

POLICY

SECTION:	SCHOOL OPERATIONS	POLICY:	G-16
TOPIC:	ADMINISTERING EMERGENCY HEALTH SERVICES TO STUDENTS	PAGE:	Page 1 of 1
		DATE:	April 2011
REVIEW DATE:	April 2016	REVISED:	

1. SEVERE ALLERGIES, FOOD ALLERGIES, INSECT BITES, ETC.

- Where a parent, guardian or pupil 18 years of age or older knows that a pupil has a severe sensitivity or allergy to certain substances, foods, animals or insect bites or stings or may suffer reactions to drugs, the parent, guardian or pupil 18 years of age or older may request, in writing, that a Principal have on file a written action plan which must be prescribed, in writing, by a physician. (Appendix A - AP 3-13)
- Under these conditions, the Principal must make note of the Emergency Action Plan in the pupil's Ontario Student Record Folder and make the plans for the emergency procedure known to appropriate teaching and support staff members, including system transportation providers, so that assistance can be given to a pupil.

2. ASTHMA

- Where a parent, guardian or pupil 18 years of age or older knows that a pupil has asthma, the parent, guardian or pupil 18 years of age or older may request, in writing, that a Principal have on file a written action plan and appropriate oral/topical medication (i.e., inhaler), both of which must be prescribed, in writing, by a physician.
- Under these conditions, the Principal must make note of the Emergency Action Plan in the pupil's Ontario Student Record Folder and make the plans for the emergency procedure known to appropriate teaching and support staff members so that appropriate assistance can be given to a pupil.

3. EPILEPSY

- Where a parent, guardian or pupil 18 years of age or older knows that a pupil suffers from epileptic seizures, the parent, guardian or pupil 18 years of age or older may request, in writing, that a Principal have on file a written action plan. If oral/topical medication is required, it must be prescribed, in writing, by a physician.
- Under these conditions, the Principal must make note of the Emergency Action Plan in the pupil's Ontario Student Record Folder and make the plans for the emergency procedure known to appropriate teaching and support staff members so that appropriate assistance can be given to a pupil.

4. DIABETES

- Where a parent, guardian or pupil 18 years of age or older knows that a pupil has diabetes, the parent, guardian or pupil 18 years of age or older may request, in writing, that a Principal have on file a written action plan.
- Under these conditions, the Principal must make note of the Emergency Action Plan in the pupil's Ontario Student Record Folder and make the plans for the emergency procedure known to appropriate teaching and support staff members so that appropriate assistance can be given to a pupil.
- Board staff are not required to administer any insulin injections or to use a glucagon

The following guidelines have been published by the Canadian Diabetes Association:

- School Board personnel are not responsible for giving insulin. Most insulin injections are administered outside school hours before breakfast and supper meals and bedtime. Some students do require insulin injected before lunch, but this is the family's and student's responsibility, not that of the School Board personnel.*
- School Board personnel are not required to do blood glucose tests but can agree to supervise a student capable of conducting a blood glucose test.*

NOTE:

- Nothing in this Policy shall prevent a Principal or other staff member from administering emergency assistance to a pupil if the need arises.
- Action plans will be developed consistent with the roles and responsibilities outlined in Ministry Memorandum #81 (1984) and the *Education Act*.

References

Policy G-15: Student Medical Information

Policy G-17: Provision of Health Support Services to Students

Policy G-18: Anaphylaxis (Severe Allergies)

Administrative Procedure 3-12: Administering Health Support Services to Students

Administrative Procedure 3-13: Anaphylaxis (Severe Allergies, Food Allergies, Insect Bites, etc.)