

## BOARD MEETING MINUTES

MONDAY, JUNE 27, 2022

Private Session: 6:19 p.m. – 6:31 p.m. | Public Session: 7:01 p.m. – 8:05 p.m. (Virtual Hybrid Meeting)

### ATTENDANCE

#### BOARD

Kate Baggott, Alex Bradnam (Vice Chair), Sue Barnett (Chair), Nancy Beamer, Lora Campbell, Jonathan Fast, Elizabeth Klassen, Kevin Maves, Shannon Mitchell, Doug Newton, Dave Schaubel

#### STUDENT TRUSTEES

Tiya Patel, Kya Steinbach-Parker

#### REGRETS

Salony Sharma

#### OFFICIALS

Warren Hoshizaki (Director of Education), Lora Courtois, Mary Anne Gage, Ann Gilmore, Simon Hancox, Kelly Pisek, Marian Reimer Friesen, Leanne Smith, Michael St. John, Stacy Veld, Darren VanHooydonk, Jennifer Feren, Maryam Safdar Ali, Kim Sweeney, Karen Bellamy, Cheryl Morgan

#### RECORDING SECRETARY

Jennifer McGugan

#### TECHNICAL SUPPORT

Wendy Coit, Nate Burns

### A. COMMENCEMENT OF THE MEETING OF THE BOARD

#### 1. Acknowledgement Of Traditional Territory

Chair Barnett opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

#### 2. Call To Order and Noting Of Members Absent

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Chair Barnett called the Regular Meeting of the Board to order at 7:01 p.m.

Chair Barnett noted that Student Trustee Salony Sharma was absent and congratulated her on graduating this evening. She shared that at the recent Annual General Meeting of the Ontario Student Trustees Association (OSTA), student trustee Tiya Patel was elected to the position of Public Board Council President by her student trustee colleagues and that student trustee Steinbach-Parker has been selected to the position of Outreach Coordinator by her student trustee colleagues.

### 3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

## B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)

Moved by Kate Baggott

Seconded by Lora Campbell

“That the Board do now enter Committee of the Whole.”

**CARRIED**

Moved by Elizabeth Klassen

Seconded by Shannon Mitchell

“That the Board return to Open meeting.”

**CARRIED**

The Board returned to open meeting at 6:31 p.m.

## C. SINGING OF ‘O CANADA’

The Board stood as ‘O Canada’ was performed by Wellington Heights Public School Choir, via video.

A moment of silence was observed for the passing of two DSBN students.

## D. REFLECTIVE READING

Trustee Beamer shared a reflective reading.

## E. BUSINESS OF THE BOARD

### 1. Adoption of the Agenda

Moved by Nancy Beamer

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**Seconded by Alex Bradnam**

“That the Agenda be adopted.”

**CARRIED**

## 2. Approval of Board Minutes

**Moved by Jonathan Fast**

**Seconded by Elizabeth Klassen**

“That the Minutes of the Regular Meeting of the District School Board of Niagara dated May 24, 2022, be confirmed as submitted.”

**CARRIED**

## 3. Business Arising from the Minutes

There was no business arising from the minutes.

## 4. Ratification of Business Conducted in Committee of the Whole (Private Session)

**Moved by Kevin Maves**

**Seconded by Shannon Mitchell**

“That the business transacted in Committee of the Whole be now ratified by the Board.”

**CARRIED**

## F. EDUCATIONAL SHOWCASING OR PRESENTATIONS

### 1. Director’s Report and Recognition

#### a) Director’s Report

Director Hoshizaki reviewed the highlights of the report including:

- **Skills Canada 2022**

Director Hoshizaki reported that five DSBN students represented Team Ontario at the 2022 Skills Canada competition held virtually on May 28, 2022. He congratulated all the students and noted two received a gold medal and one received a bronze.

- **DSBN Special Olympics**

Director Hoshizaki shared that this year’s Special Olympics welcomed over 700 students to Welland Centennial Secondary School. He thanked all involved in making the day an amazing experience for all.

- **International Concussion Summit**

Director Hoshizaki reported that there were over 250 people in attendance at the 8<sup>th</sup> Annual International Concussion Summit that hosted leading Concussion experts from across Canada and

the United States. Director Hoshizaki thanked the ICS team for all their work and contributions to a successful event.

- **National Gold in Wrestling**

Director Hoshizaki shared that Bianca Romano, a grade 9 student at Welland Centennial Secondary School, won gold at the National Wrestling Championships in Edmonton and will represent Canada at the Pan Am Games in Argentina.

- **Canada's National Indigenous Peoples Day**

On Canada's National Indigenous Peoples Day on June 21, many students and staff shared their learning of the history of residential schools and the projects they took part in as part of the National Day of Truth and Reconciliation.

- **Ontario Youth Apprenticeship Program (OYAP) Activities**

Director Hoshizaki highlighted the OYAP opportunities for students to connect hands-on opportunities with Indigenous culture.

- **DSBN Virtual Art Showcase**

Director Hoshizaki shared that the 2022 Elementary Virtual Art Showcase is live on DSBN's website until June 29, displaying artwork from 68 elementary schools.

- **DSBN Academy**

Director Hoshizaki reported that settlement funds from a Microsoft class action case in 2018 will be available to support the DSBN Academy in purchasing new computer hardware, software, and related training.

- **Harriet Tubman PS**

Director Hoshizaki thanked those who wrote letters and messages of support for the Harriet Tubman school community regarding the recent hate vandalism incident including Brock University's Faculty of Education Equity & Social Justice Standing Committee.

- **Sportsmanship At Its Best**

Director Hoshizaki highlighted the kindness displayed by a grade 4 Prince Philip Public School student in St. Catharines during a Novice boys 800m race. The student stopped to help a fallen fellow competitor and still finished with an impressive bronze medal finish in the race. The Director shared that the student was presented with a gold medal for his incredible act of sportsmanship.

## 2. Educational Showcases

There were no educational showcases.

## G. STUDENT ACHIEVEMENT REPORT

There were no student achievement reports.

## H. DELEGATIONS

There were no delegations.

## I. BOARD RECESS

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There was no Board recess.

## J. OLD BUSINESS

### 1. Report of the Audit Committee

Moved by Doug Newton

Seconded by Dave Schaubel

“That the report of the Audit Committee dated June 6, 2022, be received.”

**CARRIED**

Superintendent Stacy Veld shared that the proposed 2022-23 Audit Plan will focus on risk assessment with an Electronic Records and Information Management Audit, and a Custodial Services Audit as recommended by Senior Board staff. Superintendent Veld stated that the annual 7-Month Specified Procedures report is required to be completed annually by external auditors and submitted to the Ministry. No issues or findings were found during KPMG’s review. As per Ontario Regulation 361/10, the Audit Committee made their annual recommendation and approved the appointment of KPMG LLP as the external auditors for the District School Board of Niagara.

### 2. Report of the Special Education Advisory Committee

Moved by Kate Baggott

Seconded by Nancy Beamer

“That the report of the Special Education Advisory Committee dated June 9, 2022, be received.”

**CARRIED**

Trustee Mitchell shared the meeting began with the introduction of a video focusing on a St. Catharines Collegiate Secondary School student who had many opportunities to integrate into several classes and practice life skills. Also, the committee welcomed Sarb Sandhu, Executive Director of Niagara Student Transportation Services (NSTS), who provided an overview of NSTS and Specialized Transportation.

Trustee Bradnam shared that the DSBN curriculum and special education departments worked together to learn about the science of reading. An update was provided on low enrolment classes for the 2022-23 school year and the addition of two Intensive Support Training Teams (ISTTs) that will work in schools to equip staff and support students with complex learning needs, as well as three additional speech and language pathologists, 14 permanent contracts EAs, and increased LRT and SERT allocations.

### 3. Report of the Supervised Alternative Learning Committee

Moved by Alex Bradnam

Seconded by Lora Campbell

“That the report of the Supervised Alternative Learning Committee dated June 15, 2022, be received.”

**CARRIED**

Trustee Campbell reported that at the June SAL Committee ten cases were renewed for 2022/23, 13 cases were discontinued due to aging out of the program and have transition plans in place. One plan was discontinued because the student left the DSBN, and one was not renewed due to the student pursuing a different learning plan. Finally, two cases were discontinued as the students were not compliant with their SAL plans.

#### 4. Report of the Finance Committee

**Moved by Jonathan Fast**

**Seconded by Elizabeth Klassen**

“That the report of the Finance Committee dated June 27, 2022, be received.”

“That the Summary of Accounts paid for the month of April and May 2022, totalling \$53,145,635 be received.”

“That the 2021-22 Interim Financial Report for the period ending April 30, 2022, and the corresponding changes in revenues and expenditures, be received.”

**CARRIED**

Trustee Kevin Maves reported on the highlights from the June 27, 2022, Finance Committee meeting, including the Summary of Accounts and the Interim Financial Report for the period ending April 30, 2022. Trustee Maves also shared that the committee approved that staff be authorized to negotiate the purchase of a parcel of land of approximately 5.61 acres with the City of Thorold to allow the Board to build a synthetic turf field and track for Thorold Secondary School on part of the City’s McMillan Park. Trustee Maves shared that the proposed 2021-22 Surplus Funds initiatives were approved by the Finance Committee and include a partnership with the Niagara Peninsula Conservation Authority to repair the roadway leading to the Walker Living Campus Education Centre; replacement of outdated and broken equipment for theatres in various secondary schools as well as the replacement of the sound system for the outdoor track and field events at Welland Centennial Secondary School; and, the replacement of athletic uniforms in selected elementary and secondary schools.

#### K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

Trustee Beamer asked about the security protocols and strategies the DSBN has in place in schools.

Director Hoshizaki confirmed all elementary school doors are locked during the school day and visitors must identify themselves to the school secretary using the video surveillance system before they can gain entry to the school. While not all secondary schools’ doors are locked, all secondary schools have video surveillance cameras. He noted that principals communicate to school communities when lockdown drills are practiced, and emergency procedures are reviewed regularly.

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## L. NEW BUSINESS

### Amendments to the District School Board of Niagara By-Laws and Rules of Order

Moved by Kevin Maves

Seconded by Shannon Mitchell

"That the following amendments to the By-Laws and Rules of Order of the District School Board of Niagara be approved, with such amendments to take effect on November 1, 2022, in time for the new term for Board Trustees."

**CARRIED**

		Ad Hoc Governance Committee Mandate Topic Reference
	That all references within the Board's By-Laws and Rules of Order to the "Chairperson" or Vice-Chairperson" be amended to "Chair" and Vice-Chair"	(g) Updating Terminology
F-3	It shall be necessary for the conduct of business at the annual Organization Meeting that there be a quorum, which means more than half of the elected members of the Board present. Should there not be a quorum of Board members present at the annual Organization Meeting, then the said meeting of the Board shall be postponed for a period not exceeding seven days at the call of the Director or in his their absence, by a decision of the designated supervisory officer selected by the Director.	(a) Equity and Inclusion Modifications
F-9	The Chairperson may indicate whether he or she they wishes to be addressed using a variant of "Chairperson."	(a) Equity and Inclusion Modifications
R-18	Every member shall confine him/herself themselves to the question in debate and shall avoid all discourteous language and indulging in personalities.	(a) Equity and Inclusion Modifications
O-15	Every meeting of a committee shall be called by a notice mailed or emailed (to the member's DSBN email address) by the Secretary of the committee to reach each Board member at least forty-eight (48) hours before such meeting.	(b) Committee Meetings – (i) Notice of Committee Meetings
L-2	Statutory Committees are committees prescribed by provincial legislation and include: Audit Committee, Special Education Advisory Committee, Supervised Alternative Learning Committee, Parent Involvement Committee, and Student Trustee Senate.	(b) Committee Meetings – (ii) Identifying Statutory and Standing Committees & (iii) Equity, Inclusion and

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			Anti-Racism Trustee Advisory Committee																				
L-3	Standing Committees are committees dealing with specific aspects of Board business on a continuing basis. Standing Committees of the Board shall serve as forums for discussion and for the formation of recommendations to the Board and staff and include: Policy Advisory Committee, Program and Planning Committee, Finance Committee, Negotiations Committee, and Equity, Inclusion and Anti-Racism Trustee Advisory Committee.		(b) Committee Meetings – (ii) Identifying Statutory and Standing Committees & (iii) Equity, Inclusion and Anti-Racism Trustee Advisory Committee																				
L-6	There shall be the following committees of the Board with each Board member required to sit on two (2) Standing or Statutory Committees. <table><tr><td>Statutory (s. 253.1 &amp; Reg. 361/10)</td><td>• Audit Committee.....</td><td>3 Board Members</td></tr><tr><td>Standing</td><td>• Policy Advisory Committee.....</td><td>5 Board Members</td></tr><tr><td>Standing</td><td>• Program and Planning Committee.....</td><td>5 Board Members</td></tr><tr><td>Standing</td><td>• Finance Committee.....</td><td>4 Board Members</td></tr><tr><td>Statutory (s. 68 &amp; Reg. 464/97)</td><td>• Special Education Advisory Committee (SEAC).....</td><td>2 Board Members plus 2 appointed Board Member Alternates (this is a legislated four (4) year term)</td></tr><tr><td>Statutory (Reg 374/10)</td><td>• Supervised Alternative Learning Committee (SAL).....</td><td>1 Board Member</td></tr><tr><td>Statutory</td><td>• Parent Involvement Committee.....</td><td>2 Board Members</td></tr></table>	Statutory (s. 253.1 & Reg. 361/10)	• Audit Committee.....	3 Board Members	Standing	• Policy Advisory Committee.....	5 Board Members	Standing	• Program and Planning Committee.....	5 Board Members	Standing	• Finance Committee.....	4 Board Members	Statutory (s. 68 & Reg. 464/97)	• Special Education Advisory Committee (SEAC).....	2 Board Members plus 2 appointed Board Member Alternates (this is a legislated four (4) year term)	Statutory (Reg 374/10)	• Supervised Alternative Learning Committee (SAL).....	1 Board Member	Statutory	• Parent Involvement Committee.....	2 Board Members	(b) Committee Meetings – (ii) Identifying Statutory and Standing Committees & (iii) Equity, Inclusion and Anti-Racism Trustee Advisory Committee
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	(Reg. 674/20)		
	Statutory (s. 67 & Reg. 7/07)	<ul style="list-style-type: none"> <li>Student Trustee Senate.....</li> </ul>	2 Board Members plus 2 Student Trustees
	Standing	<ul style="list-style-type: none"> <li>Equity, Inclusion and Anti-Racism Trustee Advisory Committee.....</li> </ul>	5 Board Members
	Ad Hoc	<ul style="list-style-type: none"> <li>Ad Hoc Code of Conduct Investigation Committee.....</li> </ul>	4 Board Members (Chair, Vice-Chair plus 2-3 appointed Board Member Alternates (this is a four (4) year term)
	Ad Hoc	<ul style="list-style-type: none"> <li>Ad Hoc Student Discipline Committee.....</li> </ul>	3 Board Members (legislated minimum)
	Ad Hoc	<ul style="list-style-type: none"> <li>Ad Hoc Negotiations Committee.....</li> </ul>	2 Board Members for each contract
	Ad Hoc	<ul style="list-style-type: none"> <li>Ad Hoc Properties Disposal Committee.....</li> </ul>	3 Board Members (Chair of Program and Planning Committee, Chair of Finance Committee, and Chair of

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	<table border="1"> <tr> <td></td><td></td><td>the Board, or designate)</td></tr> <tr> <td></td><td colspan="2">Other Ad Hoc Committees will be established as required.</td></tr> </table>			the Board, or designate)		Other Ad Hoc Committees will be established as required.		
		the Board, or designate)						
	Other Ad Hoc Committees will be established as required.							
O-9	<p>It is the policy of the Board that meetings of the committees of the Board shall be open to the public except:</p> <ul style="list-style-type: none"> <li>a) Committee of the Whole Board</li> <li>b) Ad Hoc Negotiations Committee</li> <li>c) <del>Program and Planning</del> Finance Committee when it is considering the sale, lease or acquisition of property</li> <li>d) Ad Hoc Properties Disposal Committee</li> <li>e) Ad Hoc Student Discipline Committee</li> <li>f) Other committees as designated from time to time by the Board.</li> </ul>	(b) Committee Meetings – (iv) Closed Meeting Committees						
L-1	<p>Trustees are elected to a four (4) year term of office on the Board. At the start of the term and approximately two (2) years into the term of office there will be opportunities to change Trustee membership on Standing and Statutory Committees, save and except for the Special Education Advisory Committee (SEAC) and the Ad Hoc Code of Conduct Investigation Committee, which both require a four (4) year term commitment.</p> <ul style="list-style-type: none"> <li>a) At the Organization Meeting in an election year the Trustees will submit their committee preferences to the Director's Office and, thereafter, the Director, <del>Chair and Vice Chair</del> and the Nominating Committee (as set out in By-Law L-4) of the Board will meet to consider the preferences submitted and then to assign Trustees to serve on Standing, and Statutory and Ad Hoc Committees. The selection of Committee Chairs will occur in accordance with By-Laws O-23 and O-24.</li> <li>b) Nineteen (19) months after the newly elected Trustees take office, the Trustees shall again submit their committee preferences to the Director's Office by the first Board meeting in June and, thereafter, the Director, <del>Chair and Vice Chair</del> and the Nominating Committee (as set out in By-Law L-4) of the Board will meet to consider the preferences submitted and then to assign the Trustees to serve on Standing, and Statutory and Ad Hoc Committees effective September 1<sup>st</sup> of that same year. The selection of Committee Chairs will occur in accordance with By-Laws O-23 and O-24.</li> </ul>	(b) Committee Meetings – (v) Committee Nomination Process						

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L-4	<p><del>The Board members will indicate their preference for committees to the Nominating Committee.</del> The membership of the Nominating Committee shall be comprised of the Chairperson, the Vice-Chairperson, and one Board member selected at large by the Chairperson. The mandate of the Nominating Committee is to receive each Board member's preference for committees, preferably electronically, and subsequently allocate committee assignments to each Board member assign the Trustees to committees as set out in By-Law L-1.</p>	(b) Committee Meetings – (v) Committee Nomination Process
B-2	<p><b>SIGNING OFFICERS – GOVERNANCE DOCUMENTS</b></p> <p>The Board shall by resolution appoint by name the Chairperson of the Board or the Vice-Chairperson of the Board, and the Director of Education or the Treasurer as signing officers of the Board for matters concerning corporate governance, including without limitation, DSBN Board Minutes, DSBN Audited Financial Statements, Local Collective Agreements, real estate agreements of purchase and sale and real estate closing documents. In the Director of Education or Treasurer's absence, the Director may designate another supervisory officer to be a signing officer for the Board.</p>	(d) Signing Officers
B-3	<p><b>SIGNING OFFICERS – CHEQUE SIGNING</b></p> <p>The Board shall by resolution appoint by name the Chairperson of the Board or the Vice-Chairperson of the Board, and the Treasurer as cheque signing officers of the Board. <del>In the Treasurer's absence, the Treasurer may designate an appropriate business official to be a cheque signing officer of the Board. That for the payment of the accounts, automatic cheque signing equipment be used bearing the signature of the Chairperson and Treasurer of the Board.</del> For the purpose of paying the accounts, the Board authorizes the use of automatic cheque signing equipment bearing the signature of the Chairperson and Treasurer of the Board.</p>	(d) Signing Officers
B-4	<p><b>SIGNING OFFICERS – OPERATIONAL DOCUMENTS</b></p> <p>The Board shall by resolution appoint by name, the Director of Education or the Treasurer as signing officers of the Board for operational matters concerning the day-to-day management of the Board as entrusted by the Board to staff through the Board's Director of Education under the <i>Education Act</i>.</p>	(d) Signing Officers
F-5	<p>The Secretary shall name two scrutineers appointed for the election of the Chairperson and Vice-Chairperson. At the request of a Trustee, the Board may by majority vote, also approve the appointment of a disinterested party to serve as a third scrutineer for the election of Chairperson and/or Vice-Chairperson. Trustees must submit in writing the name of a proposed third scrutineer on or before 12:00 noon one week prior to the Organization Meeting along with a signed and dated statement from the proposed third scrutineer that the proposed scrutineer has:</p>	(e) Scrutineers

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	<ul style="list-style-type: none"> <li>• no direct nor indirect conflict of interest or any direct or indirect pecuniary interest in the affairs of the District School Board of Niagara</li> <li>• no direct nor indirect conflict of interest in the election of the Chair and Vice-Chair</li> <li>• not received any direct nor indirect personal advantage, gift nor promise of same for standing as a disinterested third scrutineer.</li> </ul>	
R-36.1	No motion to adjourn is required to close a meeting at the end of the Agenda. When all the business and purposes of a meeting have been attended to under the Agenda and the Chair is satisfied there is no other business that should be dealt with, they simply announce that the meeting is closed.	(f) Adjournment
H-1	The attendance and absence of Board members at Board meetings shall be noted and recorded. In all cases, members attending by electronic means where permitted under the <i>Education Act</i> and its Regulations and the Board By-Laws, Policies and Administrative Procedures shall be deemed to be present and will be included for the purpose of calculating quorum.	(c) Electronic Attendance
M-6	Where a Board member attends a private (closed) session of a Board or Committee meeting (including Committee of the Whole Board) electronically, the Board member shall affirm the following:  a) They are participating in the Closed Session in a private room without anyone else present and where no one else can hear the discussion and deliberation of the Board; and  b) They are not recording or capturing the Closed Session.	(c) Electronic Attendance
R-2	At all meetings of the Board, regular and special, the presence of a majority of all the members constituting the Board shall be necessary to form a quorum. In all cases, members attending by electronic means where permitted under the <i>Education Act</i> and its Regulations and the Board By-Laws, Policies and Administrative Procedures shall be deemed to be present and will be included for the purpose of calculating quorum.	(c) Electronic Attendance
R-29	No motion or amendment shall be debated to put to a vote unless the same is in writing and seconded, except that, formal motions to adopt reports, to refer, to postpone, to lay on the table, to put call the previous question, to file, to go into Committee of the Whole, to rise and report, adjourn, or such as the Chairperson shall not so require, may be made verbally.	(g) Updating Terminology
R-33	When a motion is under debate, the only motion in order shall be: (a) to adjourn, (b) to lay on the table, (c) to put call the previous question, (d) to postpone, (e) to refer, (f) to amend, which shall have precedence in the order above named, and the first, second and third shall be decided without debate.	(g) Updating Terminology

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R-37	<p><u>Motion to Lay on the Table</u></p> <p>A motion to <del>lay on the table</del> only, is not debatable; but a motion to <del>lay on the table</del> with any other condition is subject to debate and amendment.</p>	(g) Updating Terminology
R-38	<p>When a question has been <del>laid on the table</del>, it shall not be taken up again at the same meeting, except by a vote in favour thereof by two-thirds of the members present.</p>	(g) Updating Terminology
R-39	<p><u>Tie Vote on Motions – Deemed Tabled</u></p> <p>In all cases where a vote is taken on a motion, and there is with the Chairperson's vote, a tie, the motion shall be deemed to be tabled for a period of time not to exceed three months. In the event that a motion is deemed to be tabled it may be lifted <del>from the table</del> in any subsequent meeting during the three month period by a simple majority. In the event that a motion is deemed to be tabled and is not lifted <del>from the table</del> in a subsequent meeting during the three month period, then it shall automatically be lifted <del>from the table</del> at the end of the three month period.</p>	(g) Updating Terminology
R-40	<p><u>Motion to Put Call the Previous Question</u></p> <p>The motion <del>for the previous</del> to call the question shall preclude all further amendment or debate, and shall be submitted by the Chairperson in this form: "<del>SHALL THE MAIN QUESTION IN DEBATE BE NOW PUT</del>SHALL I CALL THE QUESTION?" If adopted, the Chairperson shall at once proceed to <del>put</del> call the main question, first <del>putting</del> calling any amendments pending, to the vote of the Board.</p>	(g) Updating Terminology
R-56	<p><u>Recorded Vote</u></p> <p>The <del>yeas and nays</del> Trustees voting "in favour" or "opposed" shall not be recorded upon any question unless requested by at least one member, and such request must be made before the Chairperson calls upon the members to vote upon the same.</p>	(g) Updating Terminology
F-1	<p>The order of business for the Organization Meeting is to elect the Chairperson and Vice-Chairperson of the Board and to pass the Signing Authority resolution and the Borrowing Authority resolution. In an election year, it will also ask for Trustees to make committee selections by Trustees submitting their committee preferences to the Director's Office as outlined in By-Law L-4, preferably by electronic submission. The Organization Meeting must be held within seven (7) days of the day on which the term of office of the Board commences, being within seven (7) days of November 15<sup>th</sup> of each year.</p>	(h) Legislative Change to Organization Meeting Date

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F-6.1	<p><b>Nominations</b></p> <ul style="list-style-type: none"> <li>i) The Secretary of the Board shall receive written nominations of members of the Board for the position of Chairperson and Vice-Chairperson.</li> <li>ii) Nominations shall be submitted to the Secretary of the Board from <del>December 1<sup>st</sup></del> November 15<sup>th</sup> until 12:00 noon on the day of the Organization Meeting and may be submitted only by members of the Board.</li> <li>iii) The Secretary shall confirm with each nominee, the nominee's acceptance of the nomination.</li> <li>iv) A Board member may be nominated for both Chairperson and Vice-Chairperson but, if elected as Chairperson, must either decline the position or withdraw from the ballot for Vice-Chairperson.</li> <li>v) A Board member may nominate only one member of the Board for each position. This includes the Board member making the nomination.</li> <li>vi) After nominations are closed, the Secretary will prepare separate ballots containing the names of the candidates for each position.</li> </ul>	(h) Legislative Change to Organization Meeting Date
G-1	<p>The regular meetings of the Board shall be held on the fourth Tuesday of each month between September and June, save and except for:</p> <ul style="list-style-type: none"> <li>• the month of November when the regular Board meeting will be held on the third Tuesday of the month; and save and except for</li> <li>• the month of December when the regular Board meeting will be held on the first Tuesday of the month, and save and except for</li> <li>• <del>the month of June when the regular meeting of the Board shall be held on the fourth Monday of the month.</del></li> </ul> <p>Should any Tuesday or Monday fall on a statutory or civic holiday, the Board shall meet on the evening of the following day at the same hour, or as otherwise decided by the Board. Committee of the Whole shall commence at 6:15 p.m. and the regular Board meeting, public session, shall commence at 7:00 p.m.</p>	(h) Legislative Change to Organization Meeting Date
J-1	<p>In each municipal election year, at the November Board meeting, the following meetings will be held:</p> <ul style="list-style-type: none"> <li>i) Organization Meeting at 6:00 p.m. – for order of business as set out in By-Law F-1 and the Declaration of Office</li> <li>ii) Committee of the Whole Meeting at 6:15 p.m.</li> <li>iii) Inaugural Meeting of the Board at 7:00 p.m. – for the regular Board meeting, public session, unless otherwise determined by Board Motion.</li> </ul> <p><del>the Inaugural Meeting of the Board shall be held on the first Board meeting in December following the Organization Meeting, at the hour of 6:15 p.m.</del></p>	(h) Legislative Change to Organization Meeting Date

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	<del>for Committee of the Whole and 7:00 p.m. for the regular Board meeting, public session, unless otherwise determined by Board motion</del>	
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Trustee Newton shared that the changes to the Board By-laws shown in the agenda were considered by the Governance Committee meetings in May and a Notice of Motion was included at the May Board Meeting. Voting on the motion tonight is the final step required for the changes to be made to the Board By-laws as of November 1st.

In response to questions, Jennifer Feren, Board Lawyer, clarified that the Education Act dictates the timing of the organizational meeting, and the new proposed by-laws confirm that it will be held on the third Tuesday each November. As a result, Trustees have notice of when the third scrutineer submission would need to be made. With respect to committee selection, Jennifer Feren confirmed that the Chair and Vice-Chair lead the nominating committee as they have been entrusted with leadership responsibilities on behalf of the entire Board.

## M. INFORMATION AND PROPOSALS

### 1. Staff Reports

There were no staff reports.

### 2. Trustee Information Session

There was no trustee information session.

### 3. Correspondence and Communication

There was no correspondence received.

### 4. Trustee Communications and School Liaison

Trustee Mitchell shared that Governor Simcoe's Lacrosse team won silver at OFSAA.

Trustee Baggott shared that on June 3, she met DSBN students at STEPS Niagara Resources for Youth and noted that they provide individualized support for students.

Trustee Barnett shared that the Welland Centennial Girls Soccer team won gold at SOSSA.

## BOARD MEETING MINUTES

MONDAY, JUNE 27, 2022



She also shared that the Education Foundation of Niagara's (EFN) Prom Project supported over 900 students this year and that there is an upcoming EFN Music Trivia Night.

### 5. Ontario Public School Boards' Association (OPSBA) Report

Trustee Baggott attended the AGM with Trustees Barnett and Campbell. They expressed that they found the experience positive and the learning helpful.

### 6. Future Meetings

The calendar of September 2022 meetings was provided.  
The September Days of Significance calendar will be provided in September.

Student Trustee Patel noted that September 20 is a regular STS meeting, not a retreat.

## N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING

Moved by Doug Newton

Seconded by Dave Schaubel

"That the business transacted by the Board of Trustees at its meeting held on June 27, 2022, be now ratified by the Board."

"That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day."

**CARRIED**

## O. ADJOURNMENT

Moved by Kate Baggott

Seconded by Nancy Beamer

"That this meeting of the District School Board of Niagara be now adjourned."

**CARRIED**

The meeting adjourned at 8:05 p.m.

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**SUE BARNETT**

Chair

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**WARREN HOSHIZAKI**

Director of Education and Secretary