

BOARD MEETING MINUTES

TUESDAY, MAY 24, 2022

Private Session: 6:15 p.m. – 6:32 p.m. | Public Session: 7:00 p.m. – 8:16 p.m. (Virtual Meetings)

ATTENDANCE

BOARD

Kate Baggott, Alex Bradnam (Vice Chair), Sue Barnett (Chair), Nancy Beamer, Lora Campbell, Jonathan Fast, Elizabeth Klassen, Kevin Maves, Shannon Mitchell, Doug Newton, Dave Schaubel

STUDENT TRUSTEES

Tiya Patel, Salony Sharma, Kya Steinbach-Parker

OFFICIALS

Warren Hoshizaki (Director of Education), Lora Courtois, Mary Anne Gage, Ann Gilmore, Kelly Pisek, Marian Reimer Friesen, Leanne Smith, Michael St. John, Stacy Veld, Darren VanHooydonk, Jennifer Feren, Maryam Safdar Ali, Kim Sweeney, Cheryl Morgan

RECORDING SECRETARY

Jennifer McGugan

TECHNICAL SUPPORT

Wendy Coit, Darlene Duncan, Nate Burns

A. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Acknowledgement Of Traditional Territory

Chair Barnett opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

2. Call To Order and Noting Of Members Absent

Chair Barnett called the Regular Meeting of the Board to order at 7:00 p.m.

3. Declarations of Conflict of Interest

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There were no declarations of conflict of interest.

B. COMMITTEE OF THE WHOLE (PRIVATE SESSION)

Moved by Kate Baggott

Seconded by Nancy Beamer

“That the Board do now enter Committee of the Whole.”

CARRIED

Moved by Elizabeth Klassen

Seconded by Shannon Mitchell

“That the Board return to Open meeting.”

CARRIED

The Board returned to open meeting at 6:32 p.m.

C. SINGING OF ‘O CANADA’

The Board stood as ‘*O Canada*’ was performed by Forestview Public School Choir, via video.

D. REFLECTIVE READING

Trustee Baggott shared a reflective reading.

E. BUSINESS OF THE BOARD

1. Adoption of the Agenda

Moved by Alex Bradnam

Seconded by Lora Campbell

“That the Agenda be adopted.”

CARRIED

2. Approval of Board Minutes

Moved by Jonathan Fast

Seconded by Elizabeth Klassen

“That the Minutes of the Regular Meeting of the District School Board of Niagara dated April 26, 2022, be confirmed as submitted.”

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Ratification of Business Conducted in Committee of the Whole (Private Session)

Moved by Kevin Maves

Seconded by Shannon Mitchell

“That the business transacted in Committee of the Whole be now ratified by the Board.”

CARRIED

F. EDUCATIONAL SHOWCASING OR PRESENTATIONS

1. Director’s Report and Recognition

a) Director’s Recognition for Extraordinary Contributions

- **Krystal Kirk, Elementary School Secretary, Peace Bridge Public School**

Via video, Director Hoshizaki recognized Krystal Kirk for being a dedicated head secretary who always goes above and beyond in serving the staff, parents/guardians, and students. She understands the importance of teamwork, gives encouragement to everyone she meets, and has strong connections within the community. Director Hoshizaki presented Krystal with a token of the Board’s appreciation for her extraordinary contribution.

b) Director’s Report

- **Music Monday**

Director Hoshizaki reported that on May 2, DSBN students participated in the 15th Annual Music Monday. Director Hoshizaki introduced a video that highlighted students from both elementary and secondary schools celebrating the joy of music in creative ways.

- **Kindergarten Open House**

Director Hoshizaki shared that on May 12, for the first time in two years, all DSBN elementary schools welcomed new Junior Kindergarten students and their families for an in-person visit. He shared that school teams thoughtfully planned their Open House events to reflect their school community’s needs, and a renewed sense of community and excitement for September was felt in all schools.

- **Niagara Nutrition Partners Recognize Rosemary O’Grady**

Director Hoshizaki shared that at the beginning of May, staff from Niagara Nutrition Partners made a surprise visit to Quaker Road Public School to recognize Rosemary O’Grady, a beloved Educational Assistant, who has done an incredible job coordinating their Breakfast Program for more than 15 years.

- **Isaac Murdoch**

Director Hoshizaki reported that on May 5, Isaac Murdoch, who is fish clan from the Serpent

River First Nation led a live event for elementary students and teachers. Isaac began with a short presentation about the importance of connecting with the land and encouraging students to be caretakers of Mother Earth. Approximately, 2500 DSBN students and educators took part in the session.

- **Pounce the Panther**

Director Hoshizaki introduced a video, from Princess Margaret Public School, highlighting Pounce the Panther played by Superintendent VanHooydonk.

2. Educational Showcases

a) **Parent Involvement Committee Speaker Series**

Superintendent Reimer Friesen noted that the 2021-2022 Parent Involvement Committee (PIC) speaker series has featured 9 virtual speaker presentations with over 2000 parents, staff and community members registered for the events. Topics for the presentations have included illuminating Indigenous presence through art and story, raising resilient children, internet safety, outdoor play, and more. The final events of the speaker series will be held in June. Superintendent Reimer Friesen introduced a video presentation with highlights from this year's PIC Virtual speaker series.

b) **DSBN Celebrates Success at the Skills Ontario Competition**

Superintendent Smith reported that 74 DSBN students competed in the 2022 Skills Ontario Virtual Competition between April 19 and 29. DSBN students won 11 gold, 2 silver, and 7 bronze medals. Five of the gold medalists have been named Team Ontario and will be competing later this week at the Skills Canada National Competition. Superintendent Smith introduced a video highlighting the Skills Ontario Competition.

G. STUDENT ACHIEVEMENT REPORT

There were no student achievement reports.

H. DELEGATIONS

There were no delegations.

I. BOARD RECESS

There was no Board recess.

J. OLD BUSINESS

1. **Report of the Ad Hoc Governance Committee**

Moved by Doug Newton

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Seconded by Dave Schaubel

"That the reports of the Ad Hoc Governance Committee dated, May 2, 2022, and May 16, 2022, be received."

"That the Board return to a hybrid Board and Committee of the Whole meeting for the June 27, 2022, meeting date."

"That Policy A-02 be approved as amended and adopted."

CARRIED

Trustee Newton reported that at the May 2 meeting the committee discussed the return to in-person Board meetings and recommended that the June 27 Board and Committee of the Whole meeting proceed as a hybrid meeting. At the May 16 meeting, the committee reviewed Policy A-02: Attendance at Board and Committee Meetings and made necessary edits due to the changes in the regulations to the *Education Act*. Trustee Newton shared that over the course of both meetings, the committee reviewed and considered a variety of changes to the Board's By-Laws and Rules of Order. The proposed changes will be noted later in this evening's meeting under New Business and included in a recommended motion for consideration at the June Board meeting.

2. Report of the Program and Planning Committee

Moved by Kate Baggott

Seconded by Dave Schaubel

"That the report of the Program and Planning Committee dated May 3, 2022, be received."

CARRIED

Trustee Schaubel provided an update on the May 3 meeting that included presentations on the DSBN Summer Learning Programs being supported by the Special Education, Curriculum, and Mental Health and Well-Being teams and being offered during July for kindergarten through grade 12 students. He also provided an update on Environmental Education in DSBN which offers many learning opportunities that foster environmental awareness, advocacy and responsibility.

3. Report of the Supervised Alternative Learning Committee

Moved by Nancy Beamer

Seconded by Lora Campbell

"That the report of the Supervised Alternative Learning Committee dated May 5, 2022, be received."

CARRIED

Trustee Campbell reported that at the May SAL Committee six were brought forward. All six cases were approved for SAL. The Committee reviewed the progress of 21 current SAL plans.

Nineteen students are currently active and compliant with their SAL plans. Two cases require follow-up as the students are not compliant with their SAL agreements.

4. Report of the Parent Involvement Committee

Moved by Jonathan Fast

Seconded by Elizabeth Klassen

“That the report of the Parent Involvement Committee dated May 4, 2022, be received.”

CARRIED

Trustee Beamer provided an update on the May 4 meeting where the committee received an overview of the DSBN Anti-Sex Trafficking Protocol development highlighting the importance of identification, prevention, and intervention. The committee was asked to provide input on awareness strategies and supports for keeping students safe. Also, the committee was provided with an update on the DSBN’s progress with grade 9 de-streaming, and the new grade 1 to 8 science and technology curriculum that will be implemented in September. The final dates and speakers for the Virtual Speaker Series will be June 1, featuring Alyson Schafer who will be speaking on Raising Responsible and Independent Children, and June 8, featuring Stephanie McFarland, an occupational therapist and team lead at the Concussion Centre at Holland Bloorview Kids Rehabilitation Hospital. She will present to parents, the importance of gradual participation in exercise, school, and social life to support brain health after a concussion.

5. Report of the Equity, Inclusion and Anti-Racism Trustee Advisory Committee

Moved by Kevin Maves

Seconded by Shannon Mitchell

“That the report of the Equity, Inclusion and Anti-Racism Trustee Advisory Committee dated, May 10, 2022, be received.”

CARRIED

Trustee Mitchell provided an update on the May 10 meeting where Trustees were provided with a verbal update from the Equity, Inclusion and Anti-Racism Community Advisory committee where a letter was written to the Ministry of Education that addresses the language currently used in Ministry reports which needs to be more inclusive and supportive of all students. During the Trustee Advisory Committee, it was shared that the DSBN will be flying the Pride Progress flag in June and an explanation of what the new design represented was given. Examples of Equity working groups and committees that each of the DSBN Equity team are members of outside of the DSBN were also shared with the committee as these are valued collaborations. In addition, updates on the School Culture Survey and some of the current initiatives with community partners were shared with the committee. The committee suggested a future agenda item on addressing the barriers for students and staff with disabilities and DSBN’s actions to address them.

6. Report of the Special Education Advisory Committee

Moved by Doug Newton

Seconded by Dave Schaubel

“That the report of the Special Education Advisory Committee dated May 12, 2022, be received.”

CARRIED

Trustee Bradnam shared that the committee received a video student voice presentation from a grade 5 student in the Structured Strategies Program at Simcoe Street Public School who through receiving intensive support and programming in self-regulation and social skills and has developed patience and kindness toward others while becoming an excellent self-advocate. The committee was provided with an overview of the DSBN Anti-Sex Trafficking Protocol development highlighting the importance of identification, prevention, and intervention. The committee was asked to provide input on awareness strategies and supports for keeping students safe. Trustee Mitchell shared that committee members were invited to the June 16 DSBN Special Olympics and were provided with an update on the inclusive summer programming being offered this year. The trustee report highlighted the contributions of the Director’s Recognition award recipients as well as many student-focused events, and other updates such as the Strategic Plan process, the proposed boundary changes for the new Niagara Falls Elementary School, the PIC Speaker Series Spring Sessions, and the Student Trustee Senate election results.

7. Report of the Ad Hoc Strategic Planning Committee

Moved by Kate Baggott

Seconded by Nancy Beamer

“That the report of the Ad Hoc Strategic Planning Committee dated, May 16, 2022, be received.”

CARRIED

Trustee Klassen reported that the committee focused on the development of DSBN’s Strategic Plan at the May 16 meeting. The goals and outcomes of the plan, along with promotional videos and draft social media posts that will help engage and maximize input from DSBN stakeholders in the process were shared with the committee. The input process for the development of the 5-year strategic plan will be launched in late August and continue through to October. Final Board approval of the plan will take place prior to the completion of this Board of Trustee’s term.

8. Report of the Student Trustee Senate

Moved by Tiya Patel

Seconded by Salony Sharma and Kya Steinbach-Parker

“That the report of the Student Trustee Senate dated May 17, 2022, be received.”

CARRIED

Trustee Steinbach-Parker shared that the last Student Trustee Senate meeting of the school year was held virtually on May 17. Senators are eager to return to in-person Senate meetings which they feel will

provide more opportunities for leadership, professional development, networking, and advocacy. There has been meaningful engagement gained from subcommittees and the Senate continues to strive to include Student Voice and set goals and values for the upcoming school year. Senators met with the Equity, Inclusion and Anti-Racism team to work on a more uniform process for selecting Senators that includes the diverse perspectives of the DSBN. Student Trustee Patel thanked Student Trustee Sharma for her contributions. Student Trustee Sharma expressed gratitude to the Senate, Board, and advisory team for their support during her time as a Student Trustee and introduced the video from the newly elected Student Trustee, Julianna Marcel.

9. Report of the Policy Committee

Moved by Alex Bradnam

Seconded by Lora Campbell

“That the report of the Policy Committee dated May 17, 2022, be received.”

“That Policy G-31: Voluntary, Confidential Indigenous Student Self-Identification be deferred to November 15, 2022.”

“That Policy G-29: Safe and Accepting Schools: Bullying Prevention and Intervention be deferred to November 15, 2022.”

“That Policy D-16: Prior Learning Assessment and Recognition be approved as amended and adopted.”

“That Policy G-20: Sponsorships, Scholarships, Donations, Partnerships for Learning be approved as amended and adopted.”

“That Policy A-18: Environmental Sustainability be approved as amended and adopted.”

“That Policy G-35: Copyright Provision be approved as received and adopted.”

“That Policy G-05: Weapons be approved as amended and adopted.”

“That Policy E-17: Performance Appraisal be approved as received and adopted.”

“That Policy I-01: Guidelines for Retirement/Resignation Dates for Teachers be approved as amended and adopted.”

“That Policy I-03: Interprovincial/International Teacher Exchange be approved as amended and adopted.”

CARRIED

Trustee Bradnam shared that the third Policy Committee meeting of the school year was held on May 17 where seven existing policies and one newly developed policy were reviewed and approved. Two policies, policy G-31: Voluntary, Confidential Indigenous Student Self-Identification and policy G-29: Safe and Accepting Schools: Bullying Prevention and Intervention were deferred until November 2022 to ensure

feedback from all stakeholders is considered and incorporated. Newly developed Policy D-16: Prior Learning Assessment and Recognition, a result of the updated Ministry of Education Policy Program Memorandum 132, was recommended and approved that a reference document that provides parents and students information regarding required documentation and method of assessment be added under the references to the policy. This resource has been added to the policy. This year 21 policies were reviewed in total. There are 28 existing policies up for review next year. The policies being reviewed will be open for vetting on the DSBN website from September 8 to November 3, 2022.

10. Report of the Finance Committee

Moved by Jonathan Fast

Seconded by Elizabeth Klassen

“That the report of the Finance Committee dated May 24, 2022, be received.”

“That the 2022-23 Budget include:

\$ 528,000 to support the Continuation of Elementary Tutoring (6.0 FTE);
\$ 126,000 to support Safe, Healthy & Inclusive Schools Consultant (1.0 FTE);
\$ 306,000 to support Speech and Language Pathologists (3.0 FTE);
\$ 168,000 to support Summer Learning Supports.”

“That the 2022-23 Revenue and Expenditure Budget in the amount of \$546,676,230 be approved and the estimate forms be submitted to the Ministry of Education.”

CARRIED

Trustee Maves reported on the highlights from the May 24, 2022, Finance Committee meeting. He shared that Superintendent Veld presented the 2022-23 Preliminary Budget report. There were four additional expenditure increases for consideration by Trustees that were not included in the preliminary budget presented. These include funds to support the continuation of elementary tutoring, a Safe, Healthy & Inclusive Schools Consultant, an increase of Speech and Language Pathologists, and summer learning supports. Trustee Maves reported that the total expenditures projected were an increase over the previous year, primarily due to enrolment increases.

K. QUESTIONS ASKED OF AND BY BOARD MEMBERS

There were no questions.

L. NEW BUSINESS

1. Notice of Recommended Motion

“Take Notice that in accordance with the Board By-laws and Rules of Order section Q-2, a recommendation that the following amendments to the By-Laws and Rules of Order of the District School Board of Niagara will come forward for consideration at the Board meeting scheduled June 27,

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2022, with such amendments to take effect on November 1, 2022, in time for the new term for Board Trustees.”

		Ad Hoc Governance Committee Mandate Topic Reference
	That all references within the Board’s By-Laws and Rules of Order to the “Chairperson” or Vice-Chairperson” be amended to “Chair” and Vice-Chair”	(g) Updating Terminology
F-3	It shall be necessary for the conduct of business at the annual Organization Meeting that there be a quorum, which means more than half of the elected members of the Board present. Should there not be a quorum of Board members present at the annual Organization Meeting, then the said meeting of the Board shall be postponed for a period not exceeding seven days at the call of the Director or in his their absence, by a decision of the designated supervisory officer selected by the Director.	(a) Equity and Inclusion Modifications
F-9	The Chairperson may indicate whether he or she they wishes to be addressed using a variant of “Chairperson.”	(a) Equity and Inclusion Modifications
R-18	Every member shall confine him/herself themselves to the question in debate and shall avoid all discourteous language and indulging in personalities.	(a) Equity and Inclusion Modifications
O-15	Every meeting of a committee shall be called by a notice mailed or emailed (to the member’s DSBN email address) by the Secretary of the committee to reach each Board member at least forty-eight (48) hours before such meeting.	(b) Committee Meetings – (i) Notice of Committee Meetings
L-2	Statutory Committees are committees prescribed by provincial legislation and include: Audit Committee, Special Education Advisory Committee, Supervised Alternative Learning Committee, Parent Involvement Committee, and Student Trustee Senate.	(b) Committee Meetings – (ii) Identifying Statutory and Standing Committees & (iii) Equity, Inclusion and Anti-Racism Trustee Advisory Committee
L-3	Standing Committees are committees dealing with specific aspects of Board business on a continuing basis. Standing Committees of the Board shall serve as forums for discussion and for the formation of recommendations to the Board and staff and include: Policy Advisory Committee, Program and Planning Committee, Finance Committee, Negotiations Committee, and Equity, Inclusion and Anti-Racism Trustee Advisory Committee.	(b) Committee Meetings – (ii) Identifying Statutory and Standing Committees & (iii) Equity, Inclusion and Anti-Racism Trustee Advisory Committee

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L-6	<p>There shall be the following committees of the Board with each Board member required to sit on two (2) Standing or Statutory Committees.</p> <table border="1"> <tr> <td data-bbox="256 384 415 531">Statutory (s. 253.1 & Reg. 361/10)</td><td data-bbox="415 384 959 531">• Audit Committee.....</td><td data-bbox="959 384 1149 531">3 Board Members</td></tr> <tr> <td data-bbox="256 531 415 642">Standing</td><td data-bbox="415 531 959 642">• Policy Advisory Committee.....</td><td data-bbox="959 531 1149 642">5 Board Members</td></tr> <tr> <td data-bbox="256 642 415 753">Standing</td><td data-bbox="415 642 959 753">• Program and Planning Committee.....</td><td data-bbox="959 642 1149 753">5 Board Members</td></tr> <tr> <td data-bbox="256 753 415 865">Standing</td><td data-bbox="415 753 959 865">• Finance Committee.....</td><td data-bbox="959 753 1149 865">4 Board Members</td></tr> <tr> <td data-bbox="256 865 415 1293">Statutory (s. 68 & Reg. 464/97)</td><td data-bbox="415 865 959 1293">• Special Education Advisory Committee (SEAC).....</td><td data-bbox="959 865 1149 1293">2 Board Members plus 2 appointed Board Member Alternates (this is a legislated four (4) year term)</td></tr> <tr> <td data-bbox="256 1293 415 1440">Statutory (Reg 374/10)</td><td data-bbox="415 1293 959 1440">• Supervised Alternative Learning Committee (SAL).....</td><td data-bbox="959 1293 1149 1440">1 Board Member</td></tr> <tr> <td data-bbox="256 1440 415 1587">Statutory (Reg. 674/20)</td><td data-bbox="415 1440 959 1587">• Parent Involvement Committee.....</td><td data-bbox="959 1440 1149 1587">2 Board Members</td></tr> <tr> <td data-bbox="256 1587 415 1801">Statutory (s. 67 & Reg. 7/07)</td><td data-bbox="415 1587 959 1801">• Student Trustee Senate.....</td><td data-bbox="959 1587 1149 1801">2 Board Members plus 2 Student Trustees</td></tr> </table>	Statutory (s. 253.1 & Reg. 361/10)	• Audit Committee.....	3 Board Members	Standing	• Policy Advisory Committee.....	5 Board Members	Standing	• Program and Planning Committee.....	5 Board Members	Standing	• Finance Committee.....	4 Board Members	Statutory (s. 68 & Reg. 464/97)	• Special Education Advisory Committee (SEAC).....	2 Board Members plus 2 appointed Board Member Alternates (this is a legislated four (4) year term)	Statutory (Reg 374/10)	• Supervised Alternative Learning Committee (SAL).....	1 Board Member	Statutory (Reg. 674/20)	• Parent Involvement Committee.....	2 Board Members	Statutory (s. 67 & Reg. 7/07)	• Student Trustee Senate.....	2 Board Members plus 2 Student Trustees	(b) Committee Meetings – (ii) Identifying Statutory and Standing Committees & (iii) Equity, Inclusion and Anti-Racism Trustee Advisory Committee
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	Standing	<ul style="list-style-type: none"> Equity, Inclusion and Anti-Racism Trustee Advisory Committee..... 	5 Board Members
	Ad Hoc	<ul style="list-style-type: none"> Ad Hoc Code of Conduct Investigation Committee..... 	4 Board Members (Chair, Vice- Chair plus 2-3 appointed Board Member Alternates (this is a four (4) year term)
	Ad Hoc	<ul style="list-style-type: none"> Ad Hoc Student Discipline Committee..... 	3 Board Members (legislated minimum)
	Ad Hoc	<ul style="list-style-type: none"> Ad Hoc Negotiations Committee..... 	2 Board Members for each contract
	Ad Hoc	<ul style="list-style-type: none"> Ad Hoc Properties Disposal Committee..... 	3 Board Members (Chair of Program and Planning Committee, Chair of Finance Committee, and Chair of the Board, or designate)
		Other Ad Hoc Committees will be established as required.	
O-9	It is the policy of the Board that meetings of the committees of the Board shall be open to the public except:		(b) Committee Meetings – (iv)

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	<ul style="list-style-type: none"> a) Committee of the Whole Board b) Ad Hoc Negotiations Committee c) Program and Planning Finance Committee when it is considering the sale, lease or acquisition of property d) Ad Hoc Properties Disposal Committee e) Ad Hoc Student Discipline Committee f) Other committees as designated from time to time by the Board. 	Closed Meeting Committees
L-1	<p>Trustees are elected to a four (4) year term of office on the Board. At the start of the term and approximately two (2) years into the term of office there will be opportunities to change Trustee membership on Standing and Statutory Committees, save and except for the Special Education Advisory Committee (SEAC) and the Ad Hoc Code of Conduct Investigation Committee, which both require a four (4) year term commitment.</p> <ul style="list-style-type: none"> a) At the Organization Meeting in an election year the Trustees will submit their committee preferences to the Director's Office and, thereafter, the Director, Chair and Vice Chair and the Nominating Committee (as set out in By-Law L-4) of the Board will meet to consider the preferences submitted and then to assign Trustees to serve on Standing, and Statutory and Ad Hoc Committees. The selection of Committee Chairs will occur in accordance with By-Laws O-23 and O-24. b) Nineteen (19) months after the newly elected Trustees take office, the Trustees shall again submit their committee preferences to the Director's Office by the first Board meeting in June and, thereafter, the Director, Chair and Vice Chair and the Nominating Committee (as set out in By-Law L-4) of the Board will meet to consider the preferences submitted and then to assign the Trustees to serve on Standing, and Statutory and Ad Hoc Committees effective September 1st of that same year. The selection of Committee Chairs will occur in accordance with By-Laws O-23 and O-24. 	(b) Committee Meetings – (v) Committee Nomination Process
L-4	<p>The Board members will indicate their preference for committees to the Nominating Committee. The membership of the Nominating Committee shall be comprised of the Chairperson, the Vice-Chairperson, and one Board member selected at large by the Chairperson. The mandate of the Nominating Committee is to receive each Board member's preference for committees, preferably electronically, and subsequently allocate committee assignments to each Board member assign the Trustees to committees as set out in By-Law L-1.</p>	(b) Committee Meetings – (v) Committee Nomination Process
B-2	SIGNING OFFICERS – GOVERNANCE DOCUMENTS	(d) Signing Officers

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	<p>The Board shall by resolution appoint by name the Chairperson of the Board or the Vice-Chairperson of the Board, and the Director of Education or the Treasurer as signing officers of the Board for matters concerning corporate governance, including without limitation, DSBN Board Minutes, DSBN Audited Financial Statements, Local Collective Agreements, real estate agreements of purchase and sale and real estate closing documents. In the Director of Education or Treasurer's absence, the Director may designate another supervisory officer to be a signing officer for the Board.</p>	
B-3	<p>SIGNING OFFICERS – CHEQUE SIGNING</p> <p>The Board shall by resolution appoint by name the Chairperson of the Board or the Vice-Chairperson of the Board, and the Treasurer as cheque signing officers of the Board. In the Treasurer's absence, the Treasurer may designate an appropriate business official to be a cheque signing officer of the Board. That for the payment of the accounts, automatic cheque signing equipment be used bearing the signature of the Chairperson and Treasurer of the Board. For the purpose of paying the accounts, the Board authorizes the use of automatic cheque signing equipment bearing the signature of the Chairperson and Treasurer of the Board.</p>	(d) Signing Officers
B-4	<p>SIGNING OFFICERS – OPERATIONAL DOCUMENTS</p> <p>The Board shall by resolution appoint by name, the Director of Education or the Treasurer as signing officers of the Board for operational matters concerning the day-to-day management of the Board as entrusted by the Board to staff through the Board's Director of Education under the <i>Education Act</i>.</p>	(d) Signing Officers
F-5	<p>The Secretary shall name two scrutineers appointed for the election of the Chairperson and Vice-Chairperson. At the request of a Trustee, the Board may by majority vote, also approve the appointment of a disinterested party to serve as a third scrutineer for the election of Chairperson and/or Vice-Chairperson. Trustees must submit in writing the name of a proposed third scrutineer on or before 12:00 noon one week prior to the Organization Meeting along with a signed and dated statement from the proposed third scrutineer that the proposed scrutineer has:</p> <ul style="list-style-type: none"> • no direct nor indirect conflict of interest or any direct or indirect pecuniary interest in the affairs of the District School Board of Niagara • no direct nor indirect conflict of interest in the election of the Chair and Vice-Chair • not received any direct nor indirect personal advantage, gift nor promise of same for standing as a disinterested third scrutineer. 	(e) Scrutineers

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R-36.1	No motion to adjourn is required to close a meeting at the end of the Agenda. When all the business and purposes of a meeting have been attended to under the Agenda and the Chair is satisfied there is no other business that should be dealt with, they simply announce that the meeting is closed.	(f) Adjournment
H-1	The attendance and absence of Board members at Board meetings shall be noted and recorded. In all cases, members attending by electronic means where permitted under the <i>Education Act</i> and its Regulations and the Board By-Laws, Policies and Administrative Procedures shall be deemed to be present and will be included for the purpose of calculating quorum.	(c) Electronic Attendance
M-6	Where a Board member attends a private (closed) session of a Board or Committee meeting (including Committee of the Whole Board) electronically, the Board member shall affirm the following: a) They are participating in the Closed Session in a private room without anyone else present and where no one else can hear the discussion and deliberation of the Board; and b) They are not recording or capturing the Closed Session.	(c) Electronic Attendance
R-2	At all meetings of the Board, regular and special, the presence of a majority of all the members constituting the Board shall be necessary to form a quorum. In all cases, members attending by electronic means where permitted under the <i>Education Act</i> and its Regulations and the Board By-Laws, Policies and Administrative Procedures shall be deemed to be present and will be included for the purpose of calculating quorum.	(c) Electronic Attendance
R-29	No motion or amendment shall be debated to put to a vote unless the same is in writing and seconded, except that, formal motions to adopt reports, to refer, to postpone, to lay on the table , to put call the previous question, to file, to go into Committee of the Whole, to rise and report, adjourn, or such as the Chairperson shall not so require, may be made verbally.	(g) Updating Terminology
R-33	When a motion is under debate, the only motion in order shall be: (a) to adjourn, (b) to lay on the table , (c) to put call the previous question, (d) to postpone, (e) to refer, (f) to amend, which shall have precedence in the order above named, and the first, second and third shall be decided without debate.	(g) Updating Terminology
R-37	<u>Motion to Lay on the Table</u> A motion to lay on the table only, is not debatable; but a motion to lay on the table with any other condition is subject to debate and amendment.	(g) Updating Terminology
R-38	When a question has been laid on the table , it shall not be taken up again at the same meeting, except by a vote in favour thereof by two-thirds of the members present.	(g) Updating Terminology

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R-39	<p><u>Tie Vote on Motions – Deemed Tabled</u></p> <p>In all cases where a vote is taken on a motion, and there is with the Chairperson's vote, a tie, the motion shall be deemed to be tabled for a period of time not to exceed three months. In the event that a motion is deemed to be tabled it may be lifted from the table in any subsequent meeting during the three month period by a simple majority. In the event that a motion is deemed to be tabled and is not lifted from the table in a subsequent meeting during the three month period, then it shall automatically be lifted from the table at the end of the three month period.</p>	(g) Updating Terminology
R-40	<p><u>Motion to Put Call the Previous Question</u></p> <p>The motion for the previous to call the question shall preclude all further amendment or debate, and shall be submitted by the Chairperson in this form: "SHALL THE MAIN QUESTION IN DEBATE BE NOW PUT SHALL I CALL THE QUESTION?" If adopted, the Chairperson shall at once proceed to put call the main question, first putting calling any amendments pending, to the vote of the Board.</p>	(g) Updating Terminology
R-56	<p><u>Recorded Vote</u></p> <p>The yeas and nays Trustees voting "in favour" or "opposed" shall not be recorded upon any question unless requested by at least one member, and such request must be made before the Chairperson calls upon the members to vote upon the same.</p>	(g) Updating Terminology
F-1	<p>The order of business for the Organization Meeting is to elect the Chairperson and Vice-Chairperson of the Board and to pass the Signing Authority resolution and the Borrowing Authority resolution. In an election year, it will also ask for Trustees to make committee selections by Trustees submitting their committee preferences to the Director's Office as outlined in By-Law L-4, preferably by electronic submission. The Organization Meeting must be held within seven (7) days of the day on which the term of office of the Board commences, being within seven (7) days of November 15th of each year.</p>	(h) Legislative Change to Organization Meeting Date
F-6.1	<p><u>Nominations</u></p> <ul style="list-style-type: none"> i) The Secretary of the Board shall receive written nominations of members of the Board for the position of Chairperson and Vice-Chairperson. ii) Nominations shall be submitted to the Secretary of the Board from December 1st November 15th until 12:00 noon on the day of the Organization Meeting and may be submitted only by members of the Board. 	(h) Legislative Change to Organization Meeting Date

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	<p>iii) The Secretary shall confirm with each nominee, the nominee's acceptance of the nomination.</p> <p>iv) A Board member may be nominated for both Chairperson and Vice-Chairperson but, if elected as Chairperson, must either decline the position or withdraw from the ballot for Vice-Chairperson.</p> <p>v) A Board member may nominate only one member of the Board for each position. This includes the Board member making the nomination.</p> <p>vi) After nominations are closed, the Secretary will prepare separate ballots containing the names of the candidates for each position.</p>	
G-1	<p>The regular meetings of the Board shall be held on the fourth Tuesday of each month between September and June, save and except for:</p> <ul style="list-style-type: none"> the month of November when the regular Board meeting will be held on the third Tuesday of the month; and save and except for the month of December when the regular Board meeting will be held on the first Tuesday of the month, and save and except for the month of June when the regular meeting of the Board shall be held on the fourth Monday of the month. <p>Should any Tuesday or Monday fall on a statutory or civic holiday, the Board shall meet on the evening of the following day at the same hour, or as otherwise decided by the Board. Committee of the Whole shall commence at 6:15 p.m. and the regular Board meeting, public session, shall commence at 7:00 p.m.</p>	(h) Legislative Change to Organization Meeting Date
J-1	<p>In each municipal election year, at the November Board meeting, the following meetings will be held:</p> <p>i) Organization Meeting at 6:00 p.m. – for order of business as set out in By-Law F-1 and the Declaration of Office</p> <p>ii) Committee of the Whole Meeting at 6:15 p.m.</p> <p>iii) Inaugural Meeting of the Board at 7:00 p.m. – for the regular Board meeting, public session, unless otherwise determined by Board Motion.</p> <p>the Inaugural Meeting of the Board shall be held on the first Board meeting in December following the Organization Meeting, at the hour of 6:15 p.m. for Committee of the Whole and 7:00 p.m. for the regular Board meeting, public session, unless otherwise determined by Board motion</p>	(h) Legislative Change to Organization Meeting Date

M. INFORMATION AND PROPOSALS

1. Staff Reports

There were no staff reports.

2. Trustee Information Session

There was no trustee information session.

3. Correspondence and Communication

There was no correspondence received.

4. Trustee Communications and School Liaison

Trustee Klassen attended the Beamsville District Secondary School and Grimsby Secondary School reunions and expressed her thanks to the staff who organized the memorable events.

Trustee Barnett requested that Trustees communicate which graduation they plan to attend.

5. Ontario Public School Boards' Association (OPSBA) Report

a) Voting Delegate and Alternate Voting Delegate for the Ontario Public School Boards' Association Annual General Meeting

Trustees were asked to confirm DSBN representatives for Voting Delegate and Alternate Voting Delegate for the Ontario Public School Boards' Association Annual General Meeting in June 2022.

Moved by Doug Newton
Seconded by Dave Schaubel

"That Trustee Kate Baggott hold the position of Voting Delegate for OPSBA's Annual General Meeting in June 2022."

"That Chair Sue Barnett hold the position of Alternate Voting Delegate for OPSBA's Annual General Meeting in June 2022."

CARRIED

b) OPSBA Policy Resolutions

Trustees were asked to provide feedback and direction to DSBN's Voting Delegate and Alternate Voting Delegate on the member board policy resolutions that will be considered at OPSBA's AGM meeting in June 2022.

6. Future Meetings

The calendar of June 2022 meetings was provided.
The June Days of Significance calendar was provided.

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N. RATIFICATION OF BUSINESS CONDUCTED IN THIS REGULAR MEETING

Moved by Dave Schaubel

Seconded by Kate Baggott

“That the business transacted by the Board of Trustees at its meeting held on May 24, 2022, be now ratified by the Board.”

“That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day.”

CARRIED

O. ADJOURNMENT

Moved by Nancy Beamer

Seconded by Alex Bradnam

“That this meeting of the District School Board of Niagara be now adjourned.”

CARRIED

The meeting adjourned at 8:16 p.m.

SUE BARNETT

Chair

WARREN HOSHIZAKI

Director of Education and Secretary