the Ontario Public School Boards’ Association’s 2020-21 Education Funding Priorities for the government’s Grants for Student Needs (GSN) education funding plans.**

Correspondence to The Honorable Stephen Lecce, Minister of Education, can be found in the Board package.

4. Ratification of Business Conducted in Committee of the Whole (Private Session)

Moved by Dave Schaubel
Seconded by Alex Bradnam

“That the business transacted in Committee of the Whole be now ratified by the Board.”

CARRIED

F. EDUCATIONAL SHOWCASING OR PRESENTATIONS

1. Director's Report and Recognition

a) Director's Recognition

Director's Recognition of Sheila Jones, Head Custodian, Education Centre

Director Hoshizaki shared a video, recognizing Sheila Jones for 31 years of dedicated service. Director Hoshizaki presented Sheila Jones with a token of the Board's appreciation for her extraordinary contributions.

2. Educational Showcases

There were no Educational Showcases.

G. STUDENT ACHIEVEMENT REPORTS

There were no student achievement reports.

H. DELEGATIONS

There were no delegations.

I. BOARD RECESS

There was no Board recess.

J. OLD BUSINESS

1. ACCOUNTS

**Moved by Kevin Maves
Seconded by Dave Schaubel**

“That the Summary of Accounts paid for the months of February, March, April, and May 2020, totaling \$69,838,144.39 be received.”

CARRIED

2. REPORT OF THE PROGRAM AND PLANNING COMMITTEE

**Moved by Dave Schaubel
Seconded by Elizabeth Klassen**

OLD BUSINESS – continued**REPORT OF THE PROGRAM AND PLANNING COMMITTEE**

“That the report of the Program and Planning Committee dated March 3, 2020 be received.”

“That the March 2020 DSBN Well-Being Report be received.”

“That the report of the Educational Research Committee of November 14, 2019 and February 13, 2020 be received.”

Trustee Schaubel provided a summary of the proposed school year calendar and added that the motion needs to be amended because the Ministry of Education has since indicated that they are not approving calendars at this time because of the pandemic. The revised motion reads:

“That the report of the Elementary and Secondary School Year Calendars 2020- 2021 be received and approved for submission to the Ministry of Education”

CARRIED

Trustee Schaubel provided a summary of the DSBN Well-Being report and the Educational Research Committee meeting held on February 13, 2020.

Discussions took place around equity and inclusion and the importance of the work that DSBN is doing to ensure that students and staff are safe and feel supported. DSBN will begin the third phase of their Equity Audit in September where students will have the opportunity to complete a survey.

Director Hoshizaki explained that DSBN staff have contacted all students, staff, and community members who contacted DSBN about the recent protests and they were asked if they would like to be included in further discussions moving forward.

In response to a question from a trustee, Director Hoshizaki explained that he has already reached out to Peel District School Board and Toronto District School Board to request the call to action received from Black Lives Matter Toronto and has reviewed the recommendations.

3. REPORT OF THE SPECIAL EDUCATION ADVISORY COMMITTEE

**Moved by Alex Bradnam
Seconded by Shannon Mitchell**

“That the report of the Special Education Advisory Committee dated March 12, 2020 be received.”

“That the report of the Special Education Advisory Committee dated June 11, 2020 be received.”

CARRIED

OLD BUSINESS – continued**REPORT OF THE SPECIAL EDUCATION ADVISORY COMMITTEE – continued**

Trustee Mitchell provided a summary of the Special Education Advisory Committee meetings which included a student voice presentation, a presentation of the DSBN 2019 Special Olympics video, and an update on DSBN Learn at Home.

A video of students participating in the 2018 Special Olympics was shared.

4. REPORT OF THE STUDENT TRUSTEE SENATE

**Moved by Keylee Smith
Seconded by Ness Griffin**

“That the report of the Student Trustee Senate dated April 30, 2020 be received.”

“That the report of the Student Trustee Senate dated May 19, 2020 be received.”

CARRIED

Student Trustee Smith reported that elections for a new Student Trustee were held virtually and Salony Sharma from Westlane Secondary School was the successful candidate. A video was shared with Salony Sharma explaining why she ran for Student Trustee.

Student Trustee Tavernese reported that an OSTA-AECO Conference took place virtually on May 21-24, 2020. Various webinars were available for participants.

Student Trustee Griffin reported that she spoke to Senators about the benefits of a committee to help run indigenous events. Student Trustee Griffin announced that Keelee Hollowell from A.N. Myer Secondary School has been appointed Indigenous Student Trustee and her term will begin in August.

5. REPORT OF THE PARENT INVOLVEMENT COMMITTEE

**Moved by Doug Newton
Seconded by Kate Baggott**

“That the report of the Parent Involvement Committee dated June 3, 2020 be received.”

CARRIED

Trustee Newton provided a summary of the Parent Involvement Committee report, which included graduation plan updates, public health recommendations for retrieval of items, and information about summer learning at DSBN.

OLD BUSINESS – continued

6. REPORT OF THE AUDIT COMMITTEE

**Moved by Jonathan Fast
Seconded by Kate Baggott**

“That the report of the Audit Committee dated June 8, 2020 be received.”

“That the report of the Regional Internal Audit Status Report be received”, and

“That the Audit Plan that was approved for 2019-2020 be rolled forward for completion in 2020-21”, and

“That the Audit Projects Proposed for 2020-2021 be approved”.

“That the 7-month Specified Procedures Report for the period ending March 31, 2020 be received”.

“That Audit Committee members complete the Evaluation of External Auditors form for the 2018-19 Fiscal Year and send in confidence to Nicky Westlake by June 15, 2020.”

“That KPMG LLP be appointed as District School Board of Niagara external auditors for a one-year term commencing September 1, 2020.”

CARRIED

Superintendent Veld provided a summary of the Audit Committee meeting which included a review of the 7-month Specified Procedures Report and the Internal Audit Status Report. The committee appointed KPMG as external auditors for a one year term.

7. REPORT OF THE POLICY COMMITTEE

**Moved by Alex Bradnam
Seconded by Kate Baggott**

“That the report of the Policy Committee dated June 9, 2020 be received.”

“That Policy F-06: Video Security Surveillance be approved as amended and adopted.”

“That Policy C-02: Adult & Community Education (ACE) Operational Framework be approved as received and adopted.”

“That Policy D-01: Digital Technology Use by Students be approved as amended and adopted.”

OLD BUSINESS – continued**REPORT OF THE POLICY COMMITTEE**

“That Policy D-02: Selection, Approval and Review of Educational Resources be approved as amended and adopted.”

“That Policy G-29: Safe and Accepting Schools: Bullying Prevention and Intervention be accepted with the current date open for review next year.”

“That Policy G-14: Out of School Programs/Events be approved as amended and adopted.”

“That Policy E-14: Police Criminal Record Check – Police Vulnerable Sector Check for Service Providers be approved as amended and adopted.”

“That Policy G-24: On-Site/Off-Site Evacuation be approved as amended and adopted.”

“That Policy G-36: Concussions be approved as amended and adopted.”

“That Policy E-02: Conflict of Interest be approved as amended and adopted.”

CARRIED

Trustee Bradnam provided a summary of the policies that were reviewed during the Policy Committee meeting on June 9, 2020. Trustee Bradnam added that the changes are detailed in the Board package. The next set of policies being vetted will be available on the DSBN website.

8. REPORT OF THE FINANCE COMMITTEE

**Moved by Kevin Maves
Seconded by Dave Schaubel**

“That the report of the Finance Committee dated June 10, 2020 be received.”

“That the Award of Contracts Summary Report for the period ended March 31, 2020, be received.”

“That the Third Interim Financial Report for the period ending April 30, 2020, be received.”

“That the Multi-Year Capital Plan be approved, and staff be authorized to proceed with all identified projects up to and including the 2021-22 year, subject to confirmation of necessary Ministry of Education capital funding approvals.”

CARRIED

OLD BUSINESS – continued**REPORT OF THE FINANCE COMMITTEE**

Trustee Maves provided highlights from the awards of contract for the Forestview Public School addition and the Eden High School science lab renovations.

9. REPORT OF THE SUPERVISED ALTERNATIVE LEARNING COMMITTEE

**Moved by Lora Campbell
Seconded by Elizabeth Klassen**

“That the report of the Supervised Alternative Learning Committee dated June 18, 2020 be received.”

CARRIED

Trustee Campbell reported that the committee reviewed 23 cases that had previously come to the Committee during the 2019/20 school year. Of the 23 cases reviewed, 14 have been renewed for the upcoming school year. During the 2019/20 school year 49 cases were reviewed.

K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

There were no questions asked of or by Board members.

L. NEW BUSINESS

There was no new business.

M. INFORMATION AND PROPOSALS**1. Staff Reports****a) 2019-2020 DSBN End of Year/Summer Learning Plan 2020 Report**

**Moved by Lora Campbell
Seconded by Kate Baggott**

“That the 2019-2020 DSBN End of Year /Summer Learning Plan 2020 report dated June 22, 2020 be received.”

CARRIED

Director Hoshizaki highlighted the work that DSBN staff has been doing since March 12, 2020 to ensure that student learning continues, and schools are prepared for the upcoming school year.

INFORMATION AND PROPOSALS – continued**2019-2020 DSBN End of Year/Summer Learning Plan 2020 Report**

Director Hoshizaki added that employees and trustees of the board have raised \$100,000 for DSBN families in need.

In response to a question from a Trustee, Director Hoshizaki confirmed that summer school will be offered at DSBN this year.

2. Trustee Information Session

Director Hoshizaki shared local and provincial updates at a Trustee Information Session prior to the start of the Board meeting.

3. Correspondence and Communication**a) Correspondence to The Honourable Stephen Lecce, Minister of Education dated June 5, 2020**

Correspondence to The Honourable Stephen Lecce, Minister of Education can be found in the Board package.

4. Trustee Communications and School Liaison**a) Trustee Committee Assignments: September 1, 2020 – November 30, 2022**

Moved by Alex Bradnam
Seconded by Shannon Mitchell

“That the Trustee Committee Assignments for the period of September 1, 2020 – November 30, 2022 be approved.”

CARRIED

Chair Barnet noted that because there were very few requests for re-assignment, it was decided that for consistency, the trustee committee assignments would remain the same for the remainder of the trustees' term.

5. Ontario Public School Boards' Association (OPSBA) Report**a) Trustees will be asked to appoint DSBN representatives for the Ontario Public School Boards' Association (OPSBA) Director and Voting Delegate and the Alternate Director and Alternate Voting Delegate for the 2020-2021 term, commencing September 1, 2020.**

INFORMATION AND PROPOSALS – continued

**Moved by Dave Schaubel
Seconded by Alex Bradnam**

“That Trustee Kate Baggott be appointed to serve as OPSBA Director and to hold the position of Voting Delegate for the Annual General Meeting and Regional Council meetings for the 2020-2021 term.”

“That Trustee Shannon Mitchell be appointed to serve as OPSBA Alternate Director and to hold the position of Alternate Voting Delegate for the Annual General Meeting and Regional Council meetings for the 2020-2021 term.”

CARRIED

Trustee Baggott reported that OPSBA has continued to meet. Trustee Baggott expressed concern about public education not being considered a necessity and added that education is essential to every student. Trustees were asked to consider their position on whether families should be able to opt out of attending school and to submit their feedback to Trustee Baggott so she will be able to represent the Board when additional feedback on the matter is requested.

Information published by the Ontario Public School Boards' Association is available at www.opsba.org.

6. Future Meetings

Chair Barnett noted that future meeting dates will be confirmed with trustees via email from the Director's office as soon as possible.

N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING

**Moved by Elizabeth Klassen
Seconded by Doug Newton**

“That the business transacted by the Board of Trustees at its meeting held on June 22, 2020 be now ratified by the Board.”

“That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

CARRIED

O. ADJOURNMENT

**Moved by Dave Schaubel
Seconded by Shannon Mitchell**

“That this meeting of the District School Board of Niagara be now adjourned.”

CARRIED

The meeting adjourned at 8:27 p.m.

SUE BARNETT, Chair

WARREN HOSHIZAKI, Director of Education
and Secretary