TUESDAY, OCTOBER 6, 2026

Open Session: 5:31 p.m. – 7:05 p.m. (In person in the Boardroom)

MINUTES

ATTENDANCE

(*denotes approval received to attend electronically)

Trustee Committee Members

Trustee Beamer (Chair), Trustee Baggott, Trustee Barnett*, Trustee Brousseau, Trustee Mitchell

Administration

Kelly Pisek (Chief Executive Officer), Stacy Veld (Chief Finance and Operations Officer) Jennifer Reid (Administrative Assistant to Chief Executive Officer), Jennifer Feren (General Counsel)

Recording Secretary

Kerry Baker (Law Clerk to General Counsel)

Trustee Guests

Trustee E. Klassen

A. ACKNOWLEDGMENT OF TRADITIONAL TERRITORY

Chair Beamer opened the meeting with an Acknowledgement of the Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

B. CALL TO ORDER /NOTING OF MEMBERS ABSENT

Chair Beamer called the meeting to order at 5:31 p.m.

Quorum was met.

C. APPROVAL OF AGENDA

The Agenda as amended was reviewed and approved.

Moved by Trustee Brousseau
Seconded by Trustee Baggott

"That the Agenda of the Ad Hoc Governance Committee as amended is approved."

CARRIED

D. BUSINESS ARISING FROM THE MINUTES

1. Policy Update - Preamble

Moved by Trustee Mitchell
Seconded by Trustee Baggott

"That Policies i-01: Policy - General; i-02: Policy Committee; i-03: Policy Generating Process be revoked."

"That Policy i-01: Policy – General be approved."

CARRIED

At the meeting, Jennifer Feren reviewed the report, Policy Update - Preamble.

The revised policy incorporated feedback and key elements from the three previous policy preambles. Trustees expressed support for the revised preamble and its clarification of how policy recommendations may come forward. In response to a question about the public consultation timeframe, Trustees were advised that they could defer approval of a policy if additional time for public feedback was needed.

2. Policy Library Working Exercise

Moved by Trustee Trustee Brousseau
Seconded by Trustee Baggott

"That the Policies listed in Category 1a – For Trustee Approval (attached) as amended are confirmed as ongoing governance policies that will be reviewed cyclically though the Governance Committee or as determined by Policy i-01: Policy Framework."

"That the Policies listed in Category 1b – For Trustee Receipt (attached) as amended are confirmed as ongoing governance policies that will be received cyclically by the Board or as determined by Policy i-01: Policy Framework."

"That the Policies listed in Category 2 – Policies to Revoke – Community Facing Resources Exist or is Recommended (attached) are hereby revoked for inclusion in a community facing resource."

"That the Policies listed in Category 3 – Policies to Revoke – No Community Facing Resource Recommended (attached) as amended are hereby revoked."

CARRIED

The Committee reviewed and adopted the four-category Policy Mapping Framework, with one addition to the rationale for Category 3: "Policy/procedure/guidelines only applied under rules related to Closed Session Meetings."

Using the adopted framework, Staff and Trustees collaboratively reviewed the proposed mapping of each policy to one of the four categories. Trustees raised questions and proposed changes, resulting in the re-categorization of several policies and a final Policy Library mapped to the new framework.

Trustees expressed appreciation for the opportunity to consider the policy library as a whole, noting that this collaborative approach was efficient and provided a more comprehensive perspective than reviewing policies individually. Moving forward, the review and generation of policies will have clear pathways to the Board of Trustees and community at large.

E. NEW BUSINESS

1. By-Law Q-4 & Q-5: By-Law Amendment re: Ministry Directive & Housekeeping

Moved by Trustee Mitchell
Seconded by Trustee Baggott

"That the By-Laws and Rules of Order be amended as following:

Q-2 **No amendment, alteration or addition to the By-Laws shall be made unless written ~~notice~~ recommendation setting forth the proposed amendment, alteration or addition is given after consideration of the change at a Governance Committee meeting previous to that Board Meeting at which the same comes up for consideration and unless confirmed by two-thirds vote of all the members of the Board.**

Q-4 **The CEO may make administrative or editorial revisions to the Board By-Laws and Rules of Order and to Board Policies including:**

- **correction of grammatical, typographical, formatting, or numbering errors;**
- **updates to position titles, department names, organizational structures, and contact information;**

- **revisions to terminology, nomenclature, legislation citations, document references, hyperlinks, forms, or cross-references;**
- **changes required to maintain consistency within the Board By-Laws and Rules of Order and approved Board policies; and**
- **housekeeping changes that do not materially affect the authority, responsibilities, or substantive requirements established by the Board By-Laws and Rules of Order or Board Policies.**

Administrative or editorial revisions to the Board By-laws and Rules of Order or Board Policies will be presented to Trustees for information at the next Board meeting. The requirements for prior notice and confirmation by two-thirds vote as set out in By-Law Q-2 do not apply. The revisions shall take effect immediately upon receipt by the Board."

CARRIED

CEO Pisek recommended that the Committee not consider the proposed By-Law amendment related the Ministerial Directives contained in the Report at this time to, instead, allow for by-laws impacted by legislation changes to be dealt with collaboratively through the committee. Trustees supported the By-Law amendment for housekeeping changes (to be re-numbered Q-4). The Committee also supported revising Q-2 so that proposed by-law amendments would first be considered by the Governance Committee, whose recommendation would provide notice to all Board members before the amendment came to the Board for approval by a two-thirds vote. Trustees noted that this process would be more efficient while preserving advance consideration and transparency. Notice of these By-Law amendments will be given at the October Board meeting and considered at the November Board meeting.

2. Trustee Honorarium

Moved by Trustee Mitchell
Seconded by Trustee Baggott

"That the Board approve Trustee Honoraria for the period commencing November 15, 2026, in accordance with Ontario Regulation 320/26, Honoraria for Board Members."

CARRIED

The report was presented based on the recent Regulation that was passed. Trustees raised questions about funding related professional development, discretionary budgets and honoraria for Trustees and Student Trustees and were advised that future reports would be provided.

3. Board & Committee Minute Public Posting

Moved by Trustee Brousseau
Seconded by Trustee Mitchell

"That commencing November 15, 2026, Board and Statutory Committee Agenda and official approved minutes are posted and remain on DSBN's public website for a period of the current year plus three years."

"That, for the purpose of implementing this retention period, Board official approved Minutes from the Board years commencing November 15, 2023, November 15, 2024, and November 15, 2025, be posted to DSBN's public website; and that such records be removed from the website as they exceed the current Board year plus three-year posting period established by Board policy."

CARRIED

Trustees shared the importance of maintaining the current year plus 3 prior years of Board and Committee Agenda and official approved Minutes on the Board public website for transparency. It was agreed that going back for the prior 3 years, the Board packages would be posted as they contain the Agenda and Minutes for the Board and each Committee. In response to a question, it was confirmed that to the extent that they were available, DSBN has historical minute books, which can be available for inspection upon request.

F. NEXT MEETING

The next meeting will be at the call of the Chair in person in the Boardroom

G. ADJOURNMENT

The meeting of the Ad Hoc Governance Committee adjourned at 7:05 p.m.

District School Board of Niagara

POLICY

SECTION:	PREAMBLE	POLICY:	**i-01**
TOPIC:	**POLICY - GENERAL**	PAGE:	Page 1 of 1
		DATE:	September 2026
REVIEW DATE:	September 2027	REVISED:	

Policy may be defined as the statement of formal guidance that provides the operational framework within which the organization functions. Policy statements help focus attention and resources on high priority issues by aligning and merging efforts to achieve the organizational vision.

The District School Board of Niagara (DSBN) is required under the *Education Act* to develop and maintain policies to:

- Promote student achievement and well-being
- Promote positive school climate that is inclusive and accepting of all pupils, including pupils of any race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status or disability
- Promote the prevention of bullying
- Deliver effective and appropriate education programs to its pupils.

A new policy may be required by Ministry direction or proposed by a variety of sources including, Trustees, the CEO, parents/guardians or community members.

Recommendations for policy development will normally be channeled through the Governance Committee for consideration by the Board of Trustees. Where this is not possible or practical, due to short timelines or other constraints, the recommendation may be routed directly to the Board of Trustees.

DSBN recognizes that input is valuable in the formulation of sound organizational policies. The DSBN shall provide access to policy input from all stakeholders including staff, students, parents, and members of the community. The DSBN Board of Trustees understand their legislative responsibility for making policy.

Policies scheduled for review will be posted on the DSBN website for thirty (30) calendar days, with notice provided through an email distribution list. Stakeholders may submit input electronically, and a summary of the input will be presented with the revised policy to the Governance Committee.

DSBN Policies are available on the external website.

NEWLY DEVELOPED

References

Education Act
DSBN Website - Policies

POLICY

SECTION:	PREAMBLE	POLICY:	**i-01**
TOPIC:	**POLICY - GENERAL**	PAGE:	Page 1 of 1
		DATE:	December 2025
REVIEW DATE:	December 2030	REVISED:	

The District School Board of Niagara (DSBN) will establish policy in the general areas of:

A. Board Governance and Administration
B. Business
C. Community Relations
D. Educational Programs and Student Services
E. Human Resources - General
F. Facility Services and Operations
G. General School Operations
H. Support Staff
I. Teaching Staff
J. Transportation

All clauses of the *Education Act* and the Regulations of the Ministry of Education which apply to public elementary schools or secondary schools shall be considered as part of the governance of the DSBN.

Policy may be defined as the statement of formal guidance that provides the operational framework within which the organization functions. Policy statements help focus attention and resources on high priority issues by aligning and merging efforts to achieve the organizational vision.

The Policy Manual shall include all Policies passed by the Board of Trustees.

If there is any conflict between the collective agreements and a DSBN Policy, the terms of the collective agreement(s) shall take precedence.

DSBN Policies are available on the external website.

References

Education Act
DSBN Website - Policies

District School Board of Niagara

POLICY

SECTION:	PREAMBLE	POLICY:	**i-02**
TOPIC:	**POLICY COMMITTEE**	PAGE:	1 of 1
		DATE:	December 2025
REVIEW DATE:	December 2030	REVISED:	

The District School Board of Niagara (DSBN) recognizes that input is valuable in the formulation of sound organizational policies. The Policy Committee shall provide access to policy input from all stakeholders including staff, students, parents, and members of the community. The DSBN Board of Trustees understand their legislative responsibility for making policy.

The Policy Committee shall be a standing committee of the Board which will meet a minimum of three times per year between the months of September and June or as required.

Policies scheduled for review will be made available to stakeholders via posting on the DSBN public website and an email distribution list will be developed to alert stakeholders. This webpage will enable stakeholders to provide their input electronically on any policy within the review timeframe of 8 weeks.

A summary of the input shared will be presented to the Trustees at each of the Policy Committee meetings

At the Policy Committee meeting, after the expiration of the review timeframe, the revised Policy will be presented. Individuals or organizations may make a presentation to the Policy Committee provided they have followed the application process and been approved. Presentations will follow the By-laws & Rules of Order relevant to Delegations as published on the DSBN website.

References

District School Board of Niagara By-Laws and Rules of Order

District School Board of Niagara

POLICY

SECTION:	PREAMBLE	POLICY:	**i-03**
TOPIC:	**POLICY GENERATING PROCESS**	PAGE:	1 of 1
		DATE:	December 2025
REVIEW DATE:	December 2030	REVISED:	

The District School Board of Niagara (DSBN) Board of Trustees are required under the *Education Act* to develop and maintain policies to:

- Promote student achievement and well-being
- Promote positive school climate that is inclusive and accepting of all pupils, including pupils of any race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status or disability
- Promote the prevention of bullying
- Deliver effective and appropriate education programs to its pupils.

Recommendations for development of Policy may be initiated by a variety of sources: Trustees, students, staff, members of System Leadership, Ministry of Education or parents/guardians and community.

Recommendations for Policy development will normally be channeled through the Policy Committee for consideration by the Board of Trustees. Where this is not possible or practical, due to short timelines or other constraints, the recommendation may be routed directly to the Board of Trustees.

The development or approval of some specific Policy matters (e.g., Finance, Board Governance) may be directed to other DSBN Committees.

The Policy Committee may also review any existing Policy and recommend to the Board of Trustees reconsideration, revision, modification, revocation or any other course of action.

When creating or reviewing Policy, the DSBN is committed to fostering an inclusive, respectful learning and working environment, in alignment with the principles of the Canadian *Charter of Rights and Freedoms*, the Ontario *Human Rights Code*, and *the Education Act*.

Reference

Education Act
Charter of Rights and Freedoms
Human Rights Code

Policy Library Mapping

Tuesday, October 6, 2026

BACKGROUND:

This work continues the Governance Committee's review of the DSBN Policy Library and discussion of a new Policy Framework at its last meeting.

With the Framework now considered and set out below (as amended September 22, 2026), the current Policy Library was reviewed by staff, and each policy was mapped to one of the new categories based on legislative requirements, its purpose, and the role of the Board under the Framework. The resulting proposed mapping table is attached for the Governance Committee's discussion and consideration.

CATEGORY		RATIONALE
1A	**FOR TRUSTEE APPROVAL**	• Policies that address significant legislative, regulatory or other legal requirements, or that involve an exercise of permitted discretion warranting Board authorization • Propose that these policies would be considered at the Governance Committee before being presented to the Board
1B	**FOR TRUSTEE RECEIPT**	• Policies that primarily reflect or give administrative effect to legislation, regulations, Ministry policy or other legal requirements, without requiring the Board to make a discretionary policy choice • Propose that these policies be received directly at Board meetings
2	**POLICY TO REVOKE - COMMUNITY FACING RESOURCE EXISTS OR RECOMMENDED**	• Information is already contained in community facing resources on website through guidelines, handbooks or other practical resources • Alternatively, convert important concepts to public guidance as policy may contain some useful information for family and/or community that could instead be provided on the website through guidelines, handbooks or other practical resources
3	**POLICY TO REVOKE - NO COMMUNITY FACING RESOURCE RECOMMENDED**	• Content is operational in nature and/or internal and/or staff related

APPENDED DATA:

Proposed Policy Library Mapping

Respectfully submitted,

Jennifer Feren
General Counsel

Date: October 6, 2026

For further information, please contact Jennifer Feren, General Counsel

CATEGORY 1a
For Trustee Approval (via Governance Committee)

Policy	Recommendation & Rationale
i-01: Policy Framework	• Supports Trustee role under *Education Act*
A-02: Attendance at Board of Trustee and Committee Meetings	• Required by Reg 463/97, section 2 **2.** (1) Every board shall develop and implement a policy providing for the use of electronic means for the holding of meetings of a board and meetings of a committee of a board, including a committee of the whole board
A-03: Trustee Budgets	• Trustee Education Development Budget – removed by Ministry directive - May 19, 2026, Minister of Education issued policies and guidelines under paragraph 3.7 of subsection 8(1) of the *Education* Act governing school board expense policies requiring: "Effective immediately, all school boards must have and implement an expense policy that includes the following: 1. The board will not incur or reimburse expenses for board members to pay membership fees in a Trustee Association or similar professional association. 2. The board will not incur or reimburse expenses for board members to attend or participate in a discretionary event or activity. This includes registration fees and travel, meal, accommodation and hospitality expenses. A discretionary event or activity is any of the following events or activities in cases where a member's attendance or participation is not essential to a board's core business operations and for which

	expenses are incurred by choice rather than operational necessity: • Professional development activities • Professional associations' or sector organizations' events or activities • Education-related symposiums, conferences or conventions • Chair's Discretionary Budget – removed by Ministry directive • Combine with A-04
A-04: Trustee Travel and Business Expenses	• See above re: Ministry directives • Combined with A-03
A-05: Director's Performance Appraisal Committee	• Supports Reg 83/24 • Approves compressed timeline to complete legislated requirements within school year to avoid summer meetings
A-06: Trustee Honorarium	• *Putting Student Achievement First Act, 2026* confers upon the Minister of Education the authority to make regulations respecting honoraria for members of boards including: amount, method of calculation, setting limits, conditions for payment, and governing board policies regarding payment of honoraria and process respecting adoption of policies
A-07: Expense Allowances for Members of Board Advisory Committees	• Provides direction for allowances for non-Trustee members of Board Advisory Committees as part of annual Board Estimates/Budget process
A-08: Parent Involvement Committee	• Add family friendly language to school council handbook/ PIC Handbook and/or website
A-09: Naming/Renaming of Schools	• Supports *Education Act* section 174, which confirms that Minister approval is required before a Board's preferred name can take effect
A-15: Policy Advocacy and Participation in the Political Process	• Provides guidance for elected officials as part of governance

B-09: Privacy Management	• Provides legislative designation of "Head of Institution" required under legislation and the delegation to and appointment of FOI Coordinator • Remove legislative definitions as redundant
C-01: Community Use of Schools - General	• Consider including appropriate external/community facing information to website to ensure components are captured • Content is operational
E-13: Attendance Support Program (formerly Wellness Support Program)	• Policy required by PPM 171
E-15: Workplace Violence and Harassment Prevention	• Policy required by OHSA s. 32.0.1
E-19: Teacher Termination Resulting from Unsatisfactory Performance Appraisal Process*	• Trustee role required by *Education Act* s. 277.39
F-02: Accommodation Review Policy	• On hold – 2017 MOE Moratorium
G-11: Assault/Threatening Incidents Involving Students	• Supports PPM 145 but could be a broader statement than the current narrow focus

G-28: Student Discipline*	• Education Act requires Trustee policy for**:**
	  • designation of Student Discipline Committee under *Education Act*
	  • additional policy grounds for suspension/expulsion
	• Supports PPM 141 and 142 which require policies for programs for students who are suspended or expelled and PPM 145 which require policies and guidelines on progressive discipline in accordance with s. 302 of the *Education Act*
	• Other provisions can be added in family friendly language to SAFE & Accepting Schools tab of DSBN website

G-29: Safe and Accepting Schools: Bullying Prevention and Intervention	• Supports PPM 144, which requires a policy statement
J-01: Transportation Eligibility and Service	• Consider including appropriate external/community facing information to website to ensure components are captured • Content is operational and with CEO's budgeting process • Consider including appropriate external facing information in a parent/guardian guide

CATEGORY 1b
For Trustee Receipt (at Board)

Policy	Recommendation & Rationale
A-01: Student Trustees & Indigenous Student Trustee on Boards	• Supports *Education Act* section 55
C-03: Accessibility Standards for Ontarians with Disabilities	• Supports AODA and Reg 191/11
D-01: Use of Digital Technology by Students	• Supports Ministry requirements related to use of personal devices in schools by students
D-16: Prior Learning Assessment and Recognition	• Supports PPM 129 and 132 which requires policies and procedures related to the challenge and/or equivalency processes
E-02: Conflict of Interest	• Supports transparency to community
E-09: Human Rights	• Supports *Education Act* and Strategic Plan • legislative requirements can be met operationally, and information can be included in Equity section of website
E-20: DSBN Employee Hiring Practices	• Required by PPM 165
F-06: Video Security Surveillance	• Supports transparency to community
G-01: School Volunteers	• Supports Regulation 521/01 which requires police checks for school volunteers
G-02: Safe Schools	• Supports PPM 145 • include appropriate external facing information in SAFE & Accepting Schools tab of DSBN website
G-03: Equity and Inclusion Education	• Required by PPM 119
G-04: Trespass	• Supports designation of all employees as “occupiers” with responsibility to control over school sites under *Trespass to Property Act*

G-06: Criminal Record Check	• Supports Reg 521/01
G-08: DSBN Code of Conduct	• Supports PPM 128 "School boards must develop and update their own codes of conduct to implement, at minimum, standards consistent with this Provincial Code of Conduct. " • Appropriate external facing information in a parent/guardian guide – e.g., School Council/PIC resources
G-09: Anti-sex Trafficking: Keeping Students Safe	• Supports PPM 166 • Appropriate external facing information re: Protocol is found in SAFE & Accepting Schools tab of DSBN website
G-20: Sponsorships, Scholarships, Donations and Partnerships	• Supports transparency to community on process
G-31: Voluntary, Confidential Indigenous Student Self-Identification	• Supports Ontario First Nation, Metis and Inuit Education Policy Framework, MOE guidance document Building Bridges to Success
G-36: Concussions	• Supports PPM 156 which requires policy on concussions
G-38: Complaints Resolution Policy	• Supports transparency to community on process of engaging when issues arise
G-39: Harassment and Discrimination Prevention (Ontario Human Rights Code & Ontario Occupational Health & Safety Act)	• Supports transparency to community
G-40: Supporting Students with Prevalent Medical Health Conditions	• Supports PPM 161 which requires policy for prevalent medical conditions

CATEGORY 2 – POLICIES TO REVOKE
COMMUNITY FACING RESOURCE RECOMMENDED

(posted on website or within parent/guardian guides)

Policy Name	Recommendation
A-11: Flag Protocol	• summarize using family friendly language for external website
A-12: School Councils	• Add family friendly language to school council handbook/ PIC Handbook and/or website • Add link to MOE Resource
A-13: DSBN Board Logo, School Logo and Mascot	• Add family friendly language to school council handbook/ PIC Handbook and/or website • Operational, although mainly internal, there is good information to share with families
A-18: Environmental Sustainability	• Data available on website as required by Reg 507/18
B-03: Financial Accountability of School Generated Funds	• Add family friendly language to school council handbook/ PIC Handbook and/or website • Content is operational
C-04: Community Planning and Facility Partnerships	• Consider including appropriate external/community facing information to website to ensure components are captured • Content is operational
D-02: Selection, Approval and Review of Educational Resources	• Add family friendly language to include new legislation of selection of resources by MOE as well as what to do if a family has concerns about a school resource
D-03: Approval and Conduct of Research	• Add community facing language on website for navigation on process to apply
D-04: Elementary Interschool Athletic Program	• information accessible through elementary athletics tab on website
D-05: Home Schooling	• add to the Guide to Special Education Resource and/or post on website
D-06: Electronic Learning	• Add family friendly language to school council handbook/ PIC Handbook and/or website • PPM 167 requires Boards to have a *protocol* or *procedure* that allows for students to be opted

	out of the online learning graduation requirements available digitally or paper-based – no requirement for a policy
D-07: Third Party Provision of Student Support Services External Providers	• Operational - very detailed AP outlines process for approving and managing student support services delivered or funded by third parties. • Review what is already written in Guide to Special Education Resource
D-08: Cooperative Education/Experiential Learning	• Include information for families in secondary section of website
D-09: Framework for the Provision of Special Education Services	• Information is visionary in nature and is better shared within Special Education section of Website and in the Guide Resource
D-12: Home Use of Equipment Purchased through the Special Equipment Amount (SEA)	• include in the Guide to Special Education Resource
D-13: Applied Behaviour Analysis	• create parent information within the Guide to Special Education resource
D-14: Assessment and Evaluation and Reporting	• Guidelines and principles are provided by the MOE with both Growing Success and the updated MOE Assessment and Evaluation (2024)
E-01: Smoke-free Learning and Workplace Environments	• ensure signage for awareness
G-05: Weapons	• Add family friendly language to school council handbook/ PIC Handbook and/or website • Include in SAFE & Accepting Schools tab of DSBN website
G-12: Alcohol, Drug and Substance Use and Abuse	• Add family friendly language to school council handbook/ PIC Handbook and/or website
G-17: Provisions of Health Support Services to Students	• Add language to the Guide to Special Education Resource
G-18: Infectious and Communicable Diseases	• Add language from Niagara Region Public Health to public facing resource • Content is operational
G-19: Fundraising/Canvassing Initiated by School	• Add family friendly language to school council handbook/ PIC Handbook and/or website • Content is operational

G-21: Advertising in Schools	• Add family friendly language to school council handbook/ PIC Handbook and/or website • Content is operational
G-23: Transfer of Students from Elementary to Secondary Schools	• Include information in the registration section regarding alternate school requests
G-32: Fees for Learning Materials and Activities	• Provide parent language to share that schools are required to reduce financial barriers for students when asking for funds • Very detailed AP and operational in nature

CATEGORY 3 – POLICIES TO REVOKE
NO COMMUNITY FACING RESOURCE

Policy	Recommendation & Rationale
A-16: Employee Travel and Business Expenses	• Content is operational
B-01: Procurement of Goods and Services	• DSBN website contains bid information and confirms compliance with the Broader Public Sector (BPS)
B-02: Mileage Reimbursement Rate	• Content is operational and based on CRA rates
B-04: Investment and Management of Board Funds	• Content is operational • Legislation has removed investment option
B-06: Purchasing Cards (P-Cards)	• Content is operational
B-07: DSBN Vehicles	• Content is operational
B-08: Records Management	• Internal process only - 3 AP's that outline electronic management of documents, privacy breach response and privacy management
D-15: Health and Physical Education Curriculum-Elementary	• Process already in place that ensures all families are notified in writing of the dates that the human development and sexual health curriculum expectations are being taught in their child's classroom and an option to exempt is provided
E-03: Health & Safety	• Content is operational/ internal /process required under legislation
E-05: Digital Technology Use by Staff	• Content is operational/ internal
E-12: Workplace Wellness	• Content is operational/ internal / HR
E-16: Social Media Use by DSBN Staff	• Content is operational/ internal / HR
E-17: Performance Appraisal	• Content is operational/ internal / HR driven by MOE standards and timelines
F-03: Facility Access and Intrusion Alarm	• Content is operational

G-14: Out of School Programs/Events	• Content is operational
G-24: On-Site/Off-Site Evacuation	• Content is operational/internal
G-25: Co-Curricular Activities	• school-based decisions – dependent on availability of staff
G-27: Mobile Phone Purchase for School Use	• Content is operational/internal
G-33: School Logos	• Duplicative of Policy A-13: DSBN Board Logo, School Logos and Mascot
G-35: Copyright Provision	• Content is operational/internal
I-01: Guidelines for Retirement/Resignation Dates for Teachers	• Content is operational/internal / staff only
I-04: Teacher Exchange – Within The District School Board of Niagara	• Content is operational/internal / staff only
J-02: Accessibility Standards for School Transportation	• NSTS process • Singular standard part of larger Policy C-03: Accessibility Standards for Ontarians with Disabilities

DSBN By-Laws and Rules of Order Amendments

By-Law Q-4 & Q-5: By-Law Amendment re: Ministry Directive & Housekeeping

Tuesday, October 6, 2026

PURPOSE

The Governance Committee has been reviewing opportunities to streamline its processes. At its September 22, 2026, meeting, the Committee considered a new policy preamble. Feedback received during that discussion led to the preamble being revised to align more closely with the policies it would replace and was brought forth in the prior report.

As the preamble policy was revised to reflect the Committee's feedback and align more closely with the policies it would replace, it became apparent that the proposed delegation of authority to the CEO did not fit as well within the preamble policy. It is therefore proposed that this authority instead be addressed in the By-Laws, where it can apply to both the Board's By-Laws and Rules of Order and Board Policies.

RECOMMENDED MOTION:

"That the By-Laws and Rules of Order be amended to insert the following:

Q-4 Where an immediate amendment to the Board By-Laws and Rules of Order or Board Policies is required to maintain compliance with a binding Ministry direction, the CEO shall convene the Governance Committee and bring forward the required amendment for submission to the Board. The requirements for prior notice and confirmation by a two-thirds vote set out in By-Law Q-2 do not apply. The amendment shall take effect immediately upon receipt by the Board.

Q-5 The CEO may make administrative or editorial revisions to the Board By-Laws and Rules of Order and to Board Policies including:

- correction of grammatical, typographical, formatting, or numbering errors;
- updates to position titles, department names, organizational structures, and contact information;
- revisions to terminology, nomenclature, legislation citations, document references, hyperlinks, forms, or cross-references;
- changes required to maintain consistency within the Board By-Laws and Rules of Order and approved Board policies; and
- housekeeping changes that do not materially affect the authority, responsibilities, or substantive requirements established by the Board By-Laws and Rules of Order or Board Policies.

Administrative or editorial revisions to the Board By-laws and Rules of Order or Board Policies will be presented to Trustees for information at the next Board meeting. The requirements for prior notice and confirmation by two-thirds vote as set out in By-Law Q-2 do not apply. The revisions shall take effect immediately upon receipt by the Board."

Respectfully submitted,

Jennifer Feren
General Counsel

Date: Tuesday, October 6, 2026

For further information, please contact Jennifer Feren, General Counsel

Trustee Honorarium

Tuesday, October 6, 2026

BACKGROUND:

Ontario Regulation 320/26, *Honoraria for Board Members*, was filed on September 28, 2026. The Regulation establishes the following honorarium requirements for elected trustees:

1. For a member of the board, including the chair and vice-chair, an amount that is the lesser of,
    i. $9,000, and
    ii. the total of the base amount and the enrolment amount determined by the board for its members for the 2025-2026 year of the term of office under Ontario Regulation 357/06 (Honoraria for Board Members) made under the Act and the board's policy, as they read on September 21, 2026.
2. For the chair of the board, an additional amount of $1,000.
3. For the vice-chair of the board, an additional amount of $500.

Approval of the prescribed honorarium framework will support the Board's continued commitment to transparency, public accountability, and compliance with provincial requirements.

TIMELINE:

For the year of the term of office commencing November 15, 2025 and ending November 14, 2026, each district school board is required to pay each board member the honorarium that would have been determined under Ontario Regulation 357/06, *Honoraria for Board Members*, and the Board's policy, as those instruments read on September 21, 2026.

Ontario Regulation 320/26 applies to a term of office beginning on or after November 15, 2026. For the purposes of the Regulation, each year of a trustee's term of office begins on November 15 and ends on November 14 of the following year.

COMMUNICATION REQUIREMENTS:

The Board is required to publish its trustee honorarium policy on the Board's website.

The Board is also required, by November 16 of each year, to publish on its website the honorarium paid to each board member for the preceding year of the member's term of office. The disclosed amount for each year must remain available on the Board's website for the duration of the member's term of office.

RECOMMENDED MOTION:

"That the Board approve trustee honoraria for the period commencing November 15, 2026, in accordance with Ontario Regulation 320/26, *Honoraria for Board Members*."

APPENDED DATA:

Appendix A: Ontario Regulation 320/26, *Honoraria for Board Members*

Respectfully submitted,

Kelly Pisek, Chief Executive Officer
Stacy Veld, Chief Financial and Operations Officer

Date: October 6, 2026

For further information, please contact Jennifer Feren, General Counsel

Français

Education Act

ONTARIO REGULATION 320/26
HONORARIA FOR BOARD MEMBERS

Consolidation Period: From September 28, 2026 to the e-Laws currency date.

No amendments.

This is the English version of a bilingual regulation.

Term of office

1. For the purpose of this Regulation, a year of a member's term of office begins on November 15 and ends on the following November 14.

Honorarium for members of district school boards, 2025-2026

2. In respect of the year beginning on November 15, 2025 and ending on November 14, 2026, a district school board shall pay to a member of its board an honorarium for that year of the member's term of office in the amount that would have been determined for the member under Ontario Regulation 357/06 (Honoraria for Board Members) made under the Act and the board's policy, as they read on September 21, 2026.

Honorarium for members of district school boards, November 15, 2026 and later

3. (1) For a term of office beginning on November 15, 2026 or later, a district school board shall pay to a member of its board an honorarium for each year of the member's term of office consisting of the following amounts:

1. For a member of the board, including the chair and vice-chair, an amount that is the lesser of,
   i. $9,000, and
   ii. the total of the base amount and the enrolment amount determined by the board for its members for the 2025-2026 year of the term of office under Ontario Regulation 357/06 (Honoraria for Board Members) made under the Act and the board's policy, as they read on September 21, 2026.
2. For the chair of the board, an additional amount of $1,000.
3. For the vice-chair of the board, an additional amount of $500.

(2) If, as of September 21, 2026, a district school board was subject or deemed to be subject to a vesting order under subsection 230.3 (1) of the Act, the amount for the purpose of subparagraph 1 ii of subsection (1) shall be the total of the base amount and the enrolment amount determined by the board for its members under Ontario Regulation 357/06 and the board's policy, as they read,

(a) immediately before the vesting order was made under subsection 230.3 (1) of the Act; or

(b) if the vesting order was originally made under subsection 257.31 (2) of the Act, as it read on November 19, 2025, immediately before that vesting order was made.

Honorarium policy

4. (1) A district school board shall establish a policy, on or before October 15 in the year in which a term of office begins, that sets out the amount of the honorarium determined under section 3 that will be paid to its members, chair and vice-chair during the term of office.

(2) The board shall publish its honorarium policy on a board website.

(3) The board shall publish on a board website, by November 16 in each year, the amount of the honorarium that was paid to each member of a board in the preceding year of the member's term of office, and the amount for each year shall remain on the board website for the member's entire term of office.

Honorarium for members of school authorities

5. (1) A school authority may pay to its members an honorarium at the same rate and on the same conditions as the allowance that was being paid to its members on December 1, 1996.

(2) If a school authority was paying an amount as an additional allowance to its chair or vice-chair on December 1, 1996, the school authority may pay that amount as an additional honorarium to its chair or vice-chair, at the same rate and on the same conditions as applied on December 1, 1996.

Service for partial year

6. The honorarium amount for a board member who serves for a partial year shall be determined by prorating the amount determined under section 3 or 5, as the case may be, according to the time served by the member during the year of the term of office.

Reduction for breach of code of conduct

7. For the purposes of paragraph 2 of subsection 218.3.1 (1) of the Act, the maximum amount of a reduction from a member's honorarium for a breach of the board's code of conduct is 25 per cent of the amount the board would otherwise pay to the member for the year of the term of office in which the breach occurred.

Boards subject to vesting order

8. If a board is subject to a vesting order made or deemed to be made under subsection 230.3 (1) of the Act, the Minister or a person appointed under subsection 230.15 (2) of the Act may, while the board is subject to the vesting order,

(a) reduce the honorarium amount for members of the board; or

(b) determine that an honorarium will not be paid to members.

9. OMITTED (REVOKES OTHER REGULATIONS).

10. OMITTED (PROVIDES FOR COMING INTO FORCE OF PROVISIONS OF THIS REGULATION).

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