

**Adult & Community Education Services  
Night School Credit Courses 2017-2018 Semester Two**

**February 20, 2018 – June 7, 2018**

**Day School Student Information Sheet**

**Students will only be notified if the course is CANCELLED**

**Night School Credit Course General Information - Semester Two February 20, 2018 – June 7, 2018**

- **Night school credit course classes are at St. Catharines Collegiate located at 34 Catherine St. in St. Catharines Tuesday's and Thursday's, 6:30 pm-9:30 pm excluding March Break**

Cancellation of Classes

A minimum enrolment of 22 students is required for a course to be offered. The District School Board of Niagara reserves the right to terminate, combine or offer an alternative mode of delivery (correspondence/online materials) to any course in which enrolment falls below the acceptable level

**Registration Information for Day School Students**

Day school students with special curriculum needs may be considered for enrolment if there are no openings in established classes and your timetable can not be met during regular daytime school.

- A maximum of one course per semester may be taken.
- Students currently enrolled in a day school require the Principal's permission for entry into the course.
- Students may enroll only in the course indicated on the application. If the course requested is not available or the student requests a course change, a new registration form MUST be completed and signed by the day school Principal.
- **Students from out of country who are registered as a VISA student in their day school are required to pay a fee to take a night school credit course. All VISA students are required regardless of the number of courses on their day school timetable to pay a fee of \$550.00 either by cheque (made payable to the DSBN) or by cash before the start of the night school class.**

Textbook Deposit & Fees

**There is no registration fee for credit courses.** Credit courses may require a textbook deposit payable IN CASH at the time of issue by the teacher. Students will receive this information from their teacher on the first night of school. Upon return of the textbook, the student will receive a full refund by cheque in the mail within 30 days of the course ending.

Day Student applications are to be sent via courier by the day school to Adult & Community Education, or emailed to [NightSchool@dsbn.org](mailto:NightSchool@dsbn.org) before the beginning of night school.

**DAY SCHOOL STUDENTS WILL NOT BE ACCEPTED WITHOUT A COMPLETED REGISTRATION FORM INCLUDING THE STUDENT'S OEN NUMBER AND SIGNED BY THEIR DAY SCHOOL PRINCIPAL**



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Day School Student Registration

PLEASE PRINT USING BLACK OR BLUE PEN ONLY

Fee Paying Visa Student: ☐ YES ☐ NO  
(Payment is required before the start of the course)

OEN #: \_\_\_\_\_

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

APT/UNIT/P.O. Box: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Gender: ☐ MALE ☐ FEMALE

Date of Birth: \_\_\_\_\_  
Month / Day / Year

COURSE REQUEST INFORMATION

Did you take a Night School Credit Course first semester? ☐ YES ☐ NO

Day School Attending: \_\_\_\_\_

Course Request: \_\_\_\_\_ Alternate Course Request: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_  
(If student is under the age of 18yrs.)

Principal's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

*The above student has my permission to take this credit course at night school.*