



THE MINUTES OF THE ORGANIZATION MEETING OF THE BOARD

BOARD ROOM – EDUCATION CENTRE
6:16 p.m.

DECEMBER 3, 2019

ATTENDANCE:

Board: Kate Baggott, Alex Bradnam, Sue Barnett, Nancy Beamer, Lora Campbell, Elizabeth Klassen, Kevin Maves, Shannon Mitchell, Doug Newton, Dave Schaubel

Student Trustees: Keylee Smith and Karina Tavernese

Officials: Warren Hoshizaki (Director of Education), Lora Courtois, John Dickson, Wesley Hahn, Helen McGregor, Kelly Pisek, Marian Reimer Friesen, JoAnna Roberto, Leanne Smith, Michael St. John, Stacy Veld, Jennifer Feren, Kim Yielding, Karen Bellamy, Cheryl Morgan

Regrets: Jonathan Fast

Recording Secretary: Christina Dero

1. CALL TO ORDER

The meeting was called to order at 6:16 p.m. by Warren Hoshizaki, Director of Education and Secretary of the Board, who conducted the meeting until the election of the Chairperson.

Director Hoshizaki noted that Trustee Fast sends his regrets.

2. READING APPLICABLE BY-LAW PROCEDURES FOR THE ELECTION OF NEW CHAIRPERSON AND VICE-CHAIRPERSON

Director Hoshizaki read DSBN By-Law F-1, that states “The order of business for the Organization Meeting of the Board is to elect the Chairperson and Vice-Chairperson of the Board.”

Director Hoshizaki moved to agenda item 4 – Election of Chairperson.

3. APPOINTMENT OF SCRUTINEERS

There appointment of scrutineers was not necessary.

4. ELECTION OF CHAIRPERSON

The process for the election of a Chairperson was carried out in accordance with DSBN By-Laws F-6.1 and F-6.2.

Director Hoshizaki read By-Law F-6.1 Nominations:

- i. The Secretary of the Board shall receive written nominations of members of the Board for the position of Chairperson and Vice-Chairperson.
- ii. Nominations shall be submitted to the Secretary of the Board from December 1st until 12:00 noon on the day of the Organization Meeting and may be submitted only by members of the Board.
- iii. The Secretary shall confirm with each nominee the nominee's acceptance of the nomination.
- iv. A Board member may be nominated for both Chairperson and Vice-Chairperson but, if elected as Chairperson, must either decline the position or withdraw from the ballot for Vice-Chairperson.
- v. A Board member may nominate only one member of the Board for each position. This includes the Board member making the nomination.
- vi. After nominations are closed, the Secretary will prepare separate ballots containing the names of the candidate for each position.

Director Hoshizaki announced that Trustee Sue Barnett was nominated and let her name stand for the position of Chairperson. She has been acclaimed Chairperson for the District School Board of Niagara.

Chair Barnett chaired the remainder of the Organization Meeting of the Board.

5. ELECTION OF VICE-CHAIRPERSON

The process for election of a Vice-Chairperson was carried out in accordance with DSBN By-Law F-7.

Chair Barnett announced that Trustee Dave Schaubel was nominated and let his name stand for the position of Vice- Chairperson. He has been acclaimed Vice-Chairperson for the District School Board of Niagara.

6. MOTION TO DESTROY THE BALLOTS

A motion to destroy the ballots was not necessary.

7. COMMITTEE MEMBERSHIP

There is no requirement to select committee membership at this time.

8. SIGNING AUTHORITY

In accordance with DSBN By-Laws B-2 and B-3:

**Moved by Doug Newton
Seconded by Alex Bradnam**

“That the Chairperson or the Vice-Chairperson of the Board, and the Secretary or Treasurer of the Board, be the signing officers of the Board”;

AND

“That for the payment of the accounts, automatic cheque signing equipment be used bearing the signature of the Chairperson and Treasurer of the Board.”

CARRIED

9. BORROWING AUTHORITY

A resolution authorizing the borrowing of money to meet current expenditures of the District School Board of Niagara (the Board).

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the Act), the Board considers it necessary to borrow the amount of up to 45 million dollars (\$45,000,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on January 1, 2020 and ending on December 31, 2020 (‘the Period’).
- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution, together with the total of any similar borrowings and any accrued interest on those borrowings, is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.
- D. The amount borrowed for current expenditures is within the Board’s Debt and Financial Obligation Limit as established by the Ministry of Education from time to time.

**Moved by Lora Campbell
Seconded by Kate Baggott**

1. **“The Chairperson or Vice-Chairperson and the Secretary or Treasurer of the Board are authorized on behalf of the Board to borrow in accordance with section 243 of the Education Act from time to time by way of promissory note, or overdraft, or**

BORROWING AUTHORITY – continued

bankers acceptance from the Bankers of the Board or from any other approved lender a sum or sums not exceeding in the aggregate 45 million dollars (\$45,000,000) to meet, until current revenue is collected, the current expenditures of the Board for the Period and to give to the Bankers of the Board or to any other approved lender promissory notes or bankers acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chairperson or Vice-Chairperson and the Secretary or Treasurer of the Board for the sums borrowed plus interest at a rate to be agreed upon from time to time with the Bankers of the Board or any other approved lender; and

2. The interest charged on all sums borrowed pursuant to this Resolution, plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing; and
3. The Secretary or Treasurer of the Board is authorized and directed to apply in payment of all sums borrowed, plus interest, all of the moneys collected or received in respect of the current revenues of the Board.”

CARRIED

10. RATIFICATION OF BUSINESS CONDUCTED IN THIS ORGANIZATION MEETING

Moved by Kevin Maves
Seconded by Shannon Mitchell

“That the business transacted by the Board of Trustees at its Organization Meeting held on December 3, 2019 be now ratified by the Board.”

“That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

CARRIED

11. ADJOURNMENT

Moved by Nancy Beamer
Seconded by Elizabeth Klassen

“That the Organization Meeting of the District School Board of Niagara be now adjourned.”

CARRIED

ADJOURNMENT – continued

The meeting adjourned at 6:23 p.m.

SUE BARNETT, Chair

WARREN HOSHIZAKI, Director of Education
and Secretary