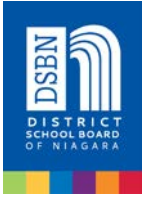


## PROGRAM AND PLANNING COMMITTEE



Thursday, March 22, 2018  
6:00 p.m.  
Grimsby Lincoln Room – Education Centre

### MINUTES

Present: Dave Schaubel (Chair), Helga Campbell, Diane Chase, Linda Crouch, Kevin Maves

Administration: Lora Courtois, John Dickson, Wes Hahn, Warren Hoshizaki, Helen McGregor, JoAnna Roberto, Michael St. John, Stacy Veld

Guests: Lora Campbell, Cheryl Keddy-Scott, Ronna Lockyer, Sue Mabee

Regrets: Paula MacKinnon, Marian Reimer Friesen

Recording Secretary: Terri Cook

#### **CALL TO ORDER**

Chair Dave Schaubel called the meeting of the Program and Planning Committee to order at 6:03 p.m.

#### **APPROVAL OF THE AGENDA**

*“That the agenda be approved as presented”.*

Moved by Helga Campbell, Seconded by Diane Chase

CARRIED

#### **APPROVAL OF THE MINUTES OF FEBRUARY 6, 2018**

*“That the minutes of the February 6, 2018 Program and Planning Committee meeting be approved as presented”.*

Moved by Helga Campbell, Seconded by Kevin Maves

CARRIED

#### **BUSINESS ARISING FROM THE MINUTES**

Chair Schaubel asked if there was business arising from the minutes, and there was none.

**NEW BUSINESS****St. Catharines Elementary School Boundary Change - Harriet Tubman PS and Connaught PS**

Chair Schaubel invited Director of Education Warren Hoshizaki on behalf of Superintendent Marian Reimer Friesen in her absence, to review the report with the Committee. The report outlines a boundary change for future students in Zone A who would be directed to Connaught PS for the start of the 2018-19 school year in September. Existing Harriet Tubman JK to Grade 7 students in Zone A would be grandfathered from the boundary change and provided the option to attend either Harriet Tubman or Connaught Public Schools. St. Catharines Collegiate is, and would remain as, the home boundary secondary school for Zone A students.

Director Hoshizaki welcomed Ronna Lockyer, Principal of Harriet Tubman and Sue Mabee, Supervisor of Planning. It was shared that the former boundary was designed when Alexandra, Maywood and Memorial public schools were in the area before Harriet Tubman was built. Director Hoshizaki shared that the Ministry approves the size of a new build based on enrolment numbers within the community and it is not uncommon to be at capacity after a new build, since new student migrations/registrations are unable to be projected. If the report is approved by the Board of Trustees, the policies of Niagara Student Transportation Services and the District School Board of Niagara (DSBN) would be followed if no crossing guard is provided and NSTS would deem the Niagara Street and Welland Avenue intersection a hazard.

Moved by Diane Chase, Seconded by Kevin Maves

***“That, effective March 28, 2018, the elementary boundary change to transfer Zone A from Harriet Tubman PS to Connaught PS, as shown on Appendix C of the Report, be approved and apply to all future students in Zone A, including students pre-registered at Harriet Tubman PS for the 2018-19 school year. Existing Harriet Tubman PS JK to grade 7 students in Zone A, as described in this report, are grandfathered from the boundary changes and have the option to attend either school; and,***

***That the school boundaries be updated accordingly.”***

CARRIED

**Naloxone**

Chair Schaubel invited Superintendent Lora Courtois to review the report with the Committee. Superintendent Courtois stated that the DSBN is creating both proactive and reactive strategies to address a growing opioid use crisis through the work of the Mental Health/Well-Being and Health and Safety Teams. The DSBN is working collaboratively with many community agencies in the Niagara Region including Niagara Region Public Health. In addition, a panel discussion with secondary superintendents and administrators took place to operationalize the placement of naloxone kits in all secondary schools and some alternative education sites as deemed necessary. An administrative procedure has been developed which outlines the signs and symptoms of an overdose, including processes and steps through training on how to administer the naloxone nasal spray.

Moved by Helga Campbell, Seconded by Diane Chase

***“That the Board adopt a Naloxone Administrative Procedure and place naloxone kits in all secondary schools, some alternative education sites and any other site deemed necessary.”***

CARRIED

**Educational Research Committee**

Chair Schaubel invited Superintendent Helen McGregor on behalf of Paula MacKinnon in her absence, to review the report with the Committee. The proposal entitled ***Exploring Mathematical Proofs in Elementary Classrooms*** will examine the use of mathematical proofs and their impact on student discourse at two schools for mathematics in Grade 3.

Moved by Diane Chase, Seconded by Linda Crouch

***“That the report of the Educational Research Committee of February 15, 2018 be received”.***

CARRIED

**North Niagara Falls Elementary Program Changes: John Marshall PS, Martha Cullimore PS and Prince Philip PS**

Chair Schaubel invited Superintendent Wes Hahn to review the report with the Committee. Superintendent Hahn shared that the K-8 and single-track French Immersion school model is optimal for students. With implementation for the September 2018 school year, all students would be relocated with their peers together as a class and, in some cases, siblings that were previously separated by a school transition may be reunited. Superintendent Veld clarified that should the report be approved by the Board of Trustees, parking at Prince Philip would be reviewed along with Martha Cullimore’s parking lot. A communication plan has been created for release if the report is approved.

Moved by Helga Campbell, Seconded by Kevin Maves

***“That the following grade changes for North Niagara Falls Elementary Schools be approved, effective June 30, 2018 for implementation for the 2018-19 school year:***

- ***Martha Cullimore PS grade structure be expanded to include grades 7 and 8 to create a regular track K-8 school;***
- ***Martha Cullimore PS students will remain at Martha Cullimore PS to complete their K to 8 elementary education;***
- ***Victoria PS students be redirected from Prince Philip PS to Martha Cullimore PS for grades 7 and 8;***
- ***Prince Philip PS regular track grades 7 and 8 be eliminated and students redirected to Martha Cullimore PS;***
- ***John Marshall PS French Immersion grades 1 to 3 be relocated to Prince Philip PS to create a single track, grades 1 to 8 French Immersion program; and***

***That the school boundaries be updated accordingly.”***

CARRIED

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**Wainfleet Elementary Proposed Accommodation Review: William E. Brown PS and Winger PS**

Chair Schaubel invited Superintendent John Dickson to review the report with the Committee. Superintendent Dickson shared four major reasons for the Accommodation Review: to provide enhanced programming for students; with an enrolment of 400-600 students there is a greater staff complement of specialized teachers; more opportunity for extra-curricular activities for students, and the facility needs of both schools. The Ministry of Education is looking for Boards to work together for joint new schools. A joint venture with the Niagara Catholic District School Board provides a great opportunity to have a new school in Wainfleet. As part of the process, communication plans and timelines have been prepared should the report be approved.

Moved by Diane Chase, Seconded by Helga Campbell

- “That the Board receive the Wainfleet Elementary Accommodation Review Initial Staff Report; and,  
That the Board initiate the Wainfleet Elementary Accommodation Review for William E. Brown PS and Winger PS; and,  
That an Accommodation Review Committee be created to consider the Wainfleet Elementary Accommodation Review; and,  
That the composition of the Wainfleet Elementary Accommodation Review Committee be approved as outlined in this report and in accordance with Policy F-2; and,  
That Trustee Cheryl Keddy-Scott be appointed as the Trustee representative from another jurisdiction; and,  
That staff be directed to provide notice of initiation as set out in Policy F-2; and,  
That staff be directed to make an application to the Ministry of Education for Joint-Use Seed Funding Program with the Niagara Catholic District School Board”.***

CARRIED

**OTHER BUSINESS**

The Chair asked if there was any other business and there was none.

**NEXT MEETING**

The next Program and Planning Committee meeting is scheduled for April 3, 2018 at 6:00 p.m. in the Grimsby Lincoln Room.

**ADJOURNMENT**

Moved by Helga Campbell, Seconded by Linda Crouch

- “That the meeting of the Program and Planning Committee adjourn”.***

CARRIED

The meeting adjourned at 7:22 p.m.