



POLICY COMMITTEE

**Tuesday, February 13, 2018
5:30 p.m.
Grimsby Lincoln Room – Education Centre**

MINUTES

PRESENT: Cheryl Keddy Scott, Helga Campbell (alternate for Dave Schaubel), Linda Crouch, Jennifer Ajandi

ADMINISTRATION: Kelly Pisek, Michael St. John,

GUESTS: Paula MacKinnon, John Dickson, Wes Hahn, Rosemary Jellinck, Lora Courtois, Michael Langlois, Amal Quayum and Emily Hilborne

REGRETS: Jennifer Feren, Dave Schaubel, Jonathan Fast

SECRETARY: Jennifer Reid

WELCOME AND INTRODUCTIONS

Chair Cheryl Keddy Scott called the meeting of the Policy Committee to order at 5:37 p.m.

APPROVAL OF AGENDA

Chair Cheryl Keddy Scott asked the Committee for approval of the agenda.

Moved by Helga Campbell, Seconded by Jennifer Ajandi

REVIEW OF THE MINUTES OF November 21, 2017

Chair Keddy Scott asked the Committee to review the Minutes of November 21, 2017. Chair Keddy Scott asked for questions or comments, none were brought forward.

Moved by Linda Crouch, Seconded by Jennifer Ajandi

“That the Minutes of the meeting held on November 21, 2017 be received as presented.”

CARRIED

BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the Minutes of November 21, 2017.

CARRIED

NEW BUSINESS**POLICY A-01: STUDENT TRUSTEES ON BOARDS**

Superintendent of Education Paula MacKinnon shared that this policy was revised last year as a one-year pilot to allow student trustees to serve up to two successive one-year terms. Student trustees received positive feedback that included the appreciation of having a mentor and felt this would better prepare them to work on long term initiatives. In addition, this would help student trustees to earn a position at the provincial level. Superintendent Paula MacKinnon changed the sentence structure in the first paragraph for clarity.

Moved by Helga Campbell, seconded by Jennifer Ajandi

“That Policy A-01: Student Trustees On Boards be approved as amended and adopted.”

attached

CARRIED

POLICY G-11: ASSAULT/THREATENING INCIDENTS INVOLVING STUDENTS

Superintendent of Education Kelly Pisek presented this policy on behalf of Board Lawyer Jennifer Feren and shared that we received no feedback. References were added and updated that are relevant to this policy. Superintendent Pisek suggested that PPM 145 be referenced in this policy as well and the committee agreed.

Moved by Helga Campbell, seconded by Jennifer Ajandi

“That Policy G-11: Assault/Threatening Incidents Involving Students be approved as amended and adopted.”

attached

CARRIED

POLICY G-15: STUDENT MEDICAL FORMS

Superintendent of Education John Dickson presented that PPM 161 supports this policy. Updates to this policy include terminology, grammar and language for clarity. Superintendent Dickson suggested that number five under School Board Responsibilities be removed, as it is procedural and is referenced in the corresponding internal administrative procedure. In addition, number seven be a continuation of number six.

Moved by Linda Crouch, seconded by Helga Campbell

“That Policy G-15: Student Medical Forms be approved as amended and adopted.”

attached

CARRIED

POLICY G-26: USE OF MOBILE DEVICES BY STUDENTS

Superintendent of Education Wes Hahn and IT for Learning Administrator Rosemary Jellinck stated that they received feedback from PIC, IT for Learning and the Information Technology Liaison Committee. Updates included tidying up language to align with the current framework. In addition, references were updated and changes were made to reflect current practise. Superintendent Hahn made a recommendation to change the review date to align with policy D-01: Digital Technology Use by Students as they interconnect.

Moved by Linda Crouch, seconded by Helga Campbell

“That Policy G-26: Use of Mobile Devices By Students be approved as amended and adopted.”

attached

CARRIED

POLICY A-19: ACCESSIBILITY STANDARDS – POLICY STATEMENT

Superintendent of Human Resources Lora Courtois and Health and Safety Officer Michael Langlois stated that no feedback was received. Updates were made to terminology and under legal framework, Accessibility Standard for Customer Service, Ontario Regulation 429/07 was removed as it has been repealed and replaced with Ontario Regulation 191/11, Integrated Accessibility Standards. The DSBN Accessibility Plan has been updated with current dates and references have been updated that tie into this policy. The committee agreed to remove Policy Statement from the title.

Moved by Jennifer Ajandi, seconded by Linda Crouch

“That Policy A-19: Accessibility Standards – Policy Statement be approved as amended and adopted.”

attached

CARRIED

POLICY E-12: WORKPLACE WELLNESS

Superintendent of Human Resources Lora Courtois shared that no feedback was received, and minor terminology changes were made to reflect current framework. Superintendent Lora Courtois added that this policy supports overall wellness for staff throughout the board.

Moved by Jennifer Ajandi, seconded by Linda Crouch

“That Policy E-12: Workplace Wellness be approved as amended and adopted.”

attached

CARRIED

POLICY E-18: ACCESSIBILITY STANDARDS

Health and Safety Officer Michael Langlois shared that no feedback was received. References were updated to reflect current practise. Definitions were removed as it is more appropriate to incorporate Ontario Regulation 191/11, Integrated Accessibility Standards for all requirements. Ontario Regulation, 497/07 was removed from this policy as it has been repealed.

Moved by Helga Campbell, seconded by Linda Crouch

“That Policy E-18: Accessibility Standards be approved as amended and adopted.”

attached

CARRIED

POLICY G-34: ACCESSIBILITY STANDARDS FOR INFORMATION AND COMMUNICATION

Health and Safety Officer Michael Langlois stated that no feedback was received for this policy. Terminology updates were made to reflect current framework and references were added and updated to reflect current practise. Definitions were removed, and Ontario Regulation 191/11 was added to cover all requirements under this policy.

Moved by Jennifer Ajandi, seconded by Linda Crouch

“That policy G-34: Accessibility Standards For Information and Communication be approved as amended and adopted.”

attached

CARRIED

POLICY J-02: ACCESSIBILITY STANDARDS FOR SCHOOL TRANSPORTATION

Superintendent of Education Michael St. John shared that no feedback was received. Minor changes were made to reflect current terminology and references have been updated. School Support Services has been updated to Special Education Support Services to reflect current practise. Under legal framework, the committee agreed to remove Ontario Regulation 429/07, Accessibility Standards for Customer Service as it has been repealed. The committee recommended that all upcoming policies for review related to accessibility standards be included on the Special Education Advisory Committee (SEAC) meeting agenda for feedback purposes.

Moved by Helga Campbell, seconded by Linda Crouch

“That Policy J-02: Accessibility Standards for School Transportation be approved as amended and adopted.”

attached

CARRIED

NEXT MEETING

The next Policy Committee meeting is scheduled for Tuesday, May 15, 2018 at 5:30 p.m.
Policies being reviewed during this meeting will be open for vetting from February 28 – April 25, 2018.

A list of Policies that have been reviewed this school year will be provided at the next Policy Committee meeting as well as a list of proposed Policies for review in 2018-2019.

ADJOURNMENT

Moved by Helga Campbell, Seconded by Jennifer Ajandi

“That the Policy Committee meeting adjourn.”

CARRIED

Meeting adjourned at 6:36