# ORGANIZATION MEETING MINUTES

TUESDAY, NOVEMBER 21, 2023

6:01 p.m. – 6:25 p.m.

## ATTENDANCE

### BOARD

Kate Baggott, Alex Bradnam (Vice Chair), Sue Barnett (Chair), Nancy Beamer (virtual), Helga Campbell, Jonathan Fast, Susan Jovanovic, Elizabeth Klassen (virtual), Deanne MacIntosh, Shannon Mitchell

### STUDENT TRUSTEES

Audrey Akharoh, Nodin Buck

### OFFICIALS

Warren Hoshizaki (Director of Education), Lora Courtois, Ann Gilmore, Kelly Pisek, Marian Reimer Friesen, Neil Sheard, Michael St. John, Stacy Veld, Jennifer Feren, Maryam Safdar Ali, Milica Petkovic, Karen Bellamy, Cheryl Morgan

### REGRETS

Julianna Marcel

### RECORDING SECRETARY

Jennifer McGugan

### TECHNICAL SUPPORT

Nate Burns, Wendy Coit and Ann Hamm

## 1. CALL TO ORDER

Director Hoshizaki opened the meeting with an Acknowledgement of Traditional Territory of the Haudenosaunee and Anishinaabe peoples.

The meeting was called to order at 6:01 p.m. by Warren Hoshizaki, Director of Education and Secretary of the Board, who conducted the meeting until the election of the Chairperson.

Director Hoshizaki noted that Trustee Beamer was participating virtually and that Trustee Klassen would be joining the meeting later, virtually.

## 2. READING APPLICABLE BY-LAW PROCEDURES FOR THE ORGANIZATION MEETING

DSBN By-Law F-1 states that "The order of business for the Organization Meeting is to elect the Chair and Vice-Chair of the Board and to pass the Signing Authority resolution and the Borrowing Authority resolution."

## 3. APPOINTMENT OF SCRUTINEERS

In accordance with DSBN By-Law F-5, Director Hoshizaki named Stacy Veld, Superintendent of Business, and Jennifer Feren, General Counsel, as scrutineers for the election of the Chair and Vice-Chair.

## 4. ELECTION OF CHAIR

The process for the election of a Chair was carried out in accordance with DSBN By-Law F-6.1 and F-6.2.

Director Hoshizaki reported that Trustee Sue Barnett and Trustee Susan Jovanovic were nominated and let their names stand for the position of Chair.

Trustee Sue Barnett and Trustee Sue Jovanovic addressed the Board.

Karen Bellamy provided trustees with a ballot for the position of Chair.

Trustee Sue Barnett was elected Chair for the District School Board of Niagara.

Chair Barnett chaired the remainder of the Organization Meeting of the Board.

**Trustee Klassen joined the meeting virtually at 6:10 pm.**

## 5. ELECTION OF VICE-CHAIR

In accordance with DSBN By-Law F-7, Chair Barnett noted that election of the Vice-Chair shall proceed in the same manner as prescribed for the election of the Chair.

Chair Barnett reported that Trustee Alex Bradnam and Trustee Shannon Mitchell were nominated and let their names stand for the position of Vice-Chair.

Trustee Bradnam and Trustee Mitchell were given the opportunity to address the Board.

Karen Bellamy provided trustees with a ballot for the position of Vice-Chair.

Chair Barnett announced that Trustee Alex Bradnam was elected to the position of Vice-Chair.

## 6. MOTION TO DESTROY THE BALLOTS

**Moved by Lora Campbell**
**Seconded by Deanne MacIntosh**

"That the ballots be destroyed."

**CARRIED**

## 7. STANDING AND STATUTORY AND AD HOC COMMITTEE MEMBERSHIP

The current committee assignments will remain in effect until August 31, 2024, save and except for the Special Education Advisory Committee (SEAC) and the Ad Hoc Code of Conduct Investigation Committee, which both require a four (4) year term commitment.
There is no requirement to select committee membership at this time.

## 8. SIGNING AUTHORITY

In accordance with DSBN By-Laws B-2, B-3, and B-4:

**Moved by Helga Campbell**
**Seconded by Jonathan Fast**

"That the Chair or the Vice-Chair of the Board, and the Director of Education or the Treasurer of the Board, be the signing officers of the Board for matters concerning corporate governance."

"That the Chair or the Vice-Chair of the Board, and the Treasurer of the Board, be the signing officers of the Board for cheque signing."

"That the Director of Education or the Treasurer of the Board, be the signing officers of the Board for operational matters concerning the day-to-day management of the Board."
**CARRIED**

## 9. BORROWING AUTHORITY

A resolution authorizing the borrowing of money to meet current expenditures of the District School Board of Niagara (the Board).

A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the Act), the Board considers it necessary to borrow the amount of up to 45 million dollars ($45,000,000) to meet, until current operating revenue is received, the current operating expenditures of the Board for the period commencing on January 1, 2024, and ending on December 31, 2024 ('the Period').

B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution, together with the total of any similar borrowings and any accrued interest on those borrowings, is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.

C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is $0.

D. The amount borrowed for current operating expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education from time to time.

**Moved by Shannon Mitchell**
**Seconded by Susan Jovanovic**

1. "The Chair or Vice-Chair and the Secretary or Treasurer of the Board are authorized on behalf of the Board to borrow in accordance with section 243 of the Education Act from time to time by way of promissory note, or overdraft, or bankers acceptance from the Bankers of the Board or from any other approved lender a sum or sums not exceeding in the aggregate 45 million dollars ($45,000,000) to meet, until current operating revenue is collected, the current operating expenditures of the Board for the Period and to give to the Bankers of the Board or to any other approved lender promissory notes or bankers acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice-Chair and the Secretary or Treasurer of the Board for the sums borrowed plus interest at a rate to be agreed upon from time to time with the Bankers of the Board or any other approved lender; and

2. The interest charged on all sums borrowed pursuant to this Resolution, plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing; and

3. The Secretary or Treasurer of the Board is authorized and directed to apply in payment of all sums borrowed, plus interest, all of the moneys collected or received in respect of the current operating revenues of the Board."

**CARRIED**

## 10. RATIFICATION OF BUSINESS CONDUCTED IN THIS ORGANIZATION MEETING

**Moved by Helga Campbell**
**Seconded by Deanne MacIntosh**

"That the business transacted by the Board of Trustees at its Organization Meeting held on November 21, 2023, be now ratified by the Board."

"That the Chair and proper officials of the District School Board of Niagara are hereby authorized and directed to do all things necessary to give effect to the business as decided by the Board of Trustees this day."

**CARRIED**

## 11. ADJOURNMENT

The meeting adjourned at 6:25 p.m.

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| **SUE BARNETT** | **WARREN HOSHIZAKI** |
| Chair | Director of Education and Secretary |